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**Town of Louisa
Monthly Meeting
October 18, 2016**

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Present: R. Garland Nuckols, Mayor; Andrew G. Wade, Vice-Mayor; Mary Jane Clarke; A. Daniel Carter; James S. Artz; Jessica Lassiter, Council Members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Robert Shiflett, Town Sergeant

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Absent: Ronnie Roberts, Chief of Police; Jessica M. Ellis, Clerk

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Also in Attendance: Dana and Tina Racette, town residents at 213 Cutler Ave; David Holtzman, The Central Virginian

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:00 p.m.

BUSINESS FROM THE FLOOR

Tina Racette, town resident, stood and expressed to Council that she felt the park area needed more mulch.

CONSENT AGENDA

Council member Artz made the motion to approve the consent agenda. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

OLD BUSINESS

1) Discussion/Action: Sidewalk Improvements Resolutions

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2 Mr. Humphrey and Mr. Filer spoke briefly about the VDOT grant
3 applications (Elm Avenue Sidewalk Connector; West Main Street
4 Sidewalk Extension) before Council took the following action:

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6 Council member Clarke made the motion to adopt the resolutions.
7 Council member Carter seconded the motion. The vote went as
8 follows: 5-0 in favor.

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10 **NEW BUSINESS**

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12 **1) Discussion/Action: Halloween Permit**

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14 Council member Artz made the motion to approve the application
15 submitted by Louisa Baptist Church for Monday, October 31, 2016.
16 Council member Clarke seconded the motion. The vote went as
17 follows: 5-0 in favor.

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19 **2) Discussion/Action: St. James Church 135 Year Anniversary**
20 **Resolution**

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22 Council member Artz made the motion to adopt the St. James Church
23 Resolution. Council member Clarke seconded the motion. The vote
24 went as follows: 5-0 in favor.

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26 **3) Discussion/Action: Marine Resolution – Red Ribbon Week**

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28 Council member Clarke made the motion to approve the Marine
29 Resolution in support of Red Ribbon Week. Council member Artz
30 seconded the motion. The vote went as follows: 5-0 in favor.

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32 **4) Discussion/Action: Maturing CD #8767 General Fund**
33 **\$387,952**

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35 Mr. Filer referred to the memo included in the packet as he explained
36 his recommendation.

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38 Council member Artz made the motion to approve the Town
39 Manager's suggestion to break the \$387,952 funds: \$137,952 with

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2 Essex Bank for 13 month CD; \$250,000 with Essex Bank for 13
3 month CD. Council member Lassiter seconded the motion. The vote
4 went as follows: Artz, for; Clarke, for; Lassiter, for; Carter, abstain;
5 Wade, for.

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7 **5) Discussion/Action: Obsolete Vehicles/Equipment**

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9 Mr. Filer referred to the memo he included in the packet which
10 incorporated a list of items that staff would like to declare obsolete
11 and send to auction. Mr. Filer covered the items in detail and
12 explained how staff came to their decision to auction off the
13 equipment. After some discussion between Council and staff, the
14 following action took place:

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16 Council member Artz made the motion to declare the equipment
17 obsolete and send them to auction/Govdeals.com as recommended
18 by staff. Council member Carter seconded the motion. The vote
19 went as follows: 5-0 in favor.

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21 **STANDING COMMITTEE REPORTS**

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23 Police Department:

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25 *(Please refer to the Police Department report.)*

26
27 Bobby Shiflett, Town Sergeant, stood in for Chief Roberts and
28 reviewed the Police Department's report and fielded questions from
29 Council.

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31 In addition to the monthly report, Mayor Nuckols and members of
32 Council held a lengthy discussion with staff on the auxiliary police
33 program. Council questioned how many officers they would like to
34 hire (6-8); the number of hours they would serve (approx. 16 per
35 month); uniforms and equipment – and the cost associated
36 (approximately \$3000 each).

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38 Police Committee:

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No report.

Water & Sewer Department:

(Please refer to the Water & Sewer Department report.)

Mr. Humphrey read aloud from his report, highlighting areas of interest.

Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

REPORTS FROM STAFF

Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

Mr. Filer made mention of the following:

- Mr. Filer made mention of John Jones' brother passing away in a fire recently.
- Reports of pole lights out in town have been received and are being worked on at this time.
- The town office and Police Dept. computers have recently been upgraded with new firewalls and antivirus software.
- The audit presentation will take place at the November meeting.
- Tree trimming is going on throughout county/town.
- Line painting following paving in town is still being addressed.
- A lengthy discussion was held in response to an email that was received this afternoon from the Office of Drinking Water in regards to the high bids received recently. Mr. Filer read the email aloud and stated that he would be contacting them the following day. He also stated that he is still awaiting Dr. Krye's report. Council member Wade and Mayor Nuckols stated that they would like to see the results of Dr. Krye's study before proceeding any further and suggested that Dr. Krye present his report to Council.

COMMUNICATIONS

Council members Wade and Carter thanked Miss Racette for bringing the low mulch problem to Council's attention and questioned if there is funding to replenish the depleted mulch. Mr. Filer was requested to look into the request.

CLOSED SESSION

Council Member Artz made the motion to convene in closed session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(3), a matter involving the acquisition of real property for public purposes. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

Council went into closed session at 7:06 p.m.

OPEN SESSION

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At 7:54 p.m. Council Member Carter made the motion to go back in to Open Session. Council Member Artz seconded the motion. The vote went as follows: 5-0 in favor.

CERTIFICATION OF CLOSED SESSION

Council member Lassiter made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Artz seconded the motion. The vote went as follows: Wade, for; Lassiter, for; Artz, for; Clarke, for; Carter, for (5-0 in favor).

ACTION:

No action took place following closed session.

ADJOURNMENT

At 7:55 p.m., Council Member Artz made the motion to adjourn the meeting.

Mayor

Clerk