

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40

**Town of Louisa
Monthly Meeting
October 21, 2014**

Present: R. Garland Nuckols, Mayor; Matthew L. Kersey, Vice-Mayor; Mary Jane Clarke, Warren D. Gehle, A. Daniel Carter, Andrew G. Wade, Council Members; Jeff Gore, legal Counsel; Brian W. Marks, Town Manager; Carol A. Brown, Treasurer; M. Brad Humphrey, Project Manager; Ronnie Roberts, Chief of Police

Also Attending: Kettrina Merkel, Administrative Assistant; John & Virginia Carroll, Claybrooke Farm; Megan Argenbright, Brown Edwards Accounting Firm; Nelson Smith, 200 Lyde Ave

Absent: Jessica M. Ellis, Clerk

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 7:00 p.m.

BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Council member Carter made the motion to approve the consent agenda. Council member Clarke seconded the motion. The vote went as follows: 5-0 in favor.

PRESENTATION

1) Oath of Office

27

1
2 Mr. Ronnie Roberts was sworn in as Chief of Police for the Town of
3 Louisa by Mayor Nuckols. Mayor Nuckols then took a moment to
4 welcome Mr. Roberts to the town.

5
6 **2) FY 2013-14 Audit Report**

7
8 Megan Argenbright, of Brown Edwards accounting firm, stood and
9 spoke from the audit report prepared by her office for the town. Mrs.
10 Argenbright spoke at length highlighting areas of interest and
11 providing detailed information when prompted.

12
13 **PUBLIC HEARINGS**

14
15 **1) Short Term Lease of Town Property to Mr. and Mrs. Carroll of**
16 **Claybrooke Farm**

17
18 Mr. Marks reported that the public hearing had been advertised as
19 required and that he had not received any public comments.

20
21 Mayor Nuckols then opened the public hearing at 7:17 p.m. asking if
22 there was anyone present that would like to speak for or against the
23 propane dispensing operation. Hearing no response, Mayor Nuckols
24 closed the public hearing at 7:18 p.m.

25
26 **OLD BUSINESS**

27
28 **1) Discussion/Action: Carroll Validation**

29
30 Council member Kersey made the motion to approve the short term
31 lease with Mr. & Mrs. Carroll of Claybrooke Farm. Council member
32 Clarke seconded the motion. The vote went as follows: 5-0 in favor.

33
34 **NEW BUSINESS**

35
36 **1) Discussion/Action: Designate equipment as obsolete and**
37 **authorize to sell**

38
39

1
2 Mr. Marks reported that the parking meters have been removed from
3 the sidewalks on the right side of the street in the downtown area as
4 designed in our Downtown Improvements Project; however there are
5 still several meters on the left side of the street that need to be
6 removed. Mr. Marks requested authorization to have them removed
7 as soon as possible. Mr. Marks ratiored that they will need to be
8 removed soon anyway due to construction moving closer to that area,
9 but he also stated: they do not bring in much revenue; by removing
10 them we will clean up our audit; and that there are several people
11 interested in purchasing them. Mr. Marks noted that there are
12 approximately 55-60 meters.

13
14 Council member Clarke made the motion to declare the meters
15 obsolete and grant the Town Manager authorization to sell them.
16 Council member Kersey seconded the motion. The vote went as
17 follows: 5-0 in favor.

18
19 **2) Discussion/Action: Proposed Storm Water Easement**

20
21 Mr. Marks briefly spoke on the matter and referred to Mr. Gore for a
22 more in-depth understanding. Both gentlemen referred to the
23 memorandum, drafted deed, and plat that were included in the
24 Council packet. A representative for Sheetz and the property owner
25 was present to speak and answer questions.

26
27 Council member Wade made the motion to accept the easement as
28 presented. Council member Carter seconded the motion. The vote
29 went as follows: 5-0 in favor.

30
31 **3) Discussion/Action: Bank Franchise Tax Rebate**

32
33 Mr. Marks reported that he and the Treasurer recently learned that
34 Bank of America paid too much in bank franchise taxes over the past
35 three years and that Bank of America appealed to the state of Virginia
36 who audited their account and agreed that they had over paid. Mr.
37 Marks stated that we were not made aware of the problem until
38 recently due to the fact that all correspondence on the matter was
39 being sent to the County of Louisa. Mr. Marks explained that the

5

1
2 Town of Louisa will have to rebate approximately \$50,000. Mr. Marks
3 stated that he will have more information at next month's meeting, but
4 noted that Council has few different options to choose from and that
5 the first payment is not due until July 2015.

6
7 **4) Discussion/Action: Award Northern Loop Water Line**
8 **Construction Contract**

9
10 Council member Clarke made the motion to award the contract to
11 C.T. Purcell, Inc. in the amount of \$282,612 and allow the Town the
12 Manager to enter into contract with C.T. Purcell Inc. subject to legal
13 counsel, VRA, and VDH review. Council member Kersey seconded
14 the motion. The vote went as follows: 5-0 in favor.

15
16 **5) Discussion/Action: Pedestrian – Bicycle Trail from Louisa to**
17 **Loudin Lane**

18
19 Mr. Marks reported that the County of Louisa has brought the MOU
20 for developing a pedestrian/bicycle trail from Louisa to Loudin Lane
21 back to the table again this year requesting our support and
22 participation. Mr. Marks briefed Council on the matter and referred to
23 the documents he included in the packet for Council's review.

24
25 Council member Carter made the motion to move forward by
26 partnering with the County of Louisa to apply for the grant and
27 provide the necessary supporting resolution from the town. Council
28 member Wade seconded the motion. The vote went as follows:
29 Kersey, against; Clarke, abstain; Gehle, against; Carter, for; Wade,
30 for. Due to Council member Clarke's abstention, a tie occurred and
31 Mayor Nuckols was required to cast his vote – which was in favor of
32 the MOU – therefore, the vote carried.

33
34 **STANDING COMMITTEE REPORTS**

35
36 **Police Department:**

37
38 (Please refer to the Police Department report.)
39

1
2 Chief Roberts reviewed the Police Department's report and fielded
3 questions from Council.

4
5 Water & Sewer Department:

6
7 (Please refer to the Water & Sewer Department report.)

8
9 Mr. Humphrey stood before Council and read aloud from his report,
10 highlighting areas of interest.

11
12 Mr. Humphrey also noted that the new street lamps would be in
13 service very soon and would be decorated with flags, lights, etc.
14 seasonally.

15
16 Litter Committee:

17
18 No report.

19
20 Streets & Sidewalks

21
22 No report.

23
24 Cemetery

25
26 No report.

27
28 **REPORTS FROM STAFF**

29
30 Counsel

31
32 Mr. Gore reported that he is still working with CSX on the sidewalk
33 matter and is also having conversations with VDOT.

34
35 Clerk

36
37 No report.

38
39

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38

Treasurer

No report.

Manager

Mr. Marks reported:

- Final inspection being conducted at the WWTP October 22, 2014.
- Two of the three CD's from last month were reinvested, but one was put into our money market account to cover loan reimbursements to VDOT and VDH.
- A report from the Louisa County Water and Sewer Strategic Planning Committee for review.
- Mr. Troy Wade was appointed to take Mr. Marks' place with the LDDC.
- Mr. Marks referred to his impending retirement and informed Council that he felt they needed to move forward in their Town Manager search by advertising. He suggested advertising with VML, VACO, in local newspapers, and online for a suggested time of three weeks.
- Mr. Marks reported that the county failed their TTHM water testing and a lengthy conversation followed in regards to what they are doing to resolve the issue.
- Mud and red water was reported from a fire hydrant on Cutler Avenue. Mr. Marks stated that the hydrants need to be better maintained, however the opening of the fire hydrants causes dirty water issues and complaints which is part of the reason why they have not been maintained properly.
- A lengthy discussion was held regarding the future plans of the Louisa County Historical Society on the town hall campus.
- The November water bill will reflect the water increase that was discussed and passed with the FY 2014-2015 budget.
- Mr. Nelson Smith, town resident at 200 Lyde Avenue was permitted to speak against the quality of water and rate increase.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24

COMMUNICATIONS

None.

ADJOURNMENT

At 8:16 p.m., Council Member Carter made the motion to adjourn the meeting. Council member Wade seconded the motion.

Mayor

Clerk