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**Town of Louisa  
Monthly Meeting  
December 18, 2018**

**Present:** R. Garland Nuckols, Mayor; Jessica Lassiter, Vice-Mayor; A. Daniel Carter, James S. Artz, Bud Dulaney, John J. Purcell IV, Council members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

**Absent:** None.

**Also in Attendance:** Deana Meredith, The Central Virginian; Randal Skeen, Lieutenant – Town of Louisa Police Department

*All copies, including: reports, handouts, and documents can be found following the minutes.*

Mayor Nuckols called the Louisa Town Council meeting to order at 6:03 p.m.

**BUSINESS FROM THE FLOOR**

None.

**CONSENT AGENDA**

Mr. Filer stated that the supplemental packet has a few of items to be added to the agenda: 1) County of Louisa request – fiber optic line; 2) Police vehicle purchase; 3) Closed Session – Council member Purcell.

Council member Dulaney and Mayor Nuckols stated that the discussion on purchasing a police vehicle would be deferred to the Police Committee prior to Council.

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2 Council member Artz then made the motion to approve the agenda  
3 as amended. Council member Lassiter seconded the motion. The  
4 vote went as follows: 5-0 in favor.

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6 **OLD BUSINESS**

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8 **1) Discussion/Action: Sewer Plant SCADA System Expense**

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10 Mr. Filer stated that \$12,500 has been billed to the town for half of the  
11 deductible for work done to the Waste Water Treatment Plant due to  
12 flooding.

13  
14 Mr. Dulaney questioned if staff and legal counsel has had a chance to  
15 meet, as directed, to discuss the situation at the waste water  
16 treatment plant, such as: the costs associated with the system  
17 upgrades (violations); the SCADA project; as well as the current  
18 contract between the town and county.

19  
20 Mr. Gore replied that he and Mr. Filer have reviewed the agreement,  
21 and went on to state that the town and county share the capital costs  
22 and assets 50/50, and the town is billed based upon water usage.  
23 The Louisa County Water Authority operates the plant with their staff.

24  
25 Council member Dulaney then made the motion to approve the  
26 \$12,500 billed to the town. Council member Carter seconded the  
27 motion. The vote went as follows: 5-0 in favor.

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29 **NEW BUSINESS**

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31 **1) Discussion/Action: Frosties Rail Stop Lease Extension**

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33 Mr. Filer referred to his memo in the packet stating that there are 3  
34 modifications to the lease: 1) Extend the current lease agreement  
35 through May 24, 2030; 2) Input a 3% increase every 2 years; 3) Allow  
36 Mr. Cole to update the building to meet code and allow expansion.

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38 Mr. Filer stated that the request from management is to authorize Mr.  
39 Gore to draw up the documents, and authorize the Town Manager to

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execute the documents.

Council member Carter made the motion approve the lease agreement. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

**2) Discussion/Action: 2019 Holiday Schedule**

Council member Dulaney made the motion to approve the 2019 holiday schedule. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

**3) Discussion/Action: Resolutions of Recognition**

Mayor Nuckols stated that there were two resolutions of recognition drafted; one for Mrs. Sally Mae Hart and the other for Mrs. Marjorie Woolfolk.

Mr. Filer read both the resolutions aloud to be entered into the minutes.

Council member Carter made the motion to adopt the resolutions. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

**4) Discussion/Action: Louisa County Request – Fiber Optic Line**

Mr. Filer reported that the County of Louisa is requesting the use of the town’s sewer easement from the Town Park area to Cammack Street to run a fiber optic line that will supply high speed internet to all the public schools, the County Building, and Court Systems.

Council members Purcell and Lassiter questioned how close they would be to the actual sewer line and should any damage occur, who would be held responsible to repair the line. Mr. Humphrey replied that there should be enough space to run the fiber optic line, but that it would be close. Mr. Filer then replied that, should the town approve the County’s request, the agreement between the entities

1  
2 would state that the repairs would be done by the fiber company.

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4 Mr. Gore noted that the easements in the area need to be looked  
5 over closely prior to moving forward with the work as the town  
6 obtained an easement in the area via a private owner. Mr. Filer  
7 stated that he would research the easements further, and Mr. Gore  
8 stated that if they ran into any issue they would bring it back to  
9 Council.

10  
11 Council member Dulaney made the motion to approve the County's  
12 request. Council member Artz seconded the motion. The vote went  
13 as follows: 5-0 in favor.

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15 **STANDING COMMITTEE REPORTS**

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17 **Police Department:**

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19 *(Please refer to the Police Department report.)*

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21 Chief Roberts took a moment to highlight key items from his report.

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23 **Police Committee:**

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25 No report.

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27 **Water & Sewer Department:**

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29 *(Please refer to the Water & Sewer Department report.)*

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31 Mr. Humphrey highlighted areas of interest from his report.

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33 Council member Dulaney commended staff for their hard work and  
34 dedication in regards to the gas incident that occurred in November.  
35 He then asked Mr. Filer to draft a resolution thanking the County of  
36 Louisa (all departments present), the Louisa County Water Authority,  
37 and town staff for their assistance during the incident.

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39 Mayor Nuckols added that in lieu of funds, Life Care Medical

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2 Transports, would appreciate recognition of their services that  
3 evening in the form of a resolution.

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5 Litter Committee:

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7 No report.

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9 Streets & Sidewalks

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11 No report.

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13 Cemetery

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15 No report.

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17 **REPORTS FROM STAFF**

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19 Counsel

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21 No report.

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23 Clerk

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25 No report.

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27 Treasurer

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29 No report.

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31 Manager

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33 No report.

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35 **COMMUNICATIONS**

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37 None.

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**CLOSED SESSION**

At 6:33 p.m., Council Member Purcell made the motion to convene in closed session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(1), a personnel matter involving a town employee. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

**REGULAR SESSION**

Council Member Purcell made the motion to return to open session at 7:04 pm. Council Member Dulaney seconded the motion. The vote went as follows: 5-0 in favor.

**CERTIFICATION OF CLOSED SESSION**

*Council member Dulaney made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Purcell seconded the motion. The vote went as follows: Carter, for; Purcell, for; Artz, for; Dulaney, for; Lassiter, for (5-0 in favor).*

**ACTION:**

Council member Purcell made the motion to end the probationary period and monthly meetings as directed in July in regards to the Town Manager. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

**ADJOURNMENT**

Council member Lassiter made the motion to adjourn the meeting at 7:06 pm.

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Mayor

\_\_\_\_\_  
Clerk