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**Town of Louisa  
Monthly Meeting  
February 17, 2015**

**Present:** R. Garland Nuckols, Mayor; Mary Jane Clarke, Warren D. Gehle, A. Daniel Carter, Andrew G. Wade, Council Members; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; M. Brad Humphrey, Project Manager; Ronnie Roberts, Chief of Police

**Also Attending:** Elizabeth Nelson, county resident

**Absent:** Matthew L. Kersey, Vice-Mayor; Jeff Gore, Legal Counsel

*All copies including: reports, handouts, and documents can be found following the minutes.*

Mayor Nuckols called the Louisa Town Council meeting to order at 7:09 p.m.

**BUSINESS FROM THE FLOOR**

None.

**CONSENT AGENDA**

Mr. Filer stated that two items were being struck from the agenda: 1) The Presentation being made by Mr. Hoh and Mr. Bollinger of the Louisa Arts Center, and; 2) Item no. 2 under New Business: Amendments to the Take Home Car Policy.

Council member Clarke made the motion to approve the consent agenda. Council member Carter seconded the motion. The vote went as follows: 4-0 in favor.

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2 **PRESENTATION**

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4 **Louisa Arts Center: Mr. Hoh and Mr. Bollinger**

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6 This item was struck from the agenda due to weather.

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8 **OLD BUSINESS**

9  
10 None.

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12 **NEW BUSINESS**

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14 **1) Discussion/Action: USDA RD Loan Reamortization**

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16 Mr. Filer discussed the reamortization, provided a brief explanation,  
17 and gave three options (A-C) for Council to choose from.

18  
19 Council member Wade made the motion to move forward with Option  
20 C. Council member Gehle seconded the motion. The vote went as  
21 follows: 4-0 in favor.

22  
23 **2) Discussion/Action: Amendments to the Take Home Car**  
24 **Policy.**

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26 This item was struck from the agenda for further research by Chief  
27 Roberts, and will be brought back for discussion at a later date.

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29 **3) Discussion/Action: Reinvestment of Certificates of Deposits**

30  
31 Mr. Filer reported that two CD's in the Hillcrest Fund at Essex Bank  
32 are up for reinvestment.

33  
34 Council member Clarke made the motion authorizing the Town  
35 Manager to reinvest the CD's in the town's best interest and report  
36 back at the next meeting. Council member Carter seconded the  
37 motion. The vote went as follows: 4-0 in favor.

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2 **4) Discussion/Action:**  
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- 4 a) Appointment of Town Manager  
5 b) Appointment of Temporary Treasurer  
6 c) Designate Bank Signatories  
7 d) Appointment of Zoning Administrator  
8

9 Council member Wade made the motion to approve all four  
10 resolutions (a-d). Council member Clarke seconded the motion. The  
11 vote went as follows: 4-0 in favor.  
12

13 **STANDING COMMITTEE REPORTS**  
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15 **Police Department:**  
16

17 (Please refer to the Police Department report.)  
18

19 Chief Roberts reviewed the Police Department's report and fielded  
20 questions from Council.  
21

22 **Water & Sewer Department:**  
23

24 (Please refer to the Water & Sewer Department report.)  
25

26 Mr. Humphrey stood before Council and read aloud from his report,  
27 highlighting areas of interest.  
28

29 **Litter Committee:**  
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31 No report.  
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33 **Streets & Sidewalks**  
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35 No report.  
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37 **Cemetery**  
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39 No report.

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**REPORTS FROM STAFF**

Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

Mr. Filer had nothing additional to report.

**COMMUNICATIONS**

None.

**CLOSED SESSION**

Council member Carter motioned to go into closed session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(1) to consider or interview a candidate for employment. Council member Clarke seconded the motion. The vote went as follows: 4-0 in favor.

Council went into closed session at 7:45 p.m.

**OPEN SESSION**

Mr. Wade motioned to leave closed session. Mr. Carter seconded the motion. The vote went as follows 4-0 in favor.

Council returned to open session at 8:10 p.m.

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**CERTIFICATION OF CLOSED SESSION**

*Council member Clarke made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Gehle seconded the motion. The vote went as follows: Gehle, for; Carter, for; Clarke, for, Wade, for (4-0 in favor).*

**ACTION TAKEN**

Council member Carter made the motion to offer the Town Treasurer's position to Elizabeth Nelson with a salary of \$56,000. Council member Clarke seconded the motion. The vote went as follows: 4-0 in favor.

**ADJOURNMENT**

At 8:15 p.m., Council Member Carter made the motion to adjourn the meeting. Council member Wade seconded the motion.

\_\_\_\_\_  
Mayor

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Clerk

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