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**Town of Louisa  
Monthly Meeting  
November 18, 2014**

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**Present:** R. Garland Nuckols, Mayor; Matthew L. Kersey, Vice-Mayor; Mary Jane Clarke, Warren D. Gehle, A. Daniel Carter, Council Members; Jeff Gore, Legal Counsel; Brian W. Marks, Town Manager; Jessica M. Ellis, Clerk; M. Brad Humphrey, Project Manager; Ronnie Roberts, Chief of Police

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**Also Attending:** Kettrina Merkel, Administrative Assistant; Jason Murphy, reporter for The Central Virginian

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**Absent:** Andrew G. Wade, Council Member; Carol A. Brown, Treasurer

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***All copies including: reports, handouts, and documents can be found following the minutes.***

Mayor Nuckols called the Louisa Town Council meeting to order at 7:03 p.m.

**BUSINESS FROM THE FLOOR**

Mr. Marks reported that he was contacted by Ms. Lisa Shaw, owner of Village Furniture, on Monday November 17, 2014 requesting Council to continue to consider allowing retail businesses to use the sidewalks as retail space.

**CONSENT AGENDA**

Mr. Marks requested adding the following items to the agenda: 1) Old Business: Adopt Resolution for VDH/VRA Funding Package; 2) New Business: CD Renewal

Council member Gehle made the motion to approve the consent agenda with the added items. Council member Carter seconded the motion. The vote went as follows: 4-0 in favor.

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2 Mr. Marks reported that he accidentally misrepresented the cost of  
3 what the town would have to pay to be a partner in the project. In  
4 addition, Mr. Marks reported that there would be a cancellation  
5 penalty involved if the project was not built out following the study.

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7 Council member Carter stated that there is a big difference in the  
8 actual cost and what was reported last month.

9  
10 Council member Clarke then made the motion to withdraw from  
11 participating in the project citing the need to spend the funds on  
12 projects with a higher priority inside the town limits. Council member  
13 Gehle seconded the motion. The vote went as follows: 4-0 in favor.

14  
15 **3) Discussion/Action: Adopt 2013-2014 Audit as presented by**  
16 **Brown – Edwards**

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18 Council member Kersey made the motion to adopt the FY 2013-14  
19 audit as presented by Brown Edwards. Council member Clarke  
20 seconded the motion. The vote went as follows: 4-0 in favor.

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22 **4) Discussion/Action: Adopt Resolution for VDH/VRA Funding**  
23 **Package**

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25 Council member Kersey made the motion to adopt the VDH/VRA  
26 funding package resolution. Council member Gehle seconded the  
27 motion. The vote went as follows: 4-0 in favor.

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29 **NEW BUSINESS**

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31 **1) Discussion/Action: Application for a USDA RD Water and**  
32 **Waste Disposal Grant**

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34 Council member Gehle made the motion to apply for the USDA RD  
35 Water and Waste Disposal Grant. Council member Kersey seconded  
36 the motion. The vote went as follows: 4-0 in favor.

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38 **2) Discussion/Action: Disposition of DMV “Animal Friendly”**  
39 **funds**

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2 Council member Kersey made the motion authorizing the funds to be  
3 transferred from DMV to SNAP as allowed by state law. Council  
4 member Clarke seconded the motion. The vote went as follows: 4-0  
5 in favor.

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7 **3) Discussion/Action: Columbarium Construction Contract**

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9 Mr. Marks reported that an additional \$48,500 is needed to build the  
10 columbarium. Mr. Marks stated that he has been working with a  
11 contractor to develop a proposal and had received a fixed price of  
12 \$128,500. Mr. Marks suggested that Council take action before the  
13 costs of construction begin to rise radically again. Mr. Marks also  
14 suggested pre-selling the niches to help offset some of the cost.

15  
16 Council member Clarke made the motion to move forward with the  
17 construction of the columbarium. Council member Kersey seconded  
18 the motion. The vote went as follows: 4-0 in favor.

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20 **4) Discussion/Action: CD Renewal**

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22 Mr. Marks stated that a CD, Hillcrest Fund - \$97,905, matured on  
23 October 31, 2014. Mr. Marks reported that the best rate available is  
24 at VCB for 24 months at .8% and recommended that Council renew  
25 the CD at VCB.

26  
27 Council member Kersey made the motion to renew the CD at VCB for  
28 24 months at .8%. Council member Carter seconded the motion.  
29 The vote went as follows: 4-0 in favor.

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31 Mr. Marks also made note of two CDs that are at Essex Bank that will  
32 mature in February 2015 that can be used to fund the Columbarium.

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34 **STANDING COMMITTEE REPORTS**

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36 **Police Department:**

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38 (Please refer to the Police Department report.)  
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2 Chief Roberts reviewed the Police Department's report and fielded  
3 questions from Council.

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5 Water & Sewer Department:

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7 (Please refer to the Water & Sewer Department report.)  
8

9 Mr. Humphrey stood before Council and read aloud from his report,  
10 highlighting areas of interest.

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12 Litter Committee:

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14 No report.

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16 Streets & Sidewalks

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18 No report.

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20 Cemetery

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22 No report.

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24 **REPORTS FROM STAFF**

25  
26 Counsel

27  
28 Mr. Gore reported that the General Assembly is still working to close  
29 the gap involving the state deficit. Mr. Gore made mention of the  
30 across the board cuts and how the town may be affected. Mr. Gore  
31 also noted that he is still inching along with CSX and VDOT on the  
32 sidewalk matter at Church Street.

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34 Clerk

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36 No report.

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Treasurer

No report.

Manager

Mr. Marks reported:

- The Thanksgiving trash schedule was included in the packet.
- Funds (\$250,000) from the LGIP account will have to be paid out for the street project. The town will be reimbursed and the funds will be deposited back into the LGIP account in approximately 6-8 weeks.
- The certificate to operate the WWTP has been received.
- The tree lighting ceremony will take place at the Courthouse Square on Friday, December 5, 2014 and the parade will take place on Saturday, December 6, 2014.
- Packets containing applications for the Town Manager's position have been put together for the Mayor and the individuals chosen by the Mayor to serve on the Town Manager Search Committee.

Mayor Nuckols stated that he asked Council members Kersey and Wade, and Mr. Charles Rosson (town citizen representative) to serve, and all have accepted.

**COMMUNICATIONS**

None.

**ADJOURNMENT**

At 7:34 p.m., Council Member Gehle made the motion to adjourn the meeting. Council member Kersey seconded the motion.

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Mayor

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Clerk

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