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**Town of Louisa
Monthly Meeting
July 19, 2016**

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Present: R. Garland Nuckols, Mayor; Andrew G. Wade, Vice-Mayor; Mary Jane Clarke; A. Daniel Carter; James S. Artz; Jessica Lassiter Council Members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

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Absent: None

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Also in Attendance: Deana Meredith, The Central Virginian; Nelson Smith, town resident at 200 Lyde Avenue; Bud Dulaney, town resident at 135 West Street

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All copies including: reports, handouts, and documents can be found following the minutes.

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Mayor Nuckols called the Louisa Town Council meeting to order at 7:00 p.m.

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BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Mr. Filer stated that a parade permit application and a couple of reports had been included in the supplemental packet for review and approval; and per the Mayor, the Fredericksburg Avenue water line project was added to the agenda for discussion as item number two under New Business.

Council member Carter made the motion to approve the consent agenda. Council member Clarke seconded the motion. The vote went as follows: 5-0 in favor.

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2 **RECOGNITION OF OUTGOING COUNCIL MEMBERS**

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4 Mayor Nuckols and Mr. Filer reported that the resolutions of service
5 for Council members Gehle and Kersey had been placed on a plaque
6 and was to be presented to both gentlemen this evening, but neither
7 were able to attend the meeting. Mayor Nuckols stated that he would
8 deliver the plaques to Mr. Kersey and Mr. Gehle.
9

10 **ORGANIZATION OF GOVERNMENT**

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12 **1) Election of Vice Mayor**

13
14 Council member Clarke nominated Council member Artz for Vice
15 Mayor. Council member Lassiter then nominated Council member
16 Wade. Mayor Nuckols then asked for Council to state who they were
17 voting for as the Clerk called the roll:
18

19 Mr. Wade – Wade
20 Mr. Artz – Artz
21 Mrs. Clarke – Artz
22 Ms. Lassiter – Wade
23 Mr. Carter – Wade
24

25 Mr. Wade was voted in as Vice Mayor (3-2).
26

27 **2) Bank Signatories**

28
29 After a brief explanation by Mr. Filer, Council decided (without a vote)
30 to continue to have the Vice Mayor sign banking documents.
31

32 **OLD BUSINESS**

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34 **1) Discussion/Action: Auxiliary Police Program**

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36 Chief Roberts spoke at length about the program. He began by
37 reporting back on what was discussed at the Police Committee
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2 meeting, then referred to the policy that was drafted and included in
3 the packet. *(Police Committee meeting minutes also included in the*
4 *packet).*

5
6 Mr. Dulaney, previous Council member and Council appointed
7 member of the Police Committee, stood and spoke about the
8 program. Mr. Dulaney stated that he felt it was a good program, and
9 expressed the two main concerns the Police Committee had: 1) All
10 auxiliary members must go through the same selection process as
11 full time officers and be required to complete all training (regarding
12 each level) prior to starting their duties, and 2) The committee would
13 like to see if Council could provide the required gear and equipment
14 rather than having the auxiliary officers acquire it at their cost [. “Mr.
15 Dulaney also suggested that the Town Attorney might want to review
16 the policy since the Chief would like to pay the auxiliaries in certain
17 situations and the Committee was unsure how Town personnel rules
18 and state statutes may apply.”] *The verbiage in brackets was written and*
19 *requested by Mr. Dulaney. Council voted to amend the minutes with his*
20 *suggestions and comments. The discussion and supporting documents will*
21 *follow in August’s minutes.*

22
23 Council member Wade then questioned whether there was an
24 ordinance issue at hand. Mr. Gore stated that he has reviewed and
25 revised the ordinance, but did not review for the matters such as paid
26 auxiliary officers, which was brought up in this evening’s discussion.
27 Mr. Gore stated that he would look at the ordinance again, but felt
28 that it was prepared and general enough to be passed this evening if
29 it was Council’s pleasure. Mr. Gore did inform Council that it would
30 be best to adopt the ordinance before allowing the implementation of
31 the auxiliary police program.

32
33 Council member Wade questioned if the Chief would be able to move
34 forward with the program and begin the selection process after
35 passing the ordinance this evening. Chief Roberts responded that he
36 has not been given authorization to do so at this time. Mr. Roberts
37 stated that he was planning to collaborate with the Town Manager on
38 pre-employment matters and funding before moving forward with the
39 program. Mr. Filer responded that Chief Roberts was instructed by

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2 the committee to draft cost estimates for Council's review this
3 evening before moving forward. Mr. Filer added that there is funding
4 that can be made available by making a line item adjustment or
5 Council can review the budget further for other options.
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7 Council member Clarke stated that she felt the program would be
8 very beneficial to the town, but expressed her desire to move slowly
9 and cautiously as we are traversing new ground and would not like to
10 see the program experience problems or fail. Chief Roberts echoed
11 Mrs. Clarke's statement.
12

13 Council member Wade made the motion to approve the ordinance as
14 presented. Council member Artz seconded the motion. The vote
15 went as follows: 5-0 in favor.
16

17 Mayor Nuckols questioned if the policy needed to be adopted. Chief
18 Roberts responded that the policy is under further review by Mr. Gore
19 at this time. Chief Roberts stated he would like clarity for all from
20 Legal Counsel before moving forward.
21

22 **NEW BUSINESS**

23 24 **1) Discussion/Action: Permit - Community Coalition Solidarity** 25 **March** 26

27 Mayor Nuckols asked if the applicant would step forward and speak
28 to Council regarding the proposed march. Mr. Raymar Byrd stood
29 and introduced himself and the other applicants/organizers, and then
30 explained their plan in detail. Mr. Byrd expressed their desire to
31 demonstrate community unity and peace.
32

33 Council member Carter made the motion to approve the permit.
34 Council member Lassiter seconded the motion. The vote went as
35 follows: 5-0 in favor.
36

37 **2) Fredericksburg Avenue/Bibb Store Road Water Line Project** 38 **Bids** 39

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2 Mr. Humphrey reported that on June 28, 2016 only one bid was
3 received for the water line project. Mr. Humphrey stated that the lone
4 bidder was Goodman Excavating, LLC in the amount of \$99,952. Mr.
5 Humphrey noted that it was well below engineering estimates and
6 stated that staff recommends awarding Goodman Excavating, LLC

7
8 with the contract and begin working on the project as soon as
9 possible.

10
11 Council member Clarke made the motion to accept the bid and award
12 the contract to Goodman Excavating, LLC. Council member Lassiter
13 seconded the motion. The vote went as follows: 5-0 in favor.

14
15 **3) Evan Adams Parade Permit**

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17 Council member Clarke made the motion to approve the parade
18 permit. Council member Artz seconded the motion. The vote went
19 as follows: 5-0 in favor.

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21 **STANDING COMMITTEE REPORTS**

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23 **Police Department:**

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25 (Please refer to the Police Department report.)

26
27 Chief Roberts reviewed the Police Department's report and fielded
28 questions from Council.

29
30 **Police Committee:**

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32 No report.

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34 **Water & Sewer Department:**

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36 (Please refer to the Water & Sewer Department report.)

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38 Mr. Humphrey read aloud from his report, highlighting areas of
39 interest.

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Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

REPORTS FROM STAFF

Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

Mr. Filer noted, that under the Organization of Government section at the beginning of the meeting, Council was to also elect town officers according to the town code which directs this action be taken following the 1st of July of an election year. Mr. Filer specified that this includes: the Town Clerk; Town Treasurer; Town Manager; Town Attorney; and Chief of Police.

Council member Clarke made the motion to reappoint all town officers. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

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Mr. Filer then made mention of the following:

- We have not received a firm date from VDOT on when paving in town will begin.
- Trash pickup problems are being worked out with citizens and Updike as received.
- A couple of phone calls were received regarding the grass cutting at Hillcrest cemetery – specifically grass on head stones.

At this time, Nelson Smith, town resident at 200 Lyde Avenue, stood and requested a moment to speak. Mayor Nuckols allowed him a couple of minutes to address Council. Mr. Smith first spoke of the town’s water quality, then spoke of the grass on the headstones at Hillcrest Cemetery.

- Council member Carter questioned if/when Council would be holding a retreat. Mr. Filer reported that he had spoken with Tyler St. Clair and that she had proposed a few dates in September if Council would be interested. Council and staff discussed what a retreat encompassed and the desire to organize one. At the close of the discussion, Council had not reached a decision. Council member Wade then requested that an email be sent out by the Town Manager to all of Council for further feedback.

COMMUNICATIONS

None.

ADJOURNMENT

At 8:01 p.m., Council Member Artz made the motion to adjourn the meeting.

Mayor

Clerk