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**Town of Louisa
Monthly Meeting
January 16, 2018**

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Present: R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; Mary Jane Clarke, A. Daniel Carter, Bud Dulaney, Council members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

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Absent: James S. Artz, Council member

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Also in Attendance: Randy Tingler, former EDA member

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All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:02 p.m.

BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Mayor Nuckols stated that the following changes needed to be made to the agenda: Remove item #1 under Old Business – Cemetery Internment Policy; Remove item #2 under New Business – Personnel Policy Amendment; and added that Council needed to go into closed session to discuss to matters.

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2 Council member Carter made the motion to approve the agenda as
3 amended. Council member Lassiter seconded the motion. The vote
4 went as follows: 4-0 in favor.

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6 **OLD BUSINESS**

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8 **1) Discussion/Action: Cemetery Interment Policy**

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10 *This item was struck from the agenda to be discussed at a later date.*

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12 **NEW BUSINESS**

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14 **1) Discussion/Action: Resolution for Randy Tingler's Service on**
15 **the Town EDA**

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17 Council member Dulaney made the motion to adopt the resolution
18 honoring Mr. Tingler's service on the Town of Louisa EDA. Council
19 member Lassiter seconded the motion. The vote went as follows: 4-0
20 in favor.

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22 Immediately following the adoption of the resolution, Mayor Nuckols
23 presented Mr. Tingler with a plaque and read aloud the resolution for
24 all those in attendance. Council then took a moment to thank Mr.
25 Tingler for his service.

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27 **2) Discussion/Action: Personnel Policy Amendment**

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29 *This item was struck from the agenda to be discussed at a later date.*

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31 **3) Discussion/Action: CD Reinvestment – Hillcrest Fund**

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33 Council member Clarke made the motion to approve the Town
34 Manager's recommendation to invest \$100,583.97 into a 13 month
35 CD at 1.4% APR with Essex Bank. Council member Lassiter
36 seconded the motion. The vote went as follows: 4-0 in favor.

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38 **STANDING COMMITTEE REPORTS**

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Police Department:

(Please refer to the Police Department report.)

Chief Roberts reviewed the Police Department's report and fielded questions from Council.

Police Committee:

No report.

Water & Sewer Department:

(Please refer to the Water & Sewer Department report.)

Mr. Humphrey highlighted areas of interest from his report and noted that the Public Works department had been quite busy over the past couple of weeks repairing broken water lines and frozen meters due the recent severe cold temperatures.

Mr. Filer echoed Mr. Humphrey's remarks and added that the guys had to stay after hours, come in on weekends, and also work on holidays to make necessary repairs. Mr. Filer noted their diligent work and ability to work as a team all while being down an employee at this time.

Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

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2 **REPORTS FROM STAFF**

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4 Counsel

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6 No report.

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8 Clerk

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10 No report.

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12 Treasurer

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14 No report.

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16 Manager

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18 Mr. Filer made note of the following:

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20 • He will be attending a Finance Workshop being hosted by the
21 Thomas Jefferson Planning District on Friday, January 19, 2018.
22 • A water pipe broke in the old police department building that is
23 now being used as an evidence room. Contractors have been in to
24 make repairs. More work is needed in the coming months.
25 • The Public Works Dept. is prepared for the coming snow storm on
26 Wednesday.

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28 **CLOSED SESSION**

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30 Council Member Lassiter made the motion to convene in closed
31 session to discuss the following: as permitted by Virginia Code § 2.2-
32 3711(A)(1) to discuss a personnel matter; and Virginia Code § 2.2-
33 3711(A)(3), for the discussion of the disposition of real property
34 whereas the discussion in an open meeting would adversely affect
35 our bargaining position. Council member Dulaney seconded the
36 motion. The vote went as follows: 4-0 in favor.

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38 Council went into closed session at 6:16 p.m.

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REGULAR SESSION

Council Member Clarke made the motion to go back in to Open Session. Council Member Carter seconded the motion. The vote went as follows: 4-0 in favor.

Council returned to regular session at 7:33 p.m.

CERTIFICATION OF CLOSED SESSION

Council member Lassiter made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Carter seconded the motion. The vote went as follows: Carter, for; Clarke, for; Lassiter, for; Dulaney, for (4-0 in favor).

ACTION:

The following action took place after returning from closed session:

Council member Dulaney made the motion stating that individual volunteer auxiliary police officers shall be activated only upon full compliance with all screening and training requirements established by state law, town ordinance, and Louisa Police Department policies. Prior to such activation the Chief of Police shall provide documentation of such compliance to the satisfaction of the Council's Police Committee. Council member Lassiter seconded the motion. The vote went as follows: 4-0 in favor.

COMMUNICATIONS

None.

ADJOURNMENT

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At 7:36 p.m., Council Member Clarke made the motion to adjourn the meeting.

Mayor

Clerk