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**Town of Louisa
Monthly Meeting
October 20, 2015**

Present: R. Garland Nuckols, Mayor; Matthew L. Kersey, Vice-Mayor; Mary Jane Clarke, Warren D. Gehle, A. Daniel Carter, Andrew G. Wade Council Members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; Ronnie Roberts, Chief of Police

Absent: M. Brad Humphrey, Project Manager

Also in Attendance: Brian Roy, Co-Owner of Waverly Place Apartments; Ms. Sherry Shapiro, Resident of Waverly Place Apartments

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 7:00 p.m.

BUSINESS FROM THE FLOOR

Mr. Brian Roy, co-owner of Waverly Place Apartments, stood and expressed his concerns regarding the water and sewer bill received from the town. Mr. Roy spoke directly to water consumption and the associated charges for residents at their apartment complex. Mr. Roy expressed that he hoped Council would research the difference between apartment consumption and single family dwelling consumption.

Ms. Sherry Shapiro, resident of Waverly Place Apartments, stood and echoed Mr. Roy expressing her concerns with the water and sewer billing.

CONSENT AGENDA

Mr. Filer asked Council to refer to the supplemental packet at their

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2 desks for updated items as he had added the swearing in of the new
3 police officer to the supplemental packet.
4

5 Council member Kersey made the motion to approve the consent
6 agenda. Council member Gehle seconded the motion. The vote went
7 as follows: 5-0 in favor.
8

9 **OLD BUSINESS**

10
11 **1) Discussion/Action: Sign Ordinance**

12
13 Mr. Filer updated Council and referenced a memo and an article
14 included in the packet. Mr. Filer noted that he also included sign
15 ordinances from several other localities for Council to review. Mr.
16 Filer also made mention of an upcoming Planning Commission
17 meeting on Monday, October 26, 2015 at 6:00 p.m. wherein they
18 hope to have enough citizens in attendance to form a committee to
19 study the existing ordinance and make recommendations to be sent
20 back to Council. If attendance is low, they will continue the meeting
21 to the following week.
22

23 **2) LCWA – Water Agreement**

24
25 Mr. Filer updated Council at length and reported that Mr. Gore had
26 reviewed the document. Mr. Filer then recommended that Council
27 move forward with the agreement.
28

29 Council member Wade made the motion to approve the LCWA Water
30 Agreement. Council member Clarke seconded the motion. The vote
31 went as follows: Gehle, for; Kersey, against; Wade, for; Clarke, for;
32 Carter, for (4-1 in favor).
33

34 **NEW BUSINESS**

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36 **1) Discussion/Action: Halloween Permits**
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2 Council member Wade made the motion to approve the Halloween
3 permits. Council member Gehle seconded the motion. The vote
4 went as follows: 5-0 in favor.

5
6 **2) Discussion/Action: Essex CD 700 145 646 matures on**
7 **10/28/15**

8
9 After a brief discussion between Council and staff, the following
10 action took place:

11
12 Council member Clarke made the motion to reinvest the CD with
13 Essex Bank with an APR of 1.00%. Council member Carter
14 seconded the motion. The vote went as follows: 5-0 in favor.

15
16 **3) Discussion/Action: Police Department Grant Request**

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18 Chief Roberts spoke about the grant at length referencing information
19 provided in a memo in the Council packet.

20
21 Council member Carter made the motion to approve the Police
22 Department Grant Request. Council member Gehle seconded the
23 motion. The vote went as follows: 5-0 in favor.

24
25 Mayor Nuckols then took a few moments to swear in Officer Bobby
26 Shiflett and welcome him to the Louisa Police Department.

27
28 **STANDING COMMITTEE REPORTS**

29
30 **Police Department:**

31
32 (Please refer to the Police Department report.)

33
34 Chief Roberts reviewed the Police Department's report and fielded
35 questions from Council.

36
37 **Police Committee:**

38
39 No report.

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2 Water & Sewer Department:

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4 (Please refer to the Water & Sewer Department report.)

5
6 Mr. Filer stood in for Mr. Humphrey and read aloud from his report,
7 highlighting areas of interest.

8
9 Litter Committee:

10
11 No report.

12
13 Streets & Sidewalks

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15 No report.

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17 Cemetery

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19 No report.

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21 **REPORTS FROM STAFF**

22
23 Counsel

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25 No report.

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27 Clerk

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29 No report.

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31 Treasurer

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33 No report.

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35 Manager

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37 Mr. Filer made mention of the following:

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- Roof repairs have been made and remained under budget. There was enough money left over that a roof repair can also be made to the roof of the Art Center where the two buildings connect.
- The flag concerns that were previously brought to Council's attention by town/county residents have been remedied.
- The goose neck lights in the downtown area have been taken down by Virginia Dominion Power.
- The Audit Management Letter has been completed. The final audit will be presented in November 2015.
- The storm water drain pipe in the Food Lion shopping center collapsed back some time ago and while it was being repaired it caused damage to the town's sewer line. We are currently trying to obtain bids for the repair work.
- The town office is experiencing computer and server problems. We have folks working on the server, and the new computers for staff have arrived and will be installed soon.

CLOSED SESSION

Council Member Carter made the motion to convene in closed session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(1), to discuss a specific town employee matter. Council member Clarke seconded the motion. The vote went as follows: 5-0 in favor.

Council went into closed session at 8:03 p.m.

REGULAR SESSION

Council Member Clarke made the motion to go back in to Open Session. Council Member Gehle seconded the motion. The vote went as follows: 5-0 in favor.

Council returned to regular session at 8:23 p.m.

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CERTIFICATION OF CLOSED SESSION

Council member Clarke made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Wade seconded the motion. The vote went as follows: Carter, for; Kersey, for; Clarke, for; Gehle, for; Wade, for (5-0 in favor).

COMMUNICATIONS

None.

ADJOURNMENT

At 8:24 p.m., Council Member Clarke made the motion to adjourn the meeting.

Mayor

Clerk