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2 questioned if the change had taken place based on comments in the
3 minutes, then stated that he would check in with the Mayor.

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5 Council member Artz made the motion to approve the agenda as
6 amended. Council member Purcell seconded the motion. The vote
7 went as follows: 4-0 in favor.

8
9 **OLD BUSINESS**

10
11 **1) Discussion/Action: USDA RD Grant Funding Sewer Upgrade**

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13 Mr. Filer referred to the memo on the sewer relining project in the
14 Council packet then briefed Council on the breakdown of the grant
15 funding (TOL Loan - \$267,000; USDA Grant – \$765,000; USDA
16 Search Grant completed and town reimbursed - \$30,000 = Total
17 \$1,062,000) before making the recommendation to approve the
18 resolution and move forward.

19
20 Council member Dulaney questioned if the Water & Sewer
21 Committee had met to discuss the sewer line issue/grant funding and
22 questioned if aging/problematic water lines had been prioritized in
23 relation to other water/sewer matters.

24
25 Vice-Mayor Lassiter replied that the committee was aware of the
26 sewer problems, but had not met to discuss the grant funding for the
27 sewer upgrade. Ms. Lassiter stated that the committee has met to
28 discuss the aging water lines and are currently searching for available
29 funding.

30
31 Council member Dulaney made the motion to approve the resolution
32 to move forward with grant funding. Council member Artz seconded
33 the motion. The vote went as follows: 4-0 for.

34
35 **NEW BUSINESS**

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37 **1) Discussion/Action: Halloween Permit**

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39 Mr. Filer reported that the Central Virginia Assembly of God has

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2 applied for a permit to host their 9th annual “No Fright Night” at the
3 Louisa Fireman’s Fairgrounds on Wednesday, October 31, 2018 from
4 5:00 to 8:00 p.m. Mr. Filer stated that all the required documentation
5 has been provided.

6
7 Council member Dulaney made the motion to approve the permit for
8 the Central Virginia Assembly of God. Council member Purcell
9 seconded the motion. The vote went as follows: 4-0 in favor.

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11 **2) Discussion/Action: Christmas Parade Permit**

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13 Mr. Filer reported that the Louisa County Parks and Recreation would
14 like to host their annual Fall Festival and Christmas Parade in the
15 Courthouse Square on Saturday, December 1, 2018 from 7 a.m. to 5
16 p.m. with the parade starting at 1 p.m. (running to 2 p.m.). Mr. Filer
17 added: that LCPR has also applied for the VDOT permit; Court
18 approval; and has agreed to coordinate the parade route and traffic
19 issues with the Town of Louisa Police Department.

20
21 Council member Artz made the motion to approve the Louisa County
22 Parks and Recreation permit. Council member Dulaney seconded
23 the motion. The vote went as follows: 4-0 in favor.

24
25 **3) Discussion/Action: Enhancing Social Media Presence**

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27 Council member Dulaney spoke in regards to enhancing the town’s
28 social media presence. Mr. Dulaney explained that he would like to
29 expand the town’s ability to reach out to the community to provide
30 them with general information and messages, but also information
31 that would be helpful in emergency situations. Vice-Mayor Lassiter
32 and Council member Artz were supportive of the idea. Mr. Dulaney
33 requested that Mr. Filer and staff meet to discuss ideas.

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35 **4) Discussion/Action: Federal Surplus Equipment Program**

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37 Mr. Filer provided helpful information in his memo to Council that was
38 included in the packet for their review.

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2 A lengthy discussion was held between Council and staff regarding
3 the Federal Surplus Equipment Program. During the discussion,
4 Council member Dulaney asked Chief Roberts to speak about the
5 details of the program and how it would be beneficial not only to the
6 police department but also the public works department. Chief
7 Roberts noted that there is no cost to participate in the program.

8
9 No vote was taken, as it was deemed unnecessary, but Council
10 authorized the Chief of Police and the Town Manager to
11 participate/enter into agreement with the Federal Surplus Equipment
12 Program.

13 14 **5) Discussion/Action: Parking Enforcement**

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16 Council member Dulaney reported that E360 is currently reviewing
17 and revising our town code and stated that our parking ordinance is
18 an area in need of revisions. Mr. Dulaney noted that there had been
19 several complaints in regards to parking, and the town Police
20 Department is not able to enforce parking violations as the code
21 currently reads. Mr. Dulaney then asked Chief Roberts to speak in
22 more detail about the matter.

23
24 Chief Roberts reported that he, staff, the Police Committee, and legal
25 Counsel have been working on an amended draft of the current
26 ordinance to bring it up to date and in line with state and local laws.
27 Due to the current code not addressing specific issues regarding
28 signage and fees, officers are not able to issue violations and enforce
29 parking regulations. The draft was included in the packet for Council's
30 review and recommendations.

31
32 Council member Dulaney requested removing the term
33 "handicapped" from the ordinance and replacing it with "persons with
34 disabilities".

35 36 **6) Discussion/Action: CD Maturity Reinvestment Hillcrest Fund**

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38 Council member Dulaney made the motion to reinvest the CD
39 (\$147,419.23 Hillcrest Fund) with Essex bank for 19 months at

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2 2.27%. Council member Artz seconded the motion. The vote went
3 as follows: Artz, for; Dulaney, for; Purcell, for; Carter, abstain (3-0 in
4 favor).

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6 **7) Discussion/Action: Internet Fiber**
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8 Mr. Filer referred to the email correspondence between the Mayor
9 and Bob Hardy who is the Technology Director with the County of
10 Louisa. He then went on to explain that the County of Louisa
11 received a federal grant to run fiber through the county to all the
12 schools as well as the county office building and stated that they are
13 willing to run it to the town police department. Mr. Filer stated that if
14 the county can obtain an easement from CSX to bore under the
15 railroad tracks then they will run it to the town office building as well.
16 Mr. Filer added that Daniel Beam, with Computer Cabling &
17 Technology Service, has stated that while running the fiber through
18 the town they will rent ground penetrating radar and GPS any utilities
19 they locate; and provide a shape file to the town and the Water
20 Authority. Mr. Filer stated that there is no action to take on this
21 matter, that it is simply informative at this time.
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23 Council member Dulaney requested that Mr. Filer research CCTS's
24 insurance coverage and what the protocol would be if they would hit
25 one of our lines while working in town.
26

27 **STANDING COMMITTEE REPORTS**
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29 **Police Department:**
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31 *(Please refer to the Police Department report.)*
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33 Chief Roberts took a moment to review key items from his report and
34 field questions from Council.
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36 Council member Dulaney asked Lieutenant Skeen to speak to the
37 department's wish to change out service weapons. Lieutenant Skeen
38 and Council spoke at length about: the different types of service
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2 weapons; public and police safety; what other localities are using;
3 and the associated costs to the town to make the change.
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5 No action was taken on the matter, however, Council member
6 Dulaney requested that the Chief and Lieutenant Skeen continue to
7 gather information such as cost, training, etc. and work on a policy to
8 bring back to the Police Committee and Council for review and
9 consideration.

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11 Police Committee:

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13 No report.

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15 Water & Sewer Department:

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17 *(Please refer to the Water & Sewer Department report.)*

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19 Mr. Humphrey highlighted areas of interest from his report.

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21 Litter Committee:

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23 No report.

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25 Streets & Sidewalks

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27 No report.

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29 Cemetery

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31 No report.

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33 **REPORTS FROM STAFF**

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35 Counsel

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37 No report.

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Clerk

No report.

Treasurer

No report.

Manager

Mr. Filer made mention of the following:

- Countryside Subdivision has been submitting building permits on a fairly regular basis.
- Terry Sheffer has joined the town office staff filling the recently vacated receptionist's position.
- The Essex Bank overpayment of their bank tax was included on the bill list this month.

COMMUNICATIONS

None.

ADJOURNMENT

Vice-Mayor Lassiter adjourned the meeting at 7:09 p.m.

Mayor

Clerk