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**Town of Louisa  
Monthly Meeting  
May 15, 2018**

**Present:** R. Garland Nuckols, Mayor; Jessi Lassiter, Vice-Mayor, Mary Jane Clarke, A. Daniel Carter, James S. Artz, Bud Dulaney, Council members; Roger Wiley, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

**Absent:** None

**Also in Attendance:** Deana Meredith, The Central Virginian; Lieutenant Randal Skeen, Town of Louisa Police Department; Daniel Lauro, Botkin Rose

***All copies, including: reports, handouts, and documents can be found following the minutes.***

Mayor Nuckols called the Louisa Town Council meeting to order at 6:00 p.m.

**BUSINESS FROM THE FLOOR**

None.

**CONSENT AGENDA**

Mayor Nuckols and Mr. Filer added a few items to the agenda: under New Business no. 2 – Hillcrest Cemetery Sale & Swap; no. 3 – Water/Sewer Project Recommendation given by Water & Sewer Committee; and no. 4 Capital Improvements Projects.

Council member Artz made the motion to approve the agenda as amended. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

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2       **PUBLIC HEARING**

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4       **1) Louisa Arts Center Bond**

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6       Mr. Daniel Lauro, Bond Counsel with Botkin Rose took a few minutes  
7       to speak about the USDA/RD restructure of debt for the Louisa Arts  
8       Center.

9  
10       Mr. Filer included a memo in the packet which gave background  
11       information on the matter and explained the option to restructure with  
12       USDA/RD. Mr. Filer included a copy of the ordinance and resolution  
13       that would require Council's approval before moving forward.

14  
15       Mayor Nuckols then opened the public hearing at 6:06 pm asking if  
16       there was anyone present that would like to speak for or against the  
17       bond restructure. Hearing no response, he closed the public hearing  
18       at 6:07 pm.

19  
20       Council member Clarke made the motion to accept the refinancing of  
21       the Louisa Arts Center's debt by adopting the ordinance and  
22       resolution presented in the packet. Council member Carter seconded  
23       the motion. The vote went as follows: 5-0 in favor.

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25       **2) FY 2018-2019 Budget**

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27       Mr. Filer stated that the proposed budget had been advertised as  
28       required. Mr. Filer noted that one change had been made to the  
29       budget – involving a police department line item in the amount of  
30       \$4200 – which is explained in the memo that he included in the  
31       packet.

32  
33       Mayor Nuckols then took a moment to strike item no. 4 from New  
34       Business – Capital Improvements Projects to discuss it during the  
35       budget process, according to the Code of Virginia. Mayor Nuckols,  
36       Council, and Mr. Wiley (legal counsel) then reviewed the CIP process  
37       and how to move forward – beginning with the Planning  
38       Commission. Mr. Wiley stated that he and Mr. Gore would help in  
39

1  
2 getting the plan established.

3  
4 Mayor Nuckols then opened the public hearing at 6:14 pm asking if  
5 there was anyone present that would like to speak for or against the  
6 proposed budget. Hearing no response, Mayor Nuckols closed the  
7 public hearing at 6:15 pm.

8  
9 Mr. Filer stated that no action was needed on the proposed FY 2018-  
10 2019 budget this evening as Council would vote to adopt it at the  
11 June 19<sup>th</sup> meeting, but noted that in order to get the CIP plan in place  
12 they needed to send it over to the Planning Commission.

13  
14 Council member Lassiter made the motion to send the CIP plan to  
15 the Planning Commission. Council member Dulaney seconded the  
16 motion. The vote went as follows: 5-0 in favor.

17  
18 **OLD BUSINESS**

19 None.

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22 **NEW BUSINESS**

23  
24 **1) Discussion/Action: Zoning Amendment Ordinance**

25  
26 Council and staff planned a joint public hearing for the Zoning  
27 Amendment Ordinance on Tuesday, May 22, 2018 at 5:00 pm with  
28 the Planning Commission.

29  
30 **2) Discussion/Action: Hillcrest Cemetery Sale & Swap**

31  
32 Mr. Filer referred to the memo included in the packet as he explained  
33 that Mr. & Mrs. Neapolitan would like to have two adjacent cemetery  
34 spaces in Hillcrest rather than just the single space they bought a few  
35 years ago. Mr. Filer stated that there are no available spaces to  
36 either side of the single space they own, therefore, the Neapolitans  
37 would like to swap their space for another space below it where there  
38 are more adjacent spaces available for purchase.

39

1  
2 Mr. Filer added that Mr. Gore has drawn up the proper paperwork to  
3 accept the single space back to the town and sell two adjacent  
4 spaces to the Neapolitans.

5  
6 Council member Dulaney made the motion to accept Space #3 in Lot  
7 #853 back from the Neapolitans. Council member Artz seconded the  
8 motion. The vote went as follows: 5-0 in favor.

9  
10 Council member Carter then made the motion to sell Spaces #5 & 6  
11 in Lot #853 to the Neapolitans. Council member Clarke seconded the  
12 motion. The vote went as follows: 5-0 in favor.

13  
14 **3) Discussion/Action: Water/Sewer Project Recommendation –**  
15 **Water & Sewer Committee**

16  
17 Mr. Filer reported that the W/S Committee met last Friday then  
18 referred to the minutes from the meeting and a detailed  
19 recommendation from the committee that had been included in the  
20 packet.

21  
22 Council member Dulaney made the motion to approve the Water &  
23 Sewer Committee's recommendation for water project repairs.  
24 Council member Clarke seconded the motion. The vote went as  
25 follows: 5-0 in favor.

26  
27 Council member Lassiter made the motion to approve the Water &  
28 Sewer Committee's recommendation for sewer project repairs.  
29 Council member Carter seconded the motion. The vote went as  
30 follows: 5-0 in favor.

31  
32 **4) Discussion/Action:**

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34 *(This item was moved for discussion during the Public Hearing for the*  
35 *Proposed FY 2018-2019 Budget.)*

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37 **STANDING COMMITTEE REPORTS**

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39 Police Department:

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*(Please refer to the Police Department report.)*

Chief Roberts reviewed the Police Department's report and fielded questions from Council.

Police Committee:

No report.

Water & Sewer Department:

*(Please refer to the Water & Sewer Department report.)*

Mr. Filer reported that Mr. Humphrey had to leave early and was unable to attend the meeting, but he would try to answer any questions Council may have regarding his report.

Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

**REPORTS FROM STAFF**

Counsel

No report.

Clerk

No report.

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Treasurer

No report.

Manager

Mr. Filer made note of the following:

- The Chamber of Commerce will be hosting their annual picnic on June 28, 2018. We have two complimentary tickets and can purchase more if Council is interested in attending.

**COMMUNICATIONS**

None.

**ADJOURNMENT**

At 6:36 p.m., Council member Lassiter made the motion to continue the meeting until May 22, 2018 at 5:00 pm for a joint meeting with the Planning Commission. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk