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**Town of Louisa
Monthly Meeting
May 16, 2017**

Present: R. Garland Nuckols, Mayor; Mary Jane Clarke, A. Daniel Carter, James S. Artz, Council members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

Absent: Andrew G. Wade, Vice-Mayor

Also in Attendance: Deana Meredith, The Central Virginian

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:04 p.m.

Council member Artz was late arriving to the meeting (6:33 p.m.).

BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Mr. Filer stated that the meeting would need to be continued for Bond Counsel to meet with Town Council to discuss the approval of a conduit loan between the Town of Louisa EDA and a Richmond area school. The meeting has been properly advertised, as required, and the EDA will meet on May 17, 2017 to discuss the loan proposal before making a recommendation to Council. Due to time constraints, Council will need to meet next week in order to meet the loan deadlines.

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2 Council member Clarke made the motion to approve the amended
3 consent agenda. Council member Carter seconded the motion. The
4 vote went as follows: 3-0 in favor.

5
6 **PUBLIC HEARING**

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8 **FY 2017-18 Budget and Fee Schedule**

9
10 Mayor Nuckols opened the public hearing at 6:09 p.m. asking if
11 anyone present would like to speak for or against the proposed
12 budget and fee schedule. Hearing no response, he closed the
13 meeting at 6:10 p.m.

14
15 **OLD BUSINESS**

16
17 **1) Discussion/Action: LCWA Water Service Area Agreement**

18
19 Mr. Filer referred to a service map while speaking about the
20 agreement. Mr. Filer stated that he felt it was in the town's best
21 interest to have a written agreement in place for clarity for all
22 involved.

23
24 Mr. Gore then spoke reiterating what Mr. Filer stated and added that
25 he had read the agreement and felt it was simple and clear.

26
27 Council member Carter made a motion in support of the agreement;
28 and authorized the Town Manager to negotiate the agreement with
29 the Water Authority should any changes need to be made by the
30 Water Authority wherein Mr. Filer would then bring it back to Council
31 for review and approval. Council member Clarke seconded the
32 motion. The vote went as follows: 3-0 in favor.

33
34 **2) Discussion/Action: Noise Ordinance**

35
36 There was no discussion held in regards to the Noise Ordinance.
37 Council tabled the matter to be discussed at June's meeting to allow
38 the Chief further time to review and prepare a draft to be presented to
39 Council.

1
2 **3) Discussion/Action: FY 2017-18 Budget**

3
4 Mr. Filer stated that the FY 2017-18 budget could not be adopted this
5 evening, but instead, asked if there were any questions or comments
6 from Council before taking it to June's meeting for adoption.
7

8 **4) Discussion/Action: VDH Water System Consent Order**
9 **Revision and Ratification**

10
11 Mr. Filer reported that the telemetry system has arrived and we will
12 be meeting with the contractor to do the necessary trenching to install
13 the system very soon. Two flushing stations were also put into place:
14 one will be located behind Amerisist; and the second will be adjacent
15 to the sewage pumping station.
16

17 Council member Clarke made the motion to ratify the Town
18 Manager's signature on the consent order. Council member Lassiter
19 seconded the motion. The vote went as follows: 3-0 in favor.
20

21 **NEW BUSINESS**

22
23 **1) Discussion/Action: Resolution Recognizing Delegate Peter**
24 **Ferrell**

25
26 Council member Carter made the motion to adopt the resolution
27 recognizing Delegate Ferrell. Council member Lassiter seconded the
28 motion. The vote went as follows: 3-0 in favor.
29

30 **2) Discussion/Action: Permit – Poker Run Parade Permit**

31
32 Mr. Filer reviewed the permit speaking to specific details before
33 Council took the following action:
34

35 Council member Clarke made the motion to approve the permit
36 adding that, from this point forward, the following condition is met: all
37 applicants seeking a permit for an event such as a parade,
38 demonstration, walk/run, etc. must meet with the Chief of Police to
39 discuss the event prior to discussion/approval by Town Council.

1
2 Council member Carter seconded the motion. The vote went as
3 follows: 3-0 in favor.

4
5 **STANDING COMMITTEE REPORTS**

6
7 Police Department:

8
9 *(Please refer to the Police Department report.)*

10
11 Chief Roberts reviewed the Police Department's report and fielded
12 questions from Council.

13
14 In addition to his report, the Chief stated that they have had a number
15 of people interested in donating money to the Police Department for
16 events, etc. Chief Roberts requested authorization to pursue a 501c3
17 status for the Police Department in order to be able to accept
18 donations.

19
20 Council member Clarke made the motion authorizing the Chief of
21 Police to pursue a 501c3 status. Council member Artz seconded the
22 motion. The vote went as follows: 4-0 in favor.

23
24 Police Committee:

25
26 No report.

27
28 Water & Sewer Department:

29
30 *(Please refer to the Water & Sewer Department report.)*

31
32 Mr. Humphrey was not in attendance this evening. Mr. Filer spoke in
33 his place and highlighted areas of interest from his report.

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35 Litter Committee:

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37 No report.

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Streets & Sidewalks

No report.

Cemetery

No report.

REPORTS FROM STAFF

Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

Mr. Filer made mention of the following:

- Our cleaning staff will no longer be with us after June 30th. We are accepting bids as the job will open as of July 1, 2017.
- The Chamber of Commerce's downtown event on June 10th will host 90 vendors.
- Annual list of lawns that need cutting will be drafted next week.
- Annual pre-audit meeting went well.

COMMUNICATIONS

Mayor Nuckols made mention of the flags on Main Street and the blue lights displayed on the face of the courthouse honoring fallen

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police officers. Mayor Nuckols also made mention of the memorial service held at the high school and commented on how touching it was and how well it was attended.

Mayor Nuckols then relayed a compliment from Phil Smith on how nice the cemetery looks.

ADJOURNMENT

At 6:54 p.m., Council Member Clarke made the motion to continue the meeting to Wednesday, May 24, 2017 at 6:00 p.m.

Mayor

Clerk