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**Town of Louisa  
Monthly Meeting  
March 19, 2019**

6 **Present:** R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, James S. Artz, Bud Dulaney, John J. Purcell IV, Council members; Jeff Gore, Legal Counsel; Tom Filer, Town Manager; Jessica M. Ellis, Clerk; Elizabeth T. Nelson, Treasurer; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

14 **Absent:** None.

16 **Also in Attendance:** Lieutenant Skeen, Louisa Police Department; Breese Glennon Brockman, town resident, business owner; Brian Gilbreth, business owner; Kristen Hicks, business owner; Randy Tingler, William A. Cooke Foundation; Margaret Molina, business owner; Deana Meredith, The Central Virginian

23 *All copies, including: reports, handouts, and documents*  
24 *can be found following the minutes.*

26 Mayor Nuckols called the Louisa Town Council meeting to order at  
27 6:02 p.m.

28  
29 **BUSINESS FROM THE FLOOR**

30  
31 None.

32  
33 **CONSENT AGENDA**

34  
35 Mr. Filer stated that there were two permits added to the  
36 supplemental packet for discussion for discussion under New  
37 Business.

38  
39 Council member Artz made the motion to approve the agenda as  
40 amended. Council member Carter seconded the motion. The vote

1  
2 went as follows: 5-0 in favor.

3  
4 **PRESENTATION**

5  
6 **Life Care Resolution**

7  
8 Mayor Nuckols presented Kevin Dillard, President of Life Care  
9 Medical Transport, and Joey King, Mayor of Montross, with the  
10 resolution adopted by Council thanking them for their support of the  
11 Town of Louisa during the gas event in November 2018.

12  
13 **Alley Proposal – Breese Glennon Brockman**

14  
15 Mrs. Brockman presented Council with a parking proposal for the  
16 alley behind several businesses on W. Main Street. Mrs. Brockman  
17 provided Council with a written proposal that was accompanied by  
18 several photos and a drawings for visual aids. Mrs. Brockman spoke  
19 at length about: the need for additional parking in the alley to better  
20 serve customers and businesses; better parking to assist those who  
21 live in the above apartments; and the need for a safer parking area  
22 for all. Mrs. Brockman added that a general “clean up” of the alley  
23 and the addition of plantings will add a sense of “beautification” and  
24 be more aesthetically pleasing.

25  
26 Mrs. Brockman stated that several business owners in the immediate  
27 area, who are in attendance this evening, are in favor of  
28 implementing the parking plan and are willing to contribute to the  
29 project (in conjunction with the town) by donating private parking  
30 spaces, providing necessary materials, etc. to bring the proposal to  
31 fruition.

32  
33 Randy Tingler, of the William A. Cooke Foundation, Brian Gilbreth, of  
34 Pivotal Insurance Co., and Kristen Hicks, of Nourish then spoke  
35 individually echoing Mrs. Brockman.

36  
37 After a brief question and answer period, Mayor Nuckols and Council  
38 directed the proposal to be heard and discussed by the Streets and  
39 Sidewalks Committee on March 26, 2019.

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2       **PUBLIC HEARING**

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4       **USDA R/D Bond Sewer Reline Project**

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6       Mayor Nuckols opened the public hearing at 6:35 pm asking if there  
7       was anyone present that would like to speak for against the project.  
8       Mr. Filer then briefly outlined the bond that was drafted by Daniel  
9       Lauro stating it was reviewed by our legal counsel, Jeff Gore.  
10      Hearing no response from the public, Mayor Nuckols closed the  
11      hearing at 6:36 pm.

12  
13      Council member Carter made the motion to approve the Ordinance  
14      and Resolution for the USDA R/D Bond Sewer Reline Project.  
15      Council member Artz seconded the motion. The vote went as  
16      follows: 5-0 in favor.

17  
18      **OLD BUSINESS**

19  
20      **1) Discussion/Action: Parking Ordinance**

21  
22      Council member Dulaney updated Council stating that the Police  
23      Committee met yesterday to list additional points in the proposed  
24      parking ordinance that need more clarity. Mr. Dulaney stated that  
25      Chief Roberts and Lieutenant Skeen are working together on  
26      providing a single response to Mr. Gore, who has been working with  
27      them on the project since August 2017. Mr. Dulaney stated that they  
28      hope to have a final draft ready for Council's review in April/May. Mr.  
29      Dulaney thanked staff for their work on the project.

30  
31      **2) Discussion/Action: Code Project**

32  
33      Council member Dulaney stated that once the budget work sessions  
34      have concluded, he will pick back up with the code project by  
35      conducting a couple more individual staff meetings and then hopes to  
36      meet with Council and staff one last time, possibly in May, before  
37      approving the final draft in June and sending it on to E360 by July 1,  
38      2019. Mr. Dulaney thanked everyone for their work on the project  
39      thus far.

1  
2 Mayor Nuckols took a moment to thank Council and staff for all of the  
3 time and effort they've dedicated to the many committee meetings  
4 over the past several weeks.

5  
6 **NEW BUSINESS**

7  
8 **1) Discussion/Action: Acceptance of PER for Water Study**

9  
10 Mayor Nuckols reported that the town was approved for a \$30,000  
11 planning grant to study transite water lines in the town wherein  
12 engineers and staff will determine what lines need replacing. Mayor  
13 Nuckols stated that Council would need to accept the grant to move  
14 forward with the study.

15  
16 Council member Purcell made the motion to accept the grant.  
17 Council member Lassiter seconded the motion. The vote went as  
18 follows: 5-0 in favor.

19  
20 **2) Discussion/Action: Hillcrest CD Renewal**

21  
22 Mr. Filer reported that another Hillcrest CD had come due and  
23 recommended renewing it with Essex Bank – same as they did last  
24 month.

25  
26 Council member Purcell made the motion to renew the CD with  
27 Essex Bank at 2.45% for 19 months. Council member Dulaney  
28 seconded the motion. The vote went as follows: Purcell, for; Lassiter,  
29 for; Carter, abstain; Dulaney, for; Artz, for.

30  
31 **3) Discussion/Action: Historical Society – Heritage Day Permit**

32  
33 Mayor Nuckols reported that the Historical Society will be hosting  
34 their annual Heritage Day Festival on Saturday, April 27, 2019 from  
35 10am-4pm on the town hall campus.

36  
37 Council member Artz made the motion to approve the Historical  
38 Society's permit. Council member Lassiter seconded the motion.  
39 The vote went as follows: 5-0 in favor.

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2       **4) Discussion/Action: Louisa County Chamber of Commerce –**  
3       **Annual Event**

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5       Mr. Filer reported that the Chamber of Commerce is planning to hold  
6       their annual event on June 8, 2019 from 10am-4pm. He added that  
7       they provided maps to display the setup of food vendors, retail  
8       vendors, musical stage, restrooms, road closures, etc.

9  
10      Chief Roberts reported that he and Lieutenant Skeen met with the  
11      event contact, Tracy Clark, to review the event from a safety/traffic  
12      stand point and all is in order.

13  
14      Council member Artz made the motion to approve the Chamber of  
15      Commerce's permit. Council member Purcell seconded the motion.  
16      The vote went as follows: 5-0 in favor.

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18      **STANDING COMMITTEE REPORTS**

19  
20      Police Department:

21  
22      *(Please refer to the Police Department report.)*

23  
24      Chief Roberts took a moment review his report. He had nothing  
25      additional to relay to Council.

26  
27      Police Committee:

28  
29      Council member Dulaney reported that the committee met yesterday,  
30      March 18, 2019 wherein they discussed such items as the parking  
31      ordinance, overtime, and CIPs.

32  
33      Water & Sewer Department:

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35      *(Please refer to the Water & Sewer Department report.)*

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37      Mr. Humphrey highlighted areas of interest from his report and stated  
38      that the hard hats and boots have been ordered/purchased for all  
39      necessary personnel.

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Litter Committee:

No report.

Streets & Sidewalks

Council member Purcell stated that there is a meeting scheduled for Tuesday, March 26, 2019.

Cemetery

No report.

**REPORTS FROM STAFF**

Counsel

No report.

Clerk

No report.

Treasurer

No report.

Manager

- A new sign is being constructed at the Little League ball field to reflect the new name given in honor of Dicky Purcell.
- The Arts Center is looking into installing security cameras downstairs and offered to allow us to “piggyback” them by having a camera installed on our main floor for additional security for staff.
- The Chamber of Commerce’s Business Person of the Year Dinner is quickly approaching and tomorrow is the last day to get tickets.

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- The Louisa County Water Authority is holding their public hearing regarding a water rate increase on Wednesday, April 10, 2019.
- The Arts Center has acquired new furniture for the second floor meeting room at no cost to the town.

**COMMUNICATIONS**

Mayor Nuckols reported that the Louisa Rescue Squad Captain approached him about a possible donation from the town. Mr. Nuckols stated that the Captain informed him of recent budget cuts and additional expenses and wanted to know if the town would be willing to make a donation of approximately \$5000. Mayor Nuckols added that it was not an emergency situation and stated that he would like discuss the matter with Council during a budget session. Mr. Nuckols stated that he would have the Captain reach out to Mr. Filer for more details.

**ADJOURNMENT**

Council member Dulaney made the motion to adjourn the meeting at 6:58 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk