



**6:00 pm January 16, 2018
Convene Regular Session**

Consent Agenda

Approve Agenda

Consideration of Accounts and Appropriations

Approval of Minutes:
December 19, 2017

Sale of Cemetery Lots

Agenda
Scheduled Meeting
Louisa Town Council
212 Fredericksburg Avenue
Louisa, Virginia 23093
Tuesday January 16, 2018

6:00 pm Convene Regular Session

Invocation

Pledge to the Flag

I. Business from the Floor

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Any person wishing to bring a matter to the Council's attention under this section of the agenda should: (1) Come to the podium and state their name and address; (2) state the matter that they wish to discuss and what action they would like the Council to take. When appropriate or if requested, we will respond to direct questions in writing. Please limit comments to 3 minutes or less.

II. Consent Agenda

Approve Agenda

Consideration of Accounts and Appropriations

Approval of Minutes: December 19, 2017

Sale of Cemetery Lots

III. Old Business:

1) Discussion/Action: Cemetery Internment Policy

IV. New Business:

1) Discussion/Action: Resolution Randy Tingler Service on EDA

2) Discussion/Action: Personnel Policy Amendment

3) Discussion/Action: CD Reinvestment – Hillcrest Fund

V. Standing Committee Reports

Police

Water and Sewer

Streets and Sidewalks

VI. Reports from Staff

Counsel

Clerk

Treasurer

Manager

VII. Communications

VIII. Closed Session

Consider in closed session, in accordance with the Code of Virginia,
Freedom of Information Act.

IX. Comments by Members of Town Council

X. Adjournment

TOWN OF LOUISA

Preliminary Bill List for Town Council Meeting -January 16, 2018

VENDOR NAME	GENERAL FUND	WATER FUND	SEWER FUND	HILLCREST FUND	TOTAL
Advance Network Systems	450.00				\$ 450.00
All-Star Auto Glass	180.00				\$ 180.00
Automated Office Systems	99.00				\$ 99.00
Auto Zone	31.98				\$ 31.98
BAI Municipal Software	5,038.00				\$ 5,038.00
Beasley Implements (WBBI)	491.83				\$ 491.83
Central Virginian	750.70				\$ 750.70
Cintas	582.09				\$ 582.09
Clear Communications	72.00				\$ 72.00
Community Motor Co.	544.46				\$ 544.46
Core & Main		128.39			\$ 128.39
Crystal Springs	39.91				\$ 39.91
GALLS, LLC	130.58				\$ 130.58
Hefty Wiley & Gore, P.C.	3,000.00				\$ 3,000.00
Itron		2,563.74			\$ 2,563.74
Lloyd's Heating & Cooling	172.50				\$ 172.50
Louisa Auto Parts, Inc.	165.47		49.92		\$ 215.39
Louisa County (Landfill Visits)	480.93				\$ 480.93
Louisa County Public Schools	161.93				\$ 161.93
Louisa County Water Auth.		18,779.79	19,183.52		\$ 37,963.31
Louisa Hardware	204.39	59.23	16.47		\$ 280.09
Main Street Supply	119.49				\$ 119.49
Mansfield	1,510.00				\$ 1,510.00
McDonald's of Louisa			400.00		\$ 400.00
MoJohns	52.00				\$ 52.00
Mountain Road Tree Service & Landscaping, LLC	1,175.00			5,100.00	\$ 6,275.00
Navarre's Auto Service	132.46				\$ 132.46
North Star Press, LLC	135.00	589.76			\$ 724.76
Orange Madison Co-Op	979.65				\$ 979.65
Printech Inc	88.97				\$ 88.97
Quill	156.95				\$ 156.95
Shirley Harris	6.00				\$ 6.00
Shirley's Uniforms & Alterations, LLC	16.00				\$ 16.00
Staples	59.29				\$ 59.29
Tencarva		381.63			\$ 381.63
Updike Industries, Inc.	5,311.75				\$ 5,311.75
Utility Service Company, Inc.		8,425.59			\$ 8,425.59
VISA - Virginia Community Bank	1,729.06	13.25			\$ 1,742.31
TOTALS:	24,067.39	30,941.38	19,649.91	5,100.00	\$ 79,758.68

Deposit Account Balances

As of December 31, 2017

Institution Name	Treasurer's Fund Account Number	Balance	Maturity Date (if applicable)	Date of Next Interest (if applicable)	Interest Rate (if applicable)
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Operating Account (All Funds - General 100, Police Asset Forfeiture 102, Water 501, Sewer 502 and Hillcrest 702)

Virginia Community Bank	999 103 0008	\$ 159,519.62	N/A	N/A	N/A
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General Fund (100)

LGIP	999 105 0001	\$ 120,751.31	N/A	Monthly	1.344%
LGIP (Oakland Cemetery)	999 105 0002	\$ 54,742.38	N/A	Monthly	1.344%
Virginia Community Bank - Savings Account	999 103 0017	\$ 38,992.23	N/A	Monthly	0.300%
Virginia Community Bank - Money Market Account	999 103 0009	\$ 27,550.74	N/A	Monthly	0.250%
Bank of Essex - Certificate of Deposit	999 108 0020	\$ 294,076.57	6/30/2019	2/28/2018	1.550%
General Fund - Total		\$ 536,113.23			

Water Fund (501)

LGIP	999 105 0003	\$ 331,197.77	N/A	Monthly	1.344%
Virginia Community Bank - Savings Account	999 103 0018	\$ 312,532.72	N/A	Monthly	0.400%
Water Fund - Total		\$ 643,730.49			

Sewer Fund (502)

LGIP	999 105 0005	\$ 405,042.86	N/A	Monthly	1.344%
Bank of Essex - Checking Account	999 108 0006	\$ 1,425.26	N/A	N/A	N/A
Sewer Fund - Total		\$ 406,468.12			

Hillcrest Cemetery Fund (702)

LGIP	999 105 0004	\$ 7,074.74	N/A	Monthly	1.344%
Bank of Essex - Certificate of Deposit	999 108 0016	\$ 100,583.97	1/21/2018	1/21/2018	1.100%
Bank of Essex - Certificate of Deposit	999 108 0001	\$ 198,278.33	2/18/2018	2/18/2017	1.100%
Bank of Essex - Certificate of Deposit	999 108 0008	\$ 146,613.96	8/18/2018	3/18/2017	1.100%
General Fund - Total		\$ 452,551.00			

Total Cash on Deposit (All Institutions)	\$ 2,198,382.46
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Total Cash on Deposit at Virginia Community Bank	\$ 538,595.31
Total Cash on Deposit at Bank of Essex	\$ 740,978.09
Total Cash on Deposit at LGIP	\$ 918,809.06

Subject To Maturity

GENERAL REVENUE		Budget	Received	Balance	% Used
RE Current Year Taxes	100-11010-0001	\$215,000.00	\$93,357.23	\$121,642.77	43%
Delinquent RE Tax	100-11010-0002	\$4,000.00	\$11,933.99	(\$7,933.99)	298%
PP Current Year Taxes	100-11020-0001	\$54,000.00	\$39,547.88	\$14,452.12	73%
Delinquent PP Tax	100-11020-0002	\$1,800.00	\$7,861.45	(\$6,061.45)	437%
VA PP Relief Allowance	100-11020-0003	\$21,378.00	\$21,378.84	(\$0.84)	100%
PS Current Year	100-11025-0001	\$8,500.00	\$2,037.90	\$6,462.10	24%
Penalties - All Property Taxes	100-11060-0001	\$3,200.00	\$1,578.67	\$1,621.33	49%
Interest - All Property Taxes	100-11060-0002	\$1,500.00	\$2,851.18	(\$1,351.18)	190%
Local Sales Use and Taxes	100-12010-0001	\$68,000.00	\$18,074.12	\$49,925.88	27%
Consumption Tax	100-12020-0002	\$4,400.00	\$1,770.93	\$2,629.07	40%
Business License Taxes	100-12030-0001	\$230,000.00	(\$558.62)	\$230,558.62	0%
Bank Stock Taxes	100-12060-0001	\$111,500.00		\$111,500.00	0%
Transient Lodging Taxes	100-12100-0001	\$1,800.00	\$766.83	\$1,033.17	43%
Meals Tax	100-12110-0001	\$560,000.00	\$250,621.26	\$309,378.74	45%
Meals Tax Penalty and Interest	100-12110-0002		(\$456.00)	\$456.00	
Trailer Rental Tax	100-12120-0001	\$800.00	\$4,102.61	(\$3,302.61)	513%
Zoning Permits	100-13030-0007	\$100.00	\$974.00	(\$874.00)	974%
Court Fines & Forfeitures	100-14010-0001	\$10,000.00	\$8,913.24	\$1,086.76	89%
Interest Earned @ All Institutions	100-15010-0001	\$5,076.00	\$3,619.70	\$1,456.30	71%
Pettit Storage Rental	100-15020-0005	\$4,800.00	\$2,400.00	\$2,400.00	50%
Parking Lot Building Rental	100-15020-0008	\$5,400.00	\$3,000.00	\$2,400.00	56%
Solid Waste Fees	100-16080-0001	\$8,500.00	\$3,820.50	\$4,679.50	45%
Brush Removal	100-16080-0004		\$215.00	(\$215.00)	
Miscellaneous	100-18990-0001	\$250.00	\$44,494.13	(\$44,244.13)	17798%
Sale of Equipment	100-18990-0009	\$3,000.00	\$4,707.00	(\$1,707.00)	157%
Bad Checks	100-18990-0013		\$75.00	(\$75.00)	
Art Center/ Commission for the Arts	100-18990-0018	\$4,500.00		\$4,500.00	0%
TH Grounds Contribution	100-18990-0020	\$250.00		\$250.00	0%
Lots @ Hillcrest Cemetary (Sale)	100-18990-0702	\$5,000.00	\$5,533.33	(\$533.33)	111%
Rolling Stock	100-22010-0005	\$1,700.00		\$1,700.00	0%
Communication Tax	100-22010-0006	\$7,600.00	\$2,219.44	\$5,380.56	29%
Law Enforcement	100-24040-0001	\$36,000.00	\$18,150.00	\$17,850.00	50%
DMV Grant	100-24040-0002	\$15,220.00		\$15,220.00	0%
Anti-Litter Grant	100-24040-0007	\$1,200.00	\$1,056.00	\$144.00	88%
Fire Program Funds	100-24040-0012	\$10,000.00		\$10,000.00	0%
Byrne Justice Grant (Police/Fire Grant)	100-24040-0013	\$4,000.00		\$4,000.00	0%
PD Fines/Charges	100-24040-0015	\$500.00	\$220.00	\$280.00	44%
Total Revenue General Fund		\$1,408,974.00	\$554,265.61	\$854,708.39	39%

PD FORFEITED ASSETS		BUDGET	RECEIVED	BALANCE	% USED
PD Forfeited Assets Revenue	102-31000-1001			\$0.00	
TOTAL REVENUE					

PD FORFEITED ASSETS		BUDGET	SPENT	BALANCE	% USED
PD Forfeited Assets Expenses	102-31000-1001			\$0.00	
TOTAL EXPENSES			\$0.00	\$0.00	

GENERAL EXPENSES		Budget	Spent	Balance	% Used
Salaries - Mayor	100-10000-1110	\$3,600.00	\$1,800.00	\$1,800.00	50%
Salaries - Admin	100-10000-1111	\$137,939.00	\$69,299.27	\$68,639.73	50%
Salaries - Planning Commission	100-10000-1115	\$4,500.00	\$1,875.00	\$2,625.00	42%
Salaries - Grounds	100-10000-1116	\$55,440.00	\$27,719.38	\$27,720.62	50%
Salaries & Wages Council	100-10000-1711	\$12,000.00	\$6,000.00	\$6,000.00	50%
FICA	100-10000-2100	\$16,255.00	\$8,177.30	\$8,077.70	50%
VRS	100-10000-2210	\$13,480.00	\$6,311.98	\$7,168.02	47%
Group Life Insurance	100-10000-2240	\$2,578.00	\$1,139.02	\$1,438.98	44%
Hospitalization	100-10000-2300	\$29,129.00	\$10,712.50	\$18,416.50	37%
Dental	100-10000-2310	\$1,497.00	\$692.75	\$804.25	46%
Worker's Compensation	100-10000-2700	\$16,993.00	\$10,500.00	\$6,493.00	62%
Custodial Services	100-10000-3100	\$9,000.00	\$7,135.58	\$1,864.42	79%
Custodial Supplies	100-10000-3101	\$1,500.00	\$624.39	\$875.61	42%
Audit Fees	100-10000-3120	\$27,500.00		\$27,500.00	0%
Legal Fees	100-10000-3150	\$36,000.00	\$15,000.00	\$21,000.00	42%
Election Fees	100-10000-3152	\$2,800.00		\$2,800.00	0%
Website/Email Maintenance	100-10000-3160	\$4,745.00	\$4,744.32	\$0.68	100%
Bank Fees	100-10000-3180	\$100.00	\$10.00	\$90.00	10%
Economic Development/Donations	100-10000-3190	\$1,000.00	\$360.00	\$640.00	36%
Repair & Maintenance Equipment	100-10000-3310	\$4,500.00	\$2,145.67	\$2,354.33	48%
Repair & Maintenance Grounds	100-10000-3330	\$7,500.00	\$4,502.65	\$2,997.35	60%
Equip Repairs/Supplies TH	100-10000-3350	\$2,000.00	\$513.27	\$1,486.73	26%
Advertising	100-10000-3600	\$6,000.00	\$1,966.09	\$4,033.91	33%
Electricity	100-10000-5120	\$18,000.00	\$6,538.37	\$11,461.63	36%
Fuel Oil	100-10000-5130	\$2,500.00		\$2,500.00	0%
Postage	100-10000-5210	\$4,500.00	\$1,551.05	\$2,948.95	34%
Tax Prep	100-10000-5215	\$1,700.00	\$1,672.48	\$27.52	98%
Telephone	100-10000-5230	\$6,000.00	\$2,289.97	\$3,710.03	38%
Cell Phones	100-10000-5235	\$4,000.00	\$1,862.45	\$2,137.55	47%
Insurance (VMLP)	100-10000-5309	\$32,646.00	\$24,483.00	\$8,163.00	75%
Lease Equipment (Copier)	100-10000-5410	\$3,000.00	\$1,151.88	\$1,848.12	38%
Conferences & Education	100-10000-5540	\$3,500.00		\$3,500.00	0%
Miscellaneous	100-10000-5800	\$500.00	\$100.00	\$400.00	20%
Code Updates	100-10000-5810	\$1,200.00	\$1,195.00	\$5.00	100%
Office Supply	100-10000-6001	\$6,000.00	\$2,149.11	\$3,850.89	36%
Shenandoah Water Supplies	100-10000-6002	\$400.00	\$362.93	\$37.07	91%
Emergency Generator Maintenance	100-10000-6003	\$540.00		\$540.00	0%
Alarm Monitoring	100-10000-6004	\$500.00		\$500.00	0%
Elevator Maint and Inspection	100-10000-6005	\$2,000.00	\$355.92	\$1,644.08	18%
Fire System Maint & Insp	100-10000-6006	\$1,700.00		\$1,700.00	0%
Propane	100-10000-6007	\$4,000.00	\$2,088.93	\$1,911.07	52%
Road Fuel	100-10000-6008	\$3,000.00	\$1,320.19	\$1,679.81	44%
Vehicle Supplies (license plates)	100-10000-6009	\$10.00		\$10.00	0%
HVAC Service Contract	100-10000-6010	\$1,300.00		\$1,300.00	0%
Fire Alarm Maint and Insp	100-10000-6011	\$750.00	\$750.00	\$0.00	100%
Dues & Subscriptions	100-10000-6012	\$1,500.00	\$1,409.00	\$91.00	94%
Safety Equipment	100-10000-6021	\$800.00		\$800.00	0%
Art Center/Commission for the Arts	100-10000-7018	\$5,000.00	\$5,000.00	\$0.00	100%
Capital Improvement	100-10000-8100		\$4,375.00	(\$4,375.00)	
BAI Computer System	100-10000-8214	\$9,500.00	\$4,799.00	\$4,701.00	51%
Computer Tech Support	100-10000-8220	\$6,000.00	\$6,520.94	(\$520.94)	109%
Computer Equip. Upgrade	100-10000-8222	\$2,000.00	\$217.80	\$1,782.20	11%
Reimburse LDDC P2, 3 TC	100-10000-9002	\$55,000.00		\$55,000.00	0%
BofA Bank Stock Refund	100-10000-9100	\$6,800.00		\$6,800.00	0%
Principal 2008 GO Bonds (R1 2 3)	100-10000-9230	\$104,244.00	\$52,122.00	\$52,122.00	50%
TH Flowers	100-10000-9920	\$250.00	\$190.00	\$60.00	76%
Transfer, Hillcrest Cem	100-93100-0702	\$1,781.00		\$1,781.00	0%
Total Administration Expenses		\$686,677.00	\$303,734.19	\$382,942.81	44%

POLICE BUDGET		Budget	Spent	Balance	% Used
Salaries & Wages Policeman	100-31000-1139	\$268,551.00	\$133,186.71	\$135,364.29	50%
Police Overtime	100-31000-1140	\$5,000.00	\$6,737.62	(\$1,737.62)	135%
DMV Grant Overtime	100-31000-1145	\$8,000.00	\$1,015.00	\$6,985.00	13%
Holiday/PT Pay	100-31000-1150	\$2,500.00	\$1,142.05	\$1,357.95	46%
FICA	100-31000-2100	\$21,080.00	\$10,934.29	\$10,145.71	52%
VRS	100-31000-2210	\$19,610.00	\$9,225.74	\$10,384.26	47%
Life Insurance-POLICE	100-31000-2240	\$3,533.00	\$1,733.67	\$1,799.33	49%
Insurance	100-31000-2300	\$39,916.00	\$17,940.86	\$21,975.14	45%
Dental	100-31000-2310	\$2,052.00	\$939.52	\$1,112.48	46%
Equip. Replacement	100-31000-3310	\$3,000.00		\$3,000.00	0%
Police Building Maintenance	100-31000-3330	\$1,500.00	\$219.96	\$1,280.04	15%
Police Advertising	100-31000-3600	\$500.00		\$500.00	0%
Uniform Replacement	100-31000-3710	\$1,000.00	\$463.47	\$536.53	46%
Electricity	100-31000-5120	\$2,500.00	\$897.77	\$1,602.23	36%
Propane Generator	100-31000-5215	\$1,000.00		\$1,000.00	0%
Police Telephone	100-31000-5230	\$3,000.00	\$1,343.80	\$1,656.20	45%
Cell Phone	100-31000-5235	\$6,000.00	\$3,357.21	\$2,642.79	56%
Line of Duty Benefit	100-31000-5309	\$3,227.00	\$1,091.30	\$2,135.70	34%
Copier	100-31000-5410	\$1,500.00	\$900.08	\$599.92	60%
State Police VCIN Term	100-31000-5450	\$1,200.00	\$173.40	\$1,026.60	14%
Conferences/Education	100-31000-5540	\$2,500.00	\$877.52	\$1,622.48	35%
Miscellaneous	100-31000-5800	\$500.00	\$516.96	(\$16.96)	103%
Dues, Subscriptions	100-31000-5810	\$4,500.00	\$4,340.00	\$160.00	96%
Attorney Fees	100-31000-5820	\$2,000.00		\$2,000.00	0%
Police Public Relations	100-31000-5830	\$800.00		\$800.00	0%
Office Supplies	100-31000-6001	\$800.00	\$295.74	\$504.26	37%
Supplies & Materials	100-31000-6002	\$1,500.00	\$167.50	\$1,332.50	11%
Repairs & Maintenance Other	100-31000-6007	\$500.00	\$19.98	\$480.02	4%
Fuel	100-31000-6008	\$19,000.00	\$6,857.14	\$12,142.86	36%
Repairs & Maintenance Vehicles	100-31000-6009	\$8,000.00	\$9,024.27	(\$1,024.27)	113%
Vehicle Tires	100-31000-6011	\$3,000.00	\$267.97	\$2,732.03	9%
Police Radios	100-31000-6014	\$800.00	\$556.20	\$243.80	70%
DMV Grant Match Maint	100-31000-6015	\$6,100.00		\$6,100.00	0%
Canine - Food/Vet	100-31000-6035	\$2,800.00	\$2,796.05	\$3.95	100%
Joint Operations/Grant Match	100-31000-7000	\$500.00		\$500.00	0%
Auxiliary Police Expenses	100-31000-8000		\$1,200.00	(\$1,200.00)	
Equip. Replace	100-31000-8101	\$2,500.00	\$1,361.65	\$1,138.35	54%
New Equipment	100-31000-8102	\$1,000.00	\$884.69	\$115.31	88%
Video Camera Vehicles	100-31000-8103	\$2,100.00		\$2,100.00	0%
DAPRO Upgrade	100-31000-8104	\$6,673.00	\$6,839.10	(\$166.10)	102%
DMV Grant Equipment	100-31000-8105	\$4,200.00		\$4,200.00	0%
Byrne Grant	100-31000-8106	\$2,500.00	\$1,570.00	\$930.00	63%
Vehicle Loan Payment	100-31000-8150	\$6,500.00		\$6,500.00	0%
Capital Expenditures	100-31000-8212	\$1,500.00	\$1,122.72	\$377.28	75%
Capital Expenses/Vehicle	100-31000-8213	\$4,000.00	\$34,335.91	(\$30,335.91)	858%
Server/Computers/Alarm	100-31000-8218	\$1,700.00	\$995.28	\$704.72	59%
Total Police Expenditures		\$480,642.00	\$265,331.13	\$215,310.87	55%

FIRE EXPENSE		Budget	Spent	Balance	% Used
Rescue Donation	100-32100-5640	\$6,000.00		\$6,000.00	0%
Fire Donation/Utilities	100-32100-5641	\$10,000.00		\$10,000.00	0%
Total Fire/Rescue		\$16,000.00	\$0.00	\$16,000.00	0%

STREETS & SIDEWALK EXPENSE		Budget	Spent	Balance	% Used
Salaries	100-41000-1130	\$51,182.00	\$25,591.02	\$25,590.98	50%
Streets & Sidewalks Overtime	100-41000-1140	\$3,500.00		\$3,500.00	0%
Streets & Sidewalks Part Time	100-41000-1150	\$3,000.00		\$3,000.00	0%
FICA	100-41000-2100	\$4,413.00	\$1,985.91	\$2,427.09	45%
VRS	100-41000-2210	\$3,568.00	\$1,766.89	\$1,801.11	50%
Life Insurance-Streets & Sidewalks	100-41000-2240	\$669.00	\$327.61	\$341.39	49%
Hospitalization	100-41000-2300	\$7,552.00	\$6,298.34	\$1,253.66	83%
Dental	100-41000-2310	\$389.00	\$247.03	\$141.97	64%
Repairs on Streets & Sidewalks	100-41000-3330	\$1,500.00	\$15,834.13	(\$14,334.13)	1056%
Main Street Parking	100-41000-3350	\$17,201.00	\$8,597.04	\$8,603.96	50%
Electricity	100-41000-5120	\$22,000.00	\$9,746.22	\$12,253.78	44%
Miscellaneous	100-41000-5800	\$100.00		\$100.00	0%
Agricultural/Beautification	100-41000-6003	\$500.00	\$610.00	(\$110.00)	122%
Repairs & Maintenance Supplies	100-41000-6007	\$1,000.00	\$275.90	\$724.10	28%
Fuel	100-41000-6008	\$2,500.00	\$1,365.64	\$1,134.36	55%
Vehicle Maintenance	100-41000-6009	\$2,750.00	\$1,951.92	\$798.08	71%
Uniforms	100-41000-6011	\$1,500.00	\$1,816.23	(\$316.23)	121%
Purchase Street Signs	100-41000-6021	\$250.00		\$250.00	0%
Snow Removal Supplies	100-41000-6023	\$2,500.00		\$2,500.00	0%
Shop Building Maintenance	100-41000-7100	\$2,000.00	\$662.41	\$1,337.59	33%
Equipment Repair	100-41000-7200	\$2,500.00	\$1,538.29	\$961.71	62%
Shop Supplies/Utilities	100-41000-7300	\$2,500.00	\$306.77	\$2,193.23	12%
Equipment Replacement	100-41000-8101	\$1,000.00	\$29.68	\$970.32	3%
Total Streets /Sidewalk		\$134,074.00	\$78,951.03	\$55,122.97	59%

TRASH EXPENSE		Budget	Spent	Balance	% Used
Subcontract Work	100-42300-4000	\$53,800.00	\$22,005.39	\$31,794.61	41%
Contract Contingency	100-42300-4001	\$1,600.00	\$10.62	\$1,589.38	1%
Total Trash Collection		\$55,400.00	\$22,016.01	\$33,383.99	40%

RECYCLE EXPENSE		Budget	Spent	Balance	% Used
Tipping Fee	100-42350-3000	\$10,000.00	\$3,200.50	\$6,799.50	32%
Subcontract Work	100-42350-4000	\$10,000.00	\$4,158.36	\$5,841.64	42%
Total Recycle		\$20,000.00	\$7,358.86	\$12,641.14	37%

BALL PARK		Budget	Spent	Balance	% Used
Electric	100-71300-5110	\$1,500.00	\$316.45	\$1,183.55	21%
Field Facility Improvements	100-71300-5200	\$1,000.00	\$243.36	\$756.64	24%
Total Ball Park		\$2,500.00	\$559.81	\$1,183.55	22%

OAKLAND CEMETERY		Budget	Spent	Balance	% Used
Oakland Salaries	100-71400-1130	\$10,285.00	\$5,143.30	\$5,141.70	50%
Oakland FICA	100-71400-2100	\$787.00	\$395.02	\$391.98	50%
Oakland VRS	100-71400-2210	\$717.00	\$344.62	\$372.38	48%
Oakland Life Insurance	100-71400-2240	\$120.00	\$62.80	\$57.20	52%
Oakland Hospitalization	100-71400-2300	\$1,079.00	\$998.97	\$80.03	93%
Oakland Dental	100-71400-2310	\$93.00	\$41.30	\$51.70	44%
Oakland Repairs/Maintenance	100-71400-3310	\$100.00		\$100.00	0%
Oakland Miscellaneous	100-71400-5800	\$100.00		\$100.00	0%
Oakland Supplies	100-71400-6001	\$100.00		\$100.00	0%
Oakland Agric. Soil Treatment	100-71400-6003	\$100.00		\$100.00	0%
Oakland Fuel	100-71400-6008	\$100.00	\$77.00	\$23.00	77%
Oakland Lights & Flags	100-71400-6017	\$100.00	\$57.40	\$42.60	57%
Total Oakland Cemetary		\$13,681.00	\$7,120.41	\$6,560.59	52%
TOTAL General Fund Expenses		\$1,408,974.00	\$685,071.44	\$723,902.56	49%

WATER REVENUE		Budget	Received	Balance	% Used
Interest Earned - Bank Deposits	501-15010-0001	\$2,000.00	\$2,658.22	(\$658.22)	133%
Water Revenue	501-16001-0001	\$520,000.00	\$220,126.26	\$299,873.74	42%
Water Connections	501-16001-0003	\$129,060.00		\$129,060.00	0%
Penalty Fees	501-16001-0007	\$3,500.00	\$3,364.30	\$135.70	96%
Bulk Water Sales	501-16001-0009	\$500.00	\$988.06	(\$488.06)	198%
Total Water Revenue		\$655,060.00	\$227,136.84	\$427,923.16	35%

WATER EXPENSES		Budget	Spent	Balance	% Used
Salary/Water	501-45000-1130	\$79,468.00	\$31,945.81	\$47,522.19	40%
Overtime	501-45000-1140	\$1,000.00	\$1,509.57	(\$509.57)	151%
Water Part time	501-45000-1150	\$1,500.00	\$589.76	\$910.24	39%
FICA	501-45000-2100	\$6,194.00	\$3,131.07	\$3,062.93	51%
VRS	501-45000-2210	\$5,539.00	\$2,603.82	\$2,935.18	47%
Life Insurance - Water	501-45000-2240	\$1,051.00	\$474.02	\$576.98	45%
Hospitalization	501-45000-2300	\$11,867.00	\$7,202.21	\$4,664.79	61%
Dental	501-45000-2310	\$610.00	\$294.65	\$315.35	48%
Water Tank Main't.	501-45000-3180	\$20,000.00	\$8,425.59	\$11,574.41	42%
Repairs & Maintenance Equipme	501-45000-3310	\$1,000.00	\$533.23	\$466.77	53%
Advertising	501-45000-3600	\$750.00		\$750.00	0%
Water Purchased	501-45000-5130	\$250,000.00	\$102,400.41	\$147,599.59	41%
Postage/Billing Supplies	501-45000-5210	\$4,000.00	\$3,224.50	\$775.50	81%
Water Testing Fees	501-45000-5220	\$5,200.00	\$9,181.36	(\$3,981.36)	177%
VDOT Fees	501-45000-5650	\$250.00		\$250.00	0%
Waterworks Oper. Fund	501-45000-5660	\$2,300.00	\$1,128.38	\$1,171.62	49%
Miss Utility	501-45000-5670	\$1,000.00	\$205.80	\$794.20	21%
Road Repairs/Water	501-45000-5680	\$1,000.00		\$1,000.00	0%
Electricity Tower Pumps	501-45000-5690	\$1,300.00	\$496.44	\$803.56	38%
Miscellaneous	501-45000-5800	\$100.00	\$24.22	\$75.78	24%
Dues/Subscriptions	501-45000-5810	\$600.00	\$300.00	\$300.00	50%
Misc. Exp. CSX Right of Way	501-45000-5840	\$550.00	\$486.14	\$63.86	88%
Supplies	501-45000-6001	\$5,000.00	\$1,324.89	\$3,675.11	26%
Fuel	501-45000-6008	\$1,000.00	\$27.50	\$972.50	3%
Uniforms	501-45000-6011	\$1,200.00	\$1,200.00	\$0.00	100%
MVRS Software Update	501-45000-6500	\$1,300.00		\$1,300.00	0%
Itron Software Handhelds	501-45000-6510	\$1,583.00		\$1,583.00	0%
Itron Software Support	501-45000-6520	\$909.00		\$909.00	0%
Payoff Benefit - Comp	501-45000-6530	\$7,800.00	\$7,353.72	\$446.28	94%
Telemetry Software New	501-45000-6540	\$1,000.00		\$1,000.00	0%
LCWA Connect Fees	501-45000-7000	\$27,000.00		\$27,000.00	0%
Capital Expenditure	501-45000-8100	\$210,289.00	\$50,114.20	\$160,174.80	24%
Water Contingency	501-45000-9300	\$2,700.00		\$2,700.00	0%
Total Water Expenses		\$655,060.00	\$234,177.29	\$420,882.71	36%

SEWER REVENUE		Budget	Received	Balance	% Used
Interest Earned - Bank Deposits	502-15010-0001		\$2,491.17	(\$2,491.17)	
Sewer Revenue	502-16001-0002	\$455,000.00	\$188,320.41	\$266,679.59	41%
Sewer Connections	502-16001-0004	\$208,440.00		\$208,440.00	0%
Total Sewer Revenue		\$663,440.00	\$190,811.58	\$472,628.42	29%

SEWER EXPENSE		Budget	Spent	Balance	% Used
Salaries	502-45500-1130	\$84,105.00	\$33,850.90	\$50,254.10	40%
Overtime	502-45500-1145	\$1,000.00		\$1,000.00	0%
Sewer Part time	502-45500-1150	\$2,000.00		\$2,000.00	0%
FICA	502-45500-2100	\$6,450.00	\$2,597.65	\$3,852.35	40%
VRS	502-45500-2210	\$5,863.00	\$2,525.25	\$3,337.75	43%
Life Insurance - Sewer	502-45500-2240	\$1,147.00	\$459.94	\$687.06	40%
Hospitalization	502-45500-2300	\$12,946.00	\$6,983.20	\$5,962.80	54%
Dental	502-45500-2310	\$666.00	\$292.49	\$373.51	44%
Repairs/Maint Equip	502-45500-3310	\$2,000.00	\$250.59	\$1,749.41	13%
Repairs/Maint Bldgs	502-45500-3330	\$500.00		\$500.00	0%
Cont'al Svcs RSTP	502-45500-3340	\$340,000.00	\$112,540.16	\$227,459.84	33%
Advertising	502-45500-3600	\$500.00		\$500.00	0%
Electricity	502-45500-5120	\$3,000.00	\$677.16	\$2,322.84	23%
Postage/Billing Supplies	502-45500-5210	\$3,000.00	\$1,276.29	\$1,723.71	43%
Telephone, Pump Station	502-45500-5230	\$450.00	\$246.56	\$203.44	55%
Road Repairs/Sewer	502-45500-5680	\$1,000.00		\$1,000.00	0%
Miscellaneous - Sewer	502-45500-5800	\$100.00	\$10.00	\$90.00	10%
Supplies	502-45500-6001	\$400.00	\$105.47	\$294.53	26%
Fuel	502-45500-6008	\$1,000.00	\$43.80	\$956.20	4%
Fuel/Pump Station	502-45500-6009	\$300.00		\$300.00	0%
Uniforms	502-45500-6011	\$1,000.00	\$1,000.00	\$0.00	100%
Inflow & Infiltration	502-45500-6099	\$1,000.00		\$1,000.00	0%
Capital Improvement	502-45500-8100	\$10,201.00		\$10,201.00	0%
Equipment Replacement	502-45500-8101	\$1,000.00		\$1,000.00	0%
Principal 2001 GO Bonds (RD)	502-45500-9210	\$61,812.00	\$30,110.97	\$31,701.03	49%
Principal 2010 Go Bonds (WWTP)	502-45500-9230	\$97,000.00	\$42,711.01	\$54,288.99	44%
Sewer Contingency	502-45500-9300	\$25,000.00		\$25,000.00	0%
Total Sewer Expenses		\$663,440.00	\$235,681.44	\$427,758.56	36%

HILLCREST REVENUE		Budget	Received	Balance	% Used
Burial Permits	702-13030-0026	\$5,000.00	\$800.00	\$4,200.00	16%
Stone Permits	702-13030-0031	\$1,200.00	\$350.00	\$850.00	29%
Interest Earned	702-15010-0001	\$4,452.00	\$2,493.09	\$1,958.91	56%
Sales of Lots	702-18990-0001	\$10,000.00	\$11,066.67	(\$1,066.67)	111%
Reserve Transfer Hillcrest Int	702-41050-0702	\$41,163.00		\$41,163.00	0%
Total Hillcrest Revenue		\$61,815.00	\$14,709.76	\$47,105.24	24%

HILLCREST EXPENSES		Budget	Spent	Balance	% Used
Salaries	702-71400-1130	\$42,308.00	\$16,805.72	\$25,502.28	40%
Part Time/Contract Work	702-71400-1150	\$2,500.00	\$495.00	\$2,005.00	20%
FICA	702-71400-2100	\$3,428.00	\$1,290.29	\$2,137.71	38%
VRS	702-71400-2210	\$2,949.00	\$1,336.20	\$1,612.80	45%
Life Insurance - HILLCREST	702-71400-2240	\$574.00	\$241.41	\$332.59	42%
Hospitalization	702-71400-2300	\$6,473.00	\$3,627.97	\$2,845.03	56%
Dental	702-71400-2310	\$333.00	\$149.34	\$183.66	45%
Repairs/Maintenance	702-71400-3310	\$500.00		\$500.00	0%
Miscellaneous	702-71400-5800	\$500.00		\$500.00	0%
Supplies	702-71400-6001	\$100.00		\$100.00	0%
Fuel	702-71400-6008	\$1,500.00	\$267.09	\$1,232.91	18%
Lights & Flags	702-71400-6017	\$150.00	\$52.60	\$97.40	35%
Electricity	702-71400-6025	\$500.00		\$500.00	0%
Total Hillcrest Expenses		\$61,815.00	\$24,265.62	\$37,549.38	39%

ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR/YTR	THIS YEAR	ENCUMBER.	AVAILABLE	USED
010000-9232-	** General Fund Revenue **										
	** Revenue from Local Sources **										
	Debt Proceeds										
	** General Property Taxes **										
	** Real Estate Property Taxes **										
011010-0001-	Current Year Taxes	215000.00-	215000.00-			215000.00-	55004.23-	93357.23-		121642.77-	43.4
011010-0002-	Delinquent Taxes	4000.00-	4000.00-			4000.00-	1950.41-	11933.99-		7933.99	298.3
011010-0004-	Collection Fees for Delinquent Taxe	219000.00-	219000.00-			219000.00-	56954.64-	105291.22-		113708.78-	48.0
	DEPT. TOTAL										
	** Personal Property Taxes **										
011020-0001-	Current Year Taxes	54000.00-	54000.00-			54000.00-	26051.69-	39547.88-		14452.12-	73.2
011020-0002-	Delinquent Taxes	1800.00-	1800.00-			1800.00-	2275.47-	7881.45-		6061.45	436.7
011020-0003-	VA PP Relief Allowance	21378.00-	21378.00-			21378.00-	28327.16-	21378.84-		.84	100.0
	DEPT. TOTAL										
	** Public Service **										
011025-0001-	Current Year	8500.00-	8500.00-			8500.00-	950.57-	2037.90-		6462.10-	23.9
	DEPT. TOTAL										
	** Penalty and Interest **										
011060-0001-	Penalties - All Property Taxes	3200.00-	3200.00-			3200.00-	422.67-	1578.67-		1621.33-	49.3
011060-0002-	Interest - All Property Taxes	1500.00-	1500.00-			1500.00-	948.79-	2851.18-		1351.18	190.0
	DEPT. TOTAL										
	** Other Local Taxes **										
012010-0001-	Local Sales Use and Taxes **										
	** Local Sales Use and Taxes **										
012010-0001-	Local Sales Use and Taxes	68000.00-	68000.00-			68000.00-	6275.94-	18074.12-		49925.88-	26.5
	DEPT. TOTAL										
	** Consumer Utility Taxes **										
012020-0001-	Consumer Utility Taxes	4400.00-	4400.00-			4400.00-	343.89-	1770.93-		2629.07-	40.2
012020-0003-	Consumption Taxes	4400.00-	4400.00-			4400.00-	343.89-	1770.93-		2629.07-	40.2
	DEPT. TOTAL										
	** Business License Taxes **										
012030-0001-	Business License Taxes	230000.00-	230000.00-			230000.00-	85.85-	558.62		230558.62-	.2-
	DEPT. TOTAL										
	** Bank Stock Taxes **										
012060-0001-	Bank Stock Taxes	111500.00-	111500.00-			111500.00-				111500.00-	
	DEPT. TOTAL										
	** Transient Lodging Taxes **										
012100-0001-	Transient Lodging Taxes	1800.00-	1800.00-			1800.00-	219.92-	766.83-		1033.17-	42.6
	DEPT. TOTAL										
	** Meals Tax **										

ACCT#	DESCRIPTION	BUDGET	APPROX.	TOTAL SUPPL.	TRANSFERS	ACTY/BUD.	CMR/MTH	THIS YEAR	ENCUMBR.	AVAILABLE	USED
012110-0001-	Meals Tax **	560000.00-	560000.00-			560000.00-	46871.34-	250621.26-		309378.74-	44.7
012110-0002-	Meals Tax Penalty and Interest	560000.00-	560000.00-			560000.00-	46871.34-	250155.26-		309334.74-	44.6
012120-0001-	Trailer Rental Tax	800.00-	800.00-			800.00-	1573.12-	4102.61-		3302.61	512.8
012120-0002-	Trailer Rental Tax	800.00-	800.00-			800.00-	1573.12-	4102.61-		3302.61	512.8
012180-0001-	Bank Franchise Tax										
013030-0007-	Bank Franchise Tax	100.00-	100.00-			100.00-		974.00-		874.00	974.0
013030-0100-	Zoning Advertising **										
013030-0100-	Zoning Permits	100.00-	100.00-			100.00-		974.00-		874.00	974.0
013030-0100-	Special Use Permits										
014010-0001-	Fine and Forfeitures **	10000.00-	10000.00-			10000.00-	1046.65-	8913.24-		1086.76-	89.1
014010-0002-	Court Fines & Forfeitures										
014010-0002-	Parking Tickets	10000.00-	10000.00-			10000.00-	1046.65-	8913.24-		1086.76-	89.1
015010-0001-	Revenue Use of Money/Property **	5076.00-	5076.00-			5076.00-	200.40-	3619.70-		1456.30-	71.3
015020-0005-	Interest Earned Bank Deposits **										
015020-0008-	Interest Earned @ All Institutions	5076.00-	5076.00-			5076.00-	200.40-	3619.70-		1456.30-	71.3
015020-0009-	Revenue from Use of Property **	4800.00-	4800.00-			4800.00-	400.00-	2400.00-		2400.00-	50.0
015020-0010-	Pettit Storage Rental	5400.00-	5400.00-			5400.00-	500.00-	3000.00-		3000.00-	
015020-0010-	Parking Lot Building Rental										
015020-0010-	Rent parking lot Building main st										
015020-0010-	Farmer's Market Rental										
016010-0001-	DEPT. TOTAL	10200.00-	10200.00-			10200.00-	900.00-	5400.00-		4800.00-	52.9
016070-0003-	Charges for Services **										
016070-0003-	Court Costs **										
016070-0003-	Trial Justice CT Court										
016070-0003-	Charges, Maintenance, Streets **										
016070-0003-	Parking Meters										
016080-0001-	Solid Waste Fees **	8500.00-	8500.00-			8500.00-	75.00-	1820.50-		4679.50-	44.9
016080-0004-	Solid Waste Fees										
016080-0004-	Brush Removal										
016080-0005-	Snow Removal										
017000-0001-	DEPT. TOTAL	8500.00-	8500.00-			8500.00-	75.00-	4035.50-		4464.50-	47.4
018030-0001-	IDA Economic Development										
018030-0001-	IDA Economic Development										
018030-0001-	Miscellaneous Revenue **										
018030-0001-	Refunds										
018030-0001-	Refunds										

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ACCT PERIOD:2017/12 TOWN OF LOUISA
FUND-100 ** General Fund Revenue **

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ACCT#	DESCRIPTION	BUDGET	APPROV.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
018990-0001-	Miscellaneous **	250.00-	250.00-			250.00-	724.13-	44494.13-		44244.13	797.6
018990-0004-	Garnishee Fees							4707.00-		1707.00	156.9
018990-0009-	Sale of Equipment	3000.00-	3000.00-			3000.00-	2557.00-	75.00-		75.00	
018990-0013-	Bad Checks										
018990-0015-	Fileworks LCVFD										
018990-0016-	Cost Share IDDC										
018990-0017-	IDDC Miscellaneous Revenue										
018990-0018-	Art Center/Commission for the Arts	4500.00-	4500.00-			4500.00-				4500.00-	
018990-0020-	TR Grounds Contribution	250.00-	250.00-			250.00-				250.00-	
018990-0702-	Lots @ Hillcrest Cemetery	5000.00-	5000.00-			5000.00-	500.00-	5533.33-		533.33	110.6
018990-1000-	Miscellaneous Revenue										
018990-9999-	Donations for Town Hall Renovation										
	DEPT. TOTAL	13000.00-	13000.00-			13000.00-	10781.13-	54809.46-		41809.46	421.6
	** Revenue from the Commonwealth **										
	** Non-Categorical Aid - State **										
022010-0005-	Rolling Stock	1700.00-	1700.00-			1700.00-				1700.00-	
022010-0006-	Communications Tax	7600.00-	7600.00-			7600.00-	578.77-	2219.44-		5380.56-	29.2
	DEPT. TOTAL	9300.00-	9300.00-			9300.00-	578.77-	2219.44-		7080.56-	23.8
	** Categorical Aid - State **										
	Tsa Grants										
024010	**Tsa Grants**										
024010-0001-	TEA Grants Rt 33										
024010-0002-	Outdoor Grant										
024010-0003-	GF TEA Grant C/O										
024010-0004-	VWU Safety Grant										
024010-0005-	TEA Grant DOWNTOWN										
024010-0006-	TEA Grant DOWNTOWN CO										
	** LAW Enforcement **										
024040-0001-	Law Enforcement	36000.00-	36000.00-			36000.00-	9075.00-	18150.00-		17850.00-	50.4
024040-0002-	DMV Grant/Police/Equipment	15220.00-	15220.00-			15220.00-				15220.00-	
024040-0003-	Rural Development/Police Car Grant										
024040-0007-	Anti-litter Grant	1200.00-	1200.00-			1200.00-		1056.00-		144.00-	88.0
024040-0012-	Fire Program Funds	10000.00-	10000.00-			10000.00-				10000.00-	
024040-0013-	Byzme Justice Grant	4000.00-	4000.00-			4000.00-				4000.00-	
024040-0014-	FEMA MONEY										
024040-0015-	PD Fines/Charges	500.00-	500.00-			500.00-	60.00-	220.00-		280.00-	44.0
024040-0099-	Other State Categorical Aid										
	DEPT. TOTAL	66920.00-	66920.00-			66920.00-	9135.00-	19426.00-		47494.00-	29.0
	** Revenue From Federal Gov **										
	** Non-Categorical Aid **										
	USDA Rural Development Grant										
	USDA Rural Development Grant										
	Other Financing Sources and Uses										
	** Transfers **										

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ACCT PERIOD: 2017/12
FUND-100 ** General Fund Revenue **

TOWN OF LOUISA

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ACCT#	DESCRIPTION	BUDGET	APPROP.	SUPL.	TOTAL	TRANSFERS	ACT/3UD.	CUR/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
041050-0001-	** Transfers **											
041050-0002-	Transfer In											
041050-0003-	Temporary Loans											
041050-0004-	Carryover											
041050-0005-	Capital Improvement Plan/General											
041050-0010-	From Reserve/Alley											
041050-0702-	Transfer from Reserve											
	Hilcrest Repayment Liability											
	** Capital Outlay **											
060000-0001-	Capital Outlay											
060000-9500-	TOWN TRANSFERAL INCOME											
070001-0701-	Oakland Cemetery Revenue											
	Oakland Cemetery Revenue											
	Garnishes Fees											
189900-0004-	Garnishes Fees											
	FUND TOTAL	1408974.00-	1408974.00-		1408974.00-		1408974.00-	185690.84-	554265.61-		854708.39-	39.3

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ACCT PERIOD:2017/12 TOWN OF LOUISA
FUND-102 Police Department Forfeited Assets

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ACCT#	DESCRIPTION	BUDGET	APPROP.	SUPLY.	TOTAL	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBR.	AVAILABLE	USED
031000-1001-	Police Department Forfeited Assets											
	Police Department Forfeited Assets											
	FUND TOTAL											

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ACCT PERIOD:2017/12 TOWN OF LOUISA

FUND-501 ** Water Fund Revenue **

7/01/2017 - 12/31/2017

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ACCT#	DESCRIPTION	BUDGET	APPROP.	SUPPL.	TOTAL	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
015010-0001-	** WATER FUND REVENUE **											
	** REVENUE USE OF MONEY/PROPERTY **											
	** INTEREST EARNED - BANK DEPOSITS **											
	Interest Earned - Bank Deposits	2000.00-	2000.00-		2000.00-		2000.00-	481.56-	2658.22-		658.22	132.9
	DEPT. TOTAL	2000.00-	2000.00-		2000.00-		2000.00-	481.56-	2658.22-		658.22	132.9
	** CHARGES FOR SERVICES **											
	** WATER CHARGES **											
016001-0001-	Water Revenue	520000.00-	520000.00-		520000.00-		520000.00-	42006.14-	220126.26-		298873.74-	42.3
016001-0003-	Water Connections	129060.00-	129060.00-		129060.00-		129060.00-				129060.00-	
016001-0005-	Re-connection Fees											
016001-0007-	Penalty Fees	3500.00-	3500.00-		3500.00-		3500.00-		3364.30-		135.70-	96.1
016001-0008-	Waste Water Op. Fees											
016001-0009-	Bulk Water Sales											
016001-0010-	VDH Fund Package	500.00-	500.00-		500.00-		500.00-		988.06-		488.06	197.6
016001-0011-	Construction Grant VDH-Tanksvalve											
016001-0012-	DEQ WOLF Grant											
016001-0020-	VBA/VDH Town Park Well											
016001-0025-	VBA Control Char/Telemetry											
	DEPT. TOTAL	653060.00-	653060.00-		653060.00-		653060.00-	42006.14-	224478.62-		428581.38-	34.3
	** MISCELLANEOUS REVENUE **											
	** MISCELLANEOUS **											
018990	** MISCELLANEOUS **											
018990-0001-	Miscellaneous Income											
018990-0002-	W/S Planning Grant VDH											
018990-0003-	WATER WORKS GRANT											
018990-0004-	Water Distribution Sys Improvement											
018990-0005-	Planning Grant-Northern Loop											
018990-0006-	Planning Grant-Storage Tank Improv											
018990-0007-	From Reserves for Capital											
018990-0008-	Grant Town Park Well											
018990-0009-	Grant Auxiliary Well											
018990-0010-	Credit Card Fees Collected											
	Revenue From Federal Gov											
	Non-Categorical Aid											
	Community Development Grant											
	USDA Rural Develop Grant/Sewer											
033201-0001-	**OTHER FINANCING SOURCES & USES **											
	** TRANSFER **											
041050-0001-	Transfer In/IGIP W/S FUND											
041050-0002-	Loan Proceeds											
041050-0003-	Carryover Water											
041050-0004-	Capital Improvement Plan Water											
041050-0100-	Transfer From General Fund											
041050-0501-	Transfer Form Reserve											
041050-9300-	NM 4764 W/S Bank Payment											
	FUND TOTAL	655060.00-	655060.00-		655060.00-		655060.00-	42487.70-	227136.84-		427923.16-	34.6

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ACCT PERIOD: 2017/12

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FUND-502 ** Sewer Fund Revenue **

GLIS0

ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENGINEER.	AVAILABLE	USED
	** Sewer Fund Revenue **										
	** REVENUE USE OF MONEY/PROPERTY **										
	** INTEREST EARNED-BANK DEPOSITS **										
015010-0001-	Interest Earned - Bank Deposits						459.13-	2491.17-		2491.17	
	DEPT. TOTAL										
	** CHARGES FOR SERVICES **										
	** SEWER CHARGES **										
016001-0002-	Sewer Revenue	455000.00-	455000.00-			455000.00-	36464.24-	188320.41-		26679.59-	41.3
016001-0004-	Sewer Connections	208440.00-	208440.00-			208440.00-				208440.00-	
016001-0008-	Waste Water Op. Fees										
016001-0010-	VDH Fund Package										
	DEPT. TOTAL	663440.00-	663440.00-			663440.00-	36464.24-	188320.41-		475119.59-	28.3
	** MISCELLANEOUS REVENUE **										
	** MISCELLANEOUS **										
018990-0001-	Miscellaneous Income										
018990-0002-	Sewer Planning Grant VDH										
018990-0007-	From Reserves for Capital										
018990-0010-	Credit Card Fees Collected										
018990-0013-	Bad Check Fees										
	** Revenue from Federal Gov **										
	** Non-Categorical Aid **										
	** Community Development Grant **										
033201-0001-	USDA Rural Develop Grant/Sewer										
	** OTHER FINANCING SOURCES & USRS *										
	** TRANSFER **										
041050-0001-	TRANSFER IN/LGIP SEWER FUND										
041050-0002-	LOAN PROCEEDS										
041050-0003-	CARRYOVER SEWER										
041050-0004-	CAPITAL IMPROVEMENT PLAN SEWER										
041050-0100-	TRANSFER FROM GENERAL FUND										
041050-0502-	Transfer from General Fund										
	** Sewer Deferred Revenue **										
200000-0009-	Sewer Deferred Revenue	663440.00-	663440.00-			663440.00-	36923.37-	190811.58-		472628.42-	28.7
	FUND TOTAL	663440.00-	663440.00-			663440.00-	36923.37-	190811.58-		472628.42-	28.7

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ACCT PERIOD:2017/12 TOWN OF LOUISA
FUND-701 Transfer from Reserves Hillcrest

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ACCT#	DESCRIPTION	BUDGET	APPROP.	SUPLY.	TOTAL TRANSFERS	ACT/BUD.	CUR/MTI	THIS YEAR	ENCUMBER.	AVAILABLE	USED
041050-0010-	Transfer from Reserves Hillcrest										
-	Transfer from Reserves Hillcrest										
	FUND TOTAL										

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ACCT PERIOD:2017/112
FUND:702 ** Hillcrest Fund Revenue **

TOWN OF LOUISA

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ACCT#	DESCRIPTION	BUDGET	APPROP.	SUPL.	TOTAL	TRANSFERS	ACT/BUD.	CRP/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
	** Hillcrest Fund Revenue **											
013030-0026-	Burial Permits	5000.00-	5000.00-		5000.00-		5000.00-	400.00-	800.00-		4200.00-	16.0
013030-0031-	Scame Permits	1200.00-	1200.00-		1200.00-		1200.00-	400.00-	350.00-		850.00-	29.1
	DEPT. TOTAL	6200.00-	6200.00-		6200.00-		6200.00-		1150.00-		5050.00-	18.5
015010-0001-	Interest Earned											
	Interest Earned	4452.00-	4452.00-		4452.00-		4452.00-	951.30-	2493.09-		1958.91-	55.9
	DEPT. TOTAL	4452.00-	4452.00-		4452.00-		4452.00-	951.30-	2493.09-		1958.91-	55.9
018990-0001-	Sale Of Lots											
	Sale Of Lots	10000.00-	10000.00-		10000.00-		10000.00-	1000.00-	11066.67-		1066.67-	110.6
	DEPT. TOTAL	10000.00-	10000.00-		10000.00-		10000.00-	1000.00-	11066.67-		1066.67-	110.6
034105-0001-	Reserve Transfer Hillcrest											
	Reserve Transfer Hillcrest											
041090-0004-	Capital Improvement Plan/ Hillcrest											
	Capital Improvement Plan/ Hillcrest											
041050-0100-	Transfer From General Fund											
	Transfer From General Fund	41163.00-	41163.00-		41163.00-		41163.00-	2351.30-	14709.76-		41163.00-	23.7
041090-0702-	Reserve Transfer Hillcrest Int											
	Reserve Transfer Hillcrest Int	41163.00-	41163.00-		41163.00-		41163.00-				41163.00-	
	DEPT. TOTAL	61815.00-	61815.00-		61815.00-		61815.00-	2351.30-	14709.76-		47105.24-	23.7
	FUND TOTAL	61815.00-	61815.00-		61815.00-		61815.00-	2351.30-	14709.76-		47105.24-	23.7
	COMPANY TOTAL	2789289.00-	2789289.00-		2789289.00-		2789289.00-	247453.21-	986923.79-		1802365.21-	35.3

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ACCT PERIOD:2017/12 TOWN OF LOUISA
FUND-100 ** EXPENDITURES **

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ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
** EXPENDITURES **											
** General Government Adm **											
010000-0903-	Loan Town Hall/Phase III	3600.00	3600.00			3600.00	300.00	1800.00		1800.00	50.0
010000-1110-	Salaries - Mayor	137939.00	137939.00			137939.00	10910.56	69239.27		68639.73	50.2
010000-1111-	Salaries - Mgr/Clerk/TR	4500.00	4500.00			4500.00	1875.00	1875.00		2625.00	41.6
010000-1115-	Salaries - Planning Commission	55440.00	55440.00			55440.00	4264.52	27719.38		27720.62	49.9
010000-1116-	Salaries - Grounds	12000.00	12000.00			12000.00	6000.00	6000.00		6000.00	50.0
010000-1118-	TVA Z1 INSPECTOR	16255.00	16255.00			16255.00	1769.32	8177.30		8077.70	50.3
010000-1711-	Salaries & Wages Council	13480.00	13480.00			13480.00	1063.56	6311.98		7168.02	46.8
010000-2101-	TVA Z1 PICA	2578.00	2578.00			2578.00	191.96	1139.02		1438.98	44.1
010000-2210-	VRS	29129.00	29129.00			29129.00	1678.08	10712.50		18416.50	36.7
010000-2211-	TVA Z1 VRS	1497.00	1497.00			1497.00	107.56	692.75		804.25	46.2
010000-2212-	VRS Hybrid	16993.00	16993.00			16993.00	3500.00	10800.00		6493.00	61.7
010000-2240-	Group Life	9000.00	9000.00			9000.00	1150.00	7135.58		1864.42	79.2
010000-2241-	TVA Z1 LIFE INSURANCE	1500.00	1500.00			1500.00	1.84	624.39		875.61	41.6
010000-2245-	VRS VMDP	27500.00	27500.00			27500.00				27500.00	
010000-2300-	Hospitalization	9000.00	9000.00			9000.00					
010000-2301-	TVA Z1 BCSS	1500.00	1500.00			1500.00					
010000-2310-	Dental	1500.00	1500.00			1500.00					
010000-2311-	TVA Z1 DENTAL	27500.00	27500.00			27500.00					
010000-2700-	Worker's Compensation	16993.00	16993.00			16993.00	3500.00	10800.00		6493.00	61.7
010000-2800-	Employment Commission Expense	9000.00	9000.00			9000.00					
010000-2900-	Unemployment Compensation	1500.00	1500.00			1500.00					
010000-3000-	Camp Time Pay Down	1500.00	1500.00			1500.00					
010000-3100-	Custodial Services	27500.00	27500.00			27500.00					
010000-3101-	Audit Fees	9000.00	9000.00			9000.00					
010000-3120-	Financial Consultant	1500.00	1500.00			1500.00					
010000-3121-	Financial Consultant	27500.00	27500.00			27500.00					
010000-3122-	Site Plan Review Fees	36000.00	36000.00			36000.00	3000.00	15000.00		21000.00	41.5
010000-3150-	Legal Fees	2800.00	2800.00			2800.00		4744.32		2800.00	99.9
010000-3151-	Bond Legal Fees	4745.00	4745.00			4745.00		10.00		90.00	10.0
010000-3152-	Election Fees	100.00	100.00			100.00		380.00		640.00	35.0
010000-3160-	Website Maintenance	1000.00	1000.00			1000.00					
010000-3180-	Bank Fees	4500.00	4500.00			4500.00	99.99	2145.67		2354.33	47.6
010000-3190-	Economic Development / Donations	7500.00	7500.00			7500.00	182.50	4502.65		2997.35	60.0
010000-3191-	IDDC Start UP	2000.00	2000.00			2000.00	330.96	513.27		1486.73	25.6
010000-3191-	Repairs & Maintenance Equipment	6000.00	6000.00			6000.00	314.75	1966.09		4033.91	32.7
010000-3310-	Software Maintenance	18000.00	18000.00			18000.00	1093.68	6538.37		11461.63	36.3
010000-3315-	Repairs & Maintenance Grounds	2500.00	2500.00			2500.00				2500.00	
010000-3330-	Equity Repairs/Supplies TR	4500.00	4500.00			4500.00	29.37	1551.05		2848.95	34.4
010000-3350-	Advertising	1700.00	1700.00			1700.00				27.52	98.3
010000-3600-	Electricity	6000.00	6000.00			6000.00	392.20	2289.97		3710.03	38.1
010000-5130-	Ruel Oil	4000.00	4000.00			4000.00	293.44	1862.45		2137.55	46.5
010000-5210-	Postage	32646.00	32646.00			32646.00	9483.00	24483.00		8163.00	74.9
010000-5215-	Tax Prep										
010000-5230-	Telephone										
010000-5235-	Cell Phones										
010000-5309-	Insurance										

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ACCT PERIOD:2017/12 TOWN OF LOUISA
FUND-100 ** EXPENDITURES **

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ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
** General Government Adm **											
010000-5410-	Lease Equipment (Copier)	3000.00	3000.00			3000.00	191.98	1151.88		1848.12	38.3
010000-5540-	Conferences & Education	3500.00	3500.00			3500.00				3500.00	
010000-5550-	Mayon Credit Card Fees										
010000-5639-	IDC Loan										
010000-5800-	Miscellaneous	500.00	500.00			500.00		100.00		400.00	20.0
010000-5810-	Code Updates	1200.00	1200.00			1200.00		1195.06		5.00	99.5
010000-6001-	Office Supply	6000.00	6000.00			6000.00	211.93	2149.11		3850.89	35.8
010000-6002-	Shenadoah Water Supplies	400.00	400.00			400.00	51.17	382.93		37.07	90.7
010000-6003-	Emergency Generator Maintenance	540.00	540.00			540.00				540.00	
010000-6004-	Alarm Monitoring	500.00	500.00			500.00				500.00	
010000-6005-	Elevator Maint & Inspection	2000.00	2000.00			2000.00		355.92		1644.08	17.7
010000-6006-	Fire System Maint. & Inspection	1700.00	1700.00			1700.00				1700.00	
010000-6007-	Propane	4000.00	4000.00			4000.00	1022.60	2088.93		1911.07	52.2
010000-6008-	Road Fuel	3000.00	3000.00			3000.00	143.76	1320.19		1679.81	44.0
010000-6009-	Vehicle Supplies (license plates)	10.00	10.00			10.00				10.00	
010000-6010-	RYMC Service Contract	1300.00	1300.00			1300.00				1300.00	
010000-6011-	Fire Alarm Maintenance & Inspectio	750.00	750.00			750.00					100.0
010000-6012-	Dues & Subscriptions	1500.00	1500.00			1500.00				91.00	93.9
010000-6014-	Equipment										
010000-6015-	Storm Damage Expenses										
010000-6021-	Safety Equipment	800.00	800.00			800.00				800.00	
010000-6030-	General Adm. Vehicle Allowance										
010000-7001-	TRF Grant Match										
010000-7002-	TRF 21 Grant Match										
010000-7003-	TRF Grant Rt 33										
010000-7004-	VA ODP Construction										
010000-7005-	TRF Grant Downtown										
010000-7006-	TRF 21 Grant Match Rt 33	5000.00	5000.00			5000.00	5000.00	5000.00		4375.00-	100.0
010000-7016-	Art Center/Commission for the Arts										
010000-8100-	Capital Improvement										
010000-8150-	Water Fund Debt Payment										
010000-8212-	Capital Expense/ Vehicle										
010000-8213-	Capital Improvement Reserve Fund										
010000-8214-	EAT Computer System	9500.00	9500.00			9500.00		4799.00		4701.00	50.5
010000-8215-	Capital Improvement School										
010000-8216-	Capital Improvement Warehouse										
010000-8217-	Capital Improvement Petitt House										
010000-8218-	Printer										
010000-8220-	Computer Tech Support	6000.00	6000.00			6000.00	450.00	6520.94		520.94-	108.6
010000-8222-	Computer Equipment Upgrade	2000.00	2000.00			2000.00	69.00	217.80		1782.20	10.8
010000-8239-	Land Purchase										
010000-9000-	Interim Loan Town Hall										
010000-9001-	Town Hall Debt Service RD										
010000-9002-	Reimburse IDDC P2, 3 TC	55000.00	55000.00			55000.00				55000.00	
010000-9100-	BoK Bank Stock Refund	6800.00	6800.00			6800.00				6800.00	
010000-9230-	Principal 2008 GO Bonds (R1 R2 R3)	104244.00	104244.00			104244.00	8687.00	52122.00		52122.00	50.0
010000-9231-	Interest 2008 GO Bonds (R1 R2 R3)										
010000-9300-	General Contingency										

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FUND-100 ** EXPENDITURES ** 7/01/2017 - 12/31/2017

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ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR./MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
** General Government Adm **											
010000-9500-	TOWN TRANSFERAL EXPENSES										
010000-9501-	Water Fund Transfer										
010000-9502-	Sewer Fund Transfer										
010000-9600-	HAZARDOUS REPAIR										
010000-9920-	TH Flowers Plantings	250.00	250.00			250.00	160.00	190.00		60.00	76.0
	DEPT. TOTAL	684896.00	684896.00			684896.00	64071.73	303734.19		381161.81	44.3
** Public Safety **											
** Police **											
031000-1120-	Salaries - Chief										
031000-1121-	Incentive Pay										
031000-1130-	Salaries & Wages Policeman	268551.00	268551.00			268551.00	19569.14	133186.71		135364.29	49.5
031000-1140-	Police Overtime	5000.00	5000.00			5000.00	764.64	6737.52		1737.62-	134.7
031000-1145-	DMV Grant Overtime	8000.00	8000.00			8000.00	1015.00	1015.00		6985.00	12.6
031000-1150-	Police Holiday / PT Pay	2500.00	2500.00			2500.00	383.15	1142.05		1357.95	45.6
031000-2100-	FICA	21080.00	21080.00			21080.00	1672.72	10934.29		10145.71	51.8
031000-2101-	DMV Grant FICA										
031000-2210-	VRS Hybrid	19610.00	19610.00			19610.00	1426.54	9225.74		10384.26	47.0
031000-2212-	VRS Hybrid										
031000-2215-	Hazardous Duty Retirement	3533.00	3533.00			3533.00	268.07	1733.67		1799.33	49.0
031000-2240-	Life Insurance-POLICE										
031000-2245-	VRS VADP	39916.00	39916.00			39916.00	2512.26	17940.86		21975.14	44.9
031000-2300-	Insurance	2052.00	2052.00			2052.00	132.12	939.52		1112.48	45.7
031000-2310-	Dental										
031000-3160-	Website Maintenance/Police										
031000-3310-	Equipment Replacement	3000.00	3000.00			3000.00	30.00	219.96		3000.00	14.6
031000-3330-	Police Building Maintenance	1500.00	1500.00			1500.00				1280.04	
031000-3600-	Police Advertising	500.00	500.00			500.00				500.00	
031000-3700-	Uniforms										
031000-3710-	Uniform Replacement	1000.00	1000.00			1000.00	116.47	463.47		536.53	46.3
031000-5120-	Electricity	2500.00	2500.00			2500.00	150.85	897.77		1602.23	35.9
031000-5215-	Propane Generator	1000.00	1000.00			1000.00				1000.00	
031000-5230-	Police Telephone	3000.00	3000.00			3000.00	232.63	1343.80		1656.20	44.7
031000-5235-	Cell Phone	6000.00	6000.00			6000.00	559.55	3357.21		2642.79	55.9
031000-5309-	Line Of Duty Benefit	3227.00	3227.00			3227.00	266.75	1091.30		2135.70	33.8
031000-5410-	Copier	1500.00	1500.00			1500.00	99.00	900.08		599.92	60.0
031000-5450-	State Police VCIN Term	1200.00	1200.00			1200.00	173.40	1026.60		1026.60	14.4
031000-5540-	Conferences & Education	2500.00	2500.00			2500.00				1622.48	35.1
031000-5800-	Miscellaneous	500.00	500.00			500.00	231.18	516.96		16.96-	103.3
031000-5810-	Dues & Subscriptions	4500.00	4500.00			4500.00				160.00	96.4
031000-5820-	Attorney Fees	2000.00	2000.00			2000.00				2000.00	
031000-5830-	Police Public Relations	800.00	800.00			800.00				800.00	
031000-6001-	Office Supplies	800.00	800.00			800.00				800.00	
031000-6002-	Supplies & Materials	1500.00	1500.00			1500.00	14.81	295.74		504.26	36.9
031000-6003-	Supplies For Canine										
031000-6006-	Police Electricity										
031000-6007-	Repairs & Maintenance Other	500.00	500.00			500.00				480.02	3.9
031000-6008-	Fuel	19000.00	19000.00			19000.00	1411.74	6857.14		12142.86	35.0

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FUND-100 ** EXPENDITURES **

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ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/END.	CUR/MT	THIS YEAR	ENCUMBR.	AVAILABLE	USD
** Police **											
031000-6009-	Repairs & Maintenance Vehicles	8000.00	8000.00			8000.00	2363.98	9024.27		1024.27-	112.8
031000-6010-	DWV Grant Match Fuel										
031000-6011-	Vehicle Tires	3000.00	3000.00			3000.00		257.97		2732.03	8.9
031000-6014-	Police Radios	800.00	800.00			800.00		556.20		243.80	69.5
031000-6015-	DWV Grant Match Maintenance	6100.00	6100.00			6100.00				6100.00	
031000-6020-	DWV Grant Training										
031000-6033-	Canine #2										
031000-6034-	Canine Equipment										
031000-6035-	Canine - Food/Vet	2800.00	2800.00			2800.00		2796.05		3.95	99.8
031000-7000-	Joint Operations/Grant Match	500.00	500.00			500.00				500.00	
031000-8000-	Auxiliary Police Expenses	2500.00	2500.00			2500.00	1200.00	1200.00		1200.00-	
031000-8101-	Equipment Replacement	1000.00	1000.00			1000.00	341.37	1361.65		1138.35	54.4
031000-8102-	New Equipment	1000.00	1000.00			1000.00	497.69	884.69		115.31	88.4
031000-8103-	Video Camera Vehicles	2100.00	2100.00			2100.00				2100.00	
031000-8104-	Server/Computers/DAPRO Upgrade	6673.00	6673.00			6673.00		6839.10		166.10-	102.4
031000-8105-	DWV Grant/Equipment	4200.00	4200.00			4200.00				4200.00	
031000-8106-	Byrne Grant	2500.00	2500.00			2500.00				930.00	62.8
031000-8150-	Vehicle Loan Payment	6500.00	6500.00			6500.00	1060.00	1570.00		6500.00	
031000-8201-	Capital Improvement Equipment	1500.00	1500.00			1500.00		1132.72		377.28	74.8
031000-8212-	Capital Expenditures	4000.00	4000.00			4000.00		34335.91		30335.91-	858.3
031000-8213-	Capital Expenditures	4000.00	4000.00			4000.00					
031000-8214-	VRS Actuarial Study	1700.00	1700.00			1700.00	125.64	995.28		704.72	58.5
031000-8218-	Server/Computers/Alarm	480642.00	480642.00			480642.00	36445.31	265331.13		215310.87	55.2
DEPT. TOTAL											
		16000.00	16000.00			16000.00				16000.00	
** Fire & Rescue **											
032100-5640-	Rescue Donation	6000.00	6000.00			6000.00				6000.00	
032100-5641-	Fire Donation/Utilities	10000.00	10000.00			10000.00				10000.00	
032100-5642-	Fire Department Programs										
032100-5643-	Pass Through Fireworks										
DEPT. TOTAL											
		16000.00	16000.00			16000.00				16000.00	
** Public Works **											
** Street & Sidewalks **											
041000-1130-	Salaries	51182.00	51182.00			51182.00	3937.08	28591.02		25590.98	50.0
041000-1131-	CDL	3500.00	3500.00			3500.00				3500.00	
041000-1140-	Streets & Sidewalks Overtime	3000.00	3000.00			3000.00				3000.00	
041000-1150-	Streets & Sidewalks Part time	4413.00	4413.00			4413.00	325.00	1985.91		2427.09	45.0
041000-2100-	FICA	3568.00	3568.00			3568.00	307.18	1766.89		1801.11	49.5
041000-2210-	VRS										
041000-2212-	VRS Hybrid	659.00	659.00			659.00	57.03	327.61		341.39	48.9
041000-2240-	Life Insurance-STREETS & SIDEWALKS										
041000-2245-	VRS VMDP	7552.00	7552.00			7552.00	1015.08	6298.34		1253.66	83.3
041000-2300-	Hospitalization	389.00	389.00			389.00	39.47	247.03		141.97	63.5
041000-3310-	Dental										
041000-3320-	Maintenance Service Contracts	1500.00	1500.00			1500.00				1500.00	
041000-3330-	Repairs On Streets & Sidewalks										
041000-3340-	Repair Parking Meters										

ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/END.	CUR/MTN	THIS YEAR	ENCUMBER.	AVAILABLE	USED
	** Street & Sidewalks **										
041000-3350-	Main Street Parking	17201.00	17201.00			17201.00	1432.84	8597.04		8603.96	49.9
041000-5120-	Electric	22000.00	22000.00			22000.00	1649.68	9746.22		12253.78	44.3
041000-5800-	Miscellaneous	100.00	100.00			100.00				100.00	
041000-6003-	Agricultural / Beautification	500.00	500.00			500.00		610.00		110.00-	122.0
041000-6007-	Repairs & Maintenance Supplies	1000.00	1000.00			1000.00	18.46	275.90		724.10	27.5
041000-6008-	Fuel	2500.00	2500.00			2500.00	172.97	1365.64		1134.36	54.6
041000-6009-	Vehicle Maintenance	2750.00	2750.00			2750.00	196.14	1951.92		798.08	70.9
041000-6010-	Contingency Streets & Sidewalk										
041000-6011-	Uniforms	1500.00	1500.00			1500.00	597.02	1816.23		316.23-	121.0
041000-6021-	Purchase Street Signs	250.00	250.00			250.00				250.00	
041000-6022-	Christmas Lights										
041000-6023-	Snow Removal Supplies	2500.00	2500.00			2500.00	60.17	662.41		1337.59	33.1
041000-7100-	Shop Building Maintenance	2000.00	2000.00			2000.00	118.92	1538.29		961.71	61.5
041000-7200-	Equipment Repair	2500.00	2500.00			2500.00	306.77	306.77		2193.23	12.2
041000-7300-	Shop Supplies/Utilities	2500.00	2500.00			2500.00					
041000-8101-	Replacement Of Equipment	1000.00	1000.00			1000.00	29.68	29.68		970.32	2.9
041000-8201-	Capital Expense Equipment										
041000-9300-	Streets & Sidewalk Contingency										
DEPT. TOTAL		134074.00	134074.00			134074.00	9960.72	78951.03		55122.97	58.8
	** Trash Collection **										
042300-1130-	Salaries										
042300-1150-	Trash Collection Part time										
042300-2100-	FICA										
042300-2210-	VRS										
042300-2212-	VRS Hybrid										
042300-2240-	Life Insurance - TRASH										
042300-2245-	VRS VTD										
042300-3300-	Hospitalization										
042300-2310-	Dental										
042300-3310-	Repairs & Maintenance Equipment										
042300-3320-	Repairs & Maintenance Truck										
042300-4000-	Subcontract Work	53800.00	53800.00			53800.00	4478.41	22005.39		31794.61	40.9
042300-4001-	Contract Contingency	1600.00	1600.00			1600.00		10.62		1589.38	.8
042300-5120-	LANDFILL										
042300-5140-	Recycling										
042300-5800-	Miscellaneous										
042300-6001-	Office Supplies										
042300-6008-	Fuel										
042300-6009-	Vehicle Supplies & Materials										
042300-6011-	Uniform										
042300-7000-	Joint Operations Grant										
042300-8100-	CAPITAL EXPENSE/TRASH TRUCK										
042300-8212-	Capital Expenditures										
042300-8213-	Capital Expenditures Carry Over	55400.00	55400.00			55400.00	4478.41	22016.01		33383.99	39.7
DEPT. TOTAL		55400.00	55400.00			55400.00	4478.41	22016.01		33383.99	39.7
	** Recycling **										

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ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBR.	AVAILABLE	USED
042350-1130-	** Recycling **										
042350-2100-	Salaries										
042350-2110-	ETCA										
042350-2210-	VRS										
042350-2212-	VRS Hybrid										
042350-2240-	Life Insurance - RECYCLING										
042350-2245-	VRS VLDP										
042350-2300-	Hospitalization										
042350-3310-	Dental										
042350-3000-	Tipping Fee										
042350-4000-	Subcontract Work										
	DEPT. TOTAL	10000.00	10000.00	10000.00	10000.00	10000.00	474.69	3200.50		6799.50	32.0
		20000.00	20000.00	20000.00	20000.00	20000.00	833.34	4158.36		5841.64	41.5
							1308.03	7358.86		12641.14	36.7
	DEPT. TOTAL	20000.00	20000.00	20000.00	20000.00	20000.00	1308.03	7358.86		12641.14	36.7

	** Parks & Recreation **										
071300-5110-	Electric	1500.00	1500.00	1500.00	1500.00	1500.00	47.71	316.45		1183.55	21.0
071300-5200-	Field/Facility Improvements	1000.00	1000.00	1000.00	1000.00	1000.00	243.36	243.36		756.64	24.3
	DEPT. TOTAL	2500.00	2500.00	2500.00	2500.00	2500.00	291.07	559.81		1940.19	22.3
	Oakland Salaries	10285.00	10285.00	10285.00	10285.00	10285.00	791.16	5143.30		5141.70	50.0
071400-1130-	Oakland Cemetery Part Time	787.00	787.00	787.00	787.00	787.00	60.77	395.02		391.98	50.1
071400-2100-	Oakland FTCA	717.00	717.00	717.00	717.00	717.00	59.23	344.62		372.38	48.0
071400-2212-	Oakland VRS Hybrid	120.00	120.00	120.00	120.00	120.00	10.81	62.80		57.20	52.3
071400-2240-	Oakland Life Insurance										
071400-2245-	VRS VLDP										
071400-2300-	Oakland Hospitalization	1079.00	1079.00	1079.00	1079.00	1079.00	160.76	998.97		80.03	92.5
071400-3310-	Oakland Dental	93.00	93.00	93.00	93.00	93.00	6.50	41.30		51.70	44.4
071400-3120-	Oakland Audit Fees	100.00	100.00	100.00	100.00	100.00				100.00	
071400-5800-	Oakland Repairs/Maintenance	100.00	100.00	100.00	100.00	100.00				100.00	
071400-6001-	Oakland Supplies	100.00	100.00	100.00	100.00	100.00				100.00	
071400-6003-	Oakland Agricultural-Soil Treatment	100.00	100.00	100.00	100.00	100.00				100.00	
071400-8008-	Oakland Fuel	100.00	100.00	100.00	100.00	100.00				23.00	77.0
071400-6017-	Oakland Lights & Flags	100.00	100.00	100.00	100.00	100.00	12.00	77.00		42.60	57.4
071400-8100-	Oakland Capital Improvement										
	DEPT. TOTAL	13681.00	13681.00	13681.00	13681.00	13681.00	1101.23	7120.41		6560.59	52.0
	IDA Economic Development										
072000-3190-	IDA Economic Development										
	Transfer W/S										
091300-0501-	Transfer W/S										
	** Transfers **										
093100-0101-	Transfer Out										
093100-0501-	Transfer Water / Sewer										
093100-0502-	Transfer to Sewer Fund										
093100-0701-	Transfers Oakland Cemetery	1781.00	1781.00	1781.00	1781.00	1781.00				1781.00	
093100-0702-	Transfers Hillcrest Cemetary										

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ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	COR/MTA	THIS YEAR	ENCUMBER.	AVAILABLE	USED
093100-6000-	** Transfers **										
	DEPT. TOTAL	1781.00	1781.00			1781.00				1781.00	
	** Capital Projects **										
	Transfer School Renovation										
096000-9999-	Transfer School Renovation	1408974.00	1408974.00			1408974.00	117556.50	685071.44		723902.56	48.6
	FUND TOTAL										

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FUND:102 Expenses Paid with Forfeited Assets

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ACCT#	DESCRIPTION	BUDGET	APPROP.	SUPLY.	TOTAL	TRANSPERS	ACT/BUD.	CDR/MTA	THIS YEAR	ENCUMBER.	AVAILABLE	USED
031000-1001-	Expenses Paid with Forfeited Assets											
-	Expenses Paid with Forfeited Asset											
	FUND TOTAL											

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FUND:501 ** Water Fund Expenditure *

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ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBR.	AVAILABLE	USD
** Water Fund Expenditure *											
** WATER **											
045000-1130-	Salary/Water	79468.00	79468.00			79468.00	6112.82	31945.81		47522.19	40.1
045000-1131-	Incentive Pay							1509.57		509.57-	150.9
045000-1140-	Overtime	1000.00	1000.00			1000.00	589.76	589.76		910.24	39.3
045000-1150-	Water Part Time	1500.00	1500.00			1500.00	468.86	3131.07		3062.93	50.5
045000-2100-	FICA	6194.00	6194.00			6194.00	418.82	2603.82		2935.18	47.0
045000-2210-	VRS	5539.00	5539.00			5539.00					
045000-2212-	VRS Hybrid										
045000-2240-	Life Insurance - WATER	1051.00	1051.00			1051.00	75.94	474.02		576.98	45.1
045000-2245-	VRS VZDP										
045000-2300-	Hospitalization	11867.00	11867.00			11867.00	1036.30	7202.21		4664.79	60.6
045000-2310-	Dental	610.00	610.00			610.00	44.51	294.65		315.35	48.3
045000-2320-	Employee Benefits										
045000-3120-	Audit Fees										
045000-3170-	Water Testing Fees										
045000-3180-	Water Tank Maintenance	20000.00	20000.00			20000.00	533.23	8425.59		11574.41	42.1
045000-3310-	Repairs & Maintenance Equipment	1000.00	1000.00			1000.00		533.23		466.77	53.3
045000-3340-	TRM Haas Remediation										
045000-3600-	Advertising	750.00	750.00			750.00				750.00	
045000-5130-	Water Purchased	250000.00	250000.00			250000.00	20671.23	102400.41		147559.59	40.9
045000-5210-	Postage/Billing Supplies	4000.00	4000.00			4000.00	106.94	3224.50		775.50	80.6
045000-5220-	Water Testing Fees	5200.00	5200.00			5200.00	2616.75	9181.36		3981.36-	176.5
045000-5230-	Town Park Well Expenses										
045000-5240-	Auxiliary Well Expenses										
045000-5550-	Elavon credit card fees										
045000-5650-	VDPF Fees	250.00	250.00			250.00				250.00	
045000-5660-	Waterworks Operation Fee	2300.00	2300.00			2300.00		1128.38		1171.62	49.0
045000-5670-	Miss Utility	1000.00	1000.00			1000.00	48.30	205.80		794.20	20.5
045000-5680-	Road Repairs/Water	1000.00	1000.00			1000.00				1000.00	
045000-5690-	Electricity Tower Pumps	1300.00	1300.00			1300.00	155.26	496.44		803.56	38.1
045000-5800-	Miscellaneous	100.00	100.00			100.00		24.22		75.78	24.2
045000-5810-	Dues & Subscriptions	600.00	600.00			600.00		300.00		300.00	50.0
045000-5840-	Miscellaneous Exp-CSX Right of Way	550.00	550.00			550.00	486.14	486.14		63.86	88.3
045000-5850-	Fire Dept Projects/Water										
045000-6001-	Supplies	5000.00	5000.00			5000.00	423.38	1324.89		3675.11	26.4
045000-6002-	Water/Distribution Study VDR										
045000-6003-	Water Distribution Sys Imp. Expens										
045000-6004-	Hydrant Replacement & Maintenance										
045000-6008-	Fuel	1000.00	1000.00			1000.00		27.50		972.50	2.7
045000-6010-	Mapping										
045000-6011-	Uniforms	1200.00	1200.00			1200.00		1200.00			100.0
045000-6500-	NVRS Software Update	1300.00	1300.00			1300.00				1300.00	
045000-6510-	ITron Software Handhelds	1583.00	1583.00			1583.00				1583.00	
045000-6520-	ITron Software Support	909.00	909.00			909.00		7353.72		446.28	94.2
045000-6530-	Payoff Benefit - Comp	7800.00	7800.00			7800.00					
045000-6540-	Telemetry Software New	1000.00	1000.00			1000.00				1000.00	
045000-7000-	Town Operations LCMA Connection	27000.00	27000.00			27000.00				27000.00	
045000-8100-	Capital Expenditure	210289.00	210289.00			210289.00	24480.00	50114.20		160174.80	23.8

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FUND-501 ** Water Fund Expenditure *

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ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
	** WATER **										
045000-8101-	Equipment Replacement	-									
045000-8150-	Northern Loop Debt Service	-									
045000-8155-	PAYOFF Nt VRA Loan	-									
045000-8200-	Water/Sewer Capital Fund	-									
045000-8212-	Capital Expenditures/Vehicle	-									
045000-8213-	Capital Expense Plan/Water	-									
045000-8215-	Southern Loop	-									
045000-8400-	F/Burg Avenue Project	-									
045000-9300-	Water Contingency	-									
045000-9301-	ACME Well	-	2700.00			2700.00				2700.00	
045000-9302-	Bad Debt Expense - Water	-									
045000-9310-	Contingency/Well Drilling	-									
	DEPT. TOTAL		655060.00			655060.00	58268.24	234177.29		420882.71	35.7
	Principal 2001 GO Bonds (RuralDev)										
045500-9210-	Principal 2001 GO Bonds (RuralDev)	-									
045500-9211-	Interest 2001 GO Bonds (Rural Dev)	-									
045500-9230-	Principal 2010 GO Bonds (MMTP)	-									
045500-9231-	Interest 2010 GO Bonds (MMTP)	-									
045500-9400-	Depreciation Expense	-									
	Transfer From Water Fund										
093100-0501-	Transfer From Water Fund	-	655060.00			655060.00	58268.24	234177.29		420882.71	35.7
	FUND TOTAL		655060.00			655060.00	58268.24	234177.29		420882.71	35.7

ACCT#	DESCRIPTION	BUDGET	APPROP.	TOTAL SUPPL.	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
	** Sewer Fund Expenses **										
	Sewer Fund Expense										
045500-1130-	Salaries	84105.00	84105.00			84105.00	6469.58	33850.90		50254.10	40.2
045500-1140-	WTP Inspector Salary	1000.00	1000.00			1000.00				1000.00	
045500-1145-	Overtime	2000.00	2000.00			2000.00				2000.00	
045500-1150-	Sewer Part Time	6450.00	6450.00			6450.00	496.17	2597.65		3852.35	40.2
045500-2100-	FICA										
045500-2101-	WTP Inspector FICA										
045500-2210-	VRS	5863.00	5863.00			5863.00	413.74	2525.25		3337.75	43.0
045500-2211-	WTP Inspector VRS										
045500-2212-	VRS Hybrid										
045500-2240-	Life Insurance - Sewer	1147.00	1147.00			1147.00	75.44	459.94		687.06	40.0
045500-2241-	WTP Inspector Life Insurance										
045500-2245-	VRS VMDP										
045500-2300-	Hospitalization	12946.00	12946.00			12946.00	1063.61	6983.20		5962.80	53.9
045500-2301-	WTP Inspector Hospitalization										
045500-2310-	Dental	666.00	666.00			666.00	43.86	292.49		373.51	43.9
045500-2311-	WTP Inspector Dental										
045500-3100-	Professional Fees										
045500-3120-	Audit Fees										
045500-3160-	Operation Fees										
045500-3170-	VDPF Fees										
045500-3185-	Bank Charges										
045500-3310-	Repair & Maintenance Equipment	2000.00	2000.00			2000.00	221.82	250.59		1749.41	12.5
045500-3330-	Repairs & Maintenance/Bldgs	500.00	500.00			500.00				500.00	
045500-3340-	Contractual Services RSTP	340000.00	340000.00			340000.00	15705.90	112540.15		227459.84	33.1
045500-3350-	Contractual Services STP										
045500-3600-	Advertising	500.00	500.00			500.00				500.00	
045500-5120-	Utilities										
045500-5130-	Electricity	3000.00	3000.00			3000.00	156.63	677.16		2322.84	22.5
045500-5210-	Postage/Billing Supplies	3000.00	3000.00			3000.00	96.54	1276.29		1723.71	42.5
045500-5230-	Telephone Pump Station	450.00	450.00			450.00	43.86	246.56		203.44	54.7
045500-5390-	Builders Risk WTP Ins.										
045500-5550-	Elavon Credit Card Fees										
045500-5680-	Road Repairs/Sewer	1000.00	1000.00			1000.00		10.00		990.00	10.0
045500-5800-	Miscellaneous - Sewer	100.00	100.00			100.00					
045500-5810-	Dues & Subscriptions Sewer										
045500-5840-	Miscellaneous Exp-CSX Right of Way										
045500-6001-	Supplies	400.00	400.00			400.00		105.47		294.53	26.3
045500-6008-	Fuel	1000.00	1000.00			1000.00		43.80		956.20	4.3
045500-6009-	Fuel/Pump Station	300.00	300.00			300.00				300.00	
045500-6011-	Uniforms	1000.00	1000.00			1000.00		1000.00			100.0
045500-6014-	Chemicals										
045500-6030-	Sewer Vehicle Allowance										
045500-6099-	Inflow / Infiltration	1000.00	1000.00			1000.00				1000.00	
045500-7000-	Joint Operations ICWA Connection	10201.00	10201.00			10201.00				10201.00	
045500-8100-	Capital Improvement	1000.00	1000.00			1000.00					
045500-8101-	Equipment Replacement										
045500-8102-	Capital Improvement Sewer										

1/11/2018

ACCT PERIOD: 2017/12 TOWN OF LOUISIANA
FUND-502 ** Sewer Fund Expenses **

7/01/2017 - 12/31/2017

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GL150

ACCT#	DESCRIPTION	BUDGET	APPROP.	SUPPL.	TOTAL	TRANSFERS	ACT/BUD.	CUR./MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
	Sewer Fund Expense											
045500-8200-	Capital Improvement											
045500-8201-	Excess Connection Fees											
045500-8300-	Capital Expense Vehicle/Sewer											
045500-8310-	Capital Expense/Remote Roads											
045500-8320-	Capital Expense/Tractor											
045500-9200-	Series 2002 Bond											
045500-9210-	Principal 2001 GO Bond (Rural Dev)	61812.00	61812.00		61812.00		61812.00	5151.00	30110.97		31701.03	48.7
045500-9211-	Interest 2001 GO Bonds (Rural Dev)											
045500-9230-	Principal 2010 GO Bonds (WWTP)	97000.00	97000.00		97000.00		97000.00	7466.00	42711.01		54288.99	44.0
045500-9231-	Interest 2010 GO Bonds (WWTP)											
045500-9300-	Sewer Contingency	25000.00	25000.00		25000.00		25000.00				25000.00	
045500-9301-	Senate Bill 10 Relief											
045500-9302-	Bad Debt Expense - Sewer											
045500-9400-	Depreciation Expense											
	DEPT. TOTAL	663440.00	663440.00		663440.00		663440.00	37404.15	235681.44		427758.56	35.5
	FUND TOTAL	663440.00	663440.00		663440.00		663440.00	37404.15	235681.44		427758.56	35.5

1/11/2018

ACCT PERIOD: 2017/12
FUND-702 ** Hillcrest Fund Expenses **

TOWN OF LOUISA

7/01/2017 - 12/31/2017

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6150

ACCT#	DESCRIPTION	BUDGET	APPROV.	TOTAL	TRANSFERS	ACT/BUD.	CUR/MTH	THIS YEAR	ENCUMBER.	AVAILABLE	USED
041050-0702-	** Hillcrest Fund Expenses ** Transfer from Hillcrest	-	-	-	-	-	-	-	-	-	-
	** Cemeterys **	-	-	-	-	-	-	-	-	-	-
071400-1130-	Salaries	42308.00	42308.00	42308.00	3254.38	16805.72	495.00	25502.26	2005.00	39.7	
071400-1150-	Hillcrest Part Time	2500.00	2500.00	2500.00	249.68	1290.29	1336.20	2137.71	1612.80	19.8	
071400-1160-	Hillcrest Summer Part Time	3428.00	3428.00	3428.00	218.93	1336.20	1336.20	2137.71	1612.80	37.6	
071400-2100-	FICA	2949.00	2949.00	2949.00	39.62	241.41	241.41	332.59	332.59	45.3	
071400-2210-	VRS	574.00	574.00	574.00	553.43	3627.97	149.34	2845.03	183.66	42.0	
071400-2212-	VRS Hybrid	6473.00	6473.00	6473.00	22.34	149.34	149.34	2845.03	183.66	56.0	
071400-2245-	VRS VMDP	333.00	333.00	333.00						44.8	
071400-2300-	Hospitalization	500.00	500.00	500.00							
071400-2310-	Dental	500.00	500.00	500.00							
071400-3120-	Audit Fees	500.00	500.00	500.00							
071400-3130-	Repairs & Maintenance	500.00	500.00	500.00							
071400-5800-	Miscellaneous	500.00	500.00	500.00							
071400-5810-	County Deed Recording Fee	100.00	100.00	100.00							
071400-5840-	Repurchase of Lots	1500.00	1500.00	1500.00							
071400-6001-	Supplies	150.00	150.00	150.00							
071400-6003-	Agricultural -- Soil Treatment	150.00	150.00	150.00							
071400-6008-	Fuel	150.00	150.00	150.00							
071400-6017-	Lights & Flags	500.00	500.00	500.00							
071400-6025-	Electricity	500.00	500.00	500.00							
071400-8200-	Depreciation Expense	61815.00	61815.00	61815.00	4380.48	24265.62	24265.62	37549.38	37549.38	39.2	
071400-8210-	Capital Expenditures/Vehicle										
071400-8212-	Hillcrest Capital Improvements										
	DEPT. TOTAL	61815.00	61815.00	61815.00	4380.48	24265.62	24265.62	37549.38	37549.38	39.2	
	Capital Improvement/Columbarium										
714000-8215-	FUND TOTAL	61815.00	61815.00	61815.00	4380.48	24265.62	24265.62	37549.38	37549.38	39.2	
	COMPANY TOTAL	2789289.00	2789289.00	2789289.00	217709.37	1179195.79	1179195.79	1610093.21	1610093.21	42.2	

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**Town of Louisa
Monthly Meeting
December 19, 2017**

6 **Present:** R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-
7 Mayor; Mary Jane Clarke, A. Daniel Carter, James
8 S. Artz, Bud Dulaney, Council members; Jeff Gore,
9 Legal Counsel; Tom Filer, Town Manager; Jessica
10 M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M.
11 Brad Humphrey, Public Works Director; Ronnie
12 Roberts, Chief of Police

13
14 **Absent:** None

15
16 **Also in Attendance:** Carter Cooke, Chairman of the Town of Louisa
17 Planning Commission; Maxine Butcher, TOL
18 Planning Commission member; Cochran Garnett,
19 TOL Planning Commission member; Deana
20 Meredith, The Central Virginian

21
22
23 ***All copies including: reports, handouts, and documents***
24 ***can be found following the minutes.***

25
26 Mayor Nuckols called the Louisa Town Council meeting to order at
27 6:05 p.m.

28
29 Carter Cooke, Planning Commission Chairman, called the Planning
30 Commission meeting to order at 6:05 p.m.

31
32 **BUSINESS FROM THE FLOOR**

33
34 None.

35
36 **CONSENT AGENDA**

37
38 Mayor Nuckols stated that he would like to make a few changes to
39 the agenda: Remove item #1 under New Business; Add discussion
40

1
2 for a half vacation day to item #3 under New Business; Add
3 discussion for an employee bonus as item #6 under New Business.

4
5 Council member Carter made the motion to approve the agenda as
6 amended. Council member Artz seconded the motion. The vote went
7 as follows: 5-0 in favor.

8
9 **PUBLIC HEARING:**

10
11 **Joint Public Hearing with the Town of Louisa Planning**
12 **Commission – Comprehensive Plan**

13
14 Chairman Carter Cooke opened the joint Public Hearing at 6:09 p.m.
15 asking if there was anyone present that would like to speak for or
16 against the Comprehensive Plan. Hearing no comments, Mr. Cooke
17 closed the Public Hearing at 6:10 p.m.

18
19 Mayor Nuckols took a moment to thank the Planning Commission for
20 all their work in reviewing and updating the Comp Plan.

21
22 Mrs. Butcher, Planning Commission member, then made a motion to
23 recommending that the Louisa Town Council adopt the
24 Comprehensive Plan. Mrs. Garnett, Planning Commission member,
25 then seconded the motion. The vote passed unanimously.

26
27 With no further joint business to be discussed, Chairman Cooke
28 called for a motion to adjourn the Planning Commission meeting.
29 Mrs. Butcher made the motion, which was seconded by Mrs. Garnett.
30 The vote passed unanimously at 6:11 p.m.

31
32 **OLD BUSINESS**

33
34 **1) Discussion/Action: Comp Plan**

35
36 Council member Dulaney made the motion to adopt the Comp Plan.
37 Council member Carter seconded the motion. The vote went as
38 follows: 5-0 in favor.

1
2 **NEW BUSINESS**

3
4 **1) Discussion/Action: Personnel Policy Update**

5
6 This item was removed from the agenda.

7
8 **2) Discussion/Action: Committee Appointments**

9
10 Mayor Nuckols reported that Mr. Stone has agreed to serve again
11 on the EDA and Mr. Tingler has decided to step down from the
12 EDA.

13
14 Mr. Filer questioned if there would be as issue with two Council
15 members serving on the EDA at the same time. Mr. Gore quickly
16 researched the matter and reported that it was acceptable as long
17 as Council members did not make up the majority of the group.

18
19 Mr. Dulaney questioned if it was a requirement that members of
20 the EDA be town residents, or if they could possibly be a town
21 business owner. Mr. Gore replied that he was not sure at this
22 time, but would look into the requirements and report back.

23
24 Council member Dulaney made the motion to reappoint Mr. Stone
25 to the EDA. Council member Artz seconded the motion. The vote
26 went as follows: 5-0 in favor.

27
28 Mayor Nuckols then requested that a resolution of service be
29 drafted for Mr. Tingler's years of service on the EDA.

30
31 Mr. Filer stated that the position to serve as the liaison on the
32 Louisa County Planning Commission is up for appointment and/or
33 reappointment. After a brief discussion, Mayor Nuckols agreed to
34 serve again.

35
36 Council member Carter made the motion to reappoint Mayor
37 Nuckols as the liaison from the Town of Louisa to the County of
38 Louisa's Planning Commission. Council member Lassiter
39 seconded the motion. The vote went as follows: 5-0 in favor.

1
2 **3) Discussion/Action: 2018 Holiday Schedule**
3

4 Council member Lassiter made the motion to approve the 2018
5 Holiday Schedule – the same as the County of Louisa. Council
6 member Artz seconded the motion. The vote went as follows: 5-0 in
7 favor.
8

9 **4) Discussion/Action: Cemetery Policy – Individual Interments**
10

11 Mayor Nuckols stated that, after an earlier discussion today, he and
12 Mr. Filer decided to send the matter to the Cemetery Committee for
13 review prior to adding it to the agenda for Council's consideration.
14

15 Council member Dulaney requested that cemetery information be
16 posted for families to view their options in hopes of making the
17 planning process easier.
18

19 **5) Discussion/Action: Dump Truck Funding**
20

21 Mr. Filer reported that there is the need for another, more reliable,
22 dump truck as the one the town currently operates is in poor shape
23 and in need of several repairs. Mr. Filer reported that a used dump
24 truck in decent condition has been located in the area for \$6500,
25 however, it exceeds his \$5000 spending authority. Mr. Filer
26 requested Council's permission to negotiate and purchase the dump
27 truck after further inspection, and then declare the currently owned
28 dump truck as obsolete equipment to sell on GovDeals.
29

30 Council member Artz made the motion authorizing the Town Manager
31 to negotiate the purchase of a used dump truck in good condition for
32 \$6500 and to declare the currently owned dump truck as obsolete
33 equipment to sell of GovDeals. Council member Clarke seconded
34 the motion. Prior to the vote being called, Mr. Dulaney suggested
35 that the truck be inspected by a mechanic and its value obtained prior
36 to purchase. Council member Artz agreed. Mayor Nuckols then
37 called for the vote, which went as follows: 5-0 in favor.
38

39 **6) Discussion/Action: Employee Bonus**

1
2 Mayor Nuckols stated that he made a few phone calls to find out if
3 Council would be favorable to giving \$100 bonuses to each town
4 employees and questioned Council if they would like to take action.
5

6 Council member Carter made the motion to adopt an ordinance to
7 provide all town employees with a \$100 bonus. Council member
8 Dulaney seconded the motion. The vote went as follows: 5-0 in favor.
9

10 Mayor Nuckols stated that he also wanted to mention that the State of
11 Virginia and the County of Louisa are giving employees a half day off
12 on Friday December 22, 2017. Mayor Nuckols asked if Council was
13 in favor.
14

15 Council member Clarke made the motion to follow the County and
16 State's decision to give employees a half day on Friday, December
17 22, 2017. Council member Lassiter seconded the motion. The vote
18 went as follows: 5-0 in favor.
19

20 **STANDING COMMITTEE REPORTS**

21 Police Department:

22
23
24 *(Please refer to the Police Department report.)*
25

26 Chief Roberts reviewed the Police Department's report and fielded
27 questions from Council. Chief Roberts also took a moment to
28 introduce Randal Skeen, a previous auxiliary officer, as the Town
29 Sergeant. Sergeant Skeen is filling the position vacated by Bobby
30 Shiflett.
31

32 It was noted that Sergeant Skeen was previously sworn in as an
33 auxiliary officer for the Town of Louisa, however, Council member
34 Dulaney suggested that he be officially sworn in as Town Sergeant.
35 Mr. Gore stated that it did not have to be done this evening, but
36 added that it would be a good idea.
37

38 Police Committee:

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No report.

Water & Sewer Department:

(Please refer to the Water & Sewer Department report.)

Mr. Humphrey highlighted areas of interest from his report and noted that he had recently completed some educational training.

Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

REPORTS FROM STAFF

Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

Mr. Filer made note of the following:

- Following a recent OSHA inspection, required training will be taking place in the next few weeks and months.
- Trash will be picked up in town on Tuesday, December 26, 2017. Trash pickup occurs in town every Monday throughout the year except if Christmas falls on a Monday, then trash would be picked up the following day (Tuesday) such is the case this year.
- VDOT brought it to light that there is a speed discrepancy on Elm Avenue from the nursing home to Rt. 208. It will be remedied in the coming weeks.

CLOSED SESSION

Council Member Artz made the motion to convene in closed session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(3), for the discussion of the disposition of real property whereas the discussion in an open meeting would adversely affect our bargaining position; and Virginia Code § 2.2-3711(A)(1) to discuss a personnel matter. Council member Dulaney seconded the motion. The vote went as follows: 5-0 in favor.

Council went into closed session at 6:42 p.m.

REGULAR SESSION

Council Member Lassiter made the motion to go back in to Open Session. Council Member Artz seconded the motion. The vote went as follows: 5-0 in favor.

Council returned to regular session at 7:48 p.m.

CERTIFICATION OF CLOSED SESSION

Council member Lassiter made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that

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motion. Council member Artz seconded the motion. The vote went as follows: Carter, for; Clarke, for; Artz, for; Lassiter, for; Dulaney, for (5-0 in favor).

ACTION:

There was no action taken following closed session.

COMMUNICATIONS

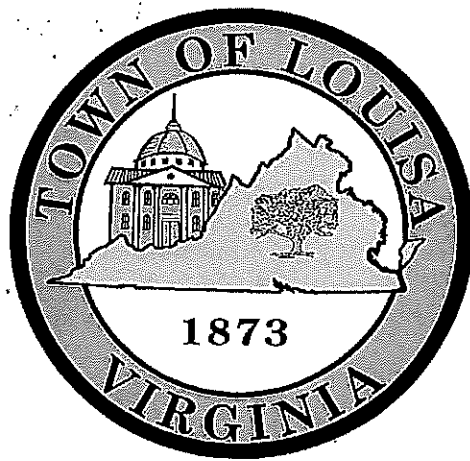
None.

ADJOURNMENT

At 7:49 p.m., Council Member Clarke made the motion to adjourn the meeting.

Mayor

Clerk



Old Business:

1)Discussion/Action: Cemetery Internment Policy



New Business

- 1) Discussion/Action: Resolution Randy Tingler
Service on EDA**
- 2) Discussion/Action: Personnel Policy Amendment**
- 3) Discussion/Action: CD Reinvestment – Hillcrest
Fund**
- 4) Discussion/Action: Cemetery Policy – Individual
internments**

The Town of Louisa, Virginia

Incorporated 1873

PO Box 531
212 Fredericksburg Avenue
Louisa, Virginia 23093



Ph: 540 967 1400
Fax: 540 967 9580
www.louisatown.org

Memorandum

Town of Louisa
Town Manager

January 16, 2018

From: Louisa Town Manager

To: Mayor and Town Council

Re: Resolution Randy Tingler Service on EDA

Mayor Nuckols has recommended thanking the Randy L. Tingler for their service to the Town of Louisa EDA and local community work.

Attached please find a Resolution recognizing Randall L. Tingler.

Thomas L. Filer,
Town Manager

The Town of Louisa, Virginia

Incorporated 1873

PO Box 531
212 Fredericksburg Avenue
Louisa, Virginia 23093



Ph: 540 967 1400
Fax: 540 967 9580
www.louisatown.org

WHEREAS, Randall L. Tingler has served and represented the citizens of the Town of Louisa, Virginia as a member of the Town of Louisa Economic Development from July 1, 2013 through June 30, 2017; and

WHEREAS, while serving as an EDA Member, Mr. Tingler has diligently and effectively represented Town citizens and helped achieve to encourage economic growth, attract business to the Town, lead the community in a fiscally responsible fashion, and

WHEREAS, through his leadership, dedication, knowledge and expertise as a member of the business community, Mr. Tingler's capacity to define and execute goals benefiting the Town of Louisa led to numerous significant accomplishments.

WHEREAS, over the course of his distinguished service on the Town of Louisa Economic Development Authority, Mr. Tingler has served on numerous committees, and organizations; and

WHEREAS, during his tenure, Mr. Tingler exemplified uncommon kindnesses, compassion and courtesy towards his fellow EDA Members, citizens, and strangers alike and offered unique insights and perspective into discussions that best served the needs of the residents of the Town of Louisa, Virginia.

NOW, THEREFORE, BE IT RESOLVED, on this 16th day of January 2018, that the Mayor and Town Council of the Town of Louisa, Virginia hereby unanimously recognizes Randall L. Tingler for his dedicated representation, leadership, and effectiveness to the Town of Louisa and its citizens through his years of service on the Town of Louisa, Virginia EDA with respect and gratitude.

R. Garland Nuckols, Mayor

Clerk

Town of Louisa, Virginia

Town Council Agenda Item



Agenda Date:	January 16, 2017
Action Required:	Discussion/Action Proposed Sexual Harassment Policy
Staff Contacts:	Thomas L. Filer, Town Manager, Ronnie Roberts, Chief
Title:	Sexual Harassment Update to Personnel Policy

Background

The Town of Louisa has a Personnel Policy which covers all Town employees. As a part of the Personnel Policy, Sexual Harassment is addressed in one section, i.e. A) Workers Comp and B) general Sick Leave. The Town Chief of Police recently e-mailed the Town Manager requesting an update to policy which includes a more detailed Harassment Policy, and he has recommended via the attached memo.

Town Legal Counsel is reviewing the policy and will have a revised version for Town Council meeting.

Attached: Chief's memo.

Discussion

Consideration of modifications, updates, or amendments to Personnel Policy. Police Chief, Legal Counsel, and Town Manager will be available to discuss possible problems with existing Policy, need for update, and any questions which may arise.

Opportunity for Mayor and Council to make recommendations for change, or leave the ordinance in the present form.

Recommendation

Mayor and Town Council discussion of current Policy, and recommend changes.

Approve as presented.

LOUISA POLICE DEPARTMENT



Note: This directive is for internal use only and does not enlarge an officer's liability in any way. It should not be construed as the creation of a higher standard of safety or care in an evidentiary sense with respect to third party claims. Violations of this directive, if proven, can only form the basis of a complaint by the Louisa Police Department and then only in a non-judicial administrative setting.

Type of Directive: GENERAL ORDER	Number:
SEXUAL HARASSMENT	Effective Date:
VLEPSC Number: PER.02.01, PER.02.02 and PER.02.03	Follow-up Date:
Replaces:	Manual Number: 517.03
Authorization: Chief Ronald R. Roberts <i>R. Roberts</i> <i>Original Signature on File</i>	

I. POLICY

It is the policy of the Louisa Police Department to promote a cooperative work environment in which there exists mutual respect for all members of the Department. Sexual harassment is an unwelcome behavior that erodes morale and rapport among employees, and impairs employee's work effectiveness. Sexual harassment is contrary to the Town of Louisa's policy of equal employment without regard to sex and sexual orientation. Sexual harassment is illegal under federal and state laws, and employee conduct that results in sexual harassment of other employees will not be tolerated. Such conduct will result in disciplinary action, including the possibility of termination of employment.

II. PURPOSE

The purpose of this order is to embody the Town of Louisa policy that every employee is prohibited from engaging in conduct that results in sexual harassment of other employee(s). This directive is designed to provide a procedure for addressing complaints of sexual harassment occurring within the police department.

However, any police department employee who believes he or she is the subject of sexual harassment in the workplace should contact his or her supervisor or other appropriate Town official (as defined within this policy) to make a complaint; such complaints will be referred for investigation and resolution in accordance with all applicable laws, Town regulations and procedures.

III. DEFINITIONS

A. *Gender*—the word "he," or any other word importing the masculine gender, shall extend and be applied to females as well as males.

B. Sexual Harassment

For the purpose of this policy the term sexual harassment shall mean any unwelcome conduct, such as verbal or written word(s), demand(s), or

action(s), of a sexual nature (including without limitation: any sexual advances; requests for sexual favors; sexual comments, sexual jokes, sexual gestures, sexual pictures or sexual innuendo) when:

1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment;
2. Submission or rejection of such conduct by an individual is used as a basis for any decision(s) affecting that individual's employment status; or
3. Such conduct has the purpose or effect of substantially interfering with an individual's work environment through the creation of intimidating, hostile or offensive working conditions.

C. Appropriate Town Official:

For the purpose of this policy, the term: appropriate Town Official" shall mean an individual's immediate supervisor, any other supervisor or superior officer within the individual's chain of command, or the Town Manager.

IV. RULES OF CONDUCT

A. All Department employees shall adhere to the following rules of conduct:

1. No employees shall engage in sexual harassment while on duty or on Town premises. An employee who violates this directive will be subject to the full range of disciplinary action available to the Town, which may include termination of employment.
2. No Town employee shall retaliate or discriminate against any person(s) who report or make a complaint of sexual harassment. No Town employee shall retaliate or discriminate against any person(s) who testify, assist or participate in any investigation, proceeding or hearing regarding a report or complaint of sexual harassment. A violation of these directives shall render the offending employee subject to the full range of disciplinary action available to the Town, which may include termination of employment.
3. Any employee who believes he or she is the subject of sexual harassment perpetrated by a Town employee should contact his or her supervisor or another appropriate Town official (as defined within this policy) to make a complaint. All complaints will be referred for investigation and resolution in accordance with all applicable laws, Town regulations and procedures.
4. Allegations of sexual harassment shall be made in good faith, based on facts that are true to the best of the reporting person's knowledge, information and belief.
5. No employee of this Department shall retaliate or discriminate against any person(s) who reports or makes a charge of sexual harassment. No employee of this Department shall retaliate or discriminate against any person(s) who testify, assist or participate in any investigation, proceeding or hearing of a complaint of sexual harassment. A violation of these

directives shall result in disciplinary action, which may include termination of employment. If termination is selected as the appropriate discipline then the Department shall follow the procedure for dismissal of an employee set forth within Town Personnel Policy, page 19-20.

6. In the event that the Chief of Police determines that there is clear and convincing evidence that a complainant has intentionally made a false accusation against another employee, then the complainant shall be subject to disciplinary action, which may include termination of employment. Employees shall understand, however, that not every complaint that may be determined to be "unfounded" upon evidence available will be deemed to have been made in bad faith. In order for bad faith to be found, and for the Town to impose disciplinary measures upon a complainant, there must be clear convincing evidence of intentional misconduct by the complainant. (If an individual's employment will be terminated then the Department shall follow the procedures for dismissal set forth within the Town's Personnel Regulations.

V. PROCEDURE

- A. Any member of the Department who believes that he or she is the subject of sexual harassment or who becomes aware of an incidence of sexual harassment taking place in the workplace, shall immediately file a complaint with an the Chief of Police or Town Manager. EVERY EMPLOYEE SHALL HAVE THE RIGHT TO GO OUTSIDE HIS OR HER CHAIN OF COMMAND, TOWN MANAGER, TO MAKE A COMPLAINT OF SEXUAL HARASSMENT.
- B. The complaint shall be in writing and shall document all pertinent facts, including the name of the offending employee, the name(s) of any witnesses, the date(s) and time(s) of the offending conduct, a description of the offending conduct and any other supporting information the complainant can provide. If the reporting employee declines to provide a written statement, the person to whom the report is brought shall have the responsibility to document the complaint and initiate an investigation.
- C. A supervisor, superior officer, or the Town Manager, after receiving a complaint of sexual harassment, shall immediately notify the Chief of Police through the chain of command. The Chief of Police shall immediately notify the Town Manager. The notification shall include a copy of the written complaint. The Chief of Police shall review the details of the incident and assign the matter for further investigation. In any case where a complaint alleges sexual harassment as the result of the conduct of one or more person(s) within an individual's direct chain of command, the investigation shall be conducted by either the Town Manager, Chief of Police or by one or more individuals within the Department who are not subject to the immediate supervision or command of the alleged harasser(s). The Chief of Police has the prerogative to bring in an outside agency with appropriate resource to conduct an investigation.

- D. The investigation will be conducted in as confidential a manner as possible under the circumstances and information obtained during the investigation will be shared only on a “need to know basis”. Town employees who will be privy to the contents of the complaint and to the information gathered during an investigation shall include the Chief of Police, the investigator(s), the Supervisor, Town Manager and Town attorney as needed.
- E. The investigator will prepare a written report documenting all of the factual information and evidence gathered during the investigation, together with the investigator’s assessment of the reliability of the facts and evidence reported. The report shall contain information obtained through the complainant’s written statement, interviews of the complainant and the alleged harasser, and interviews of any witnesses named by either the complainant or the harasser (or other witnesses otherwise identified by the investigator). The person who is the subject of the complaint (the alleged harasser) will be required to provide the investigator with a written statement in response to the complainant’s allegations, and the investigator shall include this written statement as part of his final report.
- F. The investigator’s written report SHALL NOT contain the investigator’s opinions or conclusions about whether or not the conduct complained of or discovered during the investigation constitutes “sexual harassment” as defined by this policy. Rather, the report shall be thorough, accurate, and contain an impartial documentation of all facts and evidence pertaining to the complaint or whether or not such facts and evidence support the complaint. Upon completion of the written report of the investigation, the investigator shall transmit a copy of his or her report to the Chief of Police. The Chief of Police shall provide a copy of the report to the Town Manager. The Chief of Police shall notify the appropriate Supervisor(s) that the report has been completed.
- G. The investigator shall make his or her best effort to complete the investigation of a complaint of sexual harassment within ten (10) days after the date upon which the complaint was taken. However, if completion of a full and fair investigation of a complaint cannot be completed in time for allowing the filing of a report within this time frame, the investigator shall send an interim report to the Chief of Police prior to the expiration of the 10 days, including a summary of the progress of the investigation at the time. The status of an investigation shall be reported in this same manner to the Chief at 10-day intervals until complete.
- H. While an investigation remains pending, there shall be no adverse consequences taken with respect to either the complainant, the subject (if different than the complainant) or the alleged harasser. However, if, in the determination of the Chief of Police, following consultation with the Town Manager and the Town Attorney, it would be in the best interests of the Town for the complainant and the alleged harasser to have limited contact pending final disposition of the complaint, the schedules of the parties, or the employment relationship between the parties, may be temporarily altered, but only if there is no change in the salary, benefits or status of either employee.

- I. Upon receipt of the investigator's final written report, the Chief of Police shall review the report with the Town Manager and the Town Attorney and make a determination as to whether the information available supports a finding of sexual harassment, as defined by this policy. Upon a finding that an employee has engaged in conduct amounting to sexual harassment as defined by this policy, the Chief of Police shall consult with the other individuals in the offending employee's chain of command and with the Town Manager, to determine the appropriate disciplinary measure(s) to be taken, which may include termination of employment. In the event the Chief of Police determines that the information available does not support a finding of sexual harassment, as defined by this policy, then no adverse action shall be taken against either the complainant or the alleged harasser, on the basis of the sexual harassment claim.
- J. However, if any conduct alleged and substantiated during the investigation, or conduct discovered during the investigation, justifies disciplinary action against an employee for employment related reasons other than those set forth within this policy's definition of sexual harassment (i.e., the conduct amounts to employee misconduct even if it does not fit the definition of sexual harassment), then the Chief of Police may impose disciplinary action upon the employee(s) who engaged in such conduct, even if the Chief's disposition of the sexual harassment charge is "unfounded".
- K. Once the Chief of Police has rendered his determination with respect to the merits of the complaint of sexual harassment, the complainant and the person who is the subject of the complaint shall each be notified, in writing, of the disposition ("founded" or "unfounded") of the complaint. Unless or until required by law, no copy of the investigator's written report shall be provided to either party at that time. For the purpose of this investigation the term "unfounded" shall mean that the Chief of Police was unable, upon the facts available to him or her as a result of the investigation, to conclude that sexual harassment, as defined by this policy, was committed by the person who is the subject of the complaint. The notice sent to the alleged harasser shall identify what, if any, disciplinary action is being imposed upon him or her. If an individual's employment will be terminated as a result of the Chief's determination, then the Department shall follow the procedure(s) for dismissal which are set forth within the Town Personnel Regulations.
- L. All written reports and other records of completed sexual harassment investigations, and all copies thereof, including those generated in connection with a complaint determined by the Chief of Police to be "unfounded" shall be filed in the officer's personal file. No copies of any such records shall be maintained in any other department, except the Town Attorney's office.

VI. Protection of Rights

- A. A member of the Department may utilize the Town's formal grievance procedure to appeal the Chief's final determination with respect to a complaint of sexual harassment, or to appeal any disciplinary action taken

following investigation of such complaint. In the event a grievance is pursued the grieving party shall be required to complete Town's Grievance Procedures form located in the Town's Personnel Policy.

- B. In the event there is a conflict between the contents of this General Order and the contents of the Town's Personnel Regulations, the provisions of this General Order shall control in determining the Town's Policy with respect to employees of the Police Department. In the event this General Order is silent on a matter addressed by the Town's Personnel Regulations, the Town's Personnel Regulations shall control in determining the Town's policy with respect to employees of the Police Department. In the event the Town's Personnel Regulations are silent on a matter addressed within this General Order, the provisions of this General Order shall control in determining the Town's policy with respect to employees of the Police Department.
- C. This policy will be reviewed and/or revised as necessary to the changing laws and regulations applicable under Federal and State statues and Police Accreditation Standards

The Town of Louisa, Virginia

Incorporated 1873

PO Box 531
212 Fredericksburg Avenue
Louisa, Virginia 23093



Ph: 540 967 1400
Fax: 540 967 9580
www.louisatown.org

Memorandum

Town of Louisa
Town Manager

January 16, 2018

From: Louisa Town Manager

To: Town Council

Re: Essex Bank Hillcrest Fund CD
XXX X5 247

The above referenced Certificate of Deposit is highlighted on the account listing provided in Consideration of Accounts Section of Town Council Package. The Certificates of Deposit matures January 21, 2018. These funds are not earmarked for capital improvements at this time and are considered perpetual care funds.

Fund	Bank	Current Bal. Amount	Rate
1) Hillcrest Fund	Essex Bank	\$100,583.97	1.1%

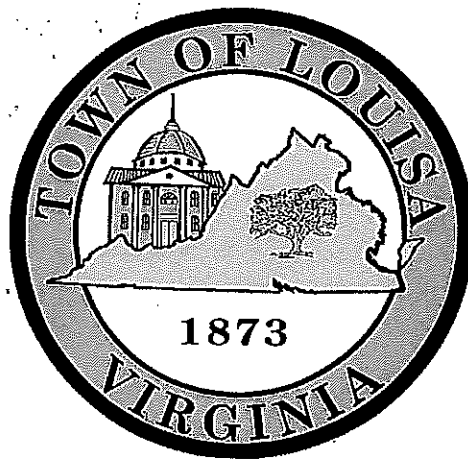
Bids for Reinvestment: (Suggestions for discussion are marked via *)

VCB- 12 Months = .50%
24 Months = .85%
*25 Months = 1.15% Promotional

Essex- *13 Months = 1.40%
*19 Months = 1.55%
36 Months = 1.55% w/1time rate increase during term
365 Days = 1.21%

Recommendation of \$100,583.97 invested into a 13 month 1.4% APR Essex Bank CD, Rates listed above are recent quoted rates.

Thomas L. Filer,
Town Manager



Standing Committee Reports

Police: Chief Ronnie Roberts

Water and Sewer: Mr. Brad Humphrey

Streets and Sidewalks: Mr. Brad Humphrey



TOWN OF LOUISA
Incorporated 1873
Louisa Police Department
Council Report



December 2017

Calls for Service: **December 2016 / December 2017**

• IBR	17	10
• Non-Reportable	187	166
• Total Calls For Service	204	176

Community Policing Efforts: **December 2016 / December 2017**

• Foot Patrols:	72	35
• Business Visits:	205	166
• Property Checks:	734	1963

Arrest Statistics: **December 2016 / December 2017**

• DUI	0	0
• Felony Arrest	0	1
• Misdemeanor Arrest	6	5

Traffic Crashes: **December 2016 / December 2017**

• Reportable	0	1
• Non-Reportable Accidents	5	2
• Total Accidents (YTD)	60	70

- - IBR report numbers differ due to Offences Committed.

Notable Comments / Events:

Louisa Police Department Monthly Summary -Dec 2017

Arrest				
	Dec 2017	YTD	CY16	% of CY 16
Drug Arrest			2	0%
DUI		2	6	33%
Felony	1	28	22	127%
Misdemeanor	5	47	84	56%
Warrants Obtained	5	73	108	68%
Warrants Served	8	96	100	96%
Warrant Service Attempts	3	63	42	150%
Community Policing				
	Dec 2017	YTD	CY16	%
Business Visits	166	2498	2158	116%
Foot Patrols	35	785	619	127%
Found Items	1	10	10	100%
Meetings		17	30	57%
Property Checks	1963	19193	8175	235%
Recovered Items		\$1.00	\$1.00	100%
Overtime / Comp Time - Earned and Paid Current Month				
	Overtime Pay	O.T. Holiday Pay	Compt. Earned	Comp Holiday
Call Out Vehicle use				
Court/Maintenance/Training/DMV				
DMV Grant	23			
Fair / Event				
Holiday				
Investigation				
Meetings				
Other (24/7 Coverage)				
Parade				
Training	6			
Court Time				
	Dec 2017	YTD	CY16	%
Circuit Court (hours)		28.5	4	713%
Civil Court (hours)				#DIV/0!
General District Court (hours)	7	55	66	83%
Juvenile / Domestic Rel. Court (hours)		5.5	19	29%
Traffic Enforcement				
Citations Warnings	Citations	Warnings	Citations	Warnings
CY16 CY16	Dec 2017	Dec 2017	YTD	YTD
Susp/ Revoked OL 5 3	2		7	
Insp/Reg/Dec 27 30	6	5	49	46
Speeding 41 480	4	6	76	58
Reckless 5 0		1	2	2
Parking 0 3				
Equipment 15 40	2	10	19	59
Other 55 58	9	8	91	68
Totals 148 177	23	30	244	233

Louisa Police Department Monthly Summary -Dec 2017

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Equipment	15 40	2	10	19	59
Other	55 58	9	8	91	68
Totals	148 177	23	30	244	233

Louisa Police Department Calls for Service Monthly Report Dec 2017

Louisa PD Calls for Service		YTD	CY16	% of CY15
IBR Reportable				
Abduction				0%
Assault	2	14	16	88%
Assault on Officer				#DIV/0!
Arson				#DIV/0!
B & E		4	3	133%
Counterfeit / Forgery		2	3	67%
DIP		11	11	100%
Disorderly Conduct		2	1	200%
Drug violations	2	5	8	63%
DUI		2	6	33%
Embezzlement			2	0%
Fraud	2	15	9	167%
Gas DO*			2	0%
Hit & Run		8	3	267%
Larceny / Shoplifting	1	39	50	78%
Motor Vehicle Theft		3	2	150%
Robbery				#DIV/0!
Sex Offenses		1		#DIV/0!
Threatening / Harassing Phone Call		3	1	300%
Trespassing		5	3	167%
Liquor Law Violations		5	3	167%
Vandalism	1	14	9	156%
Weapons Law Violations			3	0%
All other offenses 90Z	2	24	21	114%
TOTAL IBR Reportable	10	157	157	100%
Non IBR Reportable				
	Dec 2017	YTD	CY16	% of CY16
911 Hang-up	6	123	154	80%
Alarms	5	72	78	92%
Animal call	2	30	34	88%
Assist Citizen	22	595	302	197%
BOL	23	541	409	132%
Breathalyzer (LPD)			2	0%
Breathalyzer (LCSO)				#DIV/0!
Breathalyzer (other agency)				#DIV/0!
Clear Lots		12	38	32%
Curfew Violation			1	0%
Disabled Veh	5	29	26	112%
Disorder *	4	89	78	114%
DOA		7	5	140%
Domestic*	1	26	23	113%
EPO/ECO/TDO	3	18	26	69%
Escort	1	2	15	13%
Fire Assist	3	16	10	160%
Follow Ups	29	459	251	183%
Funeral Traffic	3	31	39	79%
Large Crowd			3	0%
LCSO Assist (in town)	16	123	114	108%
LCSO Assist (out of town)	3	74	69	107%
LPD Assist	1	81	73	111%
Mental Person	1	20	22	91%
Noise Com.	1	15	18	83%
Open Doors	1	22	57	39%
Other Assist	6	79	25	316%
Prowler *				#DIV/0!
Rescue Assist	3	36	32	113%
Safety Seats Check		2	8	25%
Shots Fired	1	8	4	200%
Susp. Circ.	13	147	119	124%
Susp. Person	3	64	58	110%
Susp. Vehicle	7	60	48	125%
Traffic Accident (Reportable)	1	25	23	109%
Traffic Accident (Non-Reportable)	2	49	37	132%
Traffic Hazard		27	21	129%
Trespass Notice		12	22	55%
VSP Assist		4	5	80%
Welfare Check		52	76	68%
Total Non-IBR Reportable	166	2868	2313	124%
Total Calls For Service	176	2878	2330	124%

* sub categories tracked in IBR as information only cases for trend identification

Town of Louisa Construction Projects Monthly Progress Report

January 2018

Waterworks Improvements/Disinfection Byproducts

The Louisa County Water Authority's nano-filtration system is continuing to operate with optimum results. Laboratory results from process control tests collected at non-compliance sampling sites during September, October and November show Trihalomethane and Halo Acetic Acid concentrations have decreased dramatically. As a result, the Virginia Department of Health has instructed us to suspend the collection of non-compliance samples until Summer of 2018. We will be collecting our first quarter TTHM and HAA5 compliance samples in early February.

Lead and Copper Monitoring

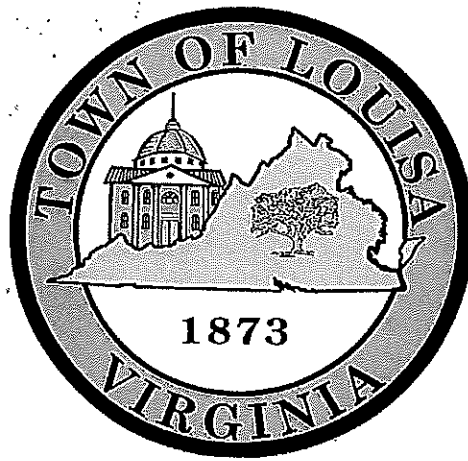
The Town has completed the collection and analysis of lead and copper samples from twenty locations in the water distribution system. Laboratory results indicate the lead and copper levels at each sampling location were so low that they did not register on the device used to measure the concentrations. We will need to repeat this process again sometime between January and June to suffice Virginia Department of Health requirements.

Transportation Alternatives Project

We will be procuring the services of an engineering firm to design the projects in early 2018 and begin design after the new fiscal year.

Water Meter Replacement

We have received 240 radio read meters to start the project. We have installed meters in Tanyard and along Jefferson Highway. We will be installing the remaining meters in the coming days and weeks. We have experienced a rash of frozen meters due to the extremely cold weather. Some of these meters actually froze to the point of bursting the meter.



Staff Reports

Counsel –	Mr. Jeff Gore
Clerk –	Mrs. Jessica Ellis
Treasurer –	Mrs. Elizabeth Nelson
Manager –	Mr. Tom Filer Calendar Updates Correspondence

COMMITTEE ON
THE BUDGET

COMMITTEE ON EDUCATION
AND THE WORKFORCE

COMMITTEE ON
SMALL BUSINESS

CHAIRMAN OF SUBCOMMITTEE ON
ECONOMIC GROWTH, TAX,
AND CAPITAL ACCESS



David Brat
Congress of the United States
7th District, Virginia

1628 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-2815
(202) 225-0011 (F)

4201 DOMINION BOULEVARD
SUITE 110
GLEN ALLEN, VA 23060
(804) 747-4073
(804) 747-5308 (F)

9104 COURTHOUSE ROAD
P.O. BOX 99
SPOTSYLVANIA, VA 22553
(540) 507-7216
(540) 507-7019 (F)

WWW.BRAT.HOUSE.GOV

December 13, 2017

Mr. Thomas Filer
212 Fredericksburg Ave
Louisa, VA 23093-6531

Dear Mr. Filer:

Please find enclosed the report I have received from the Department of Veterans Affairs. I am pleased that the VA has taken action on this issue. Thank you for all you do for the citizens of Louisa and please do not hesitate to contact me should you need any further federal assistance.

Sincerely,

A handwritten signature in black ink that reads "David Brat".

Dave Brat
Member of Congress

DB/ZW



DEPARTMENT OF VETERANS AFFAIRS
Veterans Benefits Administration
Regional Office
3333 North Central Avenue
Phoenix, AZ 85012

November 24, 2017

The Honorable David Brat
Member, United States House
of Representatives
4201 Dominion Blvd., Suite 110
Glen Allen, VA 23060

In Reply Refer To: 345/263
VA Loan #: 14-14-6-1093948

Dear Congressman Brat:

Thank you for your inquiry on behalf of Mr. Thomas Filer, Town Manager of Louisa, Virginia, regarding his request for assistance with the Department of Veterans Affairs (VA) property located at 130 Woodger Circle, Louisa, VA 23093. This letter will provide information concerning the steps we have taken and who to contact if you have additional questions.

Action Taken by VA

The property mentioned above was guaranteed by a VA loan on March 13, 2012. On June 12, 2014, the property was foreclosed by the servicer. A review of our records indicates the property was not conveyed to VA and is not in our inventory. The loan servicer erroneously deeded the property to VA. We obtained a copy of the title documentation and have requested a quit claim deed be drafted by our attorney. Once this is accomplished, we will forward a copy of the quit claim deed to the servicer, and the property will be deeded back to them, at which point they will be responsible for maintaining and selling it. We contacted Mr. Filer on November 20, 2017, and advised him of the status.

How Can You Contact Us?

Please contact Ms. Mary Ann Mills, Loan Administration Officer, Phoenix Regional Loan Center at (877) 827-3702, ext. 3455063, if you have additional questions.

General information on VA benefits and eligibility may be obtained from our website at www.benefits.va.gov. To apply for benefits or check on the status of a disability claim, the Veteran can visit our website at www.ebenefits.va.gov. Otherwise, we can be contacted in several ways.

- Call us at (800) 827-1000. A Public Contact Representative will be happy to assist.

Page 2

The Honorable David Brat

- If a Telecommunications Device for the Deaf (TDD) is used, the number is (800) 829-4833.
- Send us an inquiry using the internet at <https://iris.custhelp.com>.
- Write to us at the address at the top of this letter.

The mission of Veterans Benefits Administration is to provide benefits and services to Veterans and their dependents in a responsive, compassionate, and timely manner in recognition of their service to their country. We appreciate your continued interest on behalf of Veterans and their dependents. Please let us know if we can be of further assistance.

Sincerely,


MONICA GREINER
Acting Loan Guaranty Officer



1063 Main Street

P.O. Box 336

Dillwyn, VA 23936

www.buckinghambranch.com

claudemorris@buckinghambranch.com

434-983-3300 ext. 228

January 3, 2018

Town of Louisa
Town Manager's Office
P.O. Box 531
212 Fredericksburg Ave.
Louisa, VA 23093

Dear Town Manager:

Buckingham Branch Railroad appreciates the opportunity to provide rail service to your community. We sincerely appreciate the many years of support and cooperation that you have given us. This letter is informational. It is not necessary for you to provide a local Resolution of Support for these projects.

Buckingham Branch Railroad submitted applications to the Virginia Department of Rail and Public Transportation for projects which have been included in the Six Year Improvement Plan from its Rail Preservation Fund.

The projects listed below are located on the Richmond and Alleghany (R&A) Division of Buckingham Branch Railroad. Your locality is one of the many localities located on the R&A. The R&A line operated by Buckingham Branch Railroad includes track between MP CA 85.5 (Richmond) and MP CA 276.5 (Clifton Forge). It also includes the Orange Branch from MP CAA 0 (The Town of Orange) to MP CAA 9.0 (Gordonsville).

Rail Preservation Grants are awarded at 70% of the cost of the project. Buckingham Branch will pay the 30% matching funds and any remaining funds that exceed the anticipated cost of the project.

The grants will be used to help Buckingham Branch Railroad to continue to provide reliable passenger and freight service and will provide a positive impact and improved service to all localities located on the R&A Division of Buckingham Branch Railroad.

"Bridge Upgrades on the R&A" is a four-year grant that will be used to improve or replace bridges at various locations on the R&A Division. Total estimated project cost is \$1,800,000.

"Switch Heater Replacement- Phase III" is a single year grant that continues work started under previous Rail Preservation Projects to replace gas fired heaters with electric switch heaters between MP CA 160 (Gordonsville) and MP CA 276.5 (Clifton Forge). The new electric switch heaters are more

efficient and reliable. The new heaters may be remotely controlled by the railroad's Rail Traffic Control Center located in Staunton, VA. Total estimated project cost is \$700,000.

"Reduction of Ice Formation in Afton Tunnel" is a two-year grant which includes a study and work to reduce or eliminate the formation of large deposits of ice in Afton Tunnel during freezing weather. Afton Tunnel is located in Nelson and Augusta counties. Total estimated project cost is \$350,000.

"Tie Replacement in Afton Tunnel" is a two-year grant to fund an engineering study to determine a cost effective and reliable method to replace existing deteriorated wooden railroad ties which are embedded in concrete. Remaining funds will be used to replace ties in the tunnel utilizing methods recommended by the engineering study. Afton tunnel is approximately 4,000 feet in length. Buckingham Branch will install as many ties in the tunnel as allocated funding will allow. Total estimated project cost is \$1,300,000.

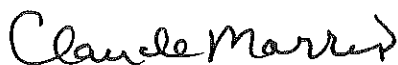
"Signal System Improvements" is a single year project that will improve functionality and compatibility of the new wayside signal modernization project which was recently installed under a previous Rail Preservation Project. Project work is located between MP CA 159 (Gordonsville) and MP CA 267 (Crane). Total estimated project cost is \$475,000.

"Install Wayside Lubricators" is a single year project to install wayside lubricators. The lubricators will lubricate rail to help reduce rail and wheel wear. The new lubricators will help prolong the useful life of continuous welded rail. Total estimated project cost is \$500,000.

"Replace Siding and Industry Turnouts" is a four-year project to replace worn existing siding and industry turnouts located on the railroad's main line with new turnout packages meeting modern standards. Total estimated project cost is \$1,620,000.

Please feel free to contact me by phone or email if you have questions regarding Rail Preservation projects in your community.

Sincerely,



Claude Morris
Project Manager