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**Town of Louisa
Monthly Meeting
September 19, 2017**

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Present: R. Garland Nuckols, Mayor; Mary Jane Clarke, A. Daniel Carter, James S. Artz, Jessie Lassiter, Council members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Bobby Shiflett, Lieutenant Town of Louisa Police Department

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Absent: Ronnie Roberts, Chief of Police

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Also in Attendance: Deana Meredith, The Central Virginian; Bud Dulaney, 135 West Street; Mr. & Mrs. Ronald Bullock, 309 Cardinal Road

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:03 p.m.

BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Mr. Filer noted that there was an updated bill list in the supplemental packet and stated that there was the need to go into closed session at the end of the meeting to consult with legal counsel.

Council member Artz made the motion to approve the amended agenda. Council member Clarke seconded the motion. The vote went as follows: 4-0 in favor.

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2 Mayor Nuckols then took a moment, before moving on to old
3 business, to acknowledge Mr. Wade’s service on Town Council and
4 stated that he would be greatly missed.

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6 **OLD BUSINESS**

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8 **1) Discussion/Action: Planning Commission Member Position**

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10 Mayor Nuckols reported that Mrs. Cochran Garnett has volunteered
11 to fill the open seat on the Planning Commission. Council member
12 Clarke stated that she too had been speaking with someone about
13 the seat, but did not feel comfortable releasing their name as they
14 had not yet committed to filling the seat.

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16 After some discussion, Council took the following action:

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18 Council member Carter made the motion to appoint Mrs. Cochran
19 Garnett to the Planning Commission. Council member Artz seconded
20 the motion. The vote went as follows: 4-0 in favor.

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22 **NEW BUSINESS**

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24 **1) Discussion/Action: Appointment of Vacant Town Council**
25 **Seat**

26
27 *A memo from the Town Manager and Mr. Wade’s resignation letter*
28 *were included in the packet. No discussion was held on the matter*
29 *before Council took the following action:*

30
31 Council member Clarke made the motion to appoint Mr. Bud Dulaney
32 to fill the vacant seat on the Louisa Town Council; and adopt the
33 resolution to file a petition with the court explaining the town’s
34 position. Council member Carter seconded the motion. The vote
35 went as follows: 4-0 in favor.

36
37 Council member Clarke made the motion to appoint Council member
38 Carter to serve on the Town Planning Commission in place of Mr.
39

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2 Wade. Council member Lassiter seconded the motion. The vote
3 went as follows: Clarke, for; Lassiter, for; Carter, abstain; Artz, for.

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5 Council member Carter then made the motion to appoint Council
6 member Lassiter as Vice-Mayor in place of Mr. Wade. Council
7 member Artz seconded the motion. The vote went as follows: 4-0 in
8 favor.

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10 **2) Discussion/Action: Comp Plan Planning Session**

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12 Mr. Filer gave a lengthy history and explanation of the Comp Plan.
13 Mr. Filer suggested that Council review the plan (with updated
14 changes made by the Planning Commission) that was included in the
15 packet and discuss at the next meeting. Council member Lassiter
16 stated that she would like to have the next month to read over the
17 plan and report back at the next meeting.

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19 **STANDING COMMITTEE REPORTS**

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21 **Police Department:**

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23 *(Please refer to the Police Department report.)*

24
25 Lieutenant Shiflett reviewed the Police Department's report at length
26 and fielded questions from Council.

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28 **Police Committee:**

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30 No report.

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32 **Water & Sewer Department:**

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34 *(Please refer to the Water & Sewer Department report.)*

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36 Mr. Humphrey highlighted areas of interest from his report.

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38 **Litter Committee:**

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2 No report.

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4 Streets & Sidewalks

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6 No report.

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8 Cemetery

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10 No report.

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12 **REPORTS FROM STAFF**

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14 Counsel

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16 No report.

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18 Clerk

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20 No report.

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22 Treasurer

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24 No report.

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26 Manager

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28 Mr. Filer made mention of the following:

- 29
- 30 • The town car was recently sold to the highest bidder at \$2150.
 - 31 • The Town Treasurer has been working very diligently on
 - 32 delinquent taxes.
 - 33 • The windows at town hall need painting and the windows at the
 - 34 police department need to be replaced. Neither project has
 - 35 money budgeted, and the total of both projects will be about
 - 36 \$7500. Mr. Filer requested authorization to use collected
 - 37 delinquent tax funding to pay for the projects.
- 38

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2 Council member Artz made the motion to authorize the Town
3 Manager to use collected delinquent tax funding to pay for the
4 painting of windows on the town hall building and the replacement
5 of windows at the police department. Council member Carter
6 seconded the motion. The vote went as follows: 4-0 in favor.

- 7
- 8 • The LDDC presented their audit and can be distributed for Council
9 to review if desired.
 - 10 • There are almost a dozen obsolete fire hydrants behind the shop
11 that are no longer in use. Mr. Filer looked to Council for direction.
12 Mayor Nuckols suggested declaring them obsolete and selling
13 them.

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15 **COMMUNICATIONS**

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17 None.

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19 **CLOSED SESSION**

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21 Council Member Artz made the motion to convene in closed
22 session to discuss the following: as permitted by Virginia Code § 2.2-
23 3711(A)(3) and 2.2-3711(A)(8), for consultation with legal counsel
24 about the potential sale of real property because discussion in open
25 meeting would adversely affect our bargaining position, and the
26 collection of delinquent water fees. Council member Clarke seconded
27 the motion. The vote went as follows: 4-0 in favor.

28
29 Council went into closed session at 6:56 p.m.

30
31 **REGULAR SESSION**

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33 Council Member Lassiter made the motion to go back in to Open
34 Session. Council Member Carter seconded the motion. The vote
35 went as follows: 4-0 in favor.

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37 Council returned to regular session at 7:18 p.m.
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2 **CERTIFICATION OF CLOSED SESSION**
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4 *Council member Lassiter made the motion certifying that, in the*
5 *closed session just concluded, nothing was discussed except the*
6 *matter or matters (1) specifically identified in the motion to convene in*
7 *closed session and (2) lawfully permitted to be discussed under the*
8 *provisions of the Virginia Freedom of Information act cited in that*
9 *motion. Council member Carter seconded the motion. The vote went*
10 *as follows: Carter, for; Lassiter, for; Clarke, for; Artz, for (4-0 in favor).*
11

12 **ACTION:**
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14 Council did not take any action following closed session.
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16 **ADJOURNMENT**
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18 At 7:22 p.m., Council Member Artz made the motion to adjourn the
19 meeting. Council member Lassiter seconded the motion. The vote
20 went as follows: 4-0 in favor.
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25 Mayor

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27 Clerk
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