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**Town of Louisa
Monthly Meeting
January 20, 2015**

Present: R. Garland Nuckols, Mayor; Matthew L. Kersey, Vice-Mayor; Mary Jane Clarke, Warren D. Gehle, A. Daniel Carter, Andrew G. Wade, Council Members; Jeff Gore, legal Counsel; Brian W. Marks, Town Manager; Jessica M. Ellis, Clerk; M. Brad Humphrey, Project Manager; Ronnie Roberts, Chief of Police

Also Attending: Kettrina Merkel, Administrative Assistant; Jason Murphy, The Central Virginian

Absent: None.

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 7:01 p.m.

BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Council member Clarke made the motion to approve the consent agenda. Council member Gehle seconded the motion. The vote went as follows: 5-0 in favor.

Mr. Marks added that Council would need to convene in closed session to discuss a matter involving the acquisition of Real Estate.

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2 **OLD BUSINESS**

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4 No Old Business.

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6 **NEW BUSINESS**

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8 **1) Discussion/Action: Application for VCA Challenge Grant for**
9 **the Louisa Arts Center**

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11 Council member Clarke made the motion approving the VCA
12 Challenge Grant for the Louisa Arts Center. Council member Kersey
13 seconded the motion. The vote went as follows: 5-0 in favor.

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15 **2) Discussion/Action: Granting Utility Easement to**
16 **Rappahannock Electric**

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18 Council member Clarke made the motion granting the utility
19 easement to Rappahannock Electric Cooperative. Council member
20 Gehle seconded the motion. The vote went as follows: 5-0 in favor.

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22 **STANDING COMMITTEE REPORTS**

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24 Police Department:

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26 (Please refer to the Police Department report.)

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28 Chief Roberts reviewed the Police Department's report and fielded
29 questions from Council.

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31 Water & Sewer Department:

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33 (Please refer to the Water & Sewer Department report.)

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35 Mr. Humphrey stood before Council and read aloud from his report,
36 highlighting areas of interest.

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38 Mr. Marks suggested that Mr. Humphrey attend the next Louisa
39 County Water Authority meeting.

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Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

REPORTS FROM STAFF

Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

Mr. Marks reported:

- Mr. Marks apologized that the financials were added to the packet late this month.
- Mr. Marks stated that he is resigning from the Louisa County Water Authority Board of Directors effective January 21, 2015 and recommended that Council contact our representative to keep our seat on the board open.

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- Mr. Marks reported that he has prepared an ongoing list of duties that he performs in his position as Town Manager that he plans to give to the new Town Manager to aid him/her in their transition.
- All changes to the code have been compiled by the Town Manager if anyone should need them.

COMMUNICATIONS

None.

CLOSED SESSION

Council Member Gehle made the motion to convene in closed session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(3) to discuss the acquisition of real property for public purpose. Council member Clarke seconded the motion. The vote went as follows: 5-0 in favor.

Council went into closed session at 7:25 p.m.

REGULAR SESSION

Council member Carter made the motion to go back in to open session. Council member Wade seconded the motion. The vote went as follows: 5-0 in favor.

Council returned to regular session at 7:35 p.m.

CERTIFICATION OF CLOSED SESSION

Council member Wade made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Carter seconded the motion. The vote went

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2 *as follows: Clarke, for; Kersey, for; Carter, for; Wade, for; Gehle, for*
3 *(5-0 in favor).*

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5 **ACTION**

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7 Council member Kersey made a motion to hold a retirement reception
8 for Brian Marks, Town Manager, honoring his service to the town.
9 The reception is to be held, Friday, January 30, 2015 from 4:00-7:00
10 p.m. and is open to the public. Mr. Kersey stipulated that the
11 reception costs were not to exceed \$400. Council member Clarke
12 seconded the motion. The vote went as follows: 5-0 in favor.

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14 **ADJOURNMENT**

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16 At 7:36 p.m., Council Member Kersey made the motion to continue
17 the meeting to Thursday, January 29, 6:00 p.m. for Town Manager
18 interviews.

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22 _____
Mayor

Clerk

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ACTION TAKEN

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The following action was recorded, prepared, and submitted by Brian Marks:

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“Mr Wade motioned to retain Mr Marks as Town Manager until a new town manager is appointed and begins serving; Marks will also remain as temporary treasurer until relieved at an hourly rate of \$50, plus IRS rate based travel expenses. Maximum paid hours will be 20 per week. Marks would also be authorized to assist the new town manager transition into the position as needed by the newly appointed Town Manager; Mrs Clarke seconded the vote was 5-0 for

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Mr Carter motioned to offer the Town Manager position to Mr Tom Filer at \$70K per year to begin as soon as possible. Vacation and sick time account will be funded as negotiated between the Mayor and Filer, filer would be a non contract employee and a VRS Hybrid Plan member; Mr Gehle seconded, the vote was 4-0-1 for with Kersey abstaining

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Mr Wade motioned to increase Mr Humphrey’s wages \$5000 per year and adjust his duties appropriately to assist the new town manager. This is effective immediately; Mrs Clarke seconded and the vote was 5-0 for

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A resolution was presented to the council by the Mayor, Mr Kersey motioned to approve, Mr Gehle seconded the vote was 5-0 for 7:40 pm Mr Wade motioned to adjourn, Mr Carter seconded, the vote was 5-0 for.”

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ADJOURNMENT

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Council member Wade made the motion to adjourn the meeting at 7:40 p.m. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

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Mayor

Clerk

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