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2 Council member Lassiter made the motion to approve the consent
3 agenda with the additional items of discussion requested by Mayor
4 Nuckols and Mr. Filer. Council member Clarke seconded the motion.
5 The vote went as follows: 4-0 in favor.

6
7 **SWEARING IN OF OFFICERS**

8
9 Mayor Nuckols had the gentlemen (Delton J. Banton, Alex G.
10 Cristoffel, Dustin M. Elliot, Richard Hagen, and Travis Cash)
11 collectively stand before Council and be sworn in as Louisa Police
12 Department Auxiliary Officers.

13
14 Mayor Nuckols asked Chief Roberts if he would like to say a few
15 words. Chief Roberts then took a few moments to express his
16 gratitude for the service these men are providing the Town of Louisa
17 and its citizens.

18
19 **PUBLIC HEARING:**

20
21 **VDOT Required: Application for Grant Funding Sidewalk**
22 **Expansion**

23
24 **The public will have the opportunity to comment on the**
25 **proposed sidewalk grant project and application, which includes**
26 **a local 20% match requirement. The proposed project will**
27 **expand sidewalks on Elm Avenue and West Main Street.**

28
29 Mr. Filer spoke briefly about the two areas (Elm Ave and West Main
30 Street) in which the town would like to expand sidewalks. Mr. Filer
31 stated that the public hearing is required by VDOT and that the town
32 is only in the application process at this point. Mr. Filer went further
33 to explain that if the grant is awarded to the town, the Elm Avenue
34 project would be funded 100%, and the West Main Street project
35 would have a 80/20 match, however there is no guarantee that we
36 would receive the funding.

37
38 Mayor Nuckols then opened the public hearing at 6:11 pm asking if
39 there was anyone present that would like to speak for or against the

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2 grant application. Hearing no response, Mayor Nuckols closed the
3 public hearing at 6:12 pm.
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5 **PRESENTATION:**
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7 **1) Dabney Coleman – Flower Gardens /Town Beautification**
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9 Dabney, a student at Louisa County High School and Blue Ridge
10 Governor’s School, stood before Council and presented his project
11 and his desire to work with the Town of Louisa. Dabney stated that
12 his goal is to help improve the honeybee population in the area while
13 also helping with the beautification of the town.
14

15 Mr. Filer stated that the beautification work had already been
16 approved during discussions last year, but due to a lack of public
17 interest, nothing had been done to date. Mr. Filer stated that when
18 Dabney approached the town with his project, it fit perfectly with what
19 the town had envisioned. Dabney stated that he would be doing the
20 work himself and would also be furnishing the plants, etc. himself with
21 help from local donations. Mr. Filer added that the town would also
22 be of assistance.
23

24 Council commended Dabney on his project and thanked him for his
25 interest.
26

27 **2) Robinson Farmer Cox Associates CPA – FY 2015-2016 Audit**
28 **Presentation**
29

30 Arron Hawkins and Paul Lee, of Robinson, Farmer and Cox, briefly
31 highlighted areas of interest from the FY2015-2016 audit that they
32 prepared for the Town of Louisa. They also took a moment to thank
33 staff for their assistance during the audit process.
34

35 **NEW BUSINESS**
36

37 **1) Discussion/Action: Lot Lease Christmas Tree Sales**
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2 Council member Carter made the motion to approve the lease for the
3 sale of Christmas trees at the Farmer's Market location with
4 Claybrooke Farms LLC. Council member Artz seconded the motion.
5 The vote went as follows: 4-0 in favor.
6

7 **2) Discussion/Action: Auxiliary PD Funding**
8

9 Mr. Filer reported that the sale of obsolete equipment was successful
10 and generated approximately \$24,155 for the town. Mr. Filer stated
11 that \$6000 was budgeted for the Police Department as revenue for
12 the sale of police cars, equipment, etc. which left \$18,155. Mr. Filer
13 continued stating that the Police Department needs \$14,000 to cover
14 uniforms, firearms, psychological testing, etc. which will still leave
15 funding for other town equipment. Mr. Filer noted that a secondary
16 way to provide funding would be through budget adjustments.
17

18 Council member Clarke made the motion to approve the use of
19 \$14,000 from the sale of obsolete equipment to cover the costs of the
20 Auxiliary Police Force. Council member Lassiter seconded the
21 motion. The vote went as follows: 4-0 in favor.
22

23 **3) Discussion/Action: PD Take Home Car Policy**
24

25 Chief Roberts referred to the updated take home car policy that was
26 included in the packet before speaking at length to Council about the
27 benefits to the town and its citizens as well as the benefits to the
28 officer by having the ability to drive their police cars to and from
29 home. Chief Roberts also spoke to his research of take home cars in
30 surrounding areas. Chief Roberts then requested that Council grant
31 authorization for the Town Manager, the Mayor, and himself to
32 negotiate the take home car policy and any associated matters in the
33 future.
34

35 Council member Artz made the motion giving the Chief, Town
36 Manager, and Mayor authorization to negotiate the take home car
37 policy and any associated matters in the future. Council member
38 Lassiter seconded the matter. The vote went as follows: 4-0 in favor.
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2 **4) Discussion/Action: Maturing CD Hillcrest Fund \$99,284**
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4 Council member Artz made the motion to approve the Town
5 Manager's recommendation of moving the CD (\$99,284) from VCB to
6 Essex Bank for 13 months at 1.3% APR. Council member Lassiter
7 seconded the motion. The vote went as follows: Carter, abstain;
8 Clarke, for; Artz, for; Lassiter, for.
9

10 **5) Discussion/Action: LCWA Sewer Deposit Resolution**
11

12 Mr. Filer reported that during the audit process, the auditors found a
13 \$5000 asset that staff did not know about. After some research it was
14 discovered that back many years ago the town entered into an
15 agreement with the Louisa County Water Authority giving them a
16 \$5000 deposit to jointly operate the waste water treatment plant. Mr.
17 Filer stated that the only way to get the deposit back would be to
18 terminate the agreement with the LCWA. Mr. Filer recommended
19 forgiving the deposit and removing the asset by adopting the drafted
20 resolution.
21

22 Council member Clarke made the motion to adopt the LCWA sewer
23 deposit resolution. Council member Lassiter seconded the motion.
24 The vote went as follows: 4-0 in favor.
25

26 **6) Discussion/Action: Dr. Kreye's Report**
27

28 Mr. Filer referred to the memo he included in the packet for
29 background information before requesting approval to move forward
30 with sending Dr. Kreye's report and a letter to VDH respectfully
31 requesting delaying town projects until the LCWA nano filtration
32 system is functional and has been tested.
33

34 Council member Lassiter suggested getting official bids for the
35 telemetry system while moving forward with sending the letter and
36 report to VDH.
37

38 Council member Artz then made the motion authorizing the Town
39 Manager to move forward with submitting the letter and Dr. Kreye's

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2 report to VDH with the contingency that the town obtain official bids
3 for the telemetry system. Council member Lassiter seconded the
4 motion. The vote went as follows: 4-0 in favor.

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6 **STANDING COMMITTEE REPORTS**

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8 **Police Department:**

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10 *(Please refer to the Police Department report.)*

11
12 Chief Roberts reviewed the Police Department's report and fielded
13 questions from Council.

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15 **Police Committee:**

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17 No report.

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19 **Water & Sewer Department:**

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21 *(Please refer to the Water & Sewer Department report.)*

22
23 Mr. Humphrey read aloud from his report, highlighting areas of
24 interest.

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26 **Litter Committee:**

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28 No report.

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30 **Streets & Sidewalks**

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32 No report.

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34 **Cemetery**

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36 No report.

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38 **REPORTS FROM STAFF**

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Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

Mr. Filer made mention of the following:

- Town website dash board report included in the packet.
- TJPD report was included in the packet.
- Upcoming Arts Center activities are in the packet.
- Need to schedule a Finance Committee meeting soon.
- The base of the cemetery flag pole has been repaired and will be painted soon.
- Touch up painting is underway on the town office building.
- The new handheld radio read meters are up and running.

COMMUNICATIONS

None.

ADJOURNMENT

At 7:10 p.m., Council Member Artz made the motion to adjourn the meeting. Council member Lassiter seconded the motion.

Mayor

Clerk