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**Town of Louisa  
Monthly Meeting  
June 19, 2018**

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**Present:** R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; Mary Jane Clarke, A. Daniel Carter, James S. Artz, Bud Dulaney, Council members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

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**Absent:** None.

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**Also in Attendance:** Patty Madison, Louisa County Clerk of the Circuit Court; John J. Purcell IV, town resident & newly elected Council member, 109 West Street; Numerous family members and friends of Council member Clarke

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***All copies, including: reports, handouts, and documents can be found following the minutes.***

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Mayor Nuckols called the Louisa Town Council meeting to order at 6:00 p.m.

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**BUSINESS FROM THE FLOOR**

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None.

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**CONSENT AGENDA**

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Council member Dulaney requested that a trash update be given under new business. Mayor Nuckols requested that item number no.1 under New Business be moved up on the agenda to follow the consent agenda.

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Council member Artz made the motion to approve the agenda as amended. Council member Dulaney seconded the motion. The vote

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2 went as follows: 5-0 in favor.

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4 **PRESENTATION**

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6 **Resolution of Service Presented to Council member Mary Jane  
7 Clarke**

8  
9 Mayor Nuckols read the resolution of service honoring Council  
10 member Mary Jane Clarke aloud for all those in attendance and for  
11 public record.

12  
13 Council member Dulaney made the motion to adopt the resolution.  
14 Council member Artz seconded the motion. The vote went as  
15 follows: 5-0 in favor.

16  
17 Mayor Nuckols then presented Mrs. Clarke with the resolution and a  
18 monogrammed pewter vase from Council and staff.

19  
20 **OATH OF OFFICE**

21  
22 Clerk of the Louisa County Circuit Court asked Mayor Nuckols (re-  
23 elected); John J. Purcell IV (newly elected); and Bud Dulaney (newly  
24 elected) to stand and be sworn in to their positions as Mayor and  
25 Council members respectively.

26  
27 **OLD BUSINESS**

28  
29 **1) Discussion/Action: Budget Resolution /Utility Rate Ordinance**

30  
31 Council member Carter made the motion to adopt the budget  
32 resolution and utility rate ordinance as presented. Council member  
33 Artz seconded the motion. The vote went as follows: 5-0 for.

34  
35 **NEW BUSINESS**

36  
37 **1) Discussion/Action: Funds Transfer of Deposit Account to  
38 Improve Yield**

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3 Mr. Filer briefly referred to the memo he drafted in the packet before  
4 giving his recommendation: to transfer \$427,800 (\$342,000 – Water,  
5  
6 \$85,800 – Sewer) from the DDA Operating Account to LGIP to meet  
7 liquidity needs and achieve the best/highest yield of the funds.  
8

9 Council member Dulaney made the motion to approve the fund  
10 transfer as presented by Mr. Filer. Council member Artz seconded  
11 the motion. The vote went as follows: 5-0 in favor.  
12

### 13 **2) Discussion/Action: Resolution Interfund Liability Forgiveness**

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15 Council member Lassiter made the motion to adopt the Interfund  
16 Liability Forgiveness Resolution. Council member Carter seconded  
17 the motion. The vote went as follows: 5-0 in favor.  
18

19 Council member Dulaney made mention of possibly revisiting the  
20 police department's policy on compensatory/over-time in the future.  
21

### 22 **3) Discussion/Action: July 4<sup>th</sup> Fireman's Fair Parade and** 23 **Fireworks Permit**

24  
25 Council member Dulaney made the motion to approve the Louisa  
26 County Fireman's Fair and Parade permit. Council member Lassiter  
27 seconded the motion. The vote went as follows: 5-0 in favor.  
28

### 29 **4) Discussion/Action: Obsolete Equipment**

30  
31 Council member Clarke made the motion to declare the K9 Ford  
32 Explorer and John Jones' 2001 Ford F150 obsolete, and put them up  
33 for sale. Council member Artz seconded the motion. Mayor Nuckols,  
34 Council and staff then had a lengthy discussion regarding the sale  
35 signs that were posted on the Ford Explorer parked outside of the  
36 Police Department. Questions were asked about the original bid  
37 deadline; the extension given; how many bids were received prior to  
38 the extension and after, and the legality and fairness of the bid  
39 deadlines/extension. Council member Dulaney suggested possibly

1  
2 bringing the sale process to the proper committee to be sure the town  
3 is following the correct protocol. Mayor Nuckols then called for the  
4 vote: 5-0 in favor.

5  
6 **5) Discussion/Action: Fenner Lease Amendment**

7  
8 Mayor Nuckols reported that Mr. Fenner recently sold Frostie’s Rail  
9 Stop to Mr. and Mrs. Matthew Cole. Mr. Nuckols and Mr. Gore noted  
10 that the only thing that had changed was the ownership – all other  
11 aspects of the agreement remain the same.

12  
13 Council member Artz made the motion to approve the Fenner Lease  
14 Amendment. Council member Lassiter seconded the motion. The  
15 vote went as follows: 5-0 in favor.

16  
17 **6) Discussion/Action: Trash Update**

18  
19 Council member Dulaney reported that a meeting was held recently  
20 between the town and a co-owner of Updike to discuss our trash and  
21 recycling service, to bridge gaps, and remedy ongoing issues. Mr.  
22 Dulaney stated that Mr. Filer was instructed to continue to meet with  
23 Updike (on a suggested quarterly basis) to keep communications  
24 open.

25  
26 **STANDING COMMITTEE REPORTS**

27  
28 Police Department:

29  
30 *(Please refer to the Police Department report.)*

31  
32 Chief Roberts took a moment to thank Mrs. Clarke for her service and  
33 her support for the Police Department.

34  
35 Police Committee:

36  
37 No report.

38  
39 Water & Sewer Department:

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2       *(Please refer to the Water & Sewer Department report.)*  
3

4       Mr. Humphrey highlighted areas of interest from his report and also  
5       took a moment to thank Mrs. Clarke for her service to the town and  
6       the support shown to himself and town staff over the years.  
7

8       Litter Committee:  
9

10       No report.  
11

12       Streets & Sidewalks  
13

14       No report.  
15

16       Cemetery  
17

18       No report.  
19

20       **REPORTS FROM STAFF**  
21

22       Counsel  
23

24       No report.  
25

26       Clerk  
27

28       No report.  
29

30       Treasurer  
31

32       No report.  
33

34       Manager  
35

36       Mr. Filer made note of the following:  
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- 38       • There will be two positions open on the Planning Commission as  
39       well as the Board of Zoning Appeals. Mr. Filer reported that Mr.

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Bullock and Mr. Cooke have agreed to serve another term on the Planning Commission. Mr. Filer added that Mr. Mehlhaff agreed to serve again on the BZA, however, he had not heard back from Mr. Baker.

- Mr. Filer echoed other staff members in thanking Mrs. Clarke for her service and stated that it has been a pleasure to work with her.

**COMMUNICATIONS**

Mayor Nuckols, again, thanked Mrs. Clarke for dedication and support over the years.

Mrs. Clarke then spoke thanking Council and staff for all that they have done and continue to do, and stated that she had enjoyed working with everyone.

**ADJOURNMENT**

At 6:41 p.m., Council member Lassiter made the motion to adjourn the meeting.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk