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**Town of Louisa
April 3, 2018
Budget Work Session**

**A Continuation of the March 20, 2018
Town Council Meeting**

Present: R. Garland Nuckols, Jessica Lassiter, Vice-Mayor; Mary Jane Clarke; A. Daniel Carter, James S. Artz, Bud Dulaney, Council Members; Tom Filer, Town Manager; Elizabeth T. Nelson, Treasurer; Ronnie Roberts, Chief of Police

Also Attending: Sergeant Skeen, the Louisa Police Department; Candidates for upcoming Council seats: Ray Fosdick of 105 Fairway Drive; and John J. Purcell IV of 109 West Street

Absent: None.

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols brought the meeting to order at 5:03 p.m.

Council, Mr. Filer, and town staff held a budget work session to discuss the upcoming FY2018-2019 budget year. The group reviewed the draft budget line by line and then discussed specific items in more detail. Notable items are as follows: the need for updated employee benefit (insurance) numbers; a second review of line items that are close to being over budget or those that actually are over budget; and the addition of the fire/rescue insurance line item which had previously been included in past budgets.

Council member Dulaney also suggested a couple of future budget items such as: a Draper Aiden review of the town's aging water system; and have Chief Roberts put together information on an administrative position for the Police Department.

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2 During the meeting Council took action on the following items:

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4 Mr. Filer reported that the eCode 360 contract, wherein the company
5 would provide an update to our town code, consists of 4 installments
6 which totals \$7,940. He continued, stating that the first installment is
7 due by April 30, 2018 and would need to come from this fiscal year
8 and the remaining three installments would come from the 2018-19
9 FY.

10
11 Council member Dulaney made the motion to move forward with
12 eCode 360 and have the Town Manager execute the contract and
13 pay the first installment of \$1588 this fiscal year. Council member
14 Carter seconded the motion. The vote went as follows: 5-0 in favor.

15
16 Mr. Filer stated that he had included a copy of the CAS Severn lease
17 at each seat for Council's consideration this evening. Mr. Filer
18 reminded Council that our current IBM (financial) server is no longer
19 supported and the need has arrived to replace the aging system
20 sooner rather than later. Mr. Filer referred to the lease to discuss the
21 agreement and cost in more detail before Council took the following
22 action:

23
24 Council member Carter made the motion to replace the server and
25 approve the lease. Council member Artz seconded the motion.
26 During the discussion period, prior to the vote, Mayor Nuckols
27 suggested paying off the lease upfront from reserves versus over
28 time. After some discussion, Council members Carter and Artz
29 amended their motion to replace the server and authorize the Town
30 Manager to further discuss the lease and purchase options with CAS
31 Severn and enter into an agreement which would be in the town's
32 best interest. The vote went as follows: 5-0 in favor.

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34 **ADJOURNMENT**

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36 At 7:06 p.m., Council Member Clarke made the motion to continue
37 the meeting to Tuesday, April 17, 2018 at 5:00 p.m. Council member
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Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

Mayor

Clerk