

**Town of Louisa  
Monthly Meeting  
February 19, 2008**

**Present:** James S. Artz, Mayor; Mary Jane Clarke, Vice-Mayor; A. Daniel Carter; Pamela H. Stone, Warren D. Gehle, Matthew L. Kersey, Council Members; Brian W. Marks, Town Manager; Jessica M. Ellis, Clerk; M. Brad Humphrey, Project Manager; Stan Batten, Chief of Police; Mark McGehee, Louisa Police Department

**Also Attending:** Shana Strang, The Central Virginian; Mr. I. H. Dulaney, 135 West Street, Louisa

**Absent:** Ronald M. Maupin, Attorney; Donna L. Pinter, Treasurer

***All copies including: reports, handouts, and documents can be found following the minutes.***

Mayor Artz called the meeting to order at 7:02 p.m.

Council Member Stone gave the invocation.

**BUSINESS FROM THE FLOOR**

None.

**CONSENT AGENDA**

Council member Clarke made a motion to approve the consent agenda as presented. Council member Stone seconded the motion. The vote went as follows: 5-0 in favor.

## **OLD BUSINESS**

### **A. Resolution to convert \$2,000,000 Interim Loan to USDA long term financing.**

Mr. Marks reported that the interim loan is with Suntrust bank, and the loan was taken out shortly after the start of the school renovation project. Mr. Marks stated that we are now nearing the end of the project and our term with Suntrust will be ending on April 20, 2008. Mr. Marks recommended that we move forward with long-term financing with USDA Rural Development.

Council member Clarke made a motion to approve the resolution as recommended by Mr. Marks. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

## **NEW BUSINESS**

None.

## **STANDING COMMITTEE REPORTS**

### **Police Department:**

(Please refer to the Police Department report.)

Chief Batten stood and introduced the Town of Louisa Police Department's newest officer, Mr. Mark McGehee.

Council greeted and welcomed Officer McGehee.

### **Water & Sewer Department:**

(Please refer to the Water & Sewer Department report.)

Mr. Humphrey stood before Council and read aloud from his report, highlighting areas of interest.

Mr. Humphrey then informed Council that he had a number of sidewalk easements to be submitted for their consideration. The easements are as follows:

- Sidewalk Easement and a Temporary Construction Easement for ALHOMA LLC TMS 41-183, D.B. 1096-578, D.B. 337-798 Plat.
- Sidewalk Easement, Permanent Slope Easement and a Temporary Construction Easement for James Allen Poore, Laurence M. Chipiwalt, Howard S. Loudin TMS 41-100, D.B. 440-644, D.B. 440-648 Plat.
- Sidewalk Easement, Permanent Slope Easement and a Temporary Construction Easement for Laurence M. Chipiwalt, Howard S. Loudin TMS 41-101, D.B. 528-761, D.B. 440-822 Plat.
- Sidewalk Easement and a Temporary Construction Easement for Allen B. Jennings TMS 41(20)-1, D.B. 365-591, D.B. 238-189 Plat.

Council member Kersey made a motion to authorize the Town Manager to sign and accept the above referenced sidewalk easements. Council member Gehle seconded the motion. The vote went as follows: 5-0 in favor.

Mr. Humphrey then stated that Mr. Maupin found procedural errors in his review of the following easements. Mr. Humphrey requested Council's authorization to allow the Town Manager to sign and accept the easements once the revisions have been made, and after the property owners have signed the documents.

- Sidewalk Easement, Permanent Slope Easement and a Temporary Construction Easement for 13Associates LLC TMS 41-104, D.B. 801-300.
- Sidewalk Easement and a Temporary Construction Easement for Miller Custom Homes, Inc. TMS 41(7)-3A, D.B. 926-545.
- Sidewalk Easement and a Temporary Construction Easement for Miller Custom Homes, Inc. TMS 41(7) -3, D.B. 926-545.

- Sidewalk Easement and a Temporary Construction Easement for Arlene C. Armstrong TMS 41(4)-A, D.B. 140-113.

Council member Kersey made a motion authorizing the Town Manger to sign and accept the easements after the proper revisions have been made and the signatures of the property owners have been obtained. Council member Clarke seconded the motion. The vote went as follows: 5-0 in favor.

Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

**REPORTS FROM STAFF**

Counsel

No report.

Clerk

No report.

Treasurer

No report.

## Manager

Mr. Marks reported:

- VDOT Chapter 527 Regulatory Initiatives go into effect as of July 1, 2008.
- The 2008 Louisa Town Council Strategic Plan Progress has been updated.
- Response to Phase III C of the VDOT TEA 21 Grant Application: Recommendation of \$100,000 and application scoring of 51.2.
- Louisa County Beautification Month is April 2008 – a festival will be held April 5, 2008 in the McDonald's parking lot from 10 a.m. to 2 p.m. – a JAUNT bus will be shuttling people over for tours of the Pettitt House and the Arts Center.
- WWTP Expansion: Further copper testing needed; approximately 30-60 days out.
- DHR Requirements: Mr. Marks explained the letter caught him off guard and felt it needed further research. Mr. Marks stated that Mr. Maupin has not yet reviewed the letter.
- Mr. Marks has applied for 2 traffic studies to be conducted at the two main intersections in town (Rt. 22 & 33 and the 208 Connector); both should come at no cost to us.
- Mr. Marks applied for a Virginia Commission for the Arts Grant.
- Mr. Marks mentioned a letter from the Louisa County Water Authority thanking Council for the use of the building for their meetings.
- Mr. Marks informed Council of a letter he sent to Jim Allen of USDA Rural Development requesting information.

## **CLOSED SESSION**

Council Member Clarke made the motion to go into Closed Session to under 2.2-3711A1 of the Code of Virginia – Discussion of a Personnel Matter. Council Member Carter seconded the motion. The vote went as follows: 5-0 in favor.

Council went into closed session at 7:43 p.m.

### **REGULAR SESSION**

Council Member Stone made the motion to go back in to Regular Session. Council Member Kersey seconded the motion. The vote went as follows: 5-0 in favor.

Council returned to regular session at 7:50 p.m.

### **CERTIFICATION OF CLOSED SESSION**

Council Member Stone made the motion to certify the closed session. Council Member Clarke seconded the motion. The vote went as follows: 5-0 in favor.

### **COMMUNICATIONS**

Following Executive Session, Council member Kersey made a motion to accept the recommendation of the Town Manager and the Chief of Police to remove Officer Robert Rigsby from probation. Council member Clarke seconded the motion. The vote went as follows: 5-0 in favor.

### **ADJOURNMENT**

Council Member Clarke moved to adjourn the February 19, 2008 meeting at 7:55 p.m.

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Mayor

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Clerk

## **CERTIFICATION OF CLOSED SESSION**

**WHEREAS**, The Louisa Town Council has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2 – 3712 (D) of the Code of Virginia requires a certification by this Town Council and such executive meeting was conducted in conformity with Virginia Law;

**NOW THEREFORE, BE IT RESOLVED** that the Town Council hereby certified that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion covering the executive meeting were heard, discussed or considered by the Town Council.

### **VOTE**

**AYES:** Gehle, Kersey, Clarke, Stone, Carter.

**NAYES:** None.

**ABSENT DURING VOTE:** None.

**ABSENT DURING MEETING:** None.