Agenda
Scheduled Meeting
Louisa Town Council
212 Fredericksburg Avenue
Louisa, Virginia 23093
Tuesday October 16, 2018

6:00 pm Convene Regular Session
Invocation
Pledge to the Flag

I. Business from the Floor

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Any person wishing to bring a matter to the Council's attention under this section of the agenda should: (1) Come to the podium and state their name and address; (2) state the matter that they wish to discuss and what action they would like the Council to take. When appropriate or if requested, we will respond to direct questions in writing. Please limit comments to 3 minutes or less.

II. Consent Agenda
- Approve Agenda
- Consideration of Accounts and Appropriations
- Approval of Minutes: September 18, 2018
- Sale of Cemetery Lots

III. Presentation
1) CHP Government Program Home Weatherization

IV. Old Business:
1) Discussion/Action: USDA RD Grant Funding Sewer Upgrade
2) Discussion/Action: Emergency Repair Contract
3) Discussion/Action: Emergency Pipe Cutting
4) Discussion: Personnel Policy Spending Authority

V. New Business:
1) N/A

VI. Standing Committee Reports
- Police
- Water and Sewer
- Streets and Sidewalks

VII. Reports from Staff
- Counsel
- Clerk
- Treasurer
- Manager

VIII. Communications

IX. Closed Session
Consider in closed session, in accordance with the Code of Virginia, Freedom of Information Act.

X. Comments by Members of Town Council

XI. Adjournment

6:00 pm Tuesday October 16, 2018
Convene Regular Session

Consent Agenda

Approve Agenda

Consideration of Accounts and Appropriations

Approval of Minutes:
September 18, 2018 Meeting Minutes

Sale of Cemetery Lots

GENERAL REVENUE		Budget	Received	Balance	% Used
RE Current Year Taxes	100-11010-0001	***$227,000.00***	$472.38	$226,527.62	0%
Delinquent RE Tax	100-11010-0002	***$4,100.00***	$183.15	$3,916.85	4%
PP Current Year Taxes	100-11020-0001	***$66,000.00***	$72.39	$65,927.61	0%
Delinquent PP Tax	100-11020-0002	***$3,500.00***	$414.20	$3,085.80	12%
VA PP Relief Allowance	100-11020-0003	***$21,378.00***	$21,378.84	($0.84)	100%
PS Current Year	100-11025-0001	***$8,100.00***	$0.00	$8,100.00	0%
Penalties - All Property Taxes	100-11060-0001	***$3,000.00***	$262.07	$2,737.93	9%
Interest - All Property Taxes	100-11060-0002	***$1,500.00***	$41.51	$1,458.49	3%
Local Sales Use and Taxes	100-12010-0001	***$75,000.00***	$6,599.86	$68,400.14	9%
Consumption Tax	100-12020-0002	***$4,400.00***	$370.82	$4,029.18	8%
Business License Taxes	100-12030-0001	***$248,000.00***	$8,997.21	$239,002.79	4%
Bank Stock Taxes	100-12060-0001	***$131,500.00***	$0.00	$131,500.00	0%
Transient Lodging Taxes	100-12100-0001	***$1,800.00***	$288.23	$1,511.77	16%
Meals Tax	100-12110-0001	***$590,000.00***	$108,021.90	$481,978.10	18%
Trailer Rental Tax	100-12120-0001	***$3,000.00***	$77.55	$2,922.45	3%
Zoning Permits	100-13030-0007	***$759.00***	$200.00	$559.00	26%
Court Fines & Forfeitures	100-14010-0001	***$10,000.00***	$1,683.97	$8,316.03	17%
Interest Earned @ All Institutions	100-15010-0001	***$5,200.00***	$2,151.48	$3,048.52	41%
Pettit Storage Rental	100-15020-0005	***$4,800.00***	$1,200.00	$3,600.00	25%
Parking Lot Building Rental	100-15020-0009	***$5,400.00***	$1,000.00	$4,400.00	19%
Solid Waste Fees	100-16080-0001	***$8,500.00***	$1,898.50	$6,601.50	22%
Brush Removal	100-16080-0004		$52.50	($52.50)	
Miscellaneous	100-18990-0001	***$250.00***	$27,709.50	($27,459.50)	11084%
Sale of Equipment	100-18990-0009	***$500.00***	$0.00	$500.00	0%
Bad Checks	100-18990-0013		$25.00	($25.00)	
Art Center/ Commission for the Arts	100-18990-0018	***$4,500.00***	$0.00	$4,500.00	0%
TH Grounds Contribution	100-18990-0020	***$250.00***	$0.00	$250.00	0%
Lots @ Hillcrest Cemetary *(Sale)*	100-18990-0702	***$5,000.00***	$0.00	$5,000.00	0%
Rolling Stock	100-22010-0005	***$2,000.00***	$1,726.62	$273.38	86%
Communication Tax	100-22010-0006	***$6,000.00***	$526.38	$5,473.62	9%
TEA Grant Downtown	100-24010-0005	***$263,704.00***	$0.00	$263,704.00	0%
Law Enforcement	100-24040-0001	***$42,050.00***	$9,411.00	$32,639.00	22%
DMV Grant	100-24040-0002	***$4,000.00***	$0.00	$4,000.00	0%
Anti-Litter Grant	100-24040-0007	***$1,000.00***	$0.00	$1,000.00	0%
Fire Program Funds	100-24040-0012	***$10,000.00***	$0.00	$10,000.00	0%
Byrne Justice Grant *(Police/Fire Grar*	100-24040-0013	***$4,000.00***	$0.00	$4,000.00	0%
PD Fines/Charges	100-24040-0015	***$500.00***	$315.00	$185.00	63%
Transfer From Reserve	100-41050-0001	***$31,461.00***	$0.00	$31,461.00	0%
Transfer/Res Sidewalk Grant Match	100-41050-0019	***$65,927.00***	$0.00	$65,927.00	0%
Total Revenue General Fund		**$1,864,079.00**	**$195,080.06**	**$1,668,998.94**	**10%**

GENERAL EXPENSES		Budget	Spent	Balance	% Used
Salaries - Mayor	100-10000-1110	***$3,600.00***	$900.00	$2,700.00	25%
Salaries - Admin	100-10000-1111	***$143,455.00***	$40,893.52	$102,561.48	29%
Salaries - Planning Commission	100-10000-1115	***$4,500.00***	$0.00	$4,500.00	0%
Salaries - Grounds	100-10000-1116	***$57,495.00***	$15,467.84	$42,027.16	27%
Salaries & Wages Council	100-10000-1711	***$12,000.00***	$0.00	$12,000.00	0%
FICA	100-10000-2100	***$16,911.00***	$4,408.32	$12,502.68	26%
VRS	100-10000-2210	***$15,311.00***	$3,408.50	$11,902.50	22%
Group Life Insurance	100-10000-2240	***$2,680.00***	$578.10	$2,101.90	22%
Hospitalization	100-10000-2300	***$22,207.00***	$5,914.50	$16,292.50	27%
Dental	100-10000-2310	***$1,500.00***	$399.79	$1,100.21	27%
Worker's Compensation	100-10000-2700	***$16,200.00***	$7,524.50	$8,675.50	46%
Custodial Services	100-10000-3100	***$13,800.00***	$2,359.94	$11,440.06	17%
Custodial Supplies	100-10000-3101	***$1,500.00***	$713.28	$786.72	48%
Audit Fees	100-10000-3120	***$28,700.00***	$0.00	$28,700.00	0%
Legal Fees	100-10000-3150	***$36,000.00***	$6,000.00	$30,000.00	17%
Website/Email Maintenance	100-10000-3160	***$300.00***	$300.00	$0.00	100%
Bank Fees	100-10000-3180	***$100.00***	$15.00	$85.00	15%
Economic Development/Donations	100-10000-3190	***$250.00***	$354.00	($104.00)	142%
Repair & Maintenance Equipment	100-10000-3310	***$4,000.00***	$2,021.89	$1,978.11	51%
Repair & Maintenance Grounds	100-10000-3330	***$7,000.00***	$589.92	$6,410.08	8%
Equip Repairs/Supplies TH	100-10000-3350	***$1,000.00***	$284.44	$715.56	28%
Advertising	100-10000-3600	***$6,000.00***	$2,014.65	$3,985.35	34%
Electricity	100-10000-5120	***$16,000.00***	$4,446.05	$11,553.95	28%
Fuel Oil	100-10000-5130	***$1,500.00***	$0.00	$1,500.00	0%
Postage	100-10000-5210	***$4,500.00***	$642.88	$3,857.12	14%
Tax Prep	100-10000-5215	***$1,700.00***	$0.00	$1,700.00	0%
Telephone	100-10000-5230	***$5,000.00***	$1,253.81	$3,746.19	25%
Cell Phones	100-10000-5235	***$4,000.00***	$884.72	$3,115.28	22%
Insurance (VMLP)	100-10000-5309	***$28,000.00***	$12,518.25	$15,481.75	45%
Lease Equipment (Copier)	100-10000-5410	***$3,000.00***	$546.96	$2,453.04	18%
Conferences & Education	100-10000-5540	***$3,500.00***	$0.00	$3,500.00	0%
Miscellaneous	100-10000-5800	***$500.00***	$760.31	($260.31)	152%
Code Updates	100-10000-5810	***$3,500.00***	$1,195.00	$2,305.00	34%
Office Supply	100-10000-6001	***$6,000.00***	$1,773.69	$4,226.31	30%
Shenandoah Water Supplies	100-10000-6002	***$700.00***	$479.16	$220.84	68%
Emergency Generator Maintenance	100-10000-6003	***$670.00***	$0.00	$670.00	0%
Alarm Monitoring	100-10000-6004	***$500.00***	$0.00	$500.00	0%
Elevator Maint and Inspection	100-10000-6005	***$2,000.00***	$184.86	$1,815.14	9%
Fire System Maint & Insp	100-10000-6006	***$1,500.00***	$0.00	$1,500.00	0%
Propane	100-10000-6007	***$6,200.00***	$0.00	$6,200.00	0%
Road Fuel	100-10000-6008	***$2,000.00***	$424.49	$1,575.51	21%
Vehicle Supplies (license plates)	100-10000-6009	***$10.00***	$5.00	$5.00	50%
HVAC Service Contract	100-10000-6010	***$1,500.00***	$0.00	$1,500.00	0%
Fire Alarm Maint and Insp	100-10000-6011	***$750.00***	$0.00	$750.00	0%
Dues & Subscriptions	100-10000-6012	***$1,500.00***	$3,195.00	($1,695.00)	213%
Records Monitoring - License	100-10000-6013	***$1,500.00***	$998.40	$501.60	67%
Safety Equipment	100-10000-6021	***$1,000.00***	$1,471.80	($471.80)	147%
Art Center/Commission for the Arts	100-10000-7018	***$9,000.00***	$0.00	$9,000.00	0%
BAI Computer System	100-10000-8214	***$10,000.00***	$5,291.00	$4,709.00	53%
Computer Tech Support	100-10000-8220	***$6,000.00***	$0.00	$6,000.00	0%
Computer Equip. Upgrade	100-10000-8222	***$18,145.00***	$20,707.12	($2,562.12)	114%
Reimburse LDDC P2, 3 TC	100-10000-9002	***$66,000.00***	$16,221.00	$49,779.00	25%
BofA Bank Stock Refund	100-10000-9100	***$6,800.00***	$0.00	$6,800.00	0%
Principal 2008 GO Bonds (R1 2 3)	100-10000-9230	***$104,244.00***	$26,061.00	$78,183.00	25%
USDA RD Payment Utility Truck	100-10000-9400	***$3,873.00***	$23,821.72	($19,948.72)	615%
Sewer Fund Transfer	100-10000-9502	***$11,208.00***	$0.00	$11,208.00	0%
TH Flowers	100-10000-9920	***$250.00***	$0.00	$250.00	0%
Transfer, Hillcrest Cem	100-93100-0702	***$44,689.00***	$0.00	$44,689.00	0%
Total Administration Expenses		***$771,748.00***	***$217,030.41***	***$554,717.59***	28%

POLICE BUDGET		Budget	Spent	Balance	% Used
Salaries & Wages Policeman	100-31000-1139	***$279,289.00***	$75,193.16	$204,095.84	27%
Police Overtime	100-31000-1140	***$5,000.00***	$2,800.67	$2,199.33	56%
DMV Grant Overtime	100-31000-1145	***$8,000.00***	$1,505.00	$6,495.00	19%
Holiday/PT Pay	100-31000-1150	***$2,500.00***	$321.84	$2,178.16	13%
FICA	100-31000-2100	***$22,552.00***	$6,143.01	$16,408.99	27%
VRS	100-31000-2210	**$20,585.00**	$5,145.84	$15,439.16	25%
Life Insurance-POLICE	100-31000-2240	***$3,670.00***	$914.64	$2,755.36	25%
Insurance	100-31000-2300	***$38,316.00***	$10,309.88	$28,006.12	27%
Dental	100-31000-2310	***$2,000.00***	$513.80	$1,486.20	26%
Employee Hire Process	100-31000-2350	***$700.00***	$0.00	$700.00	0%
Equip. Replacement	100-31000-3310	***$3,380.00***	$0.00	$3,380.00	0%
Police Building Maintenance	100-31000-3330	***$2,000.00***	$1,214.36	$785.64	61%
Police Advertising	100-31000-3600	***$500.00***	$0.00	$500.00	0%
Uniform Replacement	100-31000-3710	***$1,500.00***	$606.65	$893.35	40%
Electricity	100-31000-5120	***$2,500.00***	$563.31	$1,936.69	23%
Propane Generator	100-31000-5215	***$500.00***	$0.00	$500.00	0%
Police Telephone	100-31000-5230	***$3,000.00***	$703.96	$2,296.04	23%
Cell Phone	100-31000-5235	***$6,000.00***	$1,677.52	$4,322.48	28%
Line of Duty Benefit	100-31000-5309	***$5,455.00***	$1,363.75	$4,091.25	25%
Auxiliary Workers Comp	100-31000-5350	***$3,000.00***	$0.00	$3,000.00	0%
Copier	100-31000-5410	***$1,500.00***	$486.75	$1,013.25	32%
State Police VCIN Term	100-31000-5450	***$1,200.00***	$1,201.08	($1.08)	100%
Conferences/Education	100-31000-5540	***$3,000.00***	$154.40	$2,845.60	5%
Miscellaneous	100-31000-5800	***$800.00***	$135.84	$664.16	17%
Dues, Subscriptions	100-31000-5810	***$4,500.00***	$4,340.00	$160.00	96%
Attorney Fees	100-31000-5820	***$2,000.00***	$0.00	$2,000.00	0%
Police Public Relations	100-31000-5830	***$800.00***	$0.00	$800.00	0%
Office Supplies	100-31000-6001	***$1,000.00***	$717.14	$282.86	72%
Supplies & Materials	100-31000-6002	***$1,500.00***	$272.69	$1,227.31	18%
Repairs & Maintenance Other	100-31000-6007	***$500.00***	$270.40	$229.60	54%
Fuel	100-31000-6008	***$19,000.00***	$3,658.37	$15,341.63	19%
Repairs & Maintenance Vehicles	100-31000-6009	***$8,000.00***	$2,789.53	$5,210.47	35%
Vehicle Tires	100-31000-6011	***$3,000.00***	$0.00	$3,000.00	0%
Police Radios	100-31000-6014	***$800.00***	$912.93	($112.93)	114%
Canine - Food/Vet	100-31000-6035	***$2,200.00***	$649.75	$1,550.25	30%
Joint Operations/Grant Match	100-31000-7000	***$500.00***	$0.00	$500.00	0%
Auxiliary Police Expenses	100-31000-8000	***$3,000.00***	$0.00	$3,000.00	0%
Equip. Replace	100-31000-8101	***$3,000.00***	$0.00	$3,000.00	0%
New Equipment	100-31000-8102	***$2,000.00***	$0.00	$2,000.00	0%
Video Camera Vehicles	100-31000-8103	***$2,300.00***	$0.00	$2,300.00	0%
DAPRO Upgrade	100-31000-8104	***$7,113.00***	$0.00	$7,113.00	0%
Byrne Grant	100-31000-8106	***$2,500.00***	$0.00	$2,500.00	0%
Vehicle Loan Payment	100-31000-8150	***$24,007.00***	$8,126.09	$15,880.91	34%
Capital Expenditures	100-31000-8212	***$1,500.00***	$0.00	$1,500.00	0%
Capital Expense/Vehicle	100-31000-8213	***$0.00***	$8,260.33	($8,260.33)	
Server/Computers/Alarm	100-31000-8218	***$3,000.00***	$1,692.50	$1,307.50	56%
USDA RD Payoff Vehicle	100-31000-9400	***$4,368.00***	$0.00	$4,368.00	0%
Total Police Expenditures		**$513,535.00**	**$142,645.19**	**$370,889.81**	28%

PD FORFEITED ASSETS		BUDGET	RECEIVED	BALANCE	% USED
PD Forfeited Assets Revenue	102-31000-1001			$479.94	
TOTAL REVENUE					

PD FORFEITED ASSETS		BUDGET	SPENT	BALANCE	% USED
PD Forfeited Assets Expenses	102-31000-1001			$479.94	
TOTAL EXPENSES			**$0.00**	**$479.94**	

FIRE EXPENSE		Budget	Spent	Balance	% Used
Rescue Donation	100-32100-5640	***$6,000.00***	$0.00	$6,000.00	0%
Fire Donation/Utilities	100-32100-5641	***$10,000.00***	$0.00	$10,000.00	0%
Total Fire/Rescue		***$16,000.00***	***$0.00***	***$16,000.00***	0%

STREETS & SIDEWALK EXPENSE		Budget	Spent	Balance	% Used
Salaries	100-41000-1130	**$52,997.00**	$14,251.16	$38,745.84	27%
Streets & Sidewalks Overtime	100-41000-1140	**$3,500.00**	$364.29	$3,135.71	10%
Streets & Sidewalks Part Time	100-41000-1150	**$0.00**	$1,735.00	$1,735.00	
FICA	100-41000-2100	**$4,399.00**	$1,255.54	$3,143.46	29%
VRS	100-41000-2210	**$3,906.00**	$933.55	$2,972.45	24%
Life Insurance-Streets & Sidewalks	100-41000-2240	**$695.00**	$166.67	$528.33	24%
Hospitalization	100-41000-2300	**$13,334.00**	$3,414.26	$9,919.74	26%
Dental	100-41000-2310	**$475.00**	$129.29	$345.71	27%
Repairs on Streets & Sidewalks	100-41000-3330	**$1,000.00**	$0.00	$1,000.00	0%
Main Street Parking	100-41000-3350	**$17,717.00**	$5,903.32	$11,813.68	33%
Electricity	100-41000-5120	**$23,000.00**	$4,105.46	$18,894.54	18%
Miscellaneous	100-41000-5800	**$100.00**	$53.66	$46.34	54%
Agricultural/Beautification	100-41000-6003	**$500.00**	$0.00	$500.00	0%
Repairs & Maintenance Supplies	100-41000-6007	**$1,000.00**	$454.16	$545.84	45%
Fuel	100-41000-6008	**$2,750.00**	$1,163.32	$1,586.68	42%
Vehicle Maintenance	100-41000-6009	**$2,750.00**	$166.48	$2,583.52	6%
Uniforms	100-41000-6011	**$4,600.00**	$890.32	$3,709.68	19%
Snow Removal Supplies	100-41000-6023	**$1,000.00**	$0.00	$1,000.00	0%
Shop Building Maintenance	100-41000-7100	**$2,000.00**	$0.00	$2,000.00	0%
Equipment Repair	100-41000-7200	**$2,000.00**	$1,327.07	$672.93	66%
Shop Supplies/Utilities	100-41000-7300	**$1,500.00**	$25.47	$1,474.53	2%
Equipment Replacement	100-41000-8101	**$1,000.00**	$934.84	$65.16	93%
Sidewalk Construction - VDOT	100-41000-8200	**$329,630.00**	$0.00	$329,630.00	0%
Total Streets /Sidewalk		**$469,853.00**	**$37,273.86**	**$436,049.14**	8%

TRASH EXPENSE		Budget	Spent	Balance	% Used
Subcontract Work	100-42300-4000	**$54,000.00**	$8,183.50	$45,816.50	15%
Contract Contingency	100-42300-4001	**$1,600.00**	$896.28	$703.72	56%
Total Trash Collection		**$55,600.00**	**$9,079.78**	**$46,520.22**	16%

RECYCLE EXPENSE		Budget	Spent	Balance	% Used
Tipping Fee	100-42350-3000	**$10,000.00**	$1,400.25	$8,599.75	14%
Subcontract Work	100-42350-4000	**$10,000.00**	$1,650.00	$8,350.00	17%
Total Recycle		**$20,000.00**	**$3,050.25**	**$16,949.75**	15%

WATER REVENUE		Budget	Received	Balance	% Used
Interest Earned - Bank Deposits	501-15010-0001	***$4,000.00***	$3,668.92	$331.08	92%
Water Revenue	501-16001-0001	***$532,145.00***	$92,126.51	$440,018.49	17%
Penalty Fees	501-16001-0007	***$5,000.00***	$700.00	$4,300.00	14%
Bulk Water Sales	501-16001-0009	***$500.00***	$0.00	$500.00	0%
Reserves - Project	501-41050-0501	***$13,609.00***	$0.00	$13,609.00	0%
Total Water Revenue		***$555,254.00***	***$96,495.43***	***$458,758.57***	**17%**

WATER EXPENSES		Budget	Spent	Balance	% Used
Salary/Water	501-45000-1130	***$82,323.00***	$15,638.57	$66,684.43	**19%**
Overtime	501-45000-1140	***$3,000.00***	$2,470.15	$529.85	**82%**
Water Part time	501-45000-1150	***$500.00***	$305.00	$195.00	**61%**
FICA	501-45000-2100	***$6,820.00***	$1,412.08	$5,407.92	**21%**
VRS	501-45000-2210	***$6,100.00***	$1,433.64	$4,666.36	**24%**
Life Insurance - Water	501-45000-2240	***$1,100.00***	$250.02	$849.98	**23%**
Hospitalization	501-45000-2300	***$13,597.00***	$3,952.49	$9,644.51	**29%**
Dental	501-45000-2310	***$600.00***	$184.34	$415.66	**31%**
Water Tank Main't.	501-45000-3180	***$17,000.00***	$8,425.59	$8,574.41	**50%**
Repairs & Maintenance Equipme	501-45000-3310	***$1,000.00***	$0.00	$1,000.00	**0%**
Advertising	501-45000-3600	***$750.00***	$0.00	$750.00	**0%**
Water Purchased	501-45000-5130	***$255,000.00***	$35,776.04	$219,223.96	**14%**
Postage/Billing Supplies	501-45000-5210	***$3,000.00***	$889.89	$2,110.11	**30%**
Water Testing Fees	501-45000-5220	***$4,000.00***	$207.55	$3,792.45	**5%**
VDOT Fees	501-45000-5650	***$250.00***	$0.00	$250.00	**0%**
Waterworks Oper. Fund	501-45000-5660	***$2,300.00***	$564.19	$1,735.81	**25%**
Miss Utility	501-45000-5670	***$750.00***	$163.80	$586.20	**22%**
Road Repairs/Water	501-45000-5680	***$500.00***	$500.00	$0.00	**100%**
Electricity Tower Pumps	501-45000-5690	***$1,300.00***	$383.32	$916.68	**29%**
Miscellaneous	501-45000-5800	***$100.00***	$54.60	$45.40	**55%**
Dues/Subscriptions	501-45000-5810	***$300.00***	$350.00	($50.00)	**117%**
Misc. Exp. CSX Right of Way	501-45000-5840	***$575.00***	$0.00	$575.00	**0%**
Supplies	501-45000-6001	***$5,000.00***	$5,558.05	($558.05)	**111%**
Fuel	501-45000-6008	***$1,000.00***	$36.77	$963.23	**4%**
Uniforms	501-45000-6011	***$1,200.00***	$877.91	$322.09	**73%**
Capital Expenditure	501-45000-8100	***$0.00***	$2,914.93	($2,914.93)	
Itron Software Handhelds	501-45000-6510	***$1,646.00***	$0.00	$1,646.00	**0%**
Itron Software Support	501-45000-6520	***$945.00***	$0.00	$945.00	**0%**
Computer Equipment Upgrade	501-45000-8222	***$13,609.00***	$14,658.00	($1,049.00)	**108%**
Water Contingency	501-45000-9300	***$2,500.00***	$1,955.86	$544.14	**78%**
WF to SF for Op Capital	501-93100-0501	***$128,489.00***	$0.00	$128,489.00	**0%**
Total Water Expenses		***$555,254.00***	***$98,962.79***	***$456,291.21***	**18%**

SEWER REVENUE		Budget	Received	Balance	% Used
Interest Earned - Bank Deposits	502-15010-0001	***$5,200.00***	$2,667.10	$2,532.90	51%
Sewer Revenue	502-16001-0002	***$466,000.00***	$78,364.79	$387,635.21	17%
Transfer from GF	502-41050-0100	***$11,208.00***	$0.00	$11,208.00	0%
WF to SF for Op Capital	502-42000-0001	***$128,489.00***	$0.00	$128,489.00	0%
Reserves - Project	502-42000-0502	***$13,609.00***	$0.00	$13,609.00	0%
Total Sewer Revenue		***$624,506.00***	***$81,031.89***	***$543,474.11***	**13%**

SEWER EXPENSE		Budget	Spent	Balance	% Used
Salaries	502-45500-1130	***$87,146.00***	$16,576.23	$70,569.77	**19%**
Overtime	502-45500-1145	***$1,000.00***	$1,670.72	($670.72)	**167%**
Sewer Part time	502-45500-1150	***$2,000.00***	$305.00	$1,695.00	**15%**
FICA	502-45500-2100	***$6,897.00***	$1,416.41	$5,480.59	**21%**
VRS	502-45500-2210	***$6,600.00***	$1,457.85	$5,142.15	**22%**
Life Insurance - Sewer	502-45500-2240	***$1,200.00***	$254.74	$945.26	**21%**
Hospitalization	502-45500-2300	***$14,856.00***	$4,090.25	$10,765.75	**28%**
Dental	502-45500-2310	***$600.00***	$189.51	$410.49	**32%**
Repairs/Maint Equip	502-45500-3310	***$1,000.00***	$433.18	$566.82	**43%**
Repairs/Maint Bldgs	502-45500-3330	***$500.00***	$0.00	$500.00	**0%**
Cont'al Svcs RSTP	502-45500-3340	***$325,000.00***	$67,268.29	$257,731.71	**21%**
Electricity	502-45500-5120	***$3,000.00***	$634.18	$2,365.82	**21%**
Postage/Billing Supplies	502-45500-5210	***$3,000.00***	$889.89	$2,110.11	**30%**
Telephone, Pump Station	502-45500-5230	***$480.00***	$143.38	$336.62	**30%**
Road Repairs/Sewer	502-45500-5680	***$500.00***	$0.00	$500.00	**0%**
Supplies	502-45500-6001	***$400.00***	$256.52	$143.48	**64%**
Fuel	502-45500-6008	***$1,000.00***	$247.33	$752.67	**25%**
Uniforms	502-45500-6011	***$1,000.00***	$877.87	$122.13	**88%**
Computer Equipment Upgrade	502-45500-8222	***$13,609.00***	$13,609.00	$0.00	**100%**
Principal 2001 GO Bonds (RD)	502-45500-9210	***$61,812.00***	$13,420.03	$48,391.97	**22%**
Principal 2010 Go Bonds (WWTP)	502-45500-9230	***$89,592.00***	$21,619.23	$67,972.77	**24%**
Sewer Contingency	502-45500-9300	***$3,314.00***	$190.50	$3,123.50	**6%**
Total Sewer Expenses		***$624,506.00***	***$145,550.11***	***$478,955.89***	**23%**

HILLCREST REVENUE		Budget	Received	Balance	% Used
Burial Permits	702-13030-0026	***$3,500.00***	$500.00	$3,000.00	14%
Stone Permits	702-13030-0031	***$1,200.00***	$450.00	$750.00	38%
Interest Earned	702-15010-0001	***$4,500.00***	$1,358.21	$3,141.79	30%
Sales of Lots	702-18990-0001	***$10,000.00***	$0.00	$10,000.00	0%
Transfer From GF	702-41050-0100	***$44,689.00***	$0.00	$44,689.00	0%
Total Hillcrest Revenue		***$63,889.00***	**$2,308.21**	**$61,580.79**	**4%**

HILLCREST EXPENSES		Budget	Spent	Balance	% Used
Salaries	702-71400-1130	***$43,806.00***	$8,177.76	$35,628.24	**19%**
Part Time/Contract Work	702-71400-1150	***$2,500.00***	$688.63	$1,811.37	**28%**
FICA	702-71400-2100	***$3,352.00***	$677.07	$2,674.93	**20%**
VRS	702-71400-2210	***$3,340.00***	$722.26	$2,617.74	**22%**
Life Insurance - HILLCREST	702-71400-2240	***$600.00***	$125.36	$474.64	**21%**
Hospitalization	702-71400-2300	***$7,741.00***	$1,990.13	$5,750.87	**26%**
Dental	702-71400-2310	***$300.00***	$88.46	$211.54	**29%**
Repairs/Maintenance	702-71400-3310	***$500.00***	$0.00	$500.00	**0%**
Miscellaneous	702-71400-5800	***$0.00***	$5.00	($5.00)	
Supplies	702-71400-6001	***$100.00***	$87.08	$12.92	**87%**
Fuel	702-71400-6008	***$1,500.00***	$227.73	$1,272.27	**15%**
Lights & Flags	702-71400-6017	***$150.00***	$20.60	$129.40	**14%**
Total Hillcrest Expenses		***$63,889.00***	***$12,810.08***	***$51,078.92***	**20%**

Deposit Account Balances

As of September 30, 2018

Institution Name	Treasurer's Fund Account Number	Balance	Maturity Date (if applicable)	Date of Next Interest (if applicable)	Interest Rate (if applicable)
Operating Account (All Funds - General 100, Police Asset Forfeiture 102, Water 501, Sewer 502 and Hillcrest 702)					
Virginia Community Bank	999 103 0008	$ 50,602.26	N/A	N/A	N/A
General Fund (100)					
LGIP	999 105 0001	$ 122,452.01	N/A	Monthly	2.190%
LGIP **(Oakland Cemetery)**	999 105 0002	$ 55,513.34	N/A	Monthly	2.190%
Virginia Community Bank - Savings Account	999 103 0017	$ 1,005.88	N/A	Monthly	0.300%
Virginia Community Bank - Money Market Account	999 103 0009	$ 10,776.69	N/A	Monthly	0.300%
Bank of Essex - Certificate of Deposit	999 108 0020	$ 297,451.86	6/30/2019	11/28/2018	1.540%
General Fund - Total		$ 487,199.78			
Water Fund (501)					
LGIP	999 105 0003	$ 679,884.07	N/A	Monthly	2.190%
Virginia Community Bank - Savings Account	999 103 0018	$ 10,005.44	N/A	Monthly	0.300%
Water Fund - Total		$ 689,889.51			
Sewer Fund (502)					
LGIP	999 105 0005	$ 497,054.64	N/A	Monthly	2.190%
Bank of Essex - Checking Account	999 108 0006	$ 1,425.26	N/A	N/A	N/A
Sewer Fund - Total		$ 498,479.90			
Hillcrest Cemetery Fund (702)					
LGIP	999 105 0004	$ 7,174.28	N/A	Monthly	2.190%
Bank of Essex - Certificate of Deposit	999 108 0016	$ 101,464.66	2/21/2019	10/21/2018	1.390%
Bank of Essex - Certificate of Deposit	999 108 0001	$ 200,020.42	3/18/2019	11/18/2018	1.390%
Bank of Essex - Certificate of Deposit	999 108 0008	$ 147,690.24	3/18/2020	11/18/2018	2.250%
Hillcrest Fund - Total		$ 456,349.60			

Total Cash on Deposit (All Institutions)	$ 2,182,521.05

Total Cash on Deposit at Virginia Community Bank	$ 72,390.27
Total Cash on Deposit at Bank of Essex	$ 748,052.44
Total Cash on Deposit at LGIP	$ 1,362,078.34

TOWN OF LOUISA

Preliminary Bill List for Town Council Meeting - October 16, 2018

VENDOR NAME	GENERAL FUND	WATER FUND	SEWER FUND	HILLCREST FUND	TOTAL
Advance Network Systems	450.00				$ 450.00
Aqua-Air Laboratories, Inc.		280.00			$ 280.00
BMS Direct		193.56	193.56		$ 387.12
Central Virginian	226.20				$ 226.20
Cintas	230.23	230.25	230.25		$ 690.73
Conuty of Louisa, Landfill	397.05				$ 397.05
Focus Point Cleaning Service	1,150.00				$ 1,150.00
Greg Madison Welding, Inc.	1,320.80				$ 1,320.80
Hefty Wiley & Gore, P.C.	3,000.00				$ 3,000.00
Intrastate Pest Control Co., Inc.	90.00				$ 90.00
J. S. Purcell Lumber Corporation	86.29		25.98		$ 112.27
Lawmen Supply Company	123.77				$ 123.77
Lloyd's Heating & Cooling	1,019.42				$ 1,019.42
Louisa Auto Parts, Inc.	967.57	3.92	32.24		$ 1,003.73
Louisa County Public Schools	254.59				$ 254.59
Louisa County Water Auth.		21,059.74	20,773.52		$ 41,833.26
Louisa County High School	90.00				$ 90.00
Louisa Hardware	252.02	104.86	25.99		$ 382.87
Mansfield	548.29	34.84	34.53	74.01	$ 691.67
Martin Marietta Materials		187.33			$ 187.33
Navarre's Auto Service	65.70				$ 65.70
Richmond Times Dispatch		460.60			$ 460.60
Staples	78.83				$ 78.83
Tires Unlimited	471.10				$ 471.10
Updike Industries, Inc.	5,619.57				$ 5,619.57
Virginia Utility Project		94.50			$ 94.50
TOTALS:	16,441.43	22,649.60	21,316.07	74.01	$ 60,481.11

Town of Louisa
Monthly Meeting
September 18, 2018

Present: R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, James S. Artz, Bud Dulaney, John J. Purcell IV, Council members; Roger Wiley, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

Absent: None.

Also in Attendance: Lieutenant Randal Skeen, Louisa Police Department; Terry Sheffer, Administrative Assistant, Louisa Town Office

All copies, including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:00 p.m.

BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Mayor Nuckols requested that 2 items be added for discussion under New Business: no. 5 Letter to NAACP/Greg Jones; and no. 6 Obsolete Police Department vehicle.

Council member Lassiter made the motion to approve the agenda as amended. Council member Purcell seconded the motion. The vote went as follows: 5-0 in favor.

INTRODUCTION

Mayor Nuckols deferred to Mrs. Nelson to introduce Terry Sheffer to Council. Ms. Sheffer was recently hired as the Administrative Assistant/Receptionist for the town office. Mrs. Nelson informed Council that Terry is learning the job quickly and is a great fit in the office.

OLD BUSINESS

1) Discussion/Action: VDH Grant Funding Sewer Upgrade

Mr. Filer referred to the memo in the Council packet wherein he spoke more in depth about the project and the cost break down.

After his explanation, the Water & Sewer Committee gave their recommendation of approval. Council then took the following action:

Council member Purcell made the motion to move forward with the grant process by approving the resolution and authorizing the Town Manager and Mayor to execute the documents per the Water & Sewer Committee's recommendation. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

NEW BUSINESS

1) Discussion/Action: VDH Grant Funding Water Upgrade

Mr. Filer gave a brief explanation stating that funding is currently available through VDH to study and replace transit pipe. Mr. Filer added that if Council is interested in pursuing grant funding to assist the town in upgrading the water system they would need to approve moving forward with the application process and adopt the resolution presented in the packet.

Council member Lassiter made the motion to approve moving forward with the application process and adopt the resolution. Council member Dulaney seconded the motion. The vote went as

follows: 5-0 in favor.

2) Discussion/Action: Personnel Policy Spending Authority

Mr. Filer reported that VML Insurance is currently reviewing the Personnel Policy wherein they will be focusing on compliance, law changes, and updates. Once VML has completed their inspection, the policy will then be sent on to legal counsel for their review. Mr. Filer then referred to his memo in the packet. Mr. Filer stated that Mayor Nuckols requested that the spending authority be reviewed and presented to Council for discussion and possible modification.

Council members Dulaney & Lassiter suggested that the Finance Committee meet to discuss the matter further and get more input from legal counsel.

3) Discussion/Action: Appropriation of Approved Expenditures

Mr. Filer began by referring to the memo on budget appropriations that was included in the Council packet. Mr. Filer then explained that during the annual audit, it was determined that the best way to report transactions that were not budgeted for, such as purchasing new vehicles and making improvements to facilities, is through an appropriation process. Mr. Filer included in his memo: the items that were identified by our auditors; the breakdown of those listed expenses; and the breakdown of revenues to pay for the approved expenditures outside of the budget. Mr. Filer added that a resolution to appropriate budget funding was included in the packet for Council's consideration.

Following Mr. Filer's explanation, Council members held a lengthy discussion regarding some of the items from the auditor's list. Following their discussion, Council member Dulaney made the suggestion to have the Finance Committee meet to establish a more appropriate expenditure protocol.

Council member Dulaney then made a motion to approve the budget appropriations resolution as recommended by Robinson Farmer and

Cox. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

4) Discussion/Action: Mr. Perkins Resolution

A discussion was held between Council and Mr. Wiley, legal counsel, in regards to polled votes and emergency meetings to vote on matters. Mr. Wiley spoke specifically to retroactive votes, and added that in certain situations, notifications of emergency meetings are not necessary.

Council went on to take the following action:

Council member Dulaney made the motion to retroactively approve the resolution for Mr. Perkins. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

5) Discussion/Action: Letter to NAACP/Greg Jones

Mayor Nuckols reported that he had been asked to submit a letter on behalf of the Louisa Town Council to the Louisa County NAACP/Greg Jones, President for their annual event. Mayor Nuckols stated that he had included a copy of the letter in the supplemental packet for their review.

Council member Dulaney made the motion to approve the letter. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

6) Discussion/Action: Obsolete Police Department Vehicle

Mr. Filer reported that the Louisa Police Department no longer has a use for a 2007 Ford Crown Victoria and would like Council to declare the vehicle obsolete and sell it via sealed bid.

Council members Lassiter and Dulaney questioned why the vehicle is of no use and if the vehicle would need to be replaced. Lieutenant Skeen responded stating that mileage and the cost of wear and tear

are the two main reasons the vehicle is no longer useful to them; then added that the department is not in need of a replacement vehicle at this time.

Council member Carter then made the motion to declare the vehicle obsolete and sell it via sealed bid. Council member Dulaney seconded the motion. The vote went as follows: 5-0 in favor.

STANDING COMMITTEE REPORTS

Police Department:

(Please refer to the Police Department report.)

Lieutenant Skeen stood in for Chief Roberts as he was unable to attend the meeting due to illness. Randal took a moment to review key items from his report and fielded questions from Council.

Following Randal's review, Council member Dulaney requested that the weapons policy be forwarded to Legal Counsel.

Police Committee:

No report.

Water & Sewer Department:

(Please refer to the Water & Sewer Department report.)

Mr. Humphrey highlighted areas of interest from his report.

A lengthy discussion was held following Mr. Humphrey's report regarding on-call contractors to aid the town staff during water/sewer breaks. Council and staff spoke specifically about funding for on-call contractors. Council member Dulaney suggested that the matter be taken up for discussion by the Water/Sewer Committee and Legal Counsel suggested that we reach out to our auditors for their recommendation.

Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

REPORTS FROM STAFF

Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

Mr. Filer took a moment to thank Council and staff for their support following the passing of his father.

COMMUNICATIONS

None.

CLOSED SESSION

Council Member Lassiter made the motion to convene in closed

session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(1), to discuss the Town Manager's evaluation. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

Council went into closed session at 7:20 p.m.

OPEN SESSION

Council Member Lassiter made the motion to go back in to Open Session. Council Member Purcell seconded the motion. The vote went as follows: 5-0 in favor.

Council returned to open session at 8:22 p.m.

CERTIFICATION OF CLOSED SESSION

Council member Lassiter made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Purcell seconded the motion. The vote went as follows: Carter, for; Dulaney, for; Lassiter, for; Purcell, for; Artz, for (5-0 in favor).

ACTION:

No action took place following closed session.

ADJOURNMENT

Mayor Nuckols adjourned the meeting at 8:23 p.m.

_____ _____

Mayor Clerk

1) Presentation:

CHP Government Program Home Weatherization
Karen Vincent

CHP ENERGY SOLUTIONS

FREE WEATHERIZATION!!

REDUCE YOUR ENERGY BILLS AND SAVE MONEY!

"Before our house was weatherized, we struggled to pay off our electricity bill which had grown to over $1,000. Thanks to free home repairs, our bill is less than $100 per month."

CANDY MOORE

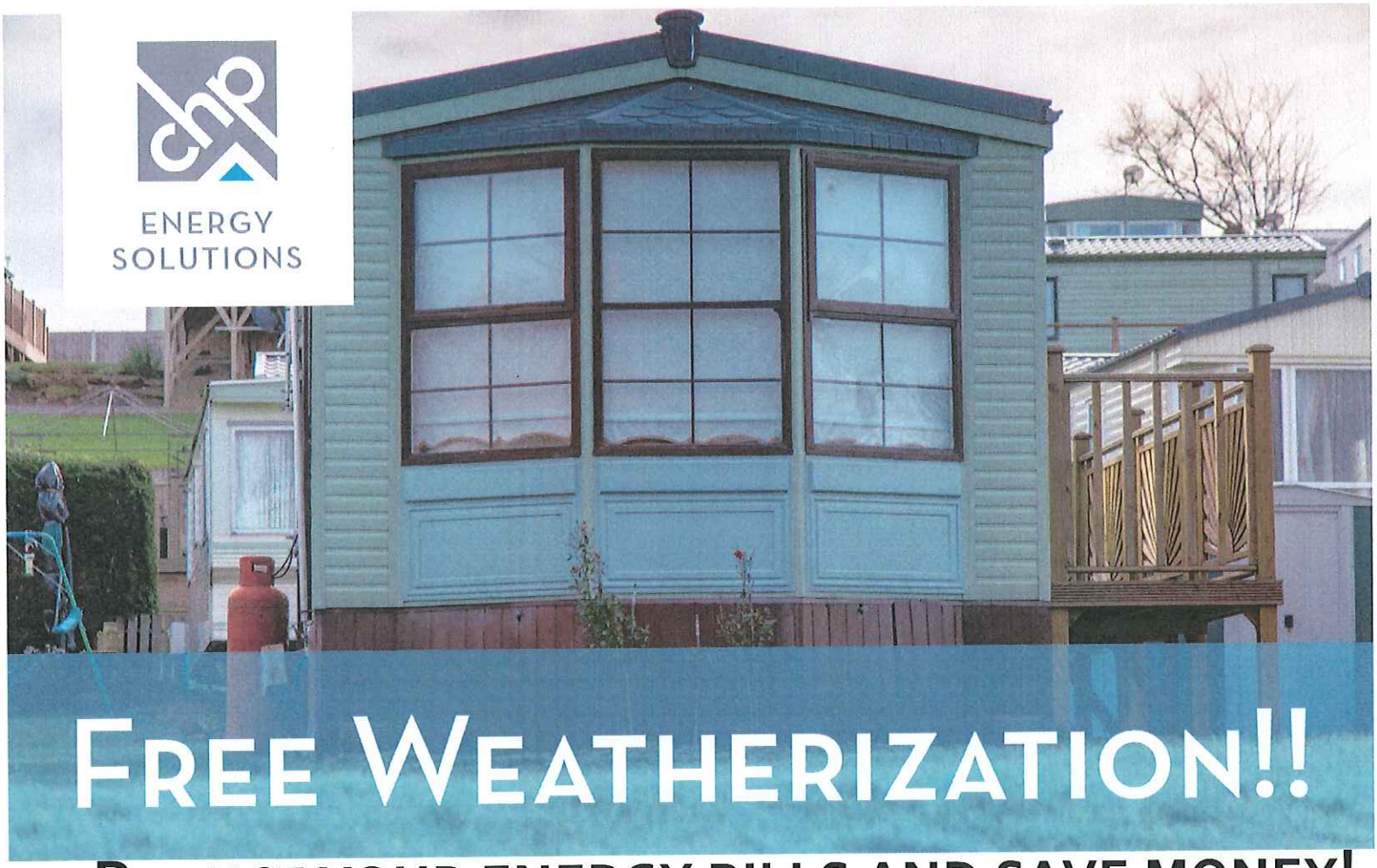
Three simple steps

1. Call us: 540-949-5879 and press 0
2. Fill out an application
3. CHP weatherizes your home

Contact Us Today to Learn More!

CHP Energy Solutions
126 S. Bayard Ave. Waynesboro, VA 22980
540-949-5879 - www.communityhousingpartners.org

ENERGY SOLUTIONS



FREE WEATHERIZATION!!

REDUCE YOUR ENERGY BILLS AND SAVE MONEY!

We will be presenting our Weatherization Program funded by the DOE (Dept. of Energy) as well as assisting with applications and to answer any questions you may have.

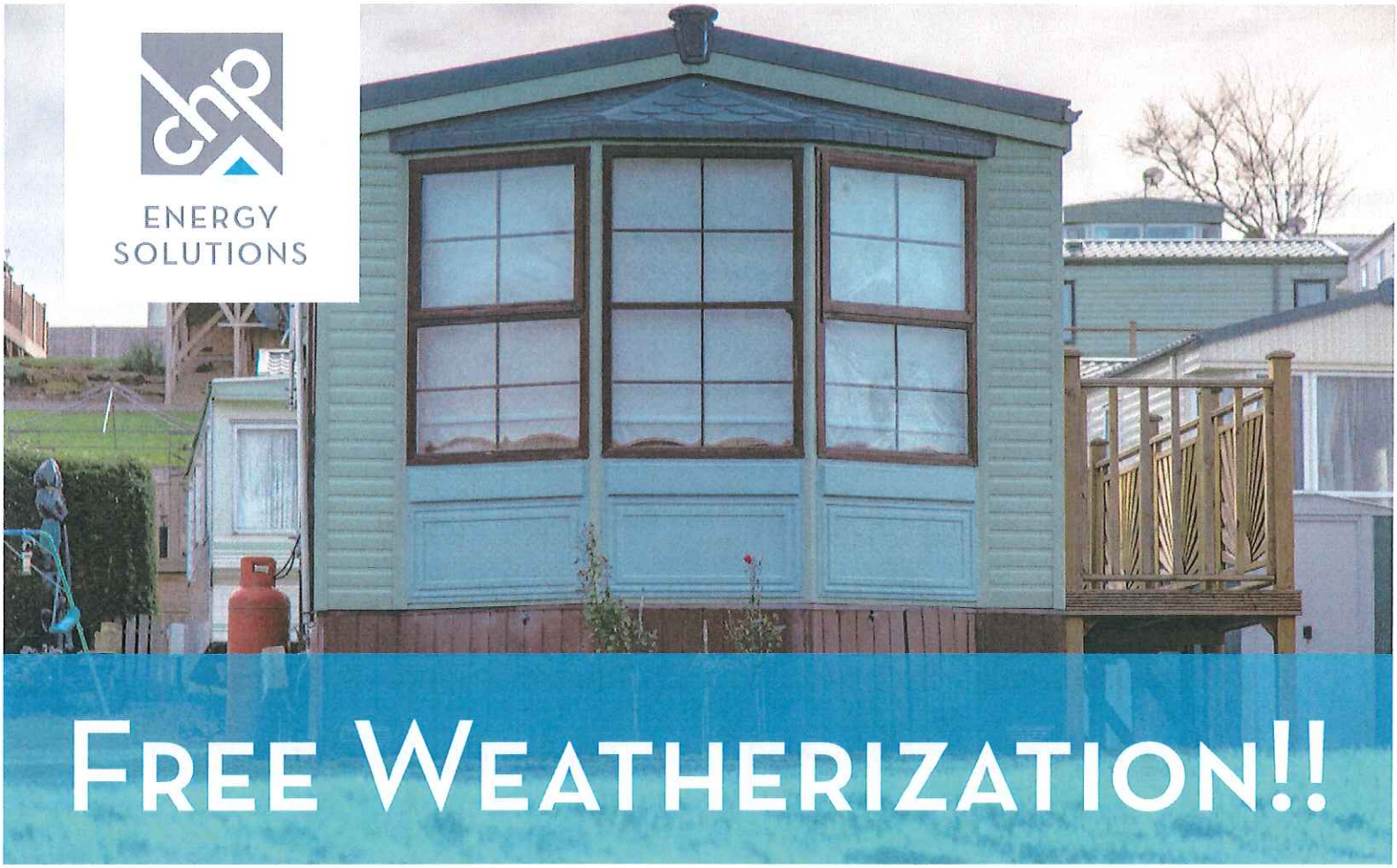
Place: Betty J Queen Center
522 Industrial Dr. A, Louisa VA 23093
When: November 1, 2018
Time: 1:00 pm to 4:00 pm

Three simple steps

1. Call us: 540-949-5879 and press 0
2. Fill out an application
3. CHP weatherizes your home

Contact Us Today to Learn More!

CHP Energy Solutions- Karen Vincent
126 S. Bayard Ave. Waynesboro, VA 22980
540-949-5879 - www.communityhousingpartners.org



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540-949-5879 - www.communityhousingpartners.org

New Business:

N/A

Old Business:

1) Discussion/Action: USDA RD Grant Funding Sewer Upgrade
2) Discussion/Action: Emergency Repair Contract
3) Discussion/Action: Emergency Pipe Cutting Contract
4) Discussion: Personnel Policy Spending Authority

Town of Louisa, Virginia

Town Council Agenda Item

Agenda Date:	October 16, 2018
Action Required:	$765,000 Grant Funding USDA/RD
Staff Contacts:	Tom Filer, Town Manager
Title:	Grant/Loan Funding Sewer Reline project

Background

The Town Council of Louisa voted to apply with USDA/RD for a grant/loan program to reline portions of the Town sewer system. The application process has been approved and funding earmarked by USDA/RD.

Currently the Town experiences inflow and infiltration issues when rain events occur. Due to the age of sewer lines, often times there are cracks or other exposed areas which allow rain runoff to enter the sewer system. This is not a sewage leakage but rain water entering the system and then being treated at the WWTP. I/I causes an increase in costs to Town citizens for processing. These rain events cause waste treatment plant process issues and cause the plant to reach maximum licensed limits. Relining of the system will preserve longevity of lines and is a cost efficient way of improving I/I issues. I/I is a common event that is addressed by many municipalities.

After application the Town has been approved for funding. This process can be deobligated if at any time prior to loan/grant closing the Town Council wishes to stop the process.

Total Project Loan and Grant are as follows:

1) TOL Loan = $267,000
2) USDA Grant = $765,000
3) USDA Grant = $ 30,000 Search Grant completed and Town reimbursed

Total = $1,062,000

The next stage of the process is for the Town Council to vote to accept the grant. Authority has been given to the Mayor and Town Manager to sign documents.

Notice of Intent

The Town of Louisa has applied for $765,000 in grant funds and $267,000 in loan funds with United States Department of Agriculture, Rural Development for financial assistance to rehabilitate pipes and manholes in the sanitary sewer collection system. A public meeting will be conducted at 6:00 PM, Tuesday, October 16, 2018, at the beginning of the Louisa Town Council Meeting at the Louisa Town Hall located at 212 Fredericksburg Avenue, Louisa VA to discuss the project and provide the opportunity for public comment.

For further information, please contact Tom Filer, Town Manager at (540) 967-1400.

Discussion
Vote to accept the grant funding with USDA/RD

Recommendation

Approve process as presented.

Town of Louisa, Virginia

Town Council Agenda Item

Agenda Date:	October 16, 2018
Action Required:	Personnel Policy Amendment
Staff Contacts:	Tom Filer, Town Manager
Title:	Personnel Spending Authority

Background

The Town of Louisa Personnel Policy has current been reviewed by Christine R. Stevens, SPHR CEBS IPMA-SCP FLMI Director, Human Resources Services with VMLIns. The policy review concentrated on compliance, law changes, and any recommended updates to personnel policy and employee handbook. This project is being done at the same time job descriptions and Town structure are being reviewed by the Personnel Committee.

During the process Mayor Nuckols asked that spending authority be reviewed and presented to Council for discussion and consideration of modification.

Discussion

Purchasing Policy per page 28 of the Personnel Policy is as follows:

1. Small purchases under $100 or gas may be purchased by all employees when required – supervisors are required to certify receipts for small purchases.

2. Purchases over $100 or any automobile repairs need to be approved by a supervisor.

3. Items between $100 and $500 may be purchased by supervisors or department heads when allocated in the budget.

4. Items greater than $500 need the Town Manager's approval.

5. Items between $500 and $5,000 may be purchased by the Town Manager when allocated in the budget.

6. Items above $5,000 should be purchased only by the Town Manager and only when specifically authorized in the current year budget, after Council is notified and approves, except in emergency situations. Emergency situations require that the Town Manager contact the Mayor for approval. Three quotes or sole source justification should be acquired for purchases over $5,000 unless state or federal contracts are used.

7. Policy applies only to "discretionary" spending and does not apply to insurance, payroll, or other one- time, budgeted line items that would not require a purchase order.

-Additionally, Town Code allows Committees to authorize expenditures of up to $250.

-Town manager has authority to make GL adjustments for up to $5,000 within the approved and allocated budget. For example, if an item costs $2,000, the item is needed in an existing FY, and sufficient room exists within another line item, the Town Manager may allocate from a GL line item within the budget. Over $5,000 requires Town Council approval and notification of funding source.

Recommendation

Discuss adequacy of policy and recommend any modifications, changes or otherwise.

Town of Louisa, Virginia

Town Council Agenda Item

Agenda Date:	October 16, 2018
Action Required:	Contract Approval
Staff Contacts:	Tom Filer, Town Manager
Title:	Emergency Repair Contract

Background

The Town of Louisa has recently experienced a number of water leak repairs after hours. The repair process has shown the difficulty with scheduling a team of employees to repair those lines after hours and to be on call 24/7/365. Often times an individual is on vacation or attending family functions and not able to work the broken line. This in turn creates a shortage of manpower. It has been discussed by Town Council that contract workers would be helpful in both speeding up the repair process and helping to fill any void created by an employee which is not available after hours.

Discussion

Utilities department solicited via RFQ for quotations to man after hours water leaks and provide additional equipment. 3 quotes were received. The quotes are used based on company availability with the least expensive called first.

Town Legal Counsel is preparing contracts for execution. Copies will be provided in the supplemental packet.

Recommendation

Discuss adequacy of policy and recommend any modifications, changes or otherwise. Approve contracts.

Request for Quotation

The Town of Louisa is requesting Quotations from qualified, licensed, and insured Class A General Excavation and Utilities Contractors to assist the Town of Louisa with planned and emergency repairs to the water distribution and sanitary sewer collection systems. **Please fill out the quotation form below, scan the document and submit it electronically to Brad Humphrey at bhumphrey@louisatown.org no later than 5:00PM Eastern Daylight Time, Friday, August 24, 2018. If the contractor does not wish to submit their quotation electronically, the contractor can mail it to Brad Humphrey, Town of Louisa, P.O. Box 531, Louisa, VA 23093 or hand deliver it to Brad Humphrey, Town of Louisa, 212 Fredericksburg Avenue, Louisa, VA 23093. Please direct any questions to Brad Humphrey by e-mail at bhumphrey@louisatown.org no later than 12:00 PM August 17, 2018. Responses will be e-mailed in an addendum no later than 5:00 PM** August **17, 2018.**

Background and Purpose

The Town of Louisa has an occasional need for qualified firms with the expertise to perform both planned and emergency general water, sewer, and storm water repair and installation as well as, general excavation work. The Town would expect the contractor to act as an extension of the town's staff and equipment resources and be able to execute planned work within ten (10) days of receipt of a work order and respond to emergencies within three (3) hours after notification from the town. The contractor would be expected to provide labor and equipment to complete the assigned work and serve as an extension of the town's staff. The Town of Louisa will provide all the necessary materials and obtain any permits necessary to complete the assigned work. Equipment such as, a shop truck, traffic control signs, traffic cones, power tools, hand tools, and personal protective equipment shall be considered incidental to the job and factored into the contractors overall pricing.

Quotation Instructions

At the bottom of the document, you will find a schedule of values for services, materials that may be required for planned and emergency general water, sewer, and storm water repair and installation as well as, general excavation work.

Please:

A. Provide unit pricing for line item.
B. Provide minimum response time for planned work.
C. Provide minimum response time for emergency work.
D. Provide a statement of the qualifications of the staff who would actually be performing services for the Town personnel contact list as an attachment.
E. Provide a copy of the Contractor's State license.
F. Provide a copy of the Contractor's certificate of liability and workman's compensation insurance.

General Terms and Conditions

Contract Award. The Town wishes to contract with a minimum of three firms to provide on call general excavation and utilities services. Award will be based on the pricing from the schedule of values below and the contractor's response times for planned and emergency work. The Town of Louisa reserves the right to accept or reject any or all Quotations, to waive irregularities and technicalities, and to request resubmission or additional information. The Town reserves the right to award the contract to the most responsible and responsive bidder(s), resulting in a negotiated agreement, which is most advantageous to and in the best of interest of the Town. Award will be based on pricing as well as the minimum response times for emergency and planned work. The Town shall be the sole judge of the Quotation and the resulting negotiated agreement that is in its best interests, and the Town's decision shall be final. The Town may, in its discretion, contract with multiple firms to perform the services sought under this RFQ.

A. Contract Documents. The contract entered into by the Town, and the Contractor shall consist of this RFQ, any addendum issued, the submitted Quotation by the Contractor, and any approved change orders issued, and any additional contract or agreement entered into by the parties, all of which shall be referred to collectively as the Contract Documents.

B. Termination for Convenience. The Town shall have the right to terminate at the Town's convenience, with or without cause, any contract resulting from this RFQ by specifying the date of termination in a written notice. In this event, the Contractor shall be entitled to just and equitable compensation for any satisfactory work completed. All work produced shall become the property of the Town.

C. Assignment of Interest. The Contractor shall not assign any interest in the resulting contract and shall not transfer any interest in the same without prior written consent of the Town, of which the Town shall be under no obligation to grant.

D. Release of Data. No reports, information or data given to or prepared by the Contractor under the resulting contract shall be made available to any individual or organization by the Contractor without the prior written approval of the Town, which approval the Town shall be under no obligation to grant.

E. Binding Effect. The terms, provisions, covenants and conditions contained in any resulting contract shall apply to, insure to the benefit of, and be binding upon the parties hereto and upon their respective heirs, legal representatives, successors, and permitted assigns except as otherwise expressly provided.

F. Governing Law and Venue. The laws of the Commonwealth of Virginia shall govern any contract resulting from this RFQ. Any legal action to enforce the portions of a contract resulting from this RFQ shall be brought in the courts of Louisa County, Virginia.

G. Non-Discrimination. During the performance of any contract resulting from this RFQ, the Contractor agrees:

1. Not to discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

2. To conform to the provisions of the federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Act of 1975, as amended where applicable, and Section 2.2-4311 of the Code of Virginia

3. That in all solicitations or advertisements for employees placed by or on behalf of the Contractor to state that the Contractor is an equal opportunity employer.

4. The Contractor shall include the provisions of the foregoing paragraphs 1, 2, and 3 in every purchase order for vendor(s) associated with the Town.

H. During the performance of any contract resulting from this RFQ, the Contractor shall have and keep current insurance whichever is greater in scope or amount as follows:

1. Worker's Compensation Insurance in compliance with all states in which Contractor does business, including coverage B Employer's liabilities in not less than the following amounts:

(i) Bodily Injury by accident, $100,000 for each accident;

(ii) Bodily injury by disease, $500,000 policy limit;

(iii) Bodily Injury by disease, $100,000 for each employee.

2. Public Liability Insurance in amount not less than $1,000,000 for any occurrence involving bodily injury, and not less than $1,000,000 for any occurrence involving property damage. This coverage shall include contractual liability, broad form property damage, independent Contractors, and personal injury.

3. Automobile liability insurance in an amount not less than $500,000 combined single limit bodily injury and property damage. This coverage shall include liability for the use of hired and non-owned vehicles.

4. The insurance specified herein shall name the Town of Louisa as additional insured with regard to work performed under any subsequent contract. The policy(ies) shall provide that the Town of Louisa is to receive written notice by certified mail, sixty (60) days in advance of cancellation or alteration of the policy(ies). Contractor shall provide the Town of Louisa with copies of certification of insurance coverage and proof of payment of all premiums.

I. Ethics in Public Contracting. Contractor hereby certifies that it has familiarized itself the Virginia Public Procurement Act, Section 2.2-4367 et seq. and that all amounts received by it, pursuant to this procurement, are proper and in accordance therewith.

J. Partial Invalidity. Neither any payment for, nor acceptance of, the whole or any part of the services by the Town nor any extension of time, shall operate as a waiver of any provision of any contract resulting from this RFQ, nor of any power herein reserved to the Town, or any right to damages herein provided, nor shall any waiver of any breach of any contract be held to be a waiver of any other or subsequent breach. Failure of the Town to require compliance with any term or condition of any contract shall neither be deemed a waiver of such term or condition nor a waiver of the subsequent enforcement thereof.

K. Release and Ownership of Information. The Town shall make a good faith effort to identify and make available to the Contractor all non-confidential technical and administrative data in the Town's possession which the Town may lawfully release including, but not limited to contract specifications, drawings, correspondence, and other information specified and required by the Contractor and relating to its work under this contract. The Town reserves their rights of ownership to all material given to the Contractor by the Town and to all background information, documents, and computer software and documentation developed by the Contractor in performing any contract resulting from this RFQ.

L. Indemnity. The Contractor shall indemnify and hold harmless the Town of Louisa against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the work described herein, provided that any such claims, damages, losses or expenses (1) are attributable to bodily injury, sickness, disease or death, or

to injury to or destruction of tangible property, including loss of use resulting there from, and (2) are caused in whole or in part by any negligent acts or omissions of the Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them, regardless of whether or not it is caused in part by a party indemnified hereunder. This indemnification clause shall apply to the fullest extent permitted by law.

M. Subcontractors and Assignments. The Contractor shall not sublet or assign this contract or any portion thereof without the prior written consent of the Town. In seeking consent for any subcontract or assignment, the Contractor shall furnish all information required by the Town to permit the Town to ascertain the qualifications of the proposed Subcontractor to perform the work, and the Contractor shall submit a copy of the subcontract to the Town for approval. The subcontract shall incorporate by reference all provisions and conditions of the contract resulting from this RFQ.

The Town's approval of a Subcontractor shall not relieve the Contractor of any of its responsibilities, duties or liabilities hereunder. The Contractor shall continue to be responsible to the Town for performance of the Subcontractor and the Subcontractor, for all purposes, shall be deemed to be an agent or employee of the Contractor. Nothing in the contract resulting from this RFQ or any subcontract shall create any contractual relationship between any Subcontractor and the Town.

N. Examination of Records. The Contractor agrees that the Town or any duly authorized representatives shall, until the expiration of three (3) years after final payment hereunder, have access to and the right to examine any and copy any directly pertinent books, documents, papers, and records of the Contractor involving transactions related to any Contract resulting from this RFQ. The period of access provided in this paragraph for records, books, documents, and papers and software which may be related to any, litigation, or the settlement of claims arising out of the performance of any subsequent contract or any subsequent Contracts with vendors shall continue until disposition of any appeals, arbitration, litigation, or claims.

O. Hold Harmless. The Contractor, in any Contract resulting from this RFQ, shall pay all royalties and license fees necessary for performance of the Contract. The Contractor shall defend all suits or claims for infringement of any patent rights or any other proprietary rights arising from or related to performance of the resulting contract and shall save the Town harmless from any and all loss, including reasonable attorney's fees, on account thereof.

P. Attorney's Fees. In the event of any action brought by either party against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the court.

Q. Utilization of Information. As may be allowed by law, any information, ideas, or concepts that the Town receives during the procurement process from any Proposer's written Quotation, any discussion or interview with the Proposer or as a result of any portion of the procurement process for the services described in this RFQ shall become the property of the Town. The Town may use this information for any purpose without compensation to the Proposer from whom the information was received.

R. Proprietary Information. Trade secrets or proprietary information submitted by a Proposer in connection with this RFQ shall not be subject to the Virginia Freedom of Information Act (§ 2.2-3700 et seq.); however, the proposer shall:

1. Invoke the protections of this section prior to or upon submission of the data or other materials,

2. Identify the data or other materials to be protected, and

3. State the reasons why protection is necessary.

S. Immigration Reform and Control Act of 1986

By submitting their Quotations, Contractors certify that they do not and will not during the performance of this contract knowingly employ unauthorized workers as defined in or otherwise violate the provisions of the federal Immigration Reform and Control Act of 1986.

T. Authorization to Transact Business in the Commonwealth

In order to contract with Town of Louisa and Louisa County, contractors organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law. Pursuant to competitive sealed bidding or competitive negotiation, a Bidder or Offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include in its bid or Quotation the identification number issued to it by the State Corporation Commission. Any Bidder or Offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or Quotation a statement describing why the Bidder or Offeror is not required to be so authorized. Any Bidder or Offeror that fails to provide the required information shall not be awarded a contract unless a waiver of this requirement is granted by the County Administrator. Any business entity as described above that enters into a contract with a public body pursuant to Section 2.2-4311.2 of the Code of Virginia shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at any time during the contract. The Town of Louisa may void any contract with a business entity if that entity fails to remain in compliance with the provisions of this section.

Schedule of Values

Item Number	Item	Unit of Measure	Unit Price
1	Mobilization	Each	$
2	Labor Rate Crew Superintendent Straight Time	Hour	$
3	Labor Rate Crew Superintendent Overtime	Hour	$
4	Labor Rate Equipment Operator Straight Overtime	Hour	$
5	Labor Rate Equipment Operator Overtime	Hour	$
6	Labor Rate Truck Driver Straight Time	Hour	$
7	Labor Rate Truck Driver Overtime	Hour	$
8	Labor Rate Laborer Straight Time	Hour	$
9	Labor Rate Laborer Overtime	Hour	$
10	Labor Rate Flagger Straight Time	Hour	$
11	Labor Rate Flagger Overtime	Hour	$
12	Excavator	Hour	$
13	Rubber Tire Backhoe	Hour	$
14	Mini Excavator	Hour	$
15	Skid Steer Loader	Hour	$
16	Single Axle Dump Truck	Hour	$
17	Tandem Axle Dump Truck	Hour	$
18	Small Roller	Hour	$
19	Ram X Compactor	Hour	$
20	Plate Tamper	Hour	$
21	Jumping Jack Tamper	Hour	$
22	Trailer Mounted Air Compressor with Pavement Breaker	Hour	$
23	Concrete/Pavement Saw	Hour	$
24	Saw Blades	Hour	$
25	Trench Box or Portable Shoring	Hour	$
26	Pavement Patch With VDOT SM 9.5 A Minimum 4" Deep	Sq Yd	$
27	VDOT 21A Stone Delivered to Jobsite	Ton	$
28	VDOT 57 Stone Delivered to Jobsite	Ton	$

Other

Minimum response time for planned work_____Days

Minimum response time for emergency work_____Hours

Submitted

Name: _____ Date:_____

Firm: _____

Address: _____

_____

_____

_____

Phone: _____

E-Mail: _____

Accepted

Thomas L. Filer, _____ Date:_____
Town Manager

Town of Louisa, Virginia

Town Council Agenda Item

Agenda Date:	October 16, 2018
Action Required:	Contract Approval
Staff Contacts:	Tom Filer, Town Manager
Title:	Emergency Pipe Cutting Contract

Background

The Town of Louisa has recently experienced a number of water leaks on lines which were installed during the 1950s. The product used is very common and found throughout the Country. The pipe is a light weight cementitious product which contains up to 25% asbestos. Asbestos is only dangerous when air born and breathed in by individuals. The pipe requires expert trained licensed abatement processes. To ensure the safety of employees a contractor is being obtained to cut the pipe in these emergency situations. It has been discussed by Town Council that contract workers would be helpful in both speeding up the repair process and avoiding any concerns to employees.

These companies will need to be available after hours and on call. Response time may be up to 3 hours in some cases. However, staff will call the company as soon as a leak is detected and excavation begun.

Discussion

Utilities department solicited via RFQ for quotations for asbestos pipe cutting. Quotes were received.

After further research the utilities department discovered state contracts which the Town can use to save costs. Each cut is costing approximately $850 on average.

Town Legal Counsel is preparing contracts for execution. Copies will be provided in the supplemental packet.

Recommendation

Discuss adequacy of policy and recommend any modifications, changes or otherwise. Approve contract.

Request for Quotation

The Town of Louisa is requesting Quotations from qualified, licensed, and insured asbestos abatement contractors to cut, remove, and dispose of asbestos cement (Transite) water pipe in response to water service emergencies and or planned work in accordance with laws and regulations administered by: the United States Occupational Safety and Health Administration; the United States Environmental Protection Agency; the Virginia Department of Industry and Labor; and the Virginia Department of Health. **Please electronically submit a Quotation to Brad Humphrey at bhumphrey@louisatown.org no later than 5:00PM Eastern Daylight Time, Monday, August __, 2018. Please direct any questions to Brad Humphrey at bhumphrey@louisatown.org.**

Background and Purpose

Approximately 1/3 of the Town of Louisa's water distribution system contains asbestos cement (Transite) water pipe. Approximately three to four times a year the Town will experience situations where AC Pipe must be cut in order to repair a water main break or install a new component such as valve or fire hydrant. The Town is seeking qualified firms with the expertise to perform this type of work. In the event of such an emergency or scheduled work, the Town of Louisa or its agents will: excavate and expose the pipe in need of service; dewater the trench; provide traffic control; provide materials for making the repair; backfill the trench; and restore the surface of the disturbed area. It will be the contractor's responsibility to perform the work associated with removing and replacing the damaged pipes in accordance with all applicable law, including but not limited to: establishing and demarcating a regulated work area; providing any required air quality monitoring; cutting the asbestos cement (Transite) water pipe; installing any required pipe, pipefittings or necessary appearances; removing and properly disposing of any asbestos containing material debris; making the regulated area safe for Town workers and the public to enter after the pipe work has been completed; maintaining all records regarding asbestos exposure and filing any reports required by Federal, State and Local Agencies.

The Town would expect the contractor to execute planned work within ten (10) days of receipt of a work order and respond to emergencies within eight (8) hours after notifying the contractor the town needs assistance.

Quotation Instructions

At the bottom of the document, you will find a schedule of values for services, materials that may be required in the cutting and removal of asbestos cement (Transite) water pipe. We have also included some alternate items that we may request of the contractor, should they have that capability. Please:

A. Provide unit pricing for line item.
B. Provide unit pricing for alternate items.
C. Provide maximum response time for planned work.
D. Provide maximum response time for emergency work.
E. Provide the additional information on the firm and key personnel involved in this agreement.

Quotation Requirements

Proposers shall provide:

A. A copy of the Contractor's State license.

B. A statement of the qualifications of the staff who would actually be performing services for the Town. A copy of each individual's license or professional certification for contributing staff or professionals who may participate in the work described in this RFQ.

C. A statement of the qualifications of the staff who would actually be performing services for the Town along with a copy of each individual's license or professional certification for contributing staff or professionals who may participate in the work described in this RFQ.

D. A copy of the Contractor's certificate of liability and workman's compensation insurance.

General Terms and Conditions

Contract Award. The Town wishes to contract with a minimum of three firms to provide on call asbestos abatement services. Contract Award. Town reserves the right to accept or reject any or all Quotations, to waive irregularities and technicalities, and to request resubmission or additional information. The Town reserves the right to award the contract to the most responsible and responsive Proposer(s), resulting in a negotiated agreement, which is most advantageous to and in the best of interest of the Town. The Town shall be the sole judge of the Quotation and the resulting negotiated agreement that is in its best interests, and the Town's decision shall be final. The Town may, in its discretion, contract with multiple firms to perform the services sought under this RFQ.

A. Contract Documents. The contract entered into by the Town, and the Contractor shall consist of this RFQ, any addendum issued, the submitted Quotation by the Contractor, and any approved change orders issued, and any additional contract or agreement entered into by the parties, all of which shall be referred to collectively as the Contract Documents.

B. Termination for Convenience. The Town shall have the right to terminate at the Town's convenience, with or without cause, any contract resulting from this RFQ by specifying the date of termination in a written notice. In this event, the Contractor shall be entitled to just and equitable compensation for any satisfactory work completed. All work produced shall become the property of the Town.

C. Assignment of Interest. The Contractor shall not assign any interest in the resulting contract and shall not transfer any interest in the same without prior written consent of the Town, of which the Town shall be under no obligation to grant.

D. Release of Data. No reports, information or data given to or prepared by the Contractor under the resulting contract shall be made available to any individual or organization by the Contractor without the prior written approval of the Town, which approval the Town shall be under no obligation to grant.

E. Binding Effect. The terms, provisions, covenants and conditions contained in any resulting contract shall apply to, insure to the benefit of, and be binding upon the parties hereto and upon their respective heirs, legal representatives, successors, and permitted assigns except as otherwise expressly provided.

F. Governing Law and Venue. The laws of the Commonwealth of Virginia shall govern any contract resulting from this RFQ. Any legal action to enforce the portions of a contract resulting from this RFQ shall be brought in the courts of Louisa County, Virginia.

G. Non-Discrimination. During the performance of any contract resulting from this RFQ, the Contractor agrees:

1. Not to discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

2. To conform to the provisions of the federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Act of 1975, as amended where applicable, and Section 2.2-4311 of the Code of Virginia

3. That in all solicitations or advertisements for employees placed by or on behalf of the Contractor to state that the Contractor is an equal opportunity employer.

4. The Contractor shall include the provisions of the foregoing paragraphs 1, 2, and 3 in every purchase order for vendor(s) associated with the Town.

H. During the performance of any contract resulting from this RFQ, the Contractor shall have and keep current insurance whichever is greater in scope or amount as follows:

1. Worker's Compensation Insurance in compliance with all states in which Contractor does business, including coverage B Employer's liabilities in not less than the following amounts:

(i) Bodily Injury by accident, $100,000 for each accident;

(ii) Bodily injury by disease, $500,000 policy limit;

(iii) Bodily Injury by disease, $100,000 for each employee.

2. Public Liability Insurance in amount not less than $1,000,000 for any occurrence involving bodily injury, and not less than $1,000,000 for any occurrence involving property damage. This coverage shall include contractual liability, broad form property damage, independent Contractors, and personal injury.

3. Automobile liability insurance in an amount not less than $500,000 combined single limit bodily injury and property damage. This coverage shall include liability for the use of hired and non-owned vehicles.

4. The insurance specified herein shall name the Town of Louisa as additional insured with regard to work performed under any subsequent contract. The policy(ies) shall provide that the Town of Louisa is to receive written notice by certified mail, sixty (60) days in advance of cancellation or alteration of the policy(ies). Contractor shall provide the Town of Louisa with copies of certification of insurance coverage and proof of payment of all premiums.

I. Ethics in Public Contracting. Contractor hereby certifies that it has familiarized itself the Virginia Public Procurement Act, Section 2.2-4367 et seq. and that all amounts received by it, pursuant to this procurement, are proper and in accordance therewith.

J. Partial Invalidity. Neither any payment for, nor acceptance of, the whole or any part of the services by the Town nor any extension of time, shall operate as a waiver of any provision of any contract resulting from this RFQ, nor of any power herein reserved to the Town, or any right to damages herein provided, nor shall any waiver of any breach of any contract be held to be a waiver of any other or subsequent breach. Failure of the Town to require compliance with any term or condition of any contract shall neither be deemed a waiver of such term or condition nor a waiver of the subsequent enforcement thereof.

K. Release and Ownership of Information. The Town shall make a good faith effort to identify and make available to the Contractor all non-confidential technical and administrative data in the Town's possession which the Town may lawfully release including, but not limited to contract specifications, drawings, correspondence, and other information specified and required by the Contractor and relating to its work under this contract. The Town reserves their rights of ownership to all material given to the Contractor by the Town and to all background information, documents, and computer software and documentation developed by the Contractor in performing any contract resulting from this RFQ.

L. Indemnity. The Contractor shall indemnify and hold harmless the Town of Louisa against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the work described herein, provided that any such claims, damages, losses or expenses (1) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from, and (2) are caused in whole or in part by any negligent acts or omissions of the Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them, regardless of whether or not it is caused in part by a party indemnified hereunder. This indemnification clause shall apply to the fullest extent permitted by law.

M. Subcontractors and Assignments. The Contractor shall not sublet or assign this contract or any portion thereof without the prior written consent of the Town. In seeking consent for any subcontract or assignment, the Contractor shall furnish all information required by the Town to permit the Town to ascertain the qualifications of the proposed Subcontractor to perform the work, and the Contractor shall submit a copy of the subcontract to the Town for approval. The subcontract shall incorporate by reference all provisions and conditions of the contract resulting from this RFQ.

The Town's approval of a Subcontractor shall not relieve the Contractor of any of its responsibilities, duties or liabilities hereunder. The Contractor shall continue to be responsible to the Town for performance of the Subcontractor and the Subcontractor, for all purposes, shall be deemed to be an agent or employee of the Contractor. Nothing in the contract resulting from this RFQ or any subcontract shall create any contractual relationship between any Subcontractor and the Town.

N. Examination of Records. The Contractor agrees that the Town or any duly authorized representatives shall, until the expiration of three (3) years after final payment hereunder, have access to and the right to examine any and copy any directly pertinent books, documents, papers, and records of the Contractor involving transactions related to any Contract resulting from this RFQ. The period of access provided in this paragraph for records, books, documents, and papers and software which may be related to any, litigation, or the settlement of claims arising out of the performance of any subsequent contract or any subsequent Contracts with vendors shall continue until disposition of any appeals, arbitration, litigation, or claims.

O. Hold Harmless. The Contractor, in any Contract resulting from this RFQ, shall pay all royalties and license fees necessary for performance of the Contract. The Contractor shall defend all suits or claims for infringement of any patent rights or any other proprietary rights arising from or

related to performance of the resulting contract and shall save the Town harmless from any and all loss, including reasonable attorney's fees, on account thereof.

P. Attorney's Fees. In the event of any action brought by either party against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the court.

Q. Utilization of Information. As may be allowed by law, any information, ideas, or concepts that the Town receives during the procurement process from any Proposer's written Quotation, any discussion or interview with the Proposer or as a result of any portion of the procurement process for the services described in this RFQ shall become the property of the Town. The Town may use this information for any purpose without compensation to the Proposer from whom the information was received.

R. Proprietary Information. Trade secrets or proprietary information submitted by a Proposer in connection with this RFQ shall not be subject to the Virginia Freedom of Information Act (§ 2.2-3700 et seq.); however, the proposer shall:

1. Invoke the protections of this section prior to or upon submission of the data or other materials,

2. Identify the data or other materials to be protected, and

3. State the reasons why protection is necessary.

S. Immigration Reform and Control Act of 1986
By submitting their Quotations, Contractors certify that they do not and will not during the performance of this contract knowingly employ unauthorized workers as defined in or otherwise violate the provisions of the federal Immigration Reform and Control Act of 1986.

T. Authorization to Transact Business in the Commonwealth
In order to contract with Dinwiddie County, contractors organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law. Pursuant to competitive sealed bidding or competitive negotiation, a Bidder or Offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include in its bid or Quotation the identification number issued to it by the State Corporation Commission. Any Bidder or Offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or Quotation a statement describing why the Bidder or Offeror is not required to be so authorized. Any Bidder or Offeror that fails to provide the required information shall not be awarded a contract unless a waiver of this requirement is granted by the County Administrator. Any business entity as described above that enters into a contract with a public body pursuant to Section 2.2-4311.2 of the Code of Virginia shall not allow its existence to lapse or its

certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at any time during the contract. Dinwiddie County may void any contract with a business entity if that entity fails to remain in compliance with the provisions of this section.

Schedule of Values

Item Number	Item	Unit of Measure	Unit Price
1	Mobilization	Each	$
2	Labor Rate Asbestos Supervisor Straight Time	Hour	$
3	Labor Rate Asbestos Supervisor Over Time	Hour	$
4	Labor Rate Asbestos Worker Straight Time	Hour	$
5	Labor Rate Asbestos Worker Over Time	Hour	$
6	First Aid Kit	Each	$
7	Smoke Tubes Box of Six	Box	$
8	2" Duct Tape	Roll	$
9	Poly Coated Disposable Suits	Each	$
10	Gloves	Pair	$
11	Respirator Cartridges	Pair	$
12	Demarcation Sign English	Each	$
13	Demarcation Sign Spanish	Each	$
14	Demarcation Barricade Tape	Roll	$
15	Cotton Rags	Bag/Box	$
16	6 Mil Poly Sheeting	Roll	$
17	6 Mil Disposal Bag	Each	$
18	Glove Bag	Each	$
19	Saw Rental	Day	$
20	Saw Blades	Each	$
21	Air quality Monitoring Cassettes	Each	$

Schedule of Values Alternate Items

Item Number	Item	Unit of Measure	Unit Price
1	Equipment Operator	Hour	$
2	Laborer	Hour	$
3	VDOT Certified Flagger	Hour	$
4	Backhoe	Hour	$
5	Mini Excavator	Hour	$
6	Dump Truck		

Other

Maximum response time for planned work_____Days

Maximum response time for emergency work Hours

Submitted

Name: _____ Date:_____

Firm: _____

Address: _____

_____

_____

_____

Phone: _____

E-Mail: _____

Accepted

Thomas L. Filer, _____ Date:_____
Town Manager

Standing Committee Reports

Police: **Chief Ronnie Roberts**

Water and Sewer: **Mr. Brad Humphrey**

Streets and Sidewalks: **Mr. Brad Humphrey**

TOWN OF LOUISA

Incorporated 1873

Louisa Police Department

Council Report

September 2018

Calls for Service:	**September 2017**	**September 2018**
• IBR	17	21
• Non-Reportable	317	273
• Total Calls For Service	334	294

Community Policing Efforts:	**September 2017**	**September 2018**
• Foot Patrols:	46	51
• Business Visits:	217	172
• Property Checks:	973	2237

Arrest Statistics:	**September 2017**	**September 2018**
• DUI	1	1
• Felony Arrest	5	7
• Misdemeanor Arrest	5	12

Traffic Crashes:	**September 2017**	**September 2018**
• Reportable	0	3
• Non-Reportable Accidents	2	2
• Total Accidents (YTD)	47	48

IBR report numbers may differ due to Offences Committed.

Notable Comments / Events:

Louisa Police Department Calls for Service Monthly Report Sept 2018				
Louisa PD Calls for Service		YTD	CY17	% of CY17
IBR Reportable				
Abduction				0%
Assault	1	13	16	81%
Assault on Officer		1		#DIV/0!
Arson				#DIV/0!
B & E		1	3	33%
Counterfeit / Forgery		3	3	100%
DIP	1	9	11	82%
Disorderly Conduct			1	0%
Drug violations	4	27	8	338%
DUI	1	2	6	33%
Embezzlement	1		2	0%
Fraud	1	9	9	100%
Gas DO*			2	0%
Hit & Run	3	7	3	233%
Larceny / Shoplifting	1	33	50	66%
Motor Vehicle Theft			2	0%
Robbery				#DIV/0!
Sex Offenses		1		#DIV/0!
Threatening / Harassing Phone Call		3	1	300%
Trespassing			3	0%
Liquor Law Violations		1	3	33%
Vandalism	3	12	9	133%
Weapons Law Violations	1		3	0%
All other offenses 90Z	4	23	21	110%
TOTAL IBR Reportable	21	**146**	**157**	**93%**
Non IBR Reportable				
	Sept 2018	YTD	CY17	% of CY17
911 Hang-up	13	104	154	68%
Alarms	6	58	78	74%
Animal call	1	32	34	94%
Assist Citizen	57	516	302	171%
BOL	54	362	409	89%
Breathalyzer (LPD)			2	0%
Breathalyzer (LCSO)		4		#DIV/0!
Breathalyzer (other agency)				#DIV/0!
Clear Lots	1	4	38	11%
Curfew Violation			1	0%
Disabled Veh	6	32	26	123%
Disorder *	7	54	78	69%
DOA		4	5	80%
Domestic*	1	20	23	87%
EPO/ECO/TDO	3	22	26	85%
Escort		5	15	33%
Fire Assist	1	12	10	120%
Follow Ups	37	250	251	100%
Funeral Traffic	3	33	39	85%
Large Crowd		2	3	67%
LCSO Assist (in town)	24	93	114	82%
LCSO Assist (out of town)	4	44	69	64%
LPD Assist	7	67	73	92%
Mental Person	3	12	22	55%
Noise Com.	1	12	18	67%
Open Doors		14	57	25%
Other Assist	11	39	25	156%
Prowler *		1		#DIV/0!
Rescue Assist	3	20	32	63%
Safety Seats Check	2	17	8	213%
Shots Fired		3	4	75%
Susp. Circ.	7	89	119	75%
Susp. Person	10	40	58	69%
Susp. Vehicle	1	45	48	94%
Traffic Accident (Reportable)	3	16	23	70%
Traffic Accident (Non-Reportable)	2	33	37	89%
Traffic Hazard	3	25	21	119%
Trespass Notice	1	13	22	59%
VSP Assist		4	5	80%
Welfare Check	2	38	76	50%
Total Non- IBR Reportable	273	2138	**2313**	**92%**
Total Calls For Service	**294**	**2159**	**2330**	**93%**
** sub categories tracked in IBR as information only cases for trend identification*				

Louisa Police Department Monthly Summary - Sept 2018

Arrest

	Sept 2018	YTD	CY17	% of CY 17
Drug Arrest		3	2	150%
DUI	1	3	6	50%
Felony	7	19	22	86%
Misdemeanor	12	71	84	85%
Warrants Obtained	16	109	108	101%
Warrants Served	18	121	100	121%
Warrant Service Attempts	7	43	42	102%

Community Policing

	Sept 2018	YTD	CY17	%
Business Visits	172	1438	2158	67%
Foot Patrols	51	493	619	80%
Found Items	3	11	10	110%
Meetings		1	30	3%
Property Checks	2237	17934	8175	219%
Recovered Items	1	$1.00	$1.00	100%

Overtime / Comp Time - Earned and Paid Current Month

	Overtime Pay	O.T. Holiday Pay	Compt. Earned	Comp Holiday
Call Out Vehicle use				
Court/Maintenance/Training/DMV				
DMV Grant				
Fair / Event	3			
Holiday				
Investigation	1.5			
Meetings				
Other (24/7 Coverage)				
Parade				
Training	29			

Court Time

	Sept 2018	YTD	CY17	%
Circuit Court (hours)		14	4	350%
Civil Court (hours)				#DIV/0!
General District Court (hours)	10	54.5	66	83%
Juvenile / Domestic Rel. Court (hours)		10.5	19	55%

Traffic Enforcement

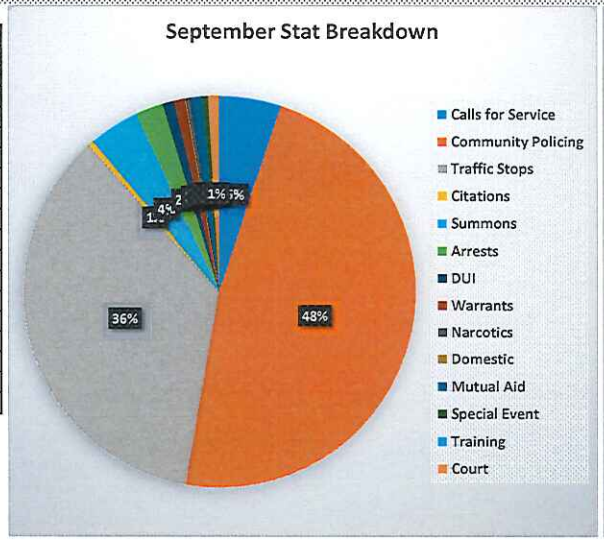
Citations | Warnings		Citations	Warnings	Citations	Warnings
CY17 | CY17		Sept 2018	Sept 2018	YTD	YTD
Susp/ Revoked OL	7 | 0			9	1
Insp/Reg/Dec	49 | 46	6	14	58	40
Speeding	76 | 58		4	21	59
Reckless	2 | 2	1		11	
Parking	0 | 0			1	
Equipment	19 | 59	9	30	44	200
Other	91 | 68	3	21	113	76
Totals	148 | 177	19	69	257	376

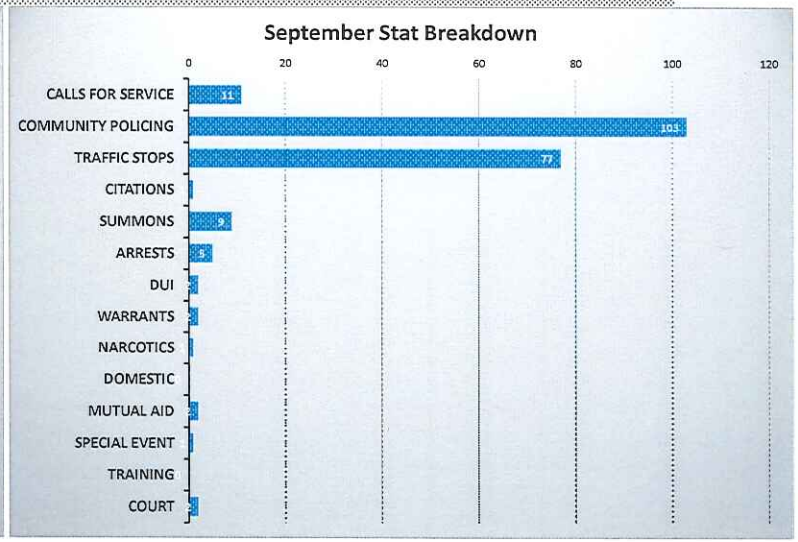
Louisa Police Department - Monthly Summary - Reserve Officers

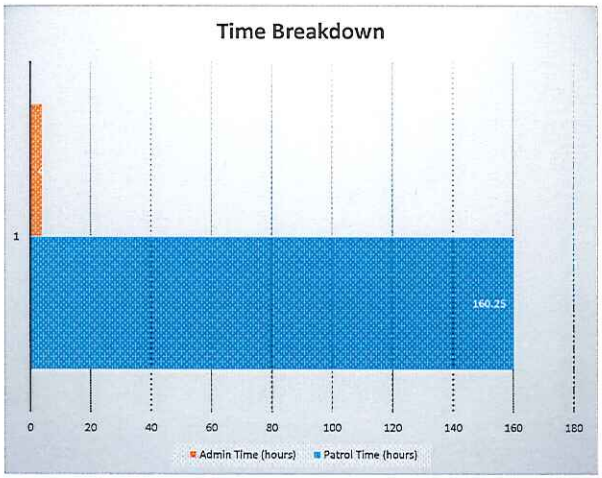
	Calls for Service	Community Policing	Traffic Stops	Citations	Summons	Arrests (body's only)	DUI	Warrants	Narcotics	Domestic	Mutual Aid	Special Event	Training	Court	BOLO	Transports	Gun Checks	Patrol Time	Admin Time
Ball, John	1	24	19			1								1				32	2
Cash, Travis																		5.75	
Christoffel, Alex																			
Elliott, Dustin	7	34	36		7							1				1		43	
Estes, Steve	1	43	22	1	2	4	2	2	1		1					1		65	
Hagen, Richard																			
Haley, Thomas																			
Markiewicz, Daniel																			
Wagner, Carl																			
Wood, Matthew	2	2									1			1			1	14.5	2

DO NOT MODIFY BELOW THIS LINE

Month to Date	
Calls for Service	11
Community Policing	103
Traffic Stops	77
Citations	1
Summons	9
Arrests	5
DUI	2
Warrants	2
Narcotics	1
Domestic	0
Mutual Aid	2
Special Event	1
Training	0
Court	2
BOLO	0
Transports	2
Gun Checks	1
Patrol Time (hours)	160.25
Admin Time (hours)	4







Town of Louisa Construction Projects Monthly Progress Report
October 2018

Waterworks Improvements/Disinfection Byproducts

We will be collecting our fourth quarter Halo-Acetic Acids and Total Trihalomethanes compliance samples in early November. We anticipate the results will remain very low.

Transportation Alternatives Project

We have advertised the Request for Proposals to procure an engineering firm to design the West Main Street Sidewalk Extension Project in the "Richmond Times Dispatch". Proposals must be submitted by 3:00PM, October 31st.

Water Meter Replacement

We have received additional ¾" radio read water meters to continue the meter replacement program. These meters will be installed at Jouett Square and in the developing areas of the Countryside Subdivision. We are investigating having the meters installed by an outside contractor because our crews have been consumed with water leaks, sewer repairs, and grass mowing. We are evaluating the cost impact of replacing 1 ½" and larger commercial meters as a part of our Capital Improvements Plan.

Acme Tank Annual Inspection and Maintenance

Utility Services Incorporated completed the annual inspection and maintenance of the Acme Tank on Tuesday, September 18, 2018. Their inspectors found the tank to be in really good condition.

Procurement of an On-Call Excavation and Utilities Contractor

The Town of Louisa has an occasional need for qualified firms with the expertise to perform both planned and emergency general water, sewer, and storm water repair and installation as well as, general excavation work. Per the direction of the Mayor and Town Manager, we solicited quotations from eight contractors and received three responses. Attached you will find, a tab of the quotes from A.G. Dillard, G.L. Howard, and Goodman Excavating. Jeff Gore is assisting us with drawing up contracts with A.G. Dillard, G.L. Howard, and Goodman Excavating.

GIS Development

We are continuing to work with Mary Johnson, the GIS Coordinator for the Louisa County Water Authority, on the GIS development. Mary is electronically incorporating information from old drawings and plans to the GIS system.

Fredericksburg Avenue Water Main Break

For the second time in a little over two months, we experienced a severe water main break in the vicinity of 217 Fredericksburg Avenue. With the help of Goodman Excavating and Specialty Renovations Incorporated, service was restored in less than five hours and we were off site in six hours.

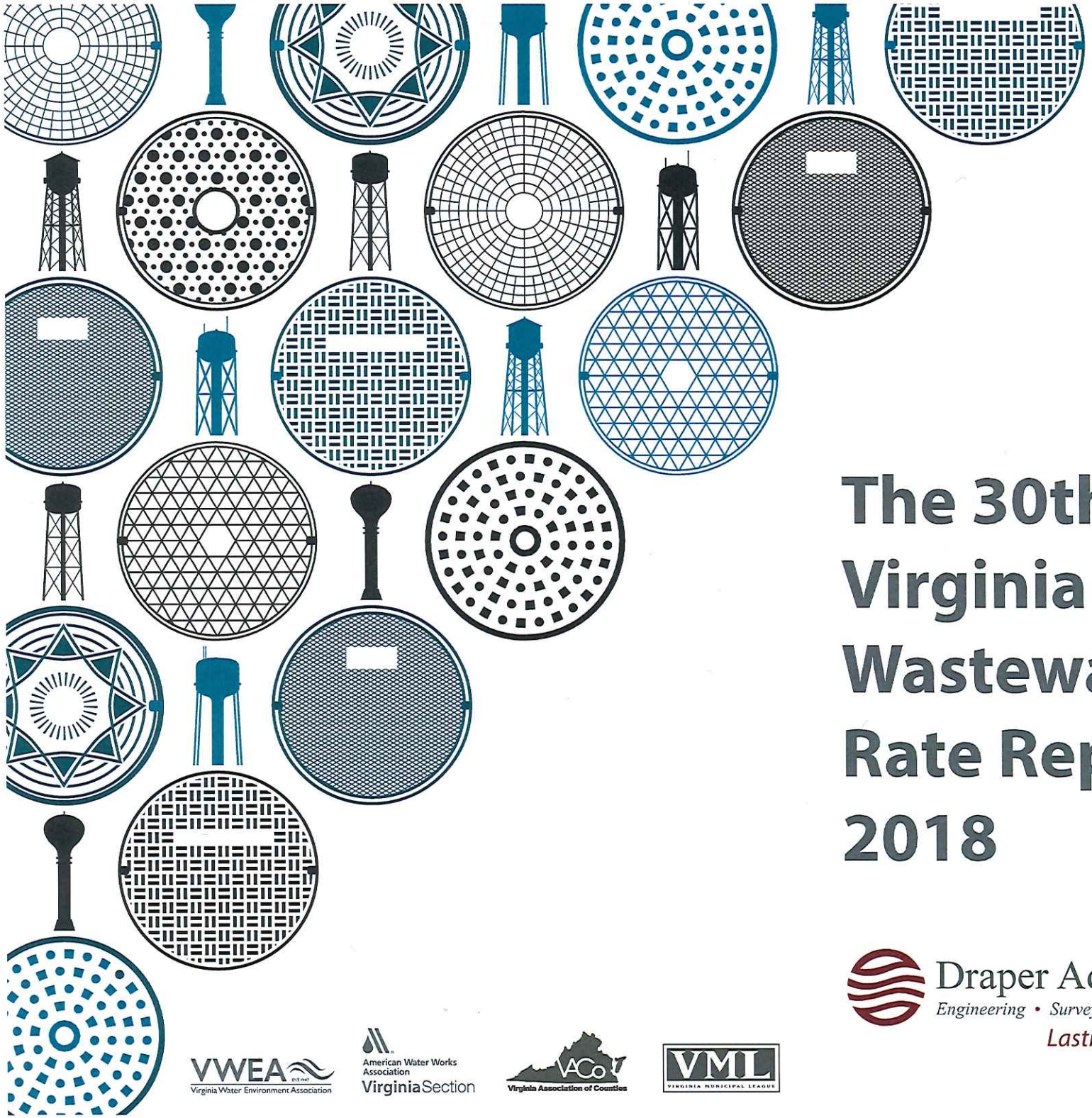
Staff Reports

Counsel – **Mr. Jeff Gore**

Clerk – **Mrs. Jessica Ellis**

Treasurer – **Mrs. Elizabeth Nelson**

Manager – **Mr. Tom Filer**
Calendar Updates
Correspondence



The 30th Annual Virginia Water and Wastewater Rate Report 2018

Draper Aden Associates
Engineering • Surveying • Environmental Services
Lasting Positive Impact®

VWEA Virginia Water Environment Association

American Water Works Association Virginia Section

Virginia Association of Counties

VML Virginia Municipal League

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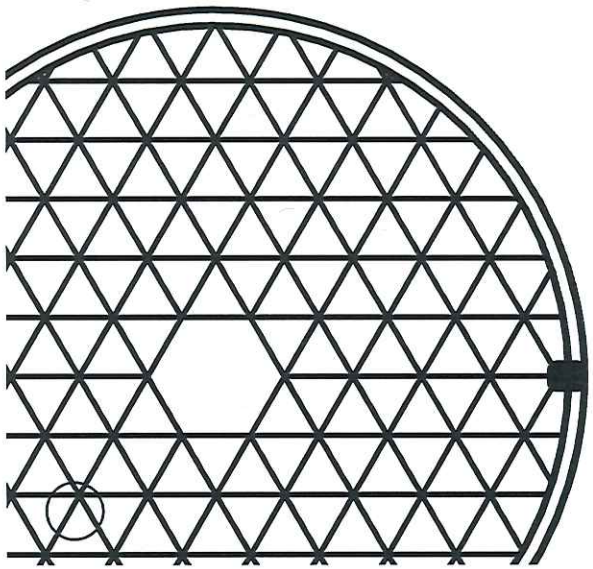
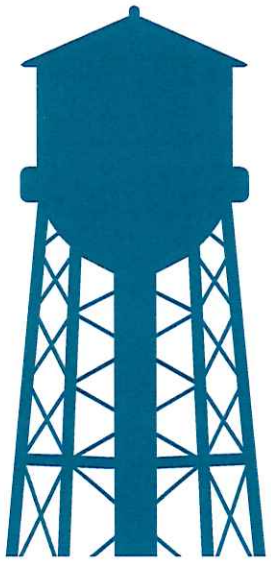




Draper Aden Associates has provided water and wastewater rate analysis to local government clients across Virginia for several decades. For questions about this report or rate consultation services, please contact Sheryl Stephens at 804.261.2915 or sstephens@daa.com.

About Our Survey

For 30 years, Draper Aden Associates has provided the Annual Virginia Water and Wastewater Rate Report as a service to our clients and to water and sewer providers across the Commonwealth. Earlier this year, Draper Aden Associates conducted a survey to request water and wastewater rate information from 265 water and sewer providers; fifty-six percent (56%), or 149 utilities, responded to the survey and provided the data included in this report. Survey respondents provided information detailing:

56%
Response Rate

- approximate number of residential and non-residential connections
- billing frequency
- the charge for residential customers using 3,000, 4,000, and 5,000 gallons of water per month
- the charge for non-residential customers using 1,000,000 gallons per month
- the current residential connection fee and capital recovery charge
- the year that rates and fees were last changed.

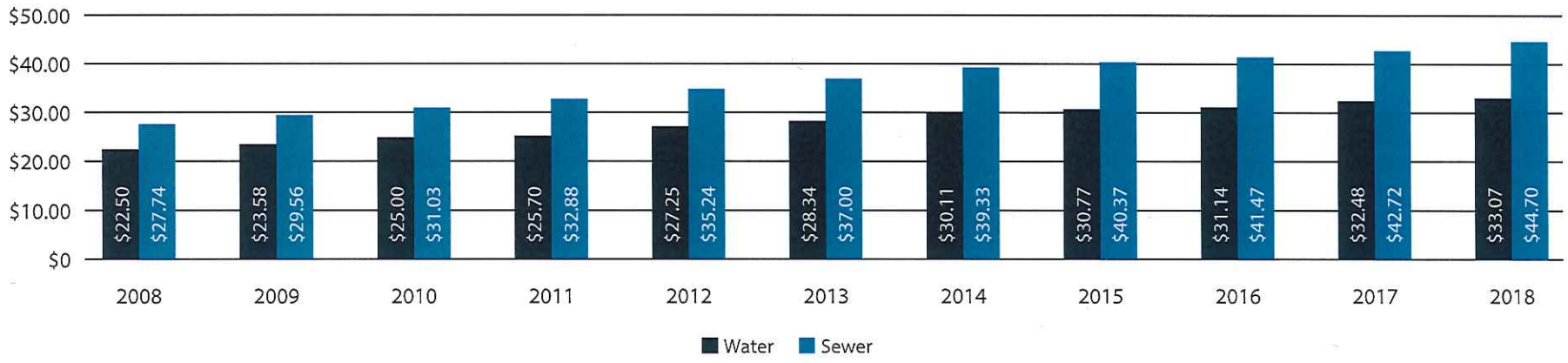
We are pleased to share these results and express our gratitude to all who participated in this effort.

Control Group Data

For over 20 years, Draper Aden's survey has tracked a select group comprised of 20 water and wastewater providers who represent a cross section of utilities across the Commonwealth. We have consistently tracked the monthly residential charges of these 20 utilities to provide an indication of trends in water and wastewater rates in Virginia – and to provide an indication of average increases over time.

The average water rate increased by 1.8% in 2018 and the average sewer rate increased by 4.6%. Since 2008, water rates have increased by approximately 3.8% per year and wastewater rates have increased by approximately 4.7% per year.

Average Monthly Water and Sewer Bills (based on 5,000 gallons of usage)

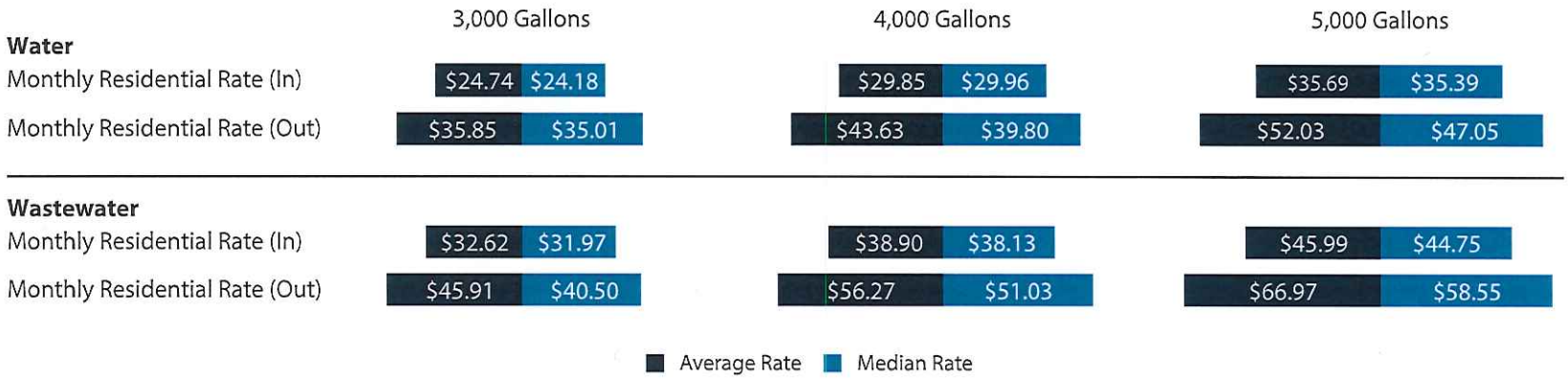


Water and Wastewater Rates

Utilities were asked to calculate the charges for residential customers using 3,000, 4,000 and 5,000 gallons of water per month. Utilities that bill on a bi-monthly or quarterly basis provided rates based on equivalent usage and the rates were normalized to monthly rates. Respondents were asked to use the rates in effect on July 1, 2018.

Residential Connections	# of Replies	Smallest System # of Connections	Largest System # of Connections	Average # of Connections	Median # of Connections
Water	139	6	359,849	12,012	2,449
Wastewater	126	37	339,708	11,470	1,776

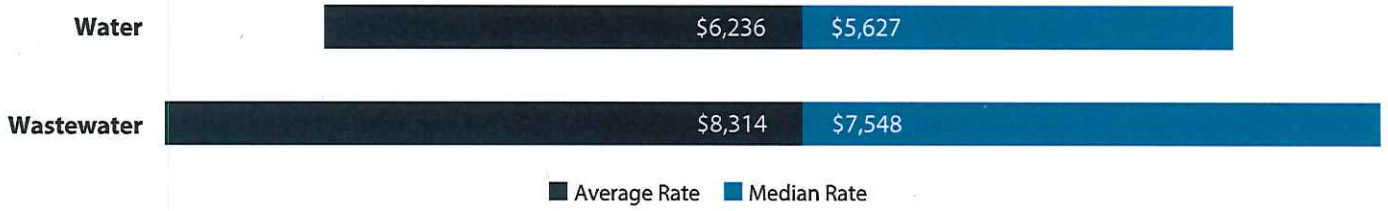
Monthly Residential Rates



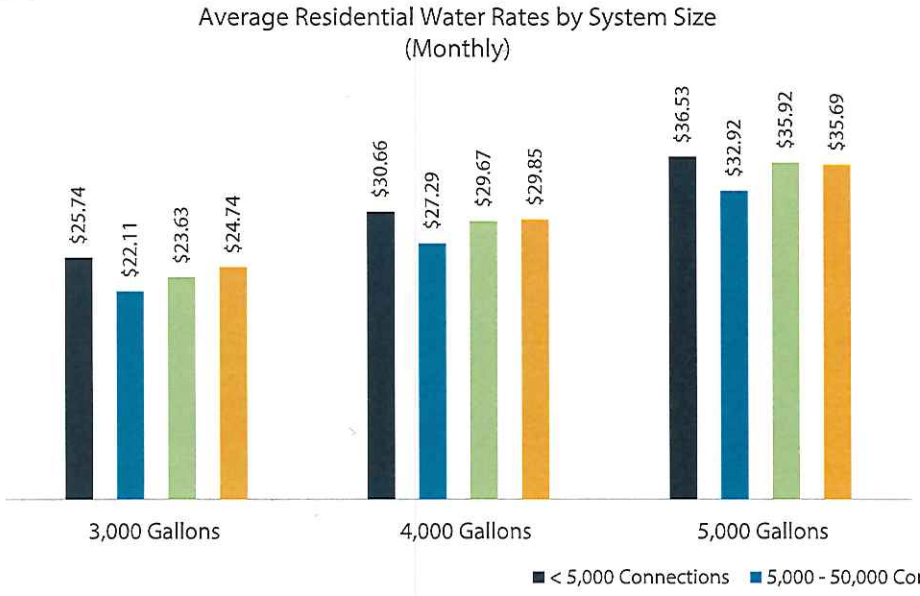
Utilities were also asked to provide the rate for a non-residential customer that uses 1,000,000 gallons per month. If the size of the meter influences the charges, the utility was to assume a 4-inch meter.

Non-residential Connections	# of Replies	Smallest System # of Connections	Largest System # of Connections	Average # of Connections	Median # of Connections
Water	134	3	12,606	790	197
Wastewater	120	4	28,243	997	189

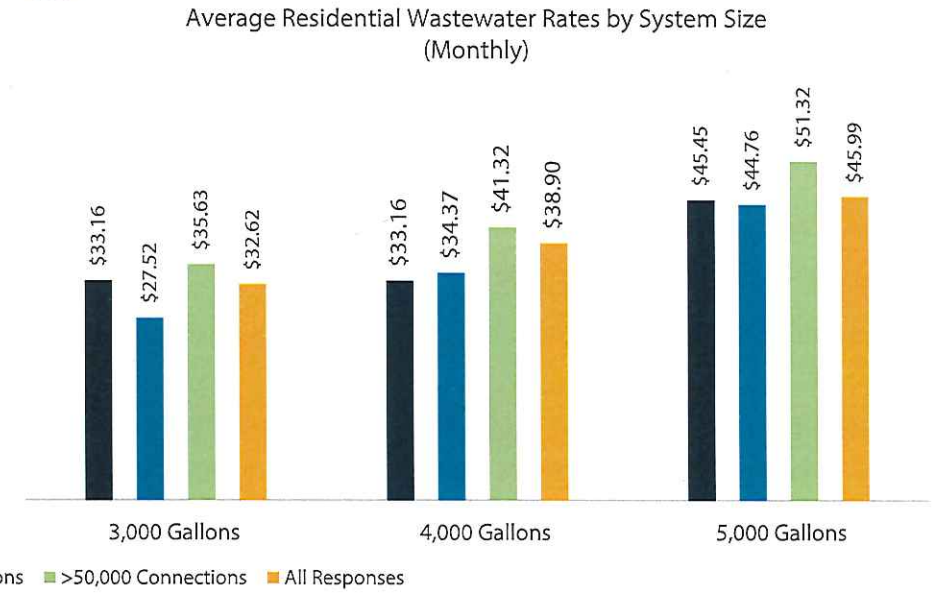
Monthly Non-residential Rates (per 1 million gallons)



Water Rate Summary by System Size



Wastewater Rate Summary by System Size



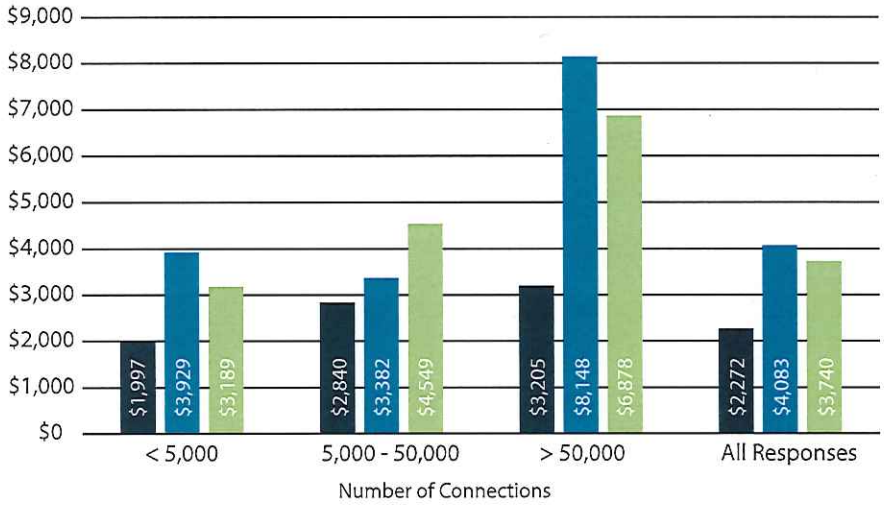
Connection and Capital Recovery Charges

Residential connection fees and capital recovery charges are shown below. Connection fees are charges for tapping into the water main and running a line to the water meter or for tapping into the sewer line and running a lateral to the property line. Capital recovery charges are capital charges for buying into the existing system or charges that recognize the cost of adding capacity to the system. Providers were asked to furnish the charges for a residential connection using a 5/8- or 3/4-inch meter.

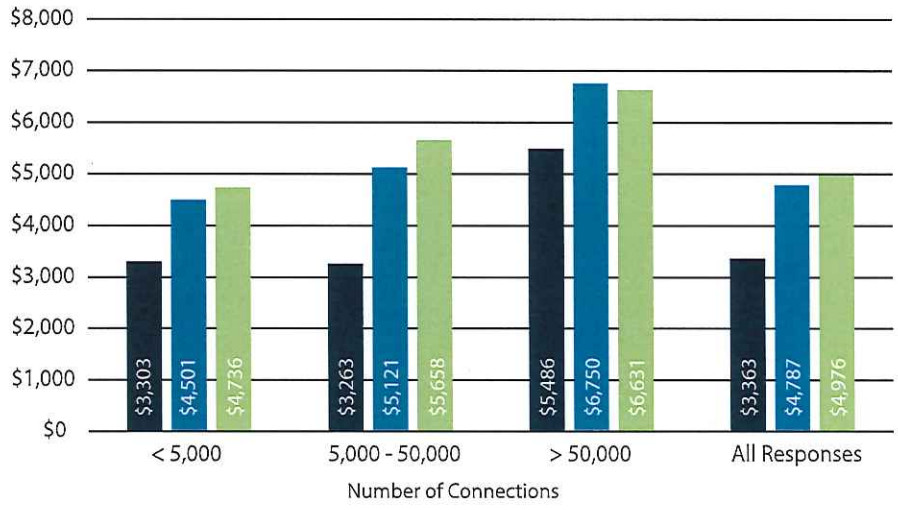
	Connection Fees		Capital Recovery Charges		Combined Charges	
	Water	Wastewater	Water	Wastewater	Water	Wastewater
Average	$2,272	$3,363	$4,083	$4,787	$3,740	$4,976
Median	$1,288	$2,000	$3,000	$4,375	$3,000	$4,000
High	$24,754	$22,750	$18,100	$16,200	$25,754	$22,750
Low	$75	$50	$400	$375	$75	$50

**Fees and charges in this table are for residential connections using a 5/8- or 3/4-inch meter*

Water Connection and Capital Recovery Charges by System Size



Wastewater Connection and Capital Recovery Charges by System Size



Average Connection Fee Average Capital Recovery Charge Fee Average Combined Fees

Water Data

	# Residential Water Units	# Non-residential Water Units	Residential Water Rate Inside (3,000 gal./mo.)[1]	Residential Water Rate Outside (3,000 gal./mo.)[1]	Residential Water Rate Inside (4,000 gal./mo.)	Residential Water Rate Outside (4,000 gal./mo.)	Residential Water Rate Inside (5,000 gal./mo.)	Residential Water Rate Outside (5,000 gal./mo.)	Last Water Rate Change	Water Rate - Business Inside (1 million gal./mo.)	Water Source[2]	Residential Connection Fee[3]	Last Water Connection Rate Change	Residential Capital Recovery Charge[3]	Last Water CRC Rate Change
Albemarle County Service Authority	29,478	1,458	$20.97		$29.52		$38.07		2018	$8,379	S	$1,026	2013	$6,650	2017
Alleghany County	2,661	187	$44.00		$44.00		$44.00		2018	$8,999	S				
Altavista, Town of	1,640	56	$6.54	$13.08	$8.72	$17.44	$10.90	$21.80	2015	$2,140	C	$350			
Amelia County	294	147	$22.50		$27.00		$31.50			$4,725	G			$3,000	2013
Amherst County Authority	6,341	533	$30.23		$36.46		$42.72		2018	$6,266	S	$1,285	2015	$2,790	2015
Amherst, Town of	1,125	166	$38.85	$77.70	$46.60	$93.20	$54.35	$108.70	2017	$12,550	S	$2,700			
Appalachia, Town of	1,030	35	$23.75	$34.90	$28.00	$42.05	$32.25	$49.20	2016		S				
Appomattox, Town of	944	231	$15.80		$21.60		$27.40		2012	$5,798	S	$1,500	2013	$1,500	2013
Arlington County	35,521	1,966	$13.59		$18.12		$22.65		2017	$4,530	S	$3,200	2008	$85/DFU	2013
Augusta County Service Authority	13,989	1,094	$24.21		$29.74		$35.27		2018	$5,759	C	$1,250	2016	$2,645	2008
Bedford Regional Water Authority (Forest, Lakes, Stewartsville, Montvale)	12,783	1,009	$33.10	$36.10	$36.80	$39.80	$40.50	$43.50	2018	$4,384	C	$1,500		$4,000	
Berryville, Town of	1,519	207	$25.20		$33.60		$42.00		2015	$8,400	S	$5,575	2008		
Big Stone Gap, Town of	3,570	303	$27.51	$44.25	$33.66	$54.10	$39.81	$63.95	2018	$6,159	S				
Blacksburg, Town of	9,352	332	$23.64	$41.39	$30.54	$53.47	$37.44	$65.55	2018	$6,903	S	$625	2018	$1,255	2018
Bluefield, Town of	2,200	100	$32.60	$48.90	$40.50	$60.75	$48.40	$72.60	2018	$6,076	S	$450	2016		
Bowling Green, Town of	760	100	$17.42	$34.84	$17.42	$38.21	$20.79	$41.57	2018	$2,275	G	$750	2007	$6,000	2017
Bridgewater, Town of	1,993	194	$15.48	$19.10	$19.10	$24.53	$22.72	$29.96	2018		C	$2,660	2018		
Buchanan County Public Service Authority	7,880	800	$32.50	$37.25	$41.50	$46.25	$50.50	$55.25	2018		S				
Buckingham County	321	95	$25.36		$25.36		$38.56		2018	$13,000	S	$2,000	1994		
Buena Vista, Town of	2,520	199	$22.44		$29.92		$37.40		2014	$7,480	G				
Campbell County Utilities and Service Authority	10,156	553	$26.65		$32.88		$39.09		2012	$6,293	C	$1,500	2010	$1,900	2010
Cape Charles, Town of	1,148	105	$32.84		$35.47		$38.10		2017	$4,994	G	$875	2012	$4,000	2012
Caroline County	1,508	165	$23.16		$24.67		$26.50		2014	$2,043	G	$1,000	2018	$5,000	2018
Carroll County PSA	3,675	208	$34.60		$41.20		$47.80		2016	$4,773	C	$1,250	2009		
Charlotte Court House, Town of	257	58	$37.00		$41.00		$45.00		2015		S	$1,450			
Charlottesville, City of	13,117	1,496	$23.46		$31.30		$39.08		2018	$7,822	C	$3,655	2018		
Chase City, Town of	1,200	50	$25.10	$32.13	$30.77	$39.39	$36.44	$46.64	2013	$4,940	S				
Chesapeake, City of	67,453	3,450	$27.46		$32.51		$37.56		2016	$7,045	C	$3,108	2007		
Chesterfield County	125,434	5,845	$18.48		$21.25		$24.03		2018	$2,961	S	$1,980	2018	$5,725	2018

[1] ***"Inside"*** *refers to inside of municipal boundary.* ***"Outside"*** *rates are listed where the utility has implemented higher rates to users outside of the municipal boundary.*

[2] ***Water Source: S*** *= surface water,* ***G*** *= groundwater, and* ***C*** *= combination.*

[3] ***Connection and Capital Recovery Charge (CRC) Fees: "Cost"*** *= customer pays the cost of making the connection;* ***"Cost +"*** *= the customer pays the cost to make the connection, plus additional charges,* ***"fixture" or DFU*** *means the customer is charged that fee per the number of drainage fixture units in the structure.*

Water Data

	# Residential Water Units	# Non-residential Water Units	Residential Water Rate Inside (3,000 gal./mo.)[1]	Residential Water Rate Outside (3,000 gal./mo.)[1]	Residential Water Rate Inside (4,000 gal./mo.)	Residential Water Rate Outside (4,000 gal./mo.)	Residential Water Rate Inside (5,000 gal./mo.)	Residential Water Rate Outside (5,000 gal./mo.)	Last Water Rate Change	Water Rate - Business Inside (1 million gal./mo.)	Water Source[2]	Residential Connection Fee[3]	Last Water Connection Rate Change	Residential Capital Recovery Charge[3]	Last Water CRC Rate Change
Chilhowie, Town of	2,095	144	$22.35	$44.96	$26.82	$53.97	$31.29	$62.98	2017	$5,005	G	$900	2017		
Chincoteague, Town of	2,507	1,038	$15.48		$19.84		$24.20		2012	$5,341	G	$670	2012	$3,708	
Christiansburg, Town of	9,644	793	$25.00	$37.50	$34.00	$51.00	$43.00	$64.50	2018	$6,861	S	$3,000	2015		
Clarke County Sanitary Authority	393	51	$35.19		$46.92		$58.65		2017	$11,736	G			$13,800	2006
Clarksville, Town of	732	162	$30.00	$59.75	$37.00	$73.70	$44.00	$87.65	2016	$7,009	S	$1,000	2009	$1,000	2009
Clifton Forge, Town of	1,800	160	$32.80		$32.80		$32.80		2017	$7,088	S	$300	2000		
Coeburn, Town of	1,550	165	$25.74	$37.02	$31.68	$45.90	$37.62	$54.78	2015		S	Cost + $50			
Colonial Beach, Town of	2,415	115	$24.10	$36.15	$24.10	$36.15	$24.10	$36.15			G	$3,250	2009		
Courtland, Town of	667	48	$11.00	$13.00	$11.00	$13.00	$11.00	$13.00	1994		G	$1,200	2005		
Craig New Castle Public Service Authority	481	69	$23.26		$29.01		$34.76		2017	$10,012	G	$2,000	2005		
Craigsville, Town of	499	22	$31.00		$31.00		$31.00		2018		G	$2,000	2008		
Culpeper, Town of	6,621	738	$19.60		$25.80		$32.00		2018	$3,859	C	$281	2012	$6,500	2009
Danville, City of	17,374	2,502	$18.45		$21.65		$24.93		2016	$3,421	S	$1,500	2018		
Dayton, Town of			$10.30		$13.70		$17.10		2013	$2,849	G				
Dinwiddie County Water Authority	3,520	182	$15.70		$20.01		$24.32		2017	$3,902	C	$1,618	2015		
Dublin, Town of	2,533	155	$26.21	$35.01	$31.48	$41.03	$36.75	$47.05	2018		S	$1,200	2018		
Dungannon, Town of	237	4	$24.50	$28.50	$29.50	$33.50	$34.50	$38.50	2016	$5,010	G	$125	2016	$750	2016
Edinburg, Town of	567	51	$27.50	$41.25	$33.50	$47.25	$39.50	$53.25	2018	$6,010	G	$5,000	2009		
Emporia, City of	2,175		$29.00		$38.27		$47.48		2015		S	$3,000	2015		
Exmore, Town of	640	130	$21.25	$24.25	$24.00	$27.00	$26.75	$29.75	2017		G	$1,000	2017		
Fairfax Water	359,849	12,606	$12.89		$15.83		$18.77		2018	$2,986	S	$1,260	2018	$17,570	2018
Farmville, Town of	3,193	636	$26.81	$35.22	$30.49	$40.74	$34.17	$46.26	2018	$5,240	S	$4,000	2013		
Fauquier County Water and Sanitation Authority	6,187	177	$43.44		$49.71		$55.98		2018	$10,585	G	$11,120	2016		
Ferrum Water and Sewage Authority	192	30	$24.00		$29.50		$35.00		2017	$5,570	G	Cost + $500	2014	$1,500	2017
Fincastle, Town of	200	50	$27.61		$31.71		$35.81		2017	$5,239	G	$2,000	2012	$2,500	2012
Franklin, City of	3,292	252	$23.82	$29.86	$27.02	$33.82	$30.22	$37.78	2016	$3,214	G	$3,500	2005		
Frederick Water	14,948	777	$21.69		$26.01		$30.33		2018		C	$14,115	2018		
Fredericksburg, City of	6,240	1,847	$13.71		$16.22		$18.73		2017	$2,767	S	$2,600	2012	$3,000	2012
Front Royal, Town of	6,181		$9.92	$19.84	$18.43	$36.86	$26.94	$53.88	2014	$8,573	S	$4,340	2011		
Galax, City of	3,200	500	$14.50	$29.00	$19.00	$38.00	$23.50	$47.00	2017	$4,501	S	$1,000	2010		
Gate City, Town of			$36.05		$43.95		$51.85		2013	$7,912	S				
Glasgow, Town of	516	12	$30.00	$45.00	$34.70	$53.50	$39.40	$62.00	2017	$576	G	$2,500	2015		
Gloucester County	5,558	925	$30.18		$40.18		$50.18		2013	$10,397	C	$3,500	2008	$500	2008

Water Data

	# Residential Water Units	# Non-residential Water Units	Residential Water Rate Inside (3,000 gal./mo.)[1]	Residential Water Rate Outside (3,000 gal./mo.)[1]	Residential Water Rate Inside (4,000 gal./mo.)	Residential Water Rate Outside (4,000 gal./mo.)	Residential Water Rate Inside (5,000 gal./mo.)	Residential Water Rate Outside (5,000 gal./mo.)	Last Water Rate Change	Water Rate - Business Inside (1 million gal./mo.)	Water Source[2]	Residential Connection Fee[3]	Last Water Connection Rate Change	Residential Capital Recovery Charge[3]	Last Water CRC Rate Change
Goochland County	1,650	274	$24.31		$30.53		$36.75		2018	$8,946	S	$4,000	2012		
Greensville County	1,711	100	$16.95		$22.60		$28.25			$5,930	C	$960		$400	
Gretna, Town of	546	105	$26.09	$52.17	$31.25	$60.16	$51.89	$92.12	2018	$5,171	G	$300			
Halifax County Service Authority - UPA	3,890	420	$23.00		$28.00		$33.00		2018		S			$1,250	2007
Hamilton, Town of	667	32	$16.80	$22.95	$22.40	$30.60	$34.90	$44.60	2014	$14,690	G	$3,400	2006	$18,100	2006
Hampton, City of	45,360		$8.58		$11.45		$14.31		2013		S				
Hanover County	19,593	1,735	$13.49		$18.50		$23.51		2018	$4,025	C			$5,982	2014
Harrisonburg, City of	12,935	2,893	$11.88	$18.12	$15.20	$23.49	$18.50	$28.86	2018	$3,095	S	$2,500	1998		
Henrico County	92,422	5,998	$21.13		$24.55		$29.68		2018	$4,703	S	$4,635	2017		
Henry County Public Service Authority	12,496	919	$30.00		$30.00		$34.70		2013	$7,017	C	$1,750	2013		
Herndon, Town of	7,973	473	$12.23		$15.19		$18.25		2018	$9,401	C	$3,120	2010	$7,800	2018
Hillsville, Town of	1,130	170	$29.84	$37.86	$34.34	$46.59	$38.84	$55.32	2018	$8,014	S	$690	2011		
Ivor, Town of	220	30	$32.50	$34.00	$32.50	$34.00	$35.50	$37.00	2016	$4,017	G	$100	2010	$1,500	2010
James City Service Authority	21,571	969	$14.35		$17.96		$21.60		2018	$5,418	G	$500/Fixture	2007	$1,300	1987
Kenbridge, Town of	490	90	$15.15	$28.11	$20.15	$36.15	$26.15	$44.19	2012		G	$500			
Keysville, Town of	400	5	$27.00		$32.00		$37.00		2012		S	$75	2012		
Kilmarnock, Town of	791	263	$15.15	$22.73	$17.95	$26.93	$20.75	$31.13	2008	$5,627	G	$2,055	2006		
King George County Service Authority	4,049		$30.92		$35.45		$44.51		2017		G				
Lawrenceville, Town of	989	177	$14.44	$25.26	$18.38	$32.14	$22.32	$39.02	2018	$3,947	S	Cost + $400			
Leesburg, Town of	15,000	4,300	$26.25	$52.55	$32.14		$38.03	$49.17	2018	$6,536	S	$4,683			
Lexington, City of	2,420	591	$17.92	$24.22	$23.91	$32.31	$29.95	$40.47	2017	$13,394	S	$1,625	2017	$600	
Loudoun Water	73,708	2,402	$36.02		$56.42		$76.82		2018	$3,440	C			$6,776	2017
Louisa County Water Authority - NorthEast Creek	97	72	$22.00		$22.00		$27.50		2012	$5,500	C	$3,750	2004		
Louisa County Water Authority - Zion Crossroads	649	53	$22.00		$22.00		$27.50		2012	$5,500	C	$3,750	2004		
Louisa, Town of	763	157	$34.88	$39.17	$34.88	$39.17	$41.11	$46.69	2017	$6,240	S	$4,780			
Luray, Town of	1,919	129	$35.67	$53.51	$40.87	$61.31	$46.07	$69.11	2017	$5,569	G	$1,200	2007	$3,320	2018
Lynchburg, City of	22,000	2,000	$13.92		$17.50		$21.09		2017	$3,633	S	$1,150	2016	$1,220	2000
Martinsville, City of	7,000	500	$25.31	$31.50	$25.31	$31.50	$28.50	$35.68	2016	$2,675	S	$900	2014		
McDowell Water System	56	21	$35.00		$35.00		$42.50		2006		G	$200	1999		
Middletown, Town of	542	42	$34.30	$62.35	$43.65	$81.05	$53.00	$99.75	2018	$10,470	S	$4,500	2006		
Monterey, Town of	220	59	$16.50		$16.50		$21.04		2015		G	$1,125	2015		
Montgomery County Public Service Authority	2,526	224	$33.66		$42.63		$51.60		2018	$8,977	C	$925	2017	$2,500	
Montross, Town of	228	78	$18.00	$27.00	$18.00	$27.00	$18.00	$27.00	2018		G	$500			

Water Data

	# Residential Water Units	# Non-residential Water Units	Residential Water Rate Inside (3,000 gal./mo.)[1]	Residential Water Rate Outside (3,000 gal./mo.)[1]	Residential Water Rate Inside (4,000 gal./mo.)	Residential Water Rate Outside (4,000 gal./mo.)	Residential Water Rate Inside (5,000 gal./mo.)	Residential Water Rate Outside (5,000 gal./mo.)	Last Water Rate Change	Water Rate - Business Inside (1 million gal./mo.)	Water Source[2]	Residential Connection Fee[3]	Last Water Connection Rate Change	Residential Capital Recovery Charge[3]	Last Water CRC Rate Change
Mt. Crawford, Town of	183		$37.50		$44.60		$51.70				G	$2,650			
Narrows, Town of	1,025	15	$31.80	$42.02	$45.15	$59.59	$58.50	$77.16	2018	$5,227	G	$200	2013	$1,500	2017
Nelson County	87	14	$29.90		$29.90		$36.00		2013		C	$2,000	2006		
New Kent County			$24.29		$31.58		$38.87		2017	$8,552	G				
New Market, Town of	1,041	118	$16.34	$28.56	$20.92	$36.57	$25.50	$44.58	2018	$4,583	G	$2,000	2018		
Newport News Waterworks	125,000	5,000	$26.84		$31.78		$36.69	$36.69	2016	$5,141	S	$1,200	2016	$2,520	2015
Norton, City of	1,838	349	$28.20	$42.70	$34.00	$54.30	$42.30	$68.40	2018	$5,818	S	$240	1988		
Phenix, Town of	127	3	$34.00		$38.00		$42.00		2017		G	$600	2017		
Pittsylvania County Service Authority / Danville SA	3,823	230	$23.00		$23.00		$30.00		2013	$6,995	C	$955	2010		
Portsmouth, City of	30,277	2,474	$20.72		$25.95		$31.21		2018	$5,316	C	$200	2013		
Pound, Town of	1,015	70	$36.82	$50.72	$44.55	$62.31	$52.28	$73.90	2018	$7,735	C	$800	2017		
Powhatan County	6	98	$31.01		$37.74		$44.47		2018	$7,000	C	$4,100			
Prince William County Service Authority	116,806	3,604	$15.50		$18.85		$22.20		2015	$3,836	S	$4,600	2012		
Pulaski County Public Service Authority	4,485	315	$26.15		$31.25		$36.35		2018	$4,636	S	$700	2016		
Purcellville, Town of	2,581	312	$27.99	$55.98	$36.62	$73.24	$45.25	$90.50	2018	$7,839	S	$25,754			
Quantico, Town of	136	39	$46.48		$58.64		$70.80		2012	$1,226	G	$1,000	2010		
Radford, City of	4,915	456	$16.32		$16.32		$20.40		2014	$3,680	S	$1,000	2014	$800	2014
Rapidan Service Authority	7,522	498	$15.66		$19.88		$24.10		2018		S	$10,000			
Richlands, Town of	2,277	278	$17.50	$23.50	$21.50	$29.00	$25.50	$34.50	2009	$3,769	S	$400	1986		
Richmond, City of	47,473	9,621	$30.72		$36.17		$41.59		2017	$2,684	S	$5,650			
Rockbridge County Public Service Authority	2,546	380	$26.53		$31.63		$36.73		2018	$5,236	G	$1,025	2007	$4,000	2007
Rockbridge County Public Service Authority (Long Hollow, Riveria, Ridgemont)			$35.53		$43.63		$51.73		2018		G				
Rockingham County	4,103	330	$12.50		$16.30		$20.10		2017	$3,799	G	$625	2009	$2,650	2009
Rocky Mount, Town of	2,449	472	$17.01	$34.02	$20.36	$40.72	$23.71	$47.42	2016	$3,217	S	$1,000	2016		
Rural Retreat, Town of			$23.60	$41.10	$28.90	$50.20	$34.20	$59.30	2017	$7,045	G	$1,000	2017		
Scott County Public Service Authority	4,900	500	$35.47		$44.60		$53.73		2018	$9,178	C	$1,500	2015		
Shenandoah, Town of	941	76	$22.65	$35.50	$27.15	$43.00	$31.65	$50.50	2018	$4,510	G	$4,000	2008		
Smithfield, Town of	3,189	475	$24.16	$28.78	$30.30	$36.46	$36.44	$44.14	2018	$6,146	G	$660	1999	$2,720	2007
Smyth County	2,526	35	$40.01		$49.30		$58.59		2016	$11,376	C	$850	2016		
South Hill, Town of	2,900	900	$17.50	$35.00	$24.00	$48.00	$28.00	$52.00	2016	$8,800	S	$1,000	2012		
Southampton County	817	26	$28.00		$28.00		$34.00		2017		G	$1,000	2009	$4,000	2009
Spotsylvania County	29,213	1,869	$18.32		$24.83		$31.34		2018	$10,549	S	$1,290	2008	$4,920	2008
St. Paul, Town of	638	83	$23.92	$41.37	$30.37	$51.62	$36.82	$61.52	2017	$6,455	S	$750	2012		
Stafford County	35,230	1,561	$21.70		$25.38		$30.43		2018	$5,386	S	$1,450	2005		

Water Data

	# Residential Water Units	# Non-residential Water Units	Residential Water Rate Inside (3,000 gal./mo.)[1]	Residential Water Rate Outside (3,000 gal./mo.)[1]	Residential Water Rate Inside (4,000 gal./mo.)	Residential Water Rate Outside (4,000 gal./mo.)	Residential Water Rate Inside (5,000 gal./mo.)	Residential Water Rate Outside (5,000 gal./mo.)	Last Water Rate Change	Water Rate - Business Inside (1 million gal./mo.)	Water Source[2]	Residential Connection Fee[3]	Last Water Connection Rate Change	Residential Capital Recovery Charge[3]	Last Water CRC Rate Change
Stanley, Town of	1,513	91	$20.50	$25.10	$22.00	$27.40	$23.50	$29.70	2018		G	$2,700	2018	$1,125	2018
Staunton, City of	8,297	1,192	$14.00	$21.00	$17.50	$26.25	$22.75	$34.13	2016	$467	S	$2,100	2018	$3,500	2016
Strasburg, Town of	2,525	159	$37.61	$52.65	$50.15	$70.21	$62.69	$87.77	2018	$17,675	S	$6,500	2010		
Tazewell County Public Service Authority	6,184	334	$41.13		$49.58		$58.03		2018	$8,104	S	$1,100	2016		
Tazewell, Town of	1,735	250	$27.31	$46.81	$40.62	$55.97	$47.93	$65.13	2017	$7,321	S	$540			
Town of Lovettsville	880	44	$32.17	$48.25	$41.13	$61.69	$50.09	$75.13	2017		G	$2,000	2018	$10,125	2018
Town of Mineral	256	51	$26.50	$30.00	$34.50	$39.00	$42.50	$48.00	2013	$8,003	C	$4,000	2007		
Wakefield, Town of	522	89	$17.00	$34.00	$19.00	$38.00	$21.00	$42.00	2012		G	$1,400	2009		
Warrenton, Town of	4,238	623	$10.63	$15.95	$15.94	$23.92	$21.25	$31.89	2017	$5,467	C	$1,500	2017	$4,950	2017
Waynesboro, City of	7,800	873	$24.05	$25.58	$29.18	$31.22	$34.31	$36.86	2018	$5,285	G	$800	1999	$2,725	1999
West Point, Town of	1,114	195	$22.45		$22.45		$22.45		2018	$5,694	G	$500	2007	$3,500	2007
Western Virginia Water Authority (Botetourt Co.)	1,477	265	$26.50		$31.25		$36.00			$6,430	G	$2,000		$3,000	
Western Virginia Water Authority (Franklin Co.)	1,823	163	$31.00		$36.00		$41.00			$5,900	C	$2,000		$3,000	
Western Virginia Water Authority (Roanoke City/County)	52,489	8,241	$21.25		$24.25		$27.25			$4,493	C	$2,000		$3,000	
Windsor, Town of	1,135	5	$22.50	$24.00	$30.00	$32.00	$37.50	$40.00	2018	$7,500	G	$1,030	2006	$5,000	2005
Wise County Public Service Authority	4,370	180	$41.13		$53.88					$10,511	S	$1,000			
Wythe County	3,073	184	$37.80		$47.25					$9,459	S	$1,000			2009
Wytheville, Town of	4,071	688	$22.11	$44.22	$30.46			$77.62		$3,686	S	$1,500/Meter			

Wastewater Data[4]

	# Residential Wastewater Units	# Non-residential Wastewater Units	Residential WW Rate Inside (3,000 gal./mo.)	Residential WW Rate Outside (3,000 gal./mo.)	Residential WW Rate Inside (4,000 gal./mo.)	Residential WW Rate Outside (4,000 gal./mo.)	Residential WW Rate Inside (5,000 gal./mo.)	Residential WW Rate Outside (5,000 gal./mo.)	Last WW Rate Change	WW Rate Business Inside (1 million gal./mo.)	Residential Connection Fee	Last WW Connection Rate Change	Residential Capital Recovery Charge	Last WW CRC Rate Change
Albemarle County Service Authority	26,316	1,123	$26.79		$35.72		$44.65		2018	$8,930	Cost	2013	$6,820	2017
Alexandria Renew Enterprises	23,060	3,551	$29.92		$36.69		$43.46		2017	$7,491				
Alexandria, City of	41,822	2,965	$6.84		$9.12		$11.40		2018	$2,280	$8,859	2018		
Alleghany County	1,952		$44.00		$44.00		$44.00		2018					
Altavista, Town of	1,276	54	$7.83	$15.66	$10.44	$20.80	$13.05	$26.10	2015	$2,669	$500		$600	
Amelia County	239	119	$25.00		$30.00		$35.00		2017	$5,250			$4,000	2013
Amherst County Service Authority	927	249	$28.73		$37.80		$46.89		2018	$9,080	$1,400	2015	$3,810	2015
Amherst, Town of	678	143	$47.90	$95.80	$54.75	$109.50	$61.60	$123.20	2017	$15,265	$3,500			
Appomattox, Town of	754	188	$45.85		$62.10		$78.35		2015	$16,247	$2,200	2013	$2,200	2013

Wastewater Data[4]

	# Residential Wastewater Units	# Non-residential Wastewater Units	Residential WW Rate Inside (3,000 gal./mo.)	Residential WW Rate Outside (3,000 gal./mo.)	Residential WW Rate Inside (4,000 gal./mo.)	Residential WW Rate Outside (4,000 gal./mo.)	Residential WW Rate Inside (5,000 gal./mo.)	Residential WW Rate Outside (5,000 gal./mo.)	Last WW Rate Change	WW Rate Business Inside (1 million gal./mo.)	Residential Connection Fee	Last WW Connection Rate Change	Residential Capital Recovery Charge	Last WW CRC Rate Change
Arlington County	35,105	1,660	$27.27		$36.36		$45.45		2017	$9,090		2008		2013
Augusta County Service Authority	8,685	388	$39.72		$49.07		$58.42		2018	$9,644	$1,250	2016	$4,900	2008
Bedford Regional Water Authority (Forest, Lakes, Stewartsville, Montvale)	5,131	803	$42.00	$45.20	$48.50	$52.90	$55.00	$60.60	2018	$6,194	$1,500		$5,000	
Berryville, Town of	1,466	207	$51.00		$68.00		$85.00		2013	$17,000	$22,750	2008		
Big Stone Gap, Town of	2,327	258	$31.27	$51.96	$37.13	$61.31	$42.99	$70.66	2018	$5,874				
Blacksburg, Town of	8,680	310	$20.36	$35.63	$26.16	$45.78	$31.96	$55.93	2018	$5,803	$958	2018	$2,500	2018
Bowling Green, Town of	400	100	$45.46	$51.39	$49.86	$56.35	$54.25	$61.32	2018	$9,983	$750	2007	$6,000	2017
Bridgewater, Town of	1,993	125	$28.40		$35.46		$42.52		2018		$6,917	2018		
Buckingham County	178	42	$40.85		$40.85		$54.05		2018	$13,586	$2,500	1994		
Buena Vista, Town of	2,430		$22.32		$29.76		$37.20		2014	$7,440				
Campbell County Utilities and Service Authority	3,044	297	$25.65		$32.22		$38.76		2012	$6,556	$1,900	2010	$2,200	2010
Cape Charles, Town of	1,143	102	$67.18		$71.29		$75.40		2017	$7,807	$875	2012	$6,600	2012
Caroline County	889	120	$52.12		$61.67		$71.52		2014	$10,588	$1,000	2018	$6,000	2018
Carroll County PSA	851	79	$36.00		$43.00		$52.00		2016	$7,589	$1,250	2009		
Charlottesville, City of	13,055	1,473	$31.61		$42.17		$52.66		2018	$10,538	$5,350	2018		
Chase City, Town of	1,200	50	$23.90	$30.59	$30.10	$38.53	$36.30	$46.46	2013	$3,544				
Chesapeake, City of	65,221	3,263	$37.12		$47.29		$57.46		2016	$7,506	$2,702	2007		
Chesterfield County	110,357	3,989	$25.68		$28.68		$31.67		2018	$3,351		2018	$5,400	2018
Chilhowie, Town of	1,015	121	$22.35	$52.16	$26.82	$62.62	$31.29	$73.08	2017	$6,159	$900	2017		
Christiansburg, Town of	8,900	355	$30.50	$45.76	$40.75	$61.14	$51.00	$76.52	2018	$10,250	$3,000	2015		
Clarke County Sanitary Authority	298	41	$54.17		$54.17		$61.07		2017	$13,906			$16,200	2006
Clarksville, Town of	730	151	$43.33	$98.18	$43.33	$98.18	$43.33	$98.18	2016	$12,978	$800	2009	$800	2009
Clifton Forge, Town of	1,800	160	$74.20		$74.20		$74.20		2017	$9,653	$300	2000		
Coeburn, Town of	995	130	$33.46	$55.53	$41.18	$68.85	$48.91	$82.17	2015		Cost + $50			
Colonial Beach, Town of	2,400	111	$54.23	$81.35	$54.23	$81.35	$54.23	$81.35			$3,750	2009		
Craig New Castle Public Service Authority	383	68	$35.95		$42.23		$48.48		2017	$6,274	$2,000	2005		
Craigsville, Town of	475	29	$34.00		$34.00		$34.00		2018		$3,000	2008		
Culpeper, Town of	6,387	650	$24.46		$32.28		$40.10		2018	$7,062	$281	2012	$10,000	2009
Danville, City of	16,195	2,281	$24.32		$27.76		$31.29		2016	$3,802	$1,543	2018		
Dayton, Town of			$14.65		$19.50		$24.35		2013	$4,461				
Dinwiddie County Water Authority	3,425	137	$20.82		$26.82		$32.82		2017	$5,805	$3,910	2015		
Dublin, Town of	1,158	130	$15.66	$18.43	$19.91	$23.48	$24.16	$28.53	2018		$1,200	2018		
Dungannon, Town of	237	4	$24.50	$28.50	$29.50	$33.50	$34.50	$38.50	2016	$5,010	$175	2016	$750	2016

Wastewater Data[4]

	# Residential Wastewater Units	# Non-residential Wastewater Units	Residential WW Rate Inside (3,000 gal./mo.)	Residential WW Rate Outside (3,000 gal./mo.)	Residential WW Rate Inside (4,000 gal./mo.)	Residential WW Rate Outside (4,000 gal./mo.)	Residential WW Rate Inside (5,000 gal./mo.)	Residential WW Rate Outside (5,000 gal./mo.)	Last WW Rate Change	WW Rate Business Inside (1 million gal./mo.)	Residential Connection Fee	Last WW Connection Rate Change	Residential Capital Recovery Charge	Last WW CRC Rate Change
Edinburg, Town of	520	43	$31.00	$46.50	$37.00	$52.50	$43.00	$58.50	2018	$6,013	$10,000	2009		
Emporia, City of	2,118		$29.06	$29.06	$38.27	$38.27	$47.48	$47.48	2015		$4,000	2015		
Exmore, Town of	300	50	$39.50		$39.50		$39.50		2017		$6,500	2017		
Fairfax County Wastewater	339,708	28,243	$31.13		$38.13		$45.13				$4,150	2017	$8,100	2017
Farmville, Town of	3,168	631	$20.17	$30.26	$24.58	$36.88	$29.00	$43.51	2018	$6,288	$4,000	2013		
Fauquier County Water and Sanitation Authority	3,952	244	$56.52		$65.86		$75.20		2018	$10,195	$14,000	2016		
Ferrum Water and Sewage Authority	148	30	$31.50		$39.00		$46.50		2017	$7,620	Cost + $500	2014	$2,500	2017
Fincastle, Town of	200	50	$38.50		$45.19		$51.88		2017	$7,234	$2,000	2012	$2,500	2012
Franklin, City of	4,500	252	$32.30	$39.95	$36.73	$45.62	$41.16	$51.29	2016	$4,449	$4,500	2005		
Frederick Water	14,556	714	$16.79		$19.38		$21.96		2018	$6,857	$3,076	2018		
Fredericksburg, City of	6,200	1,847	$24.46		$29.38		$34.30		2017	$5,324	$5,100	2012	$5,000	2012
Front Royal, Town of	5,782		$16.17	$32.34	$30.08	$60.16	$43.99	$87.98	2014	$13,884	$9,750	2011		
Galax, City of	3,200	500	$14.50	$29.00	$19.00	$38.00	$23.50	$47.00	2017	$4,501	$1,000	2010		
Gate City, Town of			$38.25		$47.65		$57.05		2013	$10,958				
Glasgow, Town of	520	12	$30.00	$37.00	$30.00	$38.00	$30.00	$39.00	2017	$1,029	$2,500	2015		
Gloucester County	1,463	687	$37.62		$49.74		$61.56		2013	$10,532	$5,195	2008	$3,095	2008
Goochland County	1,370	175	$37.73		$44.60		$51.47		2018	$13,405	$6,000	2012		
Greensville County	1,564	92	$33.16		$33.16		$39.79			$7,730	$1,320		$835	
Gretna, Town of			$16.55	$33.10	$20.09	$40.19	$23.63	$47.28	2018	$7,102	$400			
Halifax County Service Authority - UPA	4,040	425	$35.60		$41.30		$47.00		2018	$5,237			$1,500	2007
Hamilton, Town of	547	28	$21.75	$28.05	$29.00	$29.40	$46.50	$49.90	2014	$20,455	$5,000	2006	$12,400	2006
Hampton, City of	32,561	12,800	$30.12		$40.16		$50.20		2013	$10,039				
Hanover County	19,117	1,644	$29.95		$37.32		$44.69		2018	$5,548			$6,149	2014
Harrisonburg, City of	11,702	2,373	$16.06	$23.39	$22.18	$32.59	$28.30	$41.81	2018	$5,492	$4,500	1998		
Henrico County	90,206	5,098	$29.55		$33.18		$38.62		2018	$4,992	$5,605	2017		
Henry County Public Service Authority	7,128		$60.00		$60.00		$69.40		2013	$14,034	$1,750	2013		
Herndon, Town of	7,973	472	$17.51		$23.29		$29.07		2018	$5,780	$600	2010	$10,800	2018
Hillsville, Town of	1,050	185	$26.87	$40.69	$33.05	$48.54	$39.23	$56.39	2018	$7,352	$683	2011		
James City Service Authority	23,207	1,078	$32.76		$43.02		$53.28		2018	$10,310	$400/Fixture	2007	$1,050	1989
Kenbridge, Town of	433	81	$52.28	$75.53	$60.37	$86.70	$68.46	$97.87	2012		$500			
Keysville, Town of	400	5	$22.00		$26.00		$30.00		2012		$50	2012		
Kilmarnock, Town of	786	260	$26.88	$40.32	$33.13	$49.69	$39.38	$59.07	2008	$12,533	$8,040	2006		
King George County Service Authority	1,935	165	$59.37		$69.94		$91.08		2018					

Wastewater Data[4]

	# Residential Wastewater Units	# Non-residential Wastewater Units	Residential WW Rate Inside (3,000 gal./mo.)	Residential WW Rate Outside (3,000 gal./mo.)	Residential WW Rate Inside (4,000 gal./mo.)	Residential WW Rate Outside (4,000 gal./mo.)	Residential WW Rate Inside (5,000 gal./mo.)	Residential WW Rate Outside (5,000 gal./mo.)	Last WW Rate Change	WW Rate Business Inside (1 million gal./mo.)	Residential Connection Fee	Last WW Connection Rate Change	Residential Capital Recovery Charge	Last WW CRC Rate Change
Lawrenceville, Town of	825	143	$14.44	$25.26	$18.38	$32.14	$22.32	$39.02	2018	$3,947	Cost + $400			
Leesburg, Town of	15,000	4,300	$27.06	$36.87	$33.35	$46.43	$39.64	$55.99	2018	$6,494	$7,292			
Lexington, City of	2,331	533	$35.73	$45.24	$47.67	$64.36	$59.70	$80.60	2017	$26,698	$1,575	2017	$375	
Loudoun Water	73,708	2,402	$51.14		$51.14		$51.14				$8,209	2017		
Louisa County Water Authority - NorthEast Creek	37	47	$33.16		$33.16		$41.45		2012	$8,290	$5,250	2004		
Louisa County Water Authority - Zion Crossroads	649	42	$33.16		$33.16		$41.45		2012	$8,290	$5,250	2004		
Louisa, Town of	739	157	$32.09	$49.36	$32.09	$49.36	$38.81	$56.50	2017	$6,725	$7,720			
Luray, Town of	1,869	258	$47.24	$70.86	$54.21	$81.32	$61.18	$91.77	2017	$8,443	$1,200	2007	$5,940	2018
Lynchburg, City of	18,500	2,000	$28.67		$36.72		$44.75		2017	$8,148	$1,330	2016	$1,950	2000
Martinsville, City of	7,000	500	$23.64		$23.64		$26.37		2016	$2,743	$850	2014		
Middletown, Town of	542	42	$34.30	$58.60	$42.40	$74.80	$50.50	$91.00	2018	$10,766	$6,500	2006		
Monterey, Town of	180	53	$34.50		$34.50		$38.15		2015		$1,125	2015		
Montgomery County Public Service Authority	1,324	220	$30.71		$38.78		$46.85		2018	$8,077	$950	2017	$3,000	
Mt. Crawford, Town of	183	12	$37.50		$44.60		$51.70				$5,300			
Narrows, Town of	933	13	$32.77	$38.24	$41.14	$45.20	$49.51	$52.16	2018	$2,900		2013	$1,500	2017
Nelson County	178	18	$38.60		$38.60		$45.45		2013		$2,000	2006		
New Kent County			$33.75		$43.86		$53.97		2017	$12,047				
New Market, Town of	947	111	$52.14	$91.27	$67.68	$118.48	$83.22	$145.69	2018	$15,546	$3,000	2018		
Norton, City of	1,551	389	$40.60	$75.40	$50.75	$98.60	$60.90	$121.80	2018	$10,160	$175	1988		
Pittsylvania County Service Authority / Danville SA	1,407	185	$25.00		$25.00		$25.00		2013	$5,995	$1,555	2010		
Portsmouth, City of	29,768	2,458	$31.97		$41.02		$51.95		2018	$10,684	$150	2013		
Pound, Town of	443	55	$31.93	$47.90	$40.17	$60.26	$48.41	$72.62	2018	$8,859	$800	2017		
Powhatan County	94	98	$33.46		$40.07		$46.68		2018	$6,951	$8,100			
Prince William County Service Authority	115,826	3,280	$29.25		$35.80		$42.35		2015	$7,390	$10,800	2012		
Pulaski County Public Service Authority	1,170	140	$34.76		$42.09		$49.42		2018	$6,930	$700	2016		
Purcellville, Town of	2,581	312	$53.97	$107.94	$69.46	$138.92	$84.95	$169.90	2018	$15,677	$21,600			
Radford, City of	4,915	456	$18.36		$24.48		$30.60		2014	$4,455	$1,500	2014	$1,500	2014
Rapidan Service Authority	6,256	289	$34.40		$43.18		$51.96		2018		$10,000			
Rappahannock County WSA	163	46	$40.00		$40.00		$40.00				$7,500	2009		
Richlands, Town of	2,193	261	$17.50	$23.50	$21.50	$29.00	$25.50	$34.50	2009	$3,769	$300	1986		
Richmond, City of	48,791	7,797	$45.57		$55.03		$64.50		2017	$9,395	$1,450			
Rockbridge County Public Service Authority	1,373	287	$42.76		$51.26		$59.76		2018		$850	2007	$4,500	2007
Rockingham County	4,177	270	$16.30		$21.45		$26.60		2017	$5,151	$625	2009	$5,300	2009

Wastewater Data[4]

	# Residential Wastewater Units	# Non-residential Wastewater Units	Residential WW Rate Inside (3,000 gal./mo.)	Residential WW Rate Outside (3,000 gal./mo.)	Residential WW Rate Inside (4,000 gal./mo.)	Residential WW Rate Outside (4,000 gal./mo.)	Residential WW Rate Inside (5,000 gal./mo.)	Residential WW Rate Outside (5,000 gal./mo.)	Last WW Rate Change	WW Rate Business Inside (1 million gal./mo.)	Residential Connection Fee	Last WW Connection Rate Change	Residential Capital Recovery Charge	Last WW CRC Rate Change
Rocky Mount, Town of	1,752	330	$17.01	$34.02	$20.31	$40.62	$23.61	$47.22	2016	$3,172	$1,000	2016		
Rural Retreat, Town of			$24.15		$28.95		$33.75		2017	$6,458	$400			
Scott County Public Service Authority	1,000	50	$39.73		$51.77		$63.81		2018	$12,073	$2,000	2015		
Shenandoah, Town of	849	68	$22.65	$35.50	$27.15	$43.00	$31.65	$50.50	2018	$4,510	$5,000	2008		
Smithfield, Town of	3,102	466	$41.35	$43.99	$52.03	$55.55	$62.71	$67.11	2018	$10,688	$1,580	1999	$4,120	2007
Smyth County	1,167	10	$40.01	$40.01	$49.30	$49.30	$58.59	$58.59	2016	$11,467	$850	2016		
South Hill, Town of	2,500		$19.25	$38.50	$26.40	$52.80	$30.80	$57.20	2016		$1,500	2012		
Southampton County	1,399	80	$36.00		$36.00		$44.00		2017		$1,800	2009	$6,000	2009
Spotsylvania County	28,342	1,739	$19.59		$25.15		$30.71		2018	$6,102	$2,220	2008	$4,920	2008
St. Paul, Town of	356	62	$25.12	$43.44	$31.36	$54.20	$37.93	$64.96	2017	$6,568	$350	2012		
Stafford County	32,335	1,453	$34.69		$40.96		$47.23		2018	$6,602	$2,100	2005		
Stanley, Town of	923	64	$29.40		$30.70		$32.00		2018		$3,000		$1,625	
Staunton, City of	7,992	1,108	$19.52	$29.28	$24.40	$36.60	$31.72	$47.58	2016	$651	$2,100	2018	$6,850	2016
Strasburg, Town of	2,479	152	$32.87	$46.02	$45.16	$63.22	$57.45	$80.43	2018	$12,286	$6,500	2010		
Tazewell County Public Service Authority	2,285	227	$41.13		$49.58		$58.03		2018	$8,110	$900	2016		
Tazewell, Town of	1,648	231	$35.35	$51.00	$43.20	$61.00	$51.05	$71.00	2017	$10,021	$540			
Town of Lovettsville	838	39	$37.44	$56.16	$51.67	$77.50	$65.90	$98.85	2018		$2,000	2018	$14,875	2018
Town of Mineral	111	34	$35.40		$44.25		$53.10		2013	$8,859			$4,500	2007
Warrenton, Town of	3,833	591	$20.71	$31.07	$29.43	$44.15	$38.15	$57.23	2017	$9,080	$2,000	2017	$10,800	2017
Waynesboro, City of	7,305	776	$40.19	$42.80	$48.89	$52.37	$57.59	$61.94	2018	$8,851	$800 +	1999	$4,250	1999
Western Virginia Water Authority (Botetourt Co.)	1,039	274	$26.75		$30.50		$34.25			$4,065	$2,000		$3,000	
Western Virginia Water Authority (Franklin Co.)	32	47	$33.50		$39.50		$45.50			$6,465	$2,000		$3,000	
Western Virginia Water Authority (Roanoke City/County)	49,218	8,687	$26.75		$30.50		$34.25			$4,066	$2,000		$3,000	
Wise County Public Service Authority	900	25	53.5		$66.50		$79.50		2018	$13,015	$1,100	2015		
Wythe County	639	91	22		$28.90		$35.80		2015	$8,870	$500	2009	$500	2009
Wytheville, Town of	3853	688	16.93	$33.86	$23.06	$46.12	$29.19	$58.38	2013	$6,450	$1,500	2005		

[4] Participants provided wastewater treatment services by the Hampton Roads Sanitation District (HRSD): City of Chesapeake, City of Hampton, City of Portsmouth, Town of Smithfield, Gloucester County and James City County included the HRSD wastewater treatment charges in their responses. As a result, the data listed in the wastewater section of this report includes the HRSD wastewater treatment charges as follows: 3,000 gallons per month (or 401 cubic feet) - $21.53; 4,000 gallons per month (or 535 cubic feet) - $28.73; 5,000 gallons per month (or 668 cubic feet) - $35.87 and 1,000,000 gallons per month (or 133,681 cubic feet) - $7,178.67. In addition, the HRSD facility charge of $1,895 for a 5/8-inch meter is included in the capital recovery charges included in this section of the report.

PLEASE JOIN US FOR OUR ANNUAL MEMBER

HOLIDAY PARTY

DECEMBER 13, 2018

5:30 - 7:30 PM

THE BOXLEY PLACE INN

103 ELLISVILLE DRIVE

LOUISA, VA 23093

RSVP TO REGINA COOK AT (540) 967-0944 OR EMAIL:
EXECUTIVEDIRECTOR@LOUISACHAMBER.ORG

BY DECEMBER 10, 2018

LOUISA COUNTY CHAMBER OF COMMERCE

Louisa County Agricultural Fair
Post Office Box 1064
Louisa, VA 23093
www.louisacountyagfair.com

September 17, 2018

Town of Louisa
212 Fredericksburg Ave.
Louisa, VA 23093

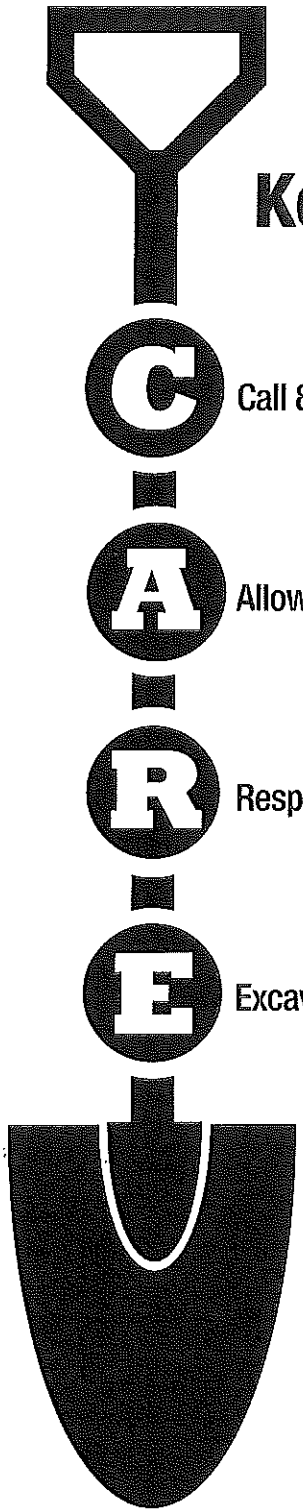
Town of Louisa Manager,

The Louisa County Agricultural Fair would like to **THANK YOU** for your In-Kind donation of the use of Street Signs and helping us getting the trash collected and taken away for the 2018 Louisa County Agricultural Fair. We would not be able to put on a fair without the support of our COMMUNTIY. We had a great event that shared the world of agriculture with Louisa County Residents.

Sincerely,

Crystal F. Clough, Treasurer
Louisa County Agricultural Fair
Post Office Box 338
Oilville, VA 23129
(804) 687-3463
ppfclough@gmail.com

We are a 501 © (3) Non-Profit Corporation and your donation is fully tax deductible. Our Federal Tax Identification Number is 54-1615425.



Dig With C.A.R.E Keep Virginia Safe!

C Call 811 before you dig.

A Allow required time for marking.

R Respect the marks.

E Excavate carefully.

Whether your project is big or small, one free and easy call gets the underground utility lines marked and helps avoid costly damages, fines and even personal injury. So, please call 811 and dig with C.A.R.E.

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