

**Town of Louisa  
Monthly Meeting  
May 18, 2010**

**Present:** James S. Artz, Mayor; Vice-Mayor Mary Jane Clarke; Matthew L. Kersey; A. Daniel Carter; H. I. Dulaney, Council Members; Jeff Gore, Counsel; Brian W. Marks, Town Manager; Donna L. Pinter, Treasurer; Jessica M. Ellis, Clerk; M. Brad Humphrey, Project Manager; Mark McGhee, Acting Chief of Police

**Also Attending:** Shana Watson, the Central Virginian; Garland Nuckols, 110 Patrick Henry Drive; J. Dale Hopkins, 103 Sims Avenue; Irene Luck, Louisa Little League; Chris Lloyd, 104 Hollyhurst Lane; Marianne Jarvis, Lockridge, Inc.; Denise LaCour, Denico Development; Mr. & Mrs. Pierce Stone, 306 Club Road; Mr. & Mrs. Ronald Bullock, 309 Cardinal Road

**Absent:** Warren D. Gehle, Council member.

***All copies including: reports, handouts, and documents can be found following the minutes.***

Mayor Artz called the meeting to order at 7:09 p.m.

Council member Kersey gave the invocation.

**BUSINESS FROM THE FLOOR**

Mr. Garland Nuckols, town resident, stood and addressed the Council expressing that he believes town employment opportunities should be advertised.

Mrs. Irene Luck, a representative of the Louisa Little League Baseball Tournament Committee, took a moment to announce that Louisa would be hosting the 10 & 11 year old state tournament this year from July 22 through July 28. Mrs. Luck informed Council that there are 14 teams and that the games would be played here in town at Fireman's Field as well as in Mineral at Luck Field. Mrs. Luck stated that she has already spoken with Mr. Marks to arrange for adequate trash pickup and has discussed playing times and potential parking issues. Mrs. Luck also informed Council that as the time draws near, she will be speaking with Acting Chief McGhee to discuss traffic issues. Mrs. Luck stated that she is available for any questions or concerns.

Ms. Chris Lloyd, town resident, stood and expressed her concerns about an article she read in the newspaper regarding a proposed assisted living community in Tanyard Subdivision. Ms. Lloyd stated that she felt there is not enough transparency between the town and its residents. Ms. Lloyd also questioned the need for more rental property in town when there are numerous people posting properties for rent in the newspaper.

### **CONSENT AGENDA**

Mr. Marks stated that he would like to remove item no.1 from the New Business section of the agenda because it was a misprint. Mr. Marks also stated that he would like to add an item to the agenda under New Business for action/discussion regarding the Route 208 dedication to V. Earl Dickinson.

Council member Kersey made a motion to approve the consent agenda. Council member Dulaney seconded the motion. The vote went as follows: 4-0 in favor.

### **PUBLIC HEARING**

#### **Fiscal Year 2010-2011 Budget**

Mr. Marks reported that the budget in the packet is the same identical budget that was handed out at the last budget work session. Mr.

Marks informed Council that no changes have been made to the copy, and that it was advertised in the newspaper for two consecutive weeks. Mr. Marks added that he had not received any public comment, but did answer a few questions for Mr. Nuckols today.

Mayor Artz opened the public hearing at 7:20 p.m. asking if there was anyone present that would like to speak for or against the 2010-2011 proposed budget.

Ms. Marianne Jarvis stood and expressed concerns with the proposed budget. Ms. Jarvis stated that she and her company are trying to understand the reasons which lead the Town to increase the water and sewer utility rates and connection fees over the past few years. Ms. Jarvis stated that she had just received a draft copy of the water and sewer study that was conducted by Draper Aden and Associates on Friday, May 14<sup>th</sup> and has not had the opportunity to review the document in its entirety. Ms. Jarvis asserted that she and her company need time to read and analyze the report, as she is certain they have questions that they would like clarified before Council would take action regarding the study or the proposed budget.

Mr. Garland Nuckols also stood and addressed Council conveying his concerns with the budget. Mr. Nuckols stated that, because of the economical hardship, he felt it was not a good time to raise rates and fees, or give employees major raises. Mr. Nuckols also expressed his disapproval of bringing on part-time police officers to cover a full-time position.

Ms. Chris Lloyd requested that a grandfather clause be put into place regarding the sewer connection fees for individuals in town who do not have the opportunity to connect to the system at this time, but could do so in the future at a reduced rate.

Hearing no further comments, Mayor Artz closed the public hearing at 7:26 p.m.

## **OLD BUSINESS**

### **1) Action/Discussion – PUD Density Changes**

Mr. Marks reported that the Planning Commission, on April 26, 2010, reconsidered the change in density to the PUD and unanimously reaffirmed their recommendation to allow 15 residential units per acre. Mr. Marks also reported that the Planning Commission took under advisement the request to consider the development of a Cash Proffer Ordinance and has scheduled a presentation with a planning professional on cash proffers at their May meeting.

Council member Clarke made the motion to accept the PUD density changes as recommended by the Planning Commission. Council member Carter seconded the motion. Council member Dulaney reported that he met with Ms. LaCour to discuss the density changes. Mr. Dulaney stated that he felt Ms. LaCour runs a very reputable business, and that he had a great deal of respect for the business partners she is working with here in town, but he is not in support of the change. The vote went as follows: Carter, for; Kersey, against; Clarke, for; Dulaney, against. Due to the 2-2 outcome, Mayor Artz cast the deciding vote in favor of the PUD change. The vote was 3-2 in favor.

### **2) Introduction of Officer Vernon Grady**

Acting Chief McGhee introduced Officer Vernon Grady to Council. Officer Grady took a moment to speak briefly about his background in law enforcement and his desire to return to his roots and serve the town and county of Louisa. Mayor Artz and Council welcomed Mr. Grady to the Town of Louisa.

### **3) Discussion – Draft Vehicle Use Policy**

Mr. Marks reported that the draft is the same policy that was presented last month, and that he has not received any comment from the public.

Council member Carter made the motion to adopt the Vehicle Use Policy. Council member Clarke seconded the motion. The vote went as follows: 4-0 in favor.

#### **4) Proposed TEFRA Hearing – Waynesboro Redevelopment and Housing Authority – Epworth Manor rehabilitation**

Mr. Marks reported that Epworth Manor has applied to Waynesboro Housing Redevelopment Authority to do exterior renovations to the apartments. Mr. Marks informed Council that the Waynesboro Authority has approved the renovations, but the renovations also need approval from the locality in which the apartments exist. Mr. Marks stated that it appears the matter will come before Council next month for their approval; and also at this time, the Planning Commission is reviewing an SUP application submitted by Epworth Manor for a community building. Mr. Marks added that more information will be available at the next Council meeting.

#### **5) Reinvestment of Matured Certificates of Deposit**

Mr. Marks reported that a CD at Suntrust Bank will mature on May 24, 2010. Currently, the value of the CD is \$102,276 and is earning 2.1% interest in the General Fund investment portfolio. Mr. Marks requested authorization to reinvest the funds at a rate and term that is in the best interest of the town. Mr. Marks stated that he would report back on the reinvestment at the June Council meeting.

Council member Carter made the motion to authorize the Town Manager to reinvest the funds at the best rate and term for the Town of Louisa. Council member Clarke seconded the motion. The vote went as follows: 4-0 in favor.

### **NEW BUSINESS**

#### **1) Schedule 3<sup>rd</sup> Budget Work Session**

After several minutes of discussion, Council decided to continue the meeting to Tuesday, May 25, 2010 at 7:00 p.m.

## **2) Proposed sewer line maintenance and inspection project**

Mr. Marks reported that 5800 feet of sewer line, located just outside the fence of the WWTP, is in need of an inspection and maintenance. Mr. Marks stated that the sewer line needs to be cleaned and have a camera run down it to check its condition. Mr. Marks informed Council that the line is referred to as the Tanyard Branch, and is the biggest line at the lowest grade, which runs directly into the plant. Mr. Marks reported that the line is 25 years old and may actually be smaller than originally anticipated.

Mr. Marks then requested that he have authorization to work with a contractor and retain an engineer to come up with a price to conduct an inspection, cleaning, and any maintenance work that may be needed. Mr. Marks suggested spending up to \$30,000 to get the work done. Mr. Marks also added that the funding would come from the Water Quality Improvement Fund reimbursement which is a result of our past engineering expenses for the WWTP expansion. Mr. Marks added that work could begin as early as June 1, 2010.

Council member Clarke made the motion to authorize the Town Manager to spend up to \$30,000 to work with a contractor and engineer to inspect and maintain the Tanyard Branch of the sewer line. Council member Carter seconded the motion. The vote went as follows: 4-0 in favor.

## **3) Draft Town Manager contract**

Mr. Marks reported that the draft is simply an employment agreement for Council's review. Mr. Marks stated that he felt the agreement gives both the town and he a little security, and it formalizes their commitment to one another.

Mr. Gore stated that Mr. Marks sent a copy of the draft to his office, but that his firm has not had the opportunity to review it yet. Mr. Gore stated that he would report back at the next meeting.

## **4) Resolution – Route 208 Dedication to V. Earl Dickinson**

Mr. Marks informed Council that the County of Louisa has already adopted a similar resolution to the one that is in the packet, but because Route 208 runs through the Town of Mineral, the Town of Louisa, and throughout the county, VDOT requires that all three municipalities adopt the resolution.

Council member Dulaney made the motion to adopt the resolution. Council member Clarke seconded the motion. The vote went as follows: 4-0 in favor.

### **STANDING COMMITTEE REPORTS**

#### **Police Department:**

(Please refer to the Police Department report.)

Acting Chief McGhee reported that he nothing additional to add to his report.

#### **Water & Sewer Department:**

(Please refer to the Water & Sewer Department report.)

#### **Litter Committee:**

No report.

#### **Streets & Sidewalks:**

Mr. Humphrey stood before Council and read aloud from his report, highlighting areas of interest.

#### **Cemetery:**

No report.

## **REPORTS FROM STAFF**

### Counsel

No report.

### Clerk

No report.

### Treasurer

No Report.

### Manager

Mr. Marks reported the following:

- Brian will be attending the VML Insurance meeting on Thursday, May 20, 2010
- The Louisa County IDA picnic is on Thursday, May 20<sup>th</sup> at 5:00 p.m. and the invitation is open to Council
- Brian and Mayor Artz will be attending the Wall of Honor ceremony in Richmond on May 27, 2010
- The project status report for the WWTP is in the packet
- The abstract of votes for the Town of Louisa election held on May 4, 2010 is in the packet
- The letter of agreement from DEQ for the Water Quality Improvement Fund Grant was included in the packet
- Brian has submitted the damage claims from the December snow storms to FEMA and we should receive approximately \$3798 back
- Brian reported that Council member Kersey requested that he get in contact with Tyler St.Clair about a possible retreat this fall
- Public Parking is now available on the corner of Main Street and Cutler Avenue courtesy of the Town of Louisa. A ribbon cutting will be scheduled for the grand opening.

**COMMUNICATIONS**

None.

**ADJOURNMENT**

Council Member Kersey made the motion to continue the May 18, 2010 Louisa Town Council meeting to Tuesday, May 25, 2010 at 7:00 p.m. for a budget workshop session. Council member Dulaney seconded the motion. The vote went as follows: 4-0 in favor.

Council concluded the meeting at 8:30 p.m.

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Mayor

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Clerk