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**Town of Louisa  
Monthly Meeting  
August 18, 2015**

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**Present:** R. Garland Nuckols, Mayor; Matthew L. Kersey, Vice-Mayor; Mary Jane Clarke, Warren D. Gehle, A. Daniel Carter, Andrew G. Wade Council Members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth Nelson, Treasurer; M. Brad Humphrey, Project Manager; Ronnie Roberts, Chief of Police

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**Absent:** None.

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**Also in Attendance:** Nelson Smith, 200 Lyde Ave; Delegate Peter Farrell of the Virginia House of Representatives

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***All copies including: reports, handouts, and documents can be found following the minutes.***

Mayor Nuckols called the Louisa Town Council meeting to order at 7:01 p.m.

**BUSINESS FROM THE FLOOR**

Mr. Nelson Smith, town resident at 200 Lyde Avenue, expressed his concern regarding the high volume of traffic in the Route 208 and Main Street corridor as a result of two new businesses in the immediate area. Mr. Smith also spoke of a boundary line and grass maintenance issue between he and an adjacent business.

Delegate Peter Farrell was also in attendance and took a few moments to brief Council on general items concerning the state budget.

**CONSENT AGENDA**

Council member Carter made the motion to approve the consent agenda. Council member Clarke seconded the motion. The vote went as follows: 5-0 in favor.

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2       **OLD BUSINESS**

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4       **1) Discussion/Action: Potential Park**

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6       Mr. Filer reported that he collected questions about the potential park  
7       from Council and researched the answers as directed at the last  
8       meeting. Mr. Filer went through the questions and answers and  
9       stated that, at this juncture, Council would need to make a decision  
10      as to whether they were interested in entertaining the park proposed  
11      by Ms. Tina Stanton-Chapman.

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13      Mayor Nuckols reported that he spoke with Mayor Harlowe, of the  
14      Town of Mineral, and stated that they are excited about the park and  
15      are very much in favor of it being built in their town.

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17      Council member Kersey stated that, due to our actions in March to  
18      endorse the possibilities of a park proposed by Stephanie Koran and  
19      the Town of Mineral's enthusiasm for the project proposed by Ms.  
20      Tina Stanton-Chapman, he felt that Council should endorse the Town  
21      of Mineral's desire to host the park as it would be very beneficial to  
22      them and would also allow ourselves the opportunity to continue  
23      growing our existing park.

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25      Council member Kersey then made a motion to endorse the Town of  
26      Mineral as the recipient of the proposed park. Council member  
27      Carter seconded the motion. The vote went as follows: Gehle, for;  
28      Kersey, for; Wade, abstain; Clarke, for; Carter, for.

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30      **2) Discussion/Action: PD Consultant**

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32      Mr. Filer began by briefing Council on the research that has been  
33      done on the matter and the discussions that have been held since the  
34      last town council meeting.

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36      Council and staff then held a lengthy discussion on: whether or not to  
37      fill the two vacant police officer positions and hire a consultant with  
38      additional funds (rainy day/reserves); fill one position and hire a  
39      consultant using funds from the second vacancy's salary; and also

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2 discussed whether to hire a sergeant or train and promote from  
3 within.

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5 Mayor Nuckols stated that Mr. Dulaney, a member of the Police  
6 Committee, was in attendance and asked him to speak on the matter.  
7 Mr. Dulaney then took several minutes to address the importance of  
8 updating the police manuals.

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10 Council member Clarke then made the motion to move forward with  
11 having the police manuals updated using rainy day funds. Council  
12 member Wade seconded the motion. The vote went as follows:  
13 Wade, for; Gehle, against; Carter, for; Kersey, for; Clarke, for.

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15 **NEW BUSINESS**

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17 None

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19 **STANDING COMMITTEE REPORTS**

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21 **Police Department:**

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23 (Please refer to the Police Department report.)

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25 Chief Roberts reviewed the Police Department's report and fielded  
26 questions from Council.

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28 **Police Committee:**

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30 No report.

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32 **Water & Sewer Department:**

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34 (Please refer to the Water & Sewer Department report.)

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36 Mr. Humphrey stood before Council and read aloud from his report,  
37 highlighting areas of interest.

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39 Mr. Humphrey requested authorization to submit grant applications

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2 with the Virginia Department of Health's Office of Drinking Water for a  
3 "Water Audit" Planning Grant in the amount of \$25,000 and a "Town  
4 of Louisa Water Distribution System Components Improvements"  
5 Planning Grant in the amount of \$25,000 from the Drinking Water  
6 State Revolving Fund. Mr. Filer noted that the grants were 100%  
7 funded – no matching funds required.

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9 Council member Carter made the motion to move forward with the  
10 grant applications. Council member Clarke seconded the motion.  
11 The vote went as follows: 5-0 in favor.

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13 Litter Committee:

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15 No report.

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17 Streets & Sidewalks

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19 No report.

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21 Cemetery

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23 No report.

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25 **REPORTS FROM STAFF**

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27 Counsel

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29 No report.

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31 Clerk

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33 No report.

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35 Treasurer

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37 No report.

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Manager

Mr. Filer made mention of the following:

- The Farmer’s Market is making progress and going well. Meetings are being set up to discuss next year’s market to be ready for a start date in April 2016.
- Punch list items are being taken care of by Messer Construction on the downtown project and should be wrapped up shortly.
- The Chamber of Commerce will be meeting here at the town office/arts center building on the first Tuesday of each month for their monthly breakfast meeting and all of Council is invited to attend.
- A complaint was fielded regarding the sidewalk being blocked on Route 208 adjacent to the construction site where Sheetz is being built.
- Mr. Filer’s 6 month employment date is approaching and he requested Council to discuss his review and vacation accrual.

**COMMUNICATIONS**

Council members Clarke and Carter commented on the positive feedback from citizens on the Farmer’s Market.

Mayor Nuckols requested that Mr. Filer and/or the Streets and Sidewalks Committee look into the town’s ROW from Lyde Avenue to Route 208 and report back at the next meeting.

Chief Roberts took reminded Council that the Evan Adams Memorial Ride will take place in the town on Saturday, August 29th.

**ADJOURNMENT**

At 8:19 p.m., Council Member Carter made the motion to adjourn the meeting. Council member Wade seconded the motion.

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Mayor

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Clerk