Agenda
Scheduled Meeting
Louisa Town Council
212 Fredericksburg Avenue
Louisa, Virginia 23093
Tuesday, June 18, 2019

6:00 pm Convene Regular Session
Invocation
Pledge to the Flag

I. Business from the Floor

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Any person wishing to bring a matter to the Council's attention under this section of the agenda should: (1) Come to the podium and state their name and address; (2) State the matter that they wish to discuss and what action they would like the Council to take. When appropriate or if requested, we will respond to direct questions in writing. Please limit comments to 3 minutes or less.

II. Consent Agenda

Meeting Agenda Approval
Consideration of Accounts and Appropriations
Approval of Minutes: May 21, 2019
Sale of Cemetery Lots

III. Public Hearing:

1. Fiscal Year 2019-2020 Water and Sewer Rate Ordinance

IV. Old Business:

1. Discussion: Code Project
2. Discussion/Action: 2019-2020 Budget Resolution
3. Discussion/Action: 2019-2020 Water and Sewer Rate Ordinance
4. Discussion/Action: Parking Ordinance
5. Discussion/Action: Tree Removal on Sewer Easement; Pinehurst Drive

V. New Business:

1. Discussion: 2019-2020 Committee Appointments
2. Discussion/Action: Certificate of Deposit Maturity June 30, 2019
3. Discussion/Action: Louisa Fireman's July 4th Parade and Fireworks Permit
4. Discussion/Action: USDA RD Loan/Grant Resolution
5. Discussion/Action: July 5th Holiday
6. Discussion/Action: Oakland Cemetery Stone Maintenance

VI. Standing Committee Reports

Police
Water and Sewer
Streets and Sidewalks

VII. Reports from Staff

Legal Counsel
Clerk
Treasurer
Manager

VII. Communications

IX. Closed Session

Consider in closed session, in accordance with the Code of Virginia and Freedom of Information Act.

X. Comments by Members of Town Council

XI. Adjournment

June 18, 2019
6:00pm
Convene Regular Session

Consent Agenda

Meeting Agenda Approval

Consideration of Accounts and Appropriations

Approval of Minutes: May 21, 2019

Sale of Cemetery Lots

Deposit Account Balances

As of May 31, 2019

Institution Name	Treasurer's Fund Account Number	Balance	Maturity Date (if applicable)	Date of Next Interest (if applicable)	Interest Rate (if applicable)
Operating Account (All Funds - General 100, Police Asset Forfeiture 102, Water 501, Sewer 502 and Hillcrest 702)					
Virginia Community Bank	999 103 0008	$ 319,230.65	N/A	N/A	N/A
General Fund (100)					
LGIP	999 105 0001	$ 22,959.92	N/A	Monthly	2.566%
LGIP **(Oakland Cemetery)**	999 105 0002	$ 56,439.84	N/A	Monthly	2.566%
Virginia Community Bank - Savings Account	999 103 0017	$ 1,007.91	N/A	Monthly	0.300%
Virginia Community Bank - Money Market Account	999 103 0009	$ 10,798.40	N/A	Monthly	0.300%
Bank of Essex - Certificate of Deposit	999 108 0020	$ 300,891.19	6/30/2019	6/30/2019	1.540%
General Fund - Total		$ 392,097.26			
Water Fund (501)					
LGIP	999 105 0003	$ 691,230.56	N/A	Monthly	2.566%
Virginia Community Bank - Savings Account	999 103 0018	$ 10,025.43	N/A	Monthly	0.300%
Water Fund - Total		$ 701,255.99			
Sewer Fund (502)					
LGIP	999 105 0005	$ 505,349.91	N/A	Monthly	2.566%
Bank of Essex - Checking Account	999 108 0006	$ 1,425.26	N/A	N/A	N/A
Sewer Fund - Total		$ 506,775.17			
Hillcrest Cemetery Fund (702)					
LGIP	999 105 0004	$ 7,293.97	N/A	Monthly	2.566%
Bank of Essex - Certificate of Deposit	999 108 0016	$ 102,903.63	9/21/2020	8/21/2019	2.430%
Bank of Essex - Certificate of Deposit	999 108 0001	$ 201,639.22	10/18/2020	6/18/2019	2.430%
Bank of Essex - Certificate of Deposit	999 108 0008	$ 150,189.65	3/18/2020	8/18/2019	2.250%
Hillcrest Fund - Total		$ 462,026.47			

Total Cash on Deposit (All Institutions)	$ 2,381,385.54

Total Cash on Deposit at Virginia Community Bank	$ 341,062.39
Total Cash on Deposit at Bank of Essex	$ 757,048.95
Total Cash on Deposit at LGIP	$ 1,283,274.20

Subject to Maturity

TOWN OF LOUISA

Preliminary Bill List for Town Council Meeting - June 18, 2019

VENDOR NAME	GENERAL FUND	WATER FUND	SEWER FUND	HILLCREST FUND	TOTAL
Advance Network Systems	748.06				$ 748.06
Aqua-Air Laboratories, Inc.		80.00			$ 80.00
Automated Office Systems	99.00				$ 99.00
BMS Direct		97.17	97.17		$ 194.34
Central Virginian	2,785.52				$ 2,785.52
Cintas	448.60				$ 448.60
Clear Communications	84.00				$ 84.00
Community Motor Co.	957.54				$ 957.54
Core & Main LP		465.52			$ 465.52
Cornwell Engineering Group Laboratory		420.00			$ 420.00
County of Louisa, Landfill	432.83				$ 432.83
Crystal Springs	148.96				$ 148.96
Donald Thoodos, Polygraph Examiner	125.00				$ 125.00
Focus Point Cleaning Service	1,150.00				$ 1,150.00
Hall's Body Shop	2,039.29				$ 2,039.29
Hefty Wiley & Gore, P.C.	3,000.00				$ 3,000.00
Intrastate Pest Control Co., Inc.	90.00				$ 90.00
J. S. Purcell Lumber Corporation	99.24				$ 99.24
John Deere Financial			74.76		$ 74.76
Lake Anna Tractor & Hardware	112.84				$ 112.84
Lloyd's Heating & Cooling	858.34				$ 858.34
Louisa Auto Parts, Inc.	67.41	88.58	65.27		$ 221.26
Louisa County Water Authority		22,029.92	22,569.84		$ 44,599.76
Louisa County Public Schools	59.54				$ 59.54
Louisa Hardware	163.40	16.27	12.48		$ 192.15
Louisa Volunteer Fire Department, Inc.	16,000.00				$ 16,000.00
Main Street Supply	90.88	24.18			$ 115.06
Mansfield	1,414.69	127.19	127.19	82.81	$ 1,751.88
MoJohns	52.00				$ 52.00
Orange Madison Co-Op	143.58				$ 143.58
Piedmont Plumbing, LLC			4,226.00		$ 4,226.00
The Thrasher Group, INC	21,173.40				$ 21,173.40
Tires Unlimited	140.00				$ 140.00
UniFirst Corporation	122.41				$ 122.41
UniFirst First Aid Corp	1,192.00				$ 1,192.00
Updike Industries, Inc.	5,609.60				$ 5,609.60
US Postal Services	118.00				$ 118.00
Virginia Community Bank - Mastercard	170.39	12.72	7.35		$ 190.46
Virginia Utility Project		56.70			$ 56.70
WBBI, Inc. /Besley Implements	367.00			91.81	$ 458.81
TOTALS:	60,063.52	23,418.25	27,180.06	174.62	$ 110,836.45

GENERAL REVENUE		Budget	Received	Balance	% Used
RE Current Year Taxes	100-11010-0001	***$227,000.00***	$219,808.74	$7,191.26	97%
Delinquent RE Tax	100-11010-0002	***$4,100.00***	$1,918.91	$2,181.09	47%
PP Current Year Taxes	100-11020-0001	***$66,000.00***	$69,073.78	($3,073.78)	
Delinquent PP Tax	100-11020-0002	***$3,500.00***	$5,513.06	($2,013.06)	
VA PP Relief Allowance	100-11020-0003	***$21,378.00***	$21,378.84	($0.84)	
PS Current Year	100-11025-0001	***$8,100.00***	$7,974.96	$125.04	98%
Penalties - All Property Taxes	100-11060-0001	***$3,000.00***	$2,204.42	$795.58	73%
Interest - All Property Taxes	100-11060-0002	***$1,500.00***	$2,102.55	($602.55)	
Local Sales Use and Taxes	100-12010-0001	***$75,000.00***	$53,954.61	$21,045.39	72%
Consumption Tax	100-12020-0002	***$4,400.00***	$3,820.60	$579.40	87%
Business License Taxes	100-12030-0001	***$248,000.00***	$159,459.57	$88,540.43	64%
Bank Stock Taxes	100-12060-0001	***$131,500.00***	$133,548.00	($2,048.00)	
Transient Lodging Taxes	100-12100-0001	***$1,800.00***	$1,279.10	$520.90	71%
Meals Tax	100-12110-0001	***$590,000.00***	$513,827.54	$76,172.46	87%
Trailer Rental Tax	100-12120-0001	***$3,000.00***	$4,700.71	($1,700.71)	
Zoning Permits	100-13030-0007	***$759.00***	$2,100.00	($1,341.00)	
Court Fines & Forfeitures	100-14010-0001	***$10,000.00***	$10,244.24	($244.24)	
Interest Earned @ All Institutions	100-15010-0001	***$5,200.00***	$7,048.96	($1,848.96)	
Pettit Storage Rental	100-15020-0005	***$4,800.00***	$4,400.00	$400.00	92%
Parking Lot Building Rental	100-15020-0009	***$5,400.00***	$4,500.00	$900.00	83%
Solid Waste Fees	100-16080-0001	***$8,500.00***	$7,545.50	$954.50	89%
Brush Removal	100-16080-0004		$105.00	($105.00)	
Miscellaneous	100-18990-0001	***$250.00***	$28,558.09	($28,308.09)	
Sale of Equipment	100-18990-0009	***$500.00***	$226.00	$274.00	45%
Bad Checks	100-18990-0013		$25.00	($25.00)	
Art Center/ Commission for the Arts	100-18990-0018	***$4,500.00***	$4,500.00	$0.00	100%
TH Grounds Contribution	100-18990-0020	***$250.00***	$0.00	$250.00	0%
Lots @ Hillcrest Cemetary *(Sale)*	100-18990-0702	***$5,000.00***	$2,600.00	$2,400.00	52%
Rolling Stock	100-22010-0005	***$2,000.00***	$1,726.62	$273.38	86%
Communication Tax	100-22010-0006	***$6,000.00***	$4,623.92	$1,376.08	77%
TEA Grant Downtown	100-24010-0005	***$263,704.00***	$0.00	$263,704.00	0%
Law Enforcement	100-24040-0001	***$42,050.00***	$28,233.00	$13,817.00	67%
DMV Grant	100-24040-0002	***$4,000.00***	$1,505.00	$2,495.00	38%
Anti-Litter Grant	100-24040-0007	***$1,000.00***	$1,086.00	($86.00)	
Fire Program Funds	100-24040-0012	***$10,000.00***	$10,000.00	$0.00	100%
Byrne Justice Grant *(Police/Fire Grar*	100-24040-0013	***$4,000.00***	$0.00	$4,000.00	0%
PD Fines/Charges	100-24040-0015	***$500.00***	$15,115.94	($14,615.94)	
Transfer From Reserve	100-41050-0001	***$31,461.00***	$0.00	$31,461.00	0%
Transfer/Res Sidewalk Grant Match	100-41050-0019	***$65,927.00***	$0.00	$65,927.00	0%
Total Revenue General Fund		**$1,864,079.00**	**$1,334,708.66**	**$529,370.34**	**72%**

PD FORFEITED ASSETS		BUDGET	RECEIVED	BALANCE	% USED
PD Forfeited Assets Revenue	102-31000-1001			$479.94	
TOTAL REVENUE					

PD FORFEITED ASSETS		BUDGET	SPENT	BALANCE	% USED
PD Forfeited Assets Expenses	102-31000-1001			$479.94	
TOTAL EXPENSES			**$0.00**	**$479.94**	

GENERAL EXPENSES		Budget	Spent	Balance	% Used
Salaries - Mayor	100-10000-1110	***$3,600.00***	$3,300.00	$300.00	92%
Salaries - Admin	100-10000-1111	***$143,455.00***	$128,745.93	$14,709.07	90%
Salaries - Planning Commission	100-10000-1115	***$4,500.00***	$2,250.00	$2,250.00	50%
Salaries - Grounds	100-10000-1116	***$57,495.00***	$53,254.59	$4,240.41	93%
Salaries & Wages Council	100-10000-1711	***$12,000.00***	$6,000.00	$6,000.00	50%
FICA	100-10000-2100	***$16,911.00***	$14,890.57	$2,020.43	88%
VRS	100-10000-2210	***$15,311.00***	$12,118.02	$3,192.98	79%
Group Life Insurance	100-10000-2240	***$2,680.00***	$2,040.15	$639.85	76%
Hospitalization	100-10000-2300	***$22,207.00***	$20,804.47	$1,402.53	94%
Dental	100-10000-2310	***$1,500.00***	$1,383.73	$116.27	92%
Worker's Compensation	100-10000-2700	***$16,200.00***	$17,429.30	($1,229.30)	
Custodial Services	100-10000-3100	***$13,800.00***	$11,759.94	$2,040.06	85%
Custodial Supplies	100-10000-3101	***$1,500.00***	$2,596.10	($1,096.10)	173%
Audit Fees	100-10000-3120	***$28,700.00***	$28,700.00	$0.00	100%
Legal Fees	100-10000-3150	***$36,000.00***	$30,000.00	$6,000.00	83%
Website/Email Maintenance	100-10000-3160	***$300.00***	$300.00	$0.00	100%
Bank Fees	100-10000-3180	***$100.00***	$35.00	$65.00	35%
Economic Development/Donations	100-10000-3190	***$250.00***	$1,173.80	($923.80)	
Repair & Maintenance Equipment	100-10000-3310	***$4,000.00***	$4,456.86	($456.86)	
Repair & Maintenance Grounds	100-10000-3330	***$7,000.00***	$4,507.65	$2,492.35	64%
Equip Repairs/Supplies TH	100-10000-3350	***$1,000.00***	$1,718.91	($718.91)	
Advertising	100-10000-3600	***$6,000.00***	$5,276.67	$723.33	88%
Electricity	100-10000-5120	***$16,000.00***	$12,618.34	$3,381.66	79%
Fuel Oil	100-10000-5130	***$1,500.00***	$2,914.72	($1,414.72)	
Postage	100-10000-5210	***$4,500.00***	$1,628.90	$2,871.10	36%
Tax Prep	100-10000-5215	***$1,700.00***	$1,774.63	($74.63)	
Telephone	100-10000-5230	***$5,000.00***	$5,801.22	($801.22)	
Cell Phones	100-10000-5235	***$4,000.00***	$3,341.42	$658.58	84%
Insurance (VMLP)	100-10000-5309	***$28,000.00***	$22,309.00	$5,691.00	80%
Lease Equipment (Copier)	100-10000-5410	***$3,000.00***	$2,005.52	$994.48	67%
Conferences & Education	100-10000-5540	***$3,500.00***	$0.00	$3,500.00	0%
Miscellaneous	100-10000-5800	***$500.00***	$2,607.90	($2,107.90)	
Code Updates	100-10000-5810	***$3,500.00***	$4,461.00	($961.00)	
Office Supply	100-10000-6001	***$6,000.00***	$6,426.14	($426.14)	
Shenandoah Water Supplies	100-10000-6002	***$700.00***	$1,009.66	($309.66)	
Emergency Generator Maintenance	100-10000-6003	***$670.00***	$397.00	$273.00	59%
Alarm Monitoring	100-10000-6004	***$500.00***	$239.40	$260.60	48%
Elevator Maint and Inspection	100-10000-6005	***$2,000.00***	$1,675.44	$324.56	84%
Fire System Maint & Insp	100-10000-6006	***$1,500.00***	$0.00	$1,500.00	0%
Propane	100-10000-6007	***$6,200.00***	$4,294.57	$1,905.43	69%
Road Fuel	100-10000-6008	***$2,000.00***	$1,294.72	$705.28	65%
Vehicle Supplies (license plates)	100-10000-6009	***$10.00***	$5.00	$5.00	50%
HVAC Service Contract	100-10000-6010	***$1,500.00***	$0.00	$1,500.00	0%
Fire Alarm Maint and Insp	100-10000-6011	***$750.00***	$1,079.26	($329.26)	
Dues & Subscriptions	100-10000-6012	***$1,500.00***	$3,270.00	($1,770.00)	
Records Monitoring - License	100-10000-6013	***$1,500.00***	$998.40	$501.60	67%
Safety Equipment	100-10000-6021	***$1,000.00***	$2,135.39	($1,135.39)	
Art Center/Commission for the Arts	100-10000-7018	***$9,000.00***	$0.00	$9,000.00	0%
BAI Computer System	100-10000-8214	***$10,000.00***	$10,582.00	($582.00)	
Computer Tech Support	100-10000-8220	***$6,000.00***	$959.60	$5,040.40	16%
Computer Equip. Upgrade	100-10000-8222	***$18,145.00***	$24,445.50	($6,300.50)	
Reimburse LDDC P2, 3 TC	100-10000-9002	***$66,000.00***	$59,477.00	$6,523.00	90%
BofA Bank Stock Refund	100-10000-9100	***$6,800.00***	$0.00	$6,800.00	0%
Principal 2008 GO Bonds (R1 2 3)	100-10000-9230	***$104,244.00***	$95,557.00	$8,687.00	92%
USDA RD Payment Utility Truck	100-10000-9400	***$3,873.00***	$27,694.72	($23,821.72)	
Sewer Fund Transfer	100-10000-9502	***$11,208.00***	$0.00	$11,208.00	0%
TH Flowers	100-10000-9920	***$250.00***	$0.00	$250.00	0%
Transfer, Hillcrest Cem	100-93100-0702	***$44,689.00***	$0.00	$44,689.00	0%
Total Administration Expenses		***$771,748.00***	***$653,745.14***	***$118,002.86***	85%

POLICE BUDGET		Budget	Spent	Balance	% Used
Salaries & Wages Policeman	100-31000-1139	***$279,289.00***	$265,855.58	$13,433.42	95%
Police Overtime	100-31000-1140	***$5,000.00***	$10,494.85	($5,494.85)	
DMV Grant Overtime	100-31000-1145	***$8,000.00***	$1,505.00	$6,495.00	19%
Holiday/PT Pay	100-31000-1150	***$2,500.00***	$1,635.04	$864.96	65%
FICA	100-31000-2100	***$22,552.00***	$21,533.25	$1,018.75	95%
VRS	100-31000-2210	**$20,585.00**	$18,868.08	$1,716.92	92%
Life Insurance-POLICE	100-31000-2240	***$3,670.00***	$3,353.68	$316.32	91%
Insurance	100-31000-2300	***$38,316.00***	$35,348.16	$2,967.84	92%
Dental	100-31000-2310	***$2,000.00***	$1,761.60	$238.40	88%
Employee Hire Process	100-31000-2350	***$700.00***	$0.00	$700.00	0%
Equip. Replacement	100-31000-3310	***$3,380.00***	$1,288.66	$2,091.34	38%
Police Building Maintenance	100-31000-3330	***$2,000.00***	$2,279.78	($279.78)	
Police Advertising	100-31000-3600	***$500.00***	$395.07	$104.93	79%
Uniform Replacement	100-31000-3710	***$1,500.00***	$1,690.62	($190.62)	
Electricity	100-31000-5120	***$2,500.00***	$2,043.28	$456.72	82%
Propane Generator	100-31000-5215	***$500.00***	$0.00	$500.00	0%
Police Telephone	100-31000-5230	***$3,000.00***	$2,527.37	$472.63	84%
Cell Phone	100-31000-5235	***$6,000.00***	$6,190.95	($190.95)	
Line of Duty Benefit	100-31000-5309	***$5,455.00***	$5,455.00	$0.00	100%
Auxiliary Workers Comp	100-31000-5350	***$3,000.00***	$0.00	$3,000.00	0%
Copier	100-31000-5410	***$1,500.00***	$1,278.75	$221.25	85%
State Police VCIN Term	100-31000-5450	***$1,200.00***	$1,374.48	($174.48)	115%
Conferences/Education	100-31000-5540	***$3,000.00***	$1,191.12	$1,808.88	40%
Miscellaneous	100-31000-5800	***$800.00***	$477.41	$322.59	60%
Dues, Subscriptions	100-31000-5810	***$4,500.00***	$4,350.00	$150.00	97%
Attorney Fees	100-31000-5820	***$2,000.00***	$0.00	$2,000.00	0%
Police Public Relations	100-31000-5830	***$800.00***	$0.00	$800.00	0%
Office Supplies	100-31000-6001	***$1,000.00***	$1,007.90	($7.90)	
Supplies & Materials	100-31000-6002	***$1,500.00***	$1,304.79	$195.21	87%
Repairs & Maintenance Other	100-31000-6007	***$500.00***	$739.53	($239.53)	
Fuel	100-31000-6008	***$19,000.00***	$14,989.04	$4,010.96	79%
Repairs & Maintenance Vehicles	100-31000-6009	***$8,000.00***	$4,658.44	$3,341.56	58%
Vehicle Tires	100-31000-6011	***$3,000.00***	$212.76	$2,787.24	7%
Police Radios	100-31000-6014	***$800.00***	$1,237.03	($437.03)	
Canine - Food/Vet	100-31000-6035	***$2,200.00***	$1,294.04	$905.96	59%
Joint Operations/Grant Match	100-31000-7000	***$500.00***	$0.00	$500.00	0%
Auxiliary Police Expenses	100-31000-8000	***$3,000.00***	$787.58	$2,212.42	26%
Equip. Replace	100-31000-8101	***$3,000.00***	$386.60	$2,613.40	13%
New Equipment	100-31000-8102	***$2,000.00***	$0.00	$2,000.00	0%
Video Camera Vehicles	100-31000-8103	***$2,300.00***	$0.00	$2,300.00	0%
DAPRO Upgrade	100-31000-8104	***$7,113.00***	$7,044.30	$68.70	99%
Byrne Grant	100-31000-8106	***$2,500.00***	$0.00	$2,500.00	0%
Vehicle Loan Payment	100-31000-8150	***$24,007.00***	$23,471.88	$535.12	98%
Capital Expenditures	100-31000-8212	***$1,500.00***	$6,733.68	($5,233.68)	
Capital Expense/Vehicle	100-31000-8213	***$0.00***	$9,202.81	($9,202.81)	
Server/Computers/Alarm	100-31000-8218	***$3,000.00***	$3,723.17	($723.17)	
USDA RD Payoff Vehicle	100-31000-9400	***$4,368.00***	$0.00	$4,368.00	0%
Total Police Expenditures		**$513,535.00**	**$467,691.28**	**$45,843.72**	91%

FIRE EXPENSE		Budget	Spent	Balance	% Used
Rescue Donation	100-32100-5640	***$6,000.00***	$0.00	$6,000.00	0%
Fire Donation/Utilities	100-32100-5641	***$10,000.00***	$0.00	$10,000.00	0%
Total Fire/Rescue		***$16,000.00***	***$0.00***	***$16,000.00***	0%

STREETS & SIDEWALK EXPENSE		Budget	Spent	Balance	% Used
Salaries	100-41000-1130	**$52,997.00**	$49,176.47	$3,820.53	93%
Streets & Sidewalks Overtime	100-41000-1140	**$3,500.00**	$632.53	$2,867.47	18%
Streets & Sidewalks Part Time	100-41000-1150		$1,735.00	($1,735.00)	
FICA	100-41000-2100	**$4,399.00**	$3,961.01	$437.99	90%
VRS	100-41000-2210	**$3,906.00**	$3,512.92	$393.08	90%
Life Insurance-Streets & Sidewalks	100-41000-2240	**$695.00**	$621.73	$73.27	89%
Hospitalization	100-41000-2300	**$13,334.00**	$10,100.40	$3,233.60	76%
Dental	100-41000-2310	**$475.00**	$447.14	$27.86	94%
Repairs on Streets & Sidewalks	100-41000-3330	**$1,000.00**	$1,000.00	$0.00	100%
Main Street Parking	100-41000-3350	**$17,717.00**	$17,798.50	($81.50)	
Electricity	100-41000-5120	**$23,000.00**	$20,302.58	$2,697.42	88%
Miscellaneous	100-41000-5800	**$100.00**	$100.00	$0.00	100%
Agricultural/Beautification	100-41000-6003	**$500.00**	$0.00	$500.00	0%
Repairs & Maintenance Supplies	100-41000-6007	**$1,000.00**	$1,209.56	($209.56)	
Fuel	100-41000-6008	**$2,750.00**	$2,880.91	($130.91)	
Vehicle Maintenance	100-41000-6009	**$2,750.00**	$5,667.45	($2,917.45)	
Uniforms	100-41000-6011	**$4,600.00**	$3,152.21	$1,447.79	69%
Snow Removal Supplies	100-41000-6023	**$1,000.00**	$1,016.25	($16.25)	
Shop Building Maintenance	100-41000-7100	**$2,000.00**	$1,593.20	$406.80	80%
Equipment Repair	100-41000-7200	**$2,000.00**	$4,722.08	($2,722.08)	
Shop Supplies/Utilities	100-41000-7300	**$1,500.00**	$1,372.32	$127.68	91%
Equipment Replacement	100-41000-8101	**$1,000.00**	$2,304.09	($1,304.09)	
Sidewalk Construction - VDOT	100-41000-8200	**$329,630.00**	$0.00	$329,630.00	0%
Total Streets /Sidewalk		**$469,853.00**	**$133,306.35**	**$336,546.65**	28%

TRASH EXPENSE		Budget	Spent	Balance	% Used
Subcontract Work	100-42300-4000	**$54,000.00**	$40,917.50	$13,082.50	76%
Contract Contingency	100-42300-4001	**$1,600.00**	$5,830.19	($4,230.19)	
Total Trash Collection		**$55,600.00**	**$46,747.69**	**$8,852.31**	84%

RECYCLE EXPENSE		Budget	Spent	Balance	% Used
Tipping Fee	100-42350-3000	**$10,000.00**	$5,510.74	$4,489.26	55%
Subcontract Work	100-42350-4000	**$10,000.00**	$8,250.00	$1,750.00	83%
Total Recycle		**$20,000.00**	**$13,760.74**	**$6,239.26**	69%

BALL PARK		Budget	Spent	Balance	% Used
Electric	100-71300-5110	**$1,500.00**	$1,155.01	$344.99	77%
Field Facility Improvements	100-71300-5200	**$1,000.00**	$1,456.14	($456.14)	
Total Ball Park		**$2,500.00**	**$2,611.15**	**($111.15)**	

OAKLAND CEMETERY		Budget	Spent	Balance	% Used
Oakland Salaries	100-71400-1130	**$10,640.00**	$9,812.10	$827.90	92%
Oakland FICA	100-71400-2100	**$814.00**	$749.86	$64.14	92%
Oakland VRS	100-71400-2210	**$785.00**	$680.62	$104.38	87%
Oakland Life Insurance	100-71400-2240	**$100.00**	$117.85	($17.85)	
Oakland Hospitalization	100-71400-2300	**$2,114.00**	$1,510.66	$603.34	71%
Oakland Dental	100-71400-2310	**$90.00**	$74.71	$15.29	83%
Oakland Fuel	100-71400-6008	**$100.00**	$100.00	$0.00	100%
Oakland Lights & Flags	100-71400-6017	**$200.00**	$158.29	$41.71	79%
Total Oakland Cemetary		**$14,843.00**	**$13,204.09**	**$1,638.91**	89%
TOTAL General Fund Expenses		**$1,864,079.00**	**$1,331,066.44**	**$533,012.56**	71%

WATER REVENUE		Budget	Received	Balance	% Used
Interest Earned - Bank Deposits	501-15010-0001	***$4,000.00***	$15,035.40	($11,035.40)	
Water Revenue	501-16001-0001	***$532,145.00***	$446,682.38	$85,462.62	84%
Water Connections	501-16001-0003	***$0.00***	$4,780.00	($4,780.00)	
Penalty Fees	501-16001-0007	***$5,000.00***	$2,600.00	$2,400.00	52%
Bulk Water Sales	501-16001-0009	***$500.00***	$0.00	$500.00	0%
Reserves - Project	501-41050-0501	***$13,609.00***	$0.00	$13,609.00	0%
Total Water Revenue		***$555,254.00***	***$469,097.78***	***$86,156.22***	**84%**

WATER EXPENSES		Budget	Spent	Balance	% Used
Salary/Water	501-45000-1130	***$82,323.00***	$69,973.15	$12,349.85	**85%**
Overtime	501-45000-1140	***$3,000.00***	$7,723.94	($4,723.94)	
Water Part time	501-45000-1150	***$500.00***	$305.00	$195.00	**61%**
FICA	501-45000-2100	***$6,820.00***	$5,990.65	$829.35	**88%**
VRS	501-45000-2210	***$6,100.00***	$5,258.27	$841.73	**86%**
Life Insurance - Water	501-45000-2240	***$1,100.00***	$910.97	$189.03	**83%**
Hospitalization	501-45000-2300	***$13,597.00***	$10,908.87	$2,688.13	**80%**
Dental	501-45000-2310	***$600.00***	$634.55	($34.55)	
Water Tank Main't.	501-45000-3180	***$17,000.00***	$17,777.99	($777.99)	
Repairs & Maintenance Equipme	501-45000-3310	***$1,000.00***	$88.40	$911.60	**9%**
Advertising	501-45000-3600	***$750.00***	$460.60	$289.40	**61%**
Water Purchased	501-45000-5130	***$255,000.00***	$201,073.00	$53,927.00	**79%**
Postage/Billing Supplies	501-45000-5210	***$3,000.00***	$2,363.25	$636.75	**79%**
Water Testing Fees	501-45000-5220	***$4,000.00***	$2,532.64	$1,467.36	**63%**
VDOT Fees	501-45000-5650	***$250.00***	$400.00	($150.00)	
Waterworks Oper. Fund	501-45000-5660	***$2,300.00***	$1,692.56	$607.44	**74%**
Miss Utility	501-45000-5670	***$750.00***	$740.25	$9.75	**99%**
Road Repairs/Water	501-45000-5680	***$500.00***	$500.00	$0.00	**100%**
Electricity Tower Pumps	501-45000-5690	***$1,300.00***	$1,199.19	$100.81	**92%**
Miscellaneous	501-45000-5800	***$100.00***	$74.52	$25.48	**75%**
Dues/Subscriptions	501-45000-5810	***$300.00***	$685.52	($385.52)	
Misc. Exp. CSX Right of Way	501-45000-5840	***$575.00***	$597.49	($22.49)	
Supplies	501-45000-6001	***$5,000.00***	$10,258.89	($5,258.89)	
Fuel	501-45000-6008	***$1,000.00***	$523.61	$476.39	**52%**
Uniforms	501-45000-6011	***$1,200.00***	$2,534.83	($1,334.83)	
Capital Expenditure	501-45000-8100	***$0.00***	$3,539.33	($3,539.33)	
Itron Software Handhelds	501-45000-6510	***$1,646.00***	$1,645.76	$0.24	**100%**
Itron Software Support	501-45000-6520	***$945.00***	$944.89	$0.11	**100%**
Computer Equipment Upgrade	501-45000-8222	***$13,609.00***	$14,658.00	($1,049.00)	
Water Contingency	501-45000-9300	***$2,500.00***	$8,776.39	($6,276.39)	
WF to SF for Op Capital	501-93100-0501	***$128,489.00***	$0.00	$128,489.00	**0%**
Total Water Expenses		***$555,254.00***	***$374,772.51***	***$180,481.49***	**67%**

SEWER REVENUE		Budget	Received	Balance	% Used
Interest Earned - Bank Deposits	502-15010-0001	***$5,200.00***	$10,962.37	($5,762.37)	
Sewer Revenue	502-16001-0002	***$466,000.00***	$373,040.37	$92,959.63	80%
Sewer Connections	502-16001-0004	***$0.00***	$7,720.00	($7,720.00)	
Transfer from GF	502-41050-0100	***$11,208.00***	$0.00	$11,208.00	0%
WF to SF for Op Capital	502-42000-0001	***$128,489.00***	$0.00	$128,489.00	0%
Reserves - Project	502-42000-0502	***$13,609.00***	$0.00	$13,609.00	0%
Total Sewer Revenue		***$624,506.00***	***$391,722.74***	***$232,783.26***	**63%**

SEWER EXPENSE		Budget	Spent	Balance	% Used
Salaries	502-45500-1130	***$87,146.00***	$73,955.00	$13,191.00	**85%**
Overtime	502-45500-1145	***$1,000.00***	$2,060.37	($1,060.37)	
Sewer Part time	502-45500-1150	***$2,000.00***	$305.00	$1,695.00	**15%**
FICA	502-45500-2100	***$6,897.00***	$5,854.38	$1,042.62	**85%**
VRS	502-45500-2210	***$6,600.00***	$5,225.11	$1,374.89	**79%**
Life Insurance - Sewer	502-45500-2240	***$1,200.00***	$904.14	$295.86	**75%**
Hospitalization	502-45500-2300	***$14,856.00***	$11,255.24	$3,600.76	**76%**
Dental	502-45500-2310	***$600.00***	$653.34	($53.34)	
Repairs/Maint Equip	502-45500-3310	***$1,000.00***	$525.51	$474.49	**53%**
Repairs/Maint Bldgs	502-45500-3330	***$500.00***	$323.95	$176.05	**65%**
Cont'al Svcs RSTP	502-45500-3340	***$325,000.00***	$247,858.54	$77,141.46	**76%**
Electricity	502-45500-5120	***$3,000.00***	$3,169.62	($169.62)	
Postage/Billing Supplies	502-45500-5210	***$3,000.00***	$2,363.25	$636.75	**79%**
Telephone, Pump Station	502-45500-5230	***$480.00***	$507.46	($27.46)	
Road Repairs/Sewer	502-45500-5680	***$500.00***	$0.00	$500.00	**0%**
Supplies	502-45500-6001	***$400.00***	$744.14	($344.14)	
Fuel	502-45500-6008	***$1,000.00***	$614.42	$385.58	**61%**
Uniforms	502-45500-6011	***$1,000.00***	$2,534.73	($1,534.73)	
Capital Improvements	502-45500-8100	***$0.00***	$44,710.00	($44,710.00)	
Computer Equipment Upgrade	502-45500-8222	***$13,609.00***	$13,609.00	$0.00	**100%**
Principal 2001 GO Bonds (RD)	502-45500-9210	***$61,812.00***	$54,628.03	$7,183.97	**88%**
Principal 2010 Go Bonds (WWTP)	502-45500-9230	***$89,592.00***	$81,347.23	$8,244.77	**91%**
Sewer Contingency	502-45500-9300	***$3,314.00***	$18,969.00	($15,655.00)	
Total Sewer Expenses		***$624,506.00***	***$572,117.46***	***$52,388.54***	**92%**

HILLCREST REVENUE		Budget	Received	Balance	% Used
Burial Permits	702-13030-0026	***$3,500.00***	$3,600.00	($100.00)	
Stone Permits	702-13030-0031	***$1,200.00***	$1,250.00	($50.00)	
Interest Earned	702-15010-0001	***$4,500.00***	$7,035.08	($2,535.08)	
Sales of Lots	702-18990-0001	***$10,000.00***	$5,200.00	$4,800.00	52%
Transfer From GF	702-41050-0100	***$44,689.00***	$0.00	$44,689.00	0%
Total Hillcrest Revenue		***$63,889.00***	**$17,085.08**	**$46,803.92**	**27%**

HILLCREST EXPENSES		Budget	Spent	Balance	% Used
Salaries	702-71400-1130	***$43,806.00***	$36,731.64	$7,074.36	**84%**
Part Time/Contract Work	702-71400-1150	***$2,500.00***	$688.63	$1,811.37	**28%**
FICA	702-71400-2100	***$3,352.00***	$2,871.69	$480.31	**86%**
VRS	702-71400-2210	***$3,340.00***	$2,662.41	$677.59	**80%**
Life Insurance - HILLCREST	702-71400-2240	***$600.00***	$458.10	$141.90	**76%**
Hospitalization	702-71400-2300	***$7,741.00***	$5,472.80	$2,268.20	**71%**
Dental	702-71400-2310	***$300.00***	$303.66	($3.66)	
Repairs/Maintenance	702-71400-3310	***$500.00***	$0.00	$500.00	**0%**
Miscellaneous	702-71400-5800	***$0.00***	$5.00	($5.00)	
Supplies	702-71400-6001	***$100.00***	$283.04	($183.04)	
Fuel	702-71400-6008	***$1,500.00***	$484.30	$1,015.70	**32%**
Lights & Flags	702-71400-6017	***$150.00***	$98.83	$51.17	**66%**
Total Hillcrest Expenses		***$63,889.00***	***$50,060.10***	***$13,828.90***	**78%**

Town of Louisa
Monthly Meeting
May 21, 2019

Present: R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, James S. Artz, Bud Dulaney, John J. Purcell IV, Council members; Jeff Gore, Legal Counsel; Elizabeth T. Nelson, Interim Town Manager/Treasurer; Jessica M. Ellis, Clerk; M. Brad Humphrey, Public Works Director; Ronnie Roberts, Chief of Police

Absent: None.

Also in Attendance: Lieutenant Skeen, Louisa Police Department; Deana Meredith, The Central Virginian; Tracy Clark, Louisa County Chamber of Commerce

All copies, including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:00 p.m.

BUSINESS FROM THE FLOOR

Tracy Clark stood before Council to request that Council consider closing the public parking lot on the corner of West Main and Cutler Avenue to allow for the setup of carriage/wagon rides at that location during the June 8th Chamber festival. Ms. Clark stated that when the Chamber approached the town for a permit to host the festival, they did not know if carriage/wagon rides would be an option again this year. Ms. Clark also noted that Frostie's Rail Stop, who shares parking spaces with the public parking lot, would be hosting "Cone with a Cop" the same day and stated that she felt from a safety perspective that closing the lot would be in everyone's best interest.

Ms. Clark then additionally requested: 1) that they have permission to have a couple of port-o-johns delivered to that vicinity as they are now expecting a higher volume of people in the area due to the carriage rides/ice cream; 2) that they be allowed to display/distribute advertising signage for the event that would allow space on the back to promote the Town of Louisa; and 3) requested permission to allow a licensed drone operator to video the festival for promotional purposes of the event as well as to promote the town, the county, and it's businesses.

CONSENT AGENDA

Mayor Nuckols added to the agenda: the Chamber of Commerce's parking lot closure request as item no. 2 under Old Business; the Thomas Jefferson Planning District Commission – Commitment Letter as item no. 2 under New Business; Tree on town sewer line as item no. 3 under New Business; Leigh Street advisory/discussion as item no. 4 under New Business; and the Chamber's drone videography request as item no. 5 under New Business.

Council member Dulaney noted that Council would be approving the minutes from the March 19, 2019 Budget Workshop meeting and the March 19, 2019 Town Council meeting in addition to the April 16, 2019 Budget Workshop meeting and the April 16, 2019 Town Council meeting.

Council member Artz then made the motion to approve the agenda as amended. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

PUBLIC HEARING

Fiscal Year 2019-2020 Budget

Mrs. Nelson, Interim Town Manager, spoke briefly stating that a copy of the budget, the published budget summary, a draft of the budget resolution, and a draft of the Water and Sewer rate change ordinance was included in the packet for Council's review.

Mrs. Nelson reported that Council will have to hold a public hearing at the next Council meeting for the Water and Sewer Rate Change Ordinance.

Mayor Nuckols then opened the public hearing at 6:12 pm asking if there was anyone present that would like to speak for or against the proposed 2019-2020 budget. Hearing no response, Mayor Nuckols closed the public hearing at 6:13 pm.

OLD BUSINESS

1) Discussion/Action: Code Project

Council member Dulaney reported that one final meeting would be needed to complete the code project in order to meet the July 1, 2019 deadline. Mr. Dulaney requested to meet on June 18th at 5:00 pm prior to the regularly scheduled Town Council meeting to which all members and staff agreed.

2) Discussion/Action: Chamber of Commerce Parking Lot Closure Request

After a lengthy discussion, Council member Dulaney made the motion to approve the Chamber's request to close the town's public parking lot for carriage rides and Frostie's Cone with a Cop event with the stipulation that the Louisa Police Department and County Sheriff's Department work together in planning appropriately for pedestrian safety. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

NEW BUSINESS

1) Discussion/Action: Thomas Jefferson Planning District Commission – Commitment Letter

Mrs. Nelson reported that the Thomas Jefferson Planning District Commission is requesting a commitment letter from the Town of Louisa as a participant in their Regional Hazard Mitigation Plan.

They will be submitting a funding application for the update of their 2023 plan by May 31, 2019, and as a condition of the application process, the town's participation is needed.

Council member Dulaney made the motion to submit a commitment letter to the Thomas Jefferson Planning District Commission to endorse their application for funding on their 2023 plan. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

2) Discussion/Action: Tree down on sewer line

Mayor Nuckols reported that a tree had fallen on a sewer line on Pinehurst Drive. Mr. Nuckols stated that he just wanted to inform Council that the tree is too large for the Public Works Department to handle, therefore, he has spoken with Mrs. Nelson about having the tree removed by a contractor.

3) Discussion/Action: Leigh Street

Mayor Nuckols reported that residents on Leigh Street have vocalized that the road/area has not been cut and maintained as it has been in years past. Mr. Nuckols stated that he is not aware of anything in writing that says the town is supposed to cut and gravel the road, but he'd like to see the town continue to maintain the road unless otherwise directed by Council.

Council member Dulaney noted that he has an investment property on Leigh Street and would prefer to abstain from any discussion/action.

After a brief discussion, Council member Carter made the motion to continue maintaining Leigh Street – cutting at least every two weeks or as needed. Council member Purcell seconded the motion. The vote went as follows: Carter for; Artz, for; Purcell, for; Lassiter, for; Dulaney, abstain.

4) Discussion/Action: Louisa County Chamber of Commerce's request for drone videography

A lengthy discussion was held about licensure, restricted air space, and approval by the Louisa County Court judge to fly in proximity of the courthouse.

Council did not take formal action, but directed Tracy Clark to contact the airport and judge for approval and report back to Mrs. Nelson.

STANDING COMMITTEE REPORTS

Police Department:

(Please refer to the Police Department report.)

Lieutenant Skeen took a few moments to review the monthly report.

Police Committee:

Council member Dulaney made note of the one page report, and informed Council that the department has been experiencing data retrieval issues that they've been working on diligently to remedy. Mr. Dulaney also reported that the Police Committee would be meeting in the coming week to discuss ongoing projects.

Water & Sewer Department:

(Please refer to the Water & Sewer Department report.)

Mr. Humphrey highlighted areas of interest from his report and stated he had nothing additional to communicate.

Litter Committee:

No report.

Streets & Sidewalks

No report.

Cemetery

No report.

REPORTS FROM STAFF

Counsel

Mr. Gore reported that the Town Parking Ordinance should be ready for adoption in June; and the police department internal firearm policy involving use and training has been updated an should be ready for adoption soon as well.

Clerk

No report.

Treasurer

No report.

Manager

No report.

COMMUNICATIONS

None.

CLOSED SESSION

Council Member Lassiter made the motion to convene in closed session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(1), 2 personnel matters involving the Town Manager and Chief of Police. Council member Purcell seconded the motion. The vote went as follows: 5-0 in favor.

Council went into closed session at 6:42 p.m.

OPEN SESSION

Council returned to regular session at 7:09 p.m.

CERTIFICATION OF CLOSED SESSION

Council member Artz made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Lassiter seconded the motion. The vote went as follows: Carter, for; Lassiter, for; Purcell, for; Artz, for; Dulaney, for (5-0 in favor).

ACTION:

The following action took place after closed session:

Council member Purcell made the motion to accept the resignation of the Chief of Police. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

Council member Dulaney made the motion to appoint Lieutenant Randal Skeen as the Interim Police Chief effective the date of the resignation of the current Chief of Police (May 26, 2019) with the appropriate salary increase to be equivalent to that of the current Chief of Police. Council member Artz seconded the motion. The vote went as follows 5- 0 in favor.

Council member Dulaney made the suggestion to Mayor Nuckols to form a committee to review a proposal submitted by staff as the matter should be addressed before the start of the new fiscal year. Mayor Nuckols stated that he would act on it immediately.

ADJOURNMENT

Council member Lassiter made the motion to adjourn the meeting at 7:33 p.m. Council member Purcell seconded the motion.

_____ _____

Mayor Clerk

Public Hearing

Fiscal Year 2019-2020 Water and Sewer Rate Ordinance

Incorporated 1873

212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org

To: Mayor Nuckols and Town Council Members

From: Liz Nelson, Interim Town Manager

Date: June 18, 2019

Re: FY 2019-2020 Water and Sewer Rate Ordinance Public Hearing

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Comments: The Town of Louisa Mayor and Council convened four open budget work sessions to discuss the proposed budget on: February 5, 2019, February 19, 2019, March 19, 2019, and April 16, 2019.

The proposed budget implements a new fee schedule for the 2019-2020 water and sewer rates. Attached is the draft Water and Sewer Rate Ordinance and advertised public notice.

Action/Discussion

Hold Public Hearing

Public Hearing
Town of Louisa
Water and Sewer Fee Ordinance
Tuesday, June 18, 2019 at 6:00pm
Location: Louisa Town Hall, 212 Fredericksburg Avenue, Louisa, Virginia

Pursuant to the power granted by state law (Va. Code § 15.2-2119), the Town of Louisa has the authority to adopt reasonable fees and charges for providing water and sewer services to citizens. Proposed dollar and percentage changes are listed below. A complete copy of the ordinance and other information regarding the proposed fee, levy and increase of water and sewer rates can be obtained by visiting the Town of Louisa at the location address above.

UTILITY and SERVICE RATES	Current FY	FY 7/1/19-6/30/20	Change	
Water Base Rate	$ 34.88	$ 37.32	7% increase	for 4,000 gallons
Water Over 4,000 Rate	$ 6.23	$ 6.66	7% increase	for 1,000 gallons
Sewer Base Rate	$ 32.09	$ 34.34	7% increase	for 4,000 gallons
Sewer Over 4,000 Rate	$ 6.72	$ 7.19	7% increase	for 1,000 gallons
Bulk Sale of Water w/$25.00 Minimum	$ 15.56	$ 16.65	7% increase	per 1,000 gallons
Meter Deposit	$ 150.00	$ 150.00	No Change	
Water Base Rate (out of town)	$ 39.17	$ 41.92	7% increase	for 4,000 gallons
Sewer Base Rate (out of town)	$ 49.36	$ 50.35	7% increase	for 4,000 gallons
Water Over 4,000 Rate (out of town)	$ 7.52	$ 8.05	7% increase	for 1,000 gallons
Sewer Over 4,000 Rate (out of town)	$ 7.14	$ 7.64	7% increase	for 1,000 gallons
Residential Sewer Connection Fee				
Per Single Family Unit 5/8"	$ 7,720.00	$ 7,720.00	No Change	
Residential Water Connection Fee				

Per Single Family Unit 5/8"	$ 4,780.00	$ 4,780.00	No Change	
Large and Commercial Water Connection				
1"	$ 15,840.00	$ 15,840.00	No Change	
1.5"	$ 27,400.00	$ 27,400.00	No Change	Plus installation cost
2"	$ 42,265.00	$ 42,265.00	No Change	Plus installation cost
3"	$ 72,600.00	$ 72,600.00	No Change	Plus installation cost
4"	$ 116,465.00	$ 116,465.00	No Change	Plus installation cost
6"	$ 233,335.00	$ 233,335.00	No Change	Plus installation cost
Large and Commercial Sewer Connection				
1"	$ 22,865.00	$ 22,865.00	No Change	
1.5"	$ 42,000.00	$ 42,000.00	No Change	Plus installation cost
2"	$ 67,200.00	$ 67,200.00	No Change	Plus installation cost
3"	$ 126,000.00	$ 126,000.00	No Change	Plus installation cost
4"	$ 210,000.00	$ 210,000.00	No Change	Plus installation cost
6"	$ 420,000.00	$ 420,000.00	No Change	Plus installation cost

Town of Louisa, Virginia
Water and Sewer Rate Ordinance
Fiscal Year 2019-2020

DRAFT

Whereas, the Town of Louisa, Virginia owns and operates both a drinking water distribution system and a sanitary sewer system for the Town, its businesses and residents; and

Whereas, these necessary public services require ongoing investment and maintenance as well as continual oversight and administration; and

Whereas, pursuant to power granted by state law (Va. Code § 15.2-2119), the Town has the authority to adopt reasonable fees and charges for providing such water and sewer services; and

Whereas, in past years, the ongoing costs of these systems have been partially paid for with Town general funds; and

Whereas, the Town Council deems it to be in the best interests and general welfare of its citizens and businesses to continue providing these important services in a fiscally prudent manner that relies increasingly less on general taxpayer dollars and more on actual system user fees and charges; and

Whereas, such proposed rates as set forth below were previously advertised in the newspaper as required by state law, and Town Council held a public hearing on May 21, 2019, which afforded residents the opportunity to comment on the proposed rates and charges in addition to other proposed rates and fees that help fund Town operations.

Now Therefore, Be It Ordained by the Town Council for the Town of Louisa, Virginia, that the following rates and charges for water and sewer services are hereby adopted for the 2019-2020 fiscal year.

UTILITY and SERVICE RATES	Current FY	FY 7/1/19-6/30/20	Change	
Water Base Rate	$ 34.88	$ 37.32	7% increase	for 4,000 gallons
Water Over 4,000 Rate	$ 6.23	$ 6.66	7% increase	for 1,000 gallons
Sewer Base Rate	$ 32.09	$ 34.34	7% increase	for 4,000 gallons
Sewer Over 4,000 Rate	$ 6.72	$ 7.19	7% increase	for 1,000 gallons
Bulk Sale of Water w/$25.00 Minimum	$ 15.56	$ 16.65	7% increase	per 1,000 gallons
Meter Deposit	$ 150.00	$ 150.00	No Change	
Water Base Rate (out of town)	$ 39.17	$ 41.92	7% increase	for 4,000 gallons
Sewer Base Rate (out of town)	$ 49.36	$ 50.35	7% increase	for 4,000 gallons
Water Over 4,000 Rate (out of town)	$ 7.52	$ 8.05	7% increase	for 1,000 gallons
Sewer Over 4,000 Rate (out of town)	$ 7.14	$ 7.64	7% increase	for 1,000 gallons

Residential Sewer Connection Fee				
Per Single Family Unit 5/8"	$ 7,720.00	$ 7,720.00	No Change	
Residential Water Connection Fee				
Per Single Family Unit 5/8"	$ 4,780.00	$ 4,780.00	No Change	
Large and Commercial Water Connection				
1"	$ 15,840.00	$ 15,840.00	No Change	
1.5"	$ 27,400.00	$ 27,400.00	No Change	Plus installation cost
2"	$ 42,265.00	$ 42,265.00	No Change	Plus installation cost
3"	$ 72,600.00	$ 72,600.00	No Change	Plus installation cost
4"	$ 116,465.00	$ 116,465.00	No Change	Plus installation cost
6"	$ 233,335.00	$ 233,335.00	No Change	Plus installation cost
Large and Commercial Sewer Connection				
1"	$ 22,865.00	$ 22,865.00	No Change	
1.5"	$ 42,000.00	$ 42,000.00	No Change	Plus installation cost
2"	$ 67,200.00	$ 67,200.00	No Change	Plus installation cost
3"	$ 126,000.00	$ 126,000.00	No Change	Plus installation cost
4"	$ 210,000.00	$ 210,000.00	No Change	Plus installation cost
6"	$ 420,000.00	$ 420,000.00	No Change	Plus installation cost

DRAFT

This Ordinance shall take effect upon passage and the schedule of rates and charges shall be applicable as of July 1, 2019.

Adopted by the Town Council for the Town of Louisa, Virginia this 18th day of June, 2019.

By: _____
Mayor

Attest: _____
Clerk

Old Business

1. Discussion: Code Project
2. Discussion/Action: 2019-2020 Budget Resolution
3. Discussion/Action: 2019-2020 Water and Sewer Rate Ordinance
4. Discussion/Action: Tree Removal on Sewer Easement; Pinehurst Drive

Incorporated 1873

212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org

To: Mayor Nuckols and Town Council Members

From: Liz Nelson, Interim Town Manager

Date: June 18, 2019

Re: FY 2019-2020 Water and Sewer Rate Ordinance Public Hearing

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Comments: In compliance with Virginia State Law (Va. Code 15.2-2504 and 15.2-2506) the Town of Louisa advertised the proposed 2019-2020 Budget and held a Public Hearing on May 21, 2019 for citizen's comments. The attached resolution and budget are presented for adoption.

Action/Discussion

Adopt proposed 2019-2020 Budget

TOWN OF LOUISA
RESOLUTION

ESTABLISHING TOWN FEES AND TAX RATES FOR FISCAL YEAR 2019-2020
APPROVING THE TOWN BUDGET FOR FISCAL YEAR 2019-2020
AND APPROPRIATING REVENUES
FOR THE PURPOSES SET FORTH IN THE BUDGET

Whereas, the Town Manager has presented the budget request and recommendations for FY 2019-2020, and a notice, including a summary of that budget, has been published in the Central Virginian, as required by Va. Code §§ 15.2-2504 and 15.2-2506; and

Whereas, the Town Manager has provided the Council with a proposed budget that delineates the proposed revenues and expenditures in such budget in greater detail than is shown in the published budget summary, and such proposed budget has been available for public inspection since the publication of the budget summary; and

Whereas, the Town Council conducted a public hearing on the proposed budget on May 21, 2019 and seven days have elapsed since that public hearing as also required by Va. Code Section 15.2-2506; and

Whereas, the Town Council convened four open budget work sessions to discuss the proposed budget on February 5, 2019 5PM; February 19, 2019 5PM; March 19, 2019 5PM and April 16, 2019 5PM; and

Whereas, the budget does propose changes in rates, fees, or taxes as set forth in the 2019-2020 fiscal year; and

Now Therefore, be it Resolved by the Town Council for the Town of Louisa, Virginia that the Town Manager's proposed budget as previously advertised and attached hereto, and as summarized in the published budget summary is hereby approved subject to the following conditions:

a. Real and personal property tax rates for FY 2019-2020 shall remain at the rates shown in such published budget summary, which is unchanged from fiscal year 2018-2019:

Real Property tax rate: $0.1635 per $100.00 of assessed value
Personal Property tax rate: $0.71 per $100.00 of assessed value.

b. The personal property tax relief rate for FY 2019-2020 shall remain at 50% of the assessed value, which is unchanged from FY 2018-2019

c. The meals tax rate for FY 2019-2020 shall remain at 5.5% as shown in such published budget summary, which is unchanged from FY 2018-2019 rate.

d. Vehicle decal rate for FY 2019-2020 shall remain at $0.00, as shown in the published budget summary, which is unchanged from the FY2018-2019 rate.

e. Hillcrest Cemetery burial space permits and fees for FY 2019-2020 shall remain at the rate shown in the published budget summary, which are unchanged from the FY 2018-2019 rates.

f. Water Rate Changes for Town Citizens;

The water rates for 4,000 gallons of consumption will increase by 7% to $37.32 for FY 2019-2020, this is an increase from $34.88 in FY 2018-2019; water rates for consumption over 4,000 gallons will increase by 7% per 1,000 gallons used to $6.66 for FY 2019-2020, this is an increase from $6.23 in FY 2018-2019; sewer rates for 4,000 gallons of consumption will increase by 7% to $34.34 for FY 2019-2020, this is an increase from $32.09 in FY 2018-2019; sewer rates for consumption over 4,000 gallons will increase by 7% per 1,000 gallons used to $7.19 for FY 2019-2020, this is an increase from $6.72 in FY 2018-2019; bulk water sales with a minimum charge of $25 will increase by 7% to $16.65 per 1,000 gallons for FY 2019-2020 this is an increase from $15.56 in FY 2018-2019; all changes in rates are as shown in the published budget summary.

Water Rate Changes for out of Town Customers;

The water rates for 4,000 gallons of consumption will increase by 7% to $41.92 for FY 2019-2020, this is an increase from $39.17 in FY 2018-2019; water rates for consumption over 4,000 gallons will increase by 7% per 1,000 gallons used to $8.05 for FY 2019-2020, this is an increase from $7.52 in FY 2018-2019; sewer rates for 4,000 gallons of consumption will increase by 7% to $50.35 for FY 2019-2020, this is an increase from $49.36 in FY 2018-2019; sewer rates for consumption over 4,000 gallons will increase by 7% per 1,000 gallons used to $7.64 for FY 2019-2020, this is an increase from $7.14 in FY 2018-2019; all changes in rates are as shown in the published budget summary

g. Meter Deposits and Connection fees for FY 2019-2020 shall remain at the rate shown in the published budget summary, which are unchanged from the FY 2018-2019 rates.

h. All other service fees set forth in the published budget summary, including but limited to commercial solid waste tipping fees, sign permits, rezoning fees, special use permits, trespass notices, and copies of accident reports, shall remain unchanged from the FY 2018-2019 rates, as shown on the published budget summary; and

Be it Further Resolved that all amounts identified as Expenditures in the Town Manager's budget are hereby appropriated for use during FY 2019-2020 for the purposes so identified; and

Be it Further Resolved that such appropriations and expenditures shall be subject to the following conditions:

i. Unless otherwise provided by law, or unless otherwise set forth in the budget, all amounts appropriated for purposes listed in proposed budget that have not been expended as of June 30, 2019 shall revert to the unexpended balance of the Town's

General Fund. Unless carried over for a specific approved purpose or allocated expense.

j. Amounts reflected in the published budget summary and delineated in the proposed budget for debt service are appropriated for that purpose, and the Town Treasurer is authorized and directed to transfer funds for such payments in accordance with the terms of applicable bond indentures or other financing agreements.

k. The budget of the Town of Louisa Water and Sewer Funds are approved and the amounts delineated in the published budget summary and proposed budget are hereby appropriated for operations, debt service and capital improvements for the water and sewer systems.

l. The budget of the Hillcrest Cemetery Fund is approved and the amounts delineated in the published budget summary and proposed budget are hereby appropriated for operations, debt service, and capital improvements.

m. Amounts shown as revenues in the proposed budget are estimates based upon the best information available at this time. If the Town Manger determines that total actual revenues received may be less than the total of budgeted expenditures, he shall take appropriate action to reduce expenditures to the amount available, and shall report such action to the Town Council, which may then take further actions to adjust expenditures and/or revenues.

Approved by the Town Council for the Town of Louisa, Virginia

June 18, 2019

_____

R. Garland Nuckols, Mayor

Attest:

_____

Clerk of the Council

General Revenue		Budget 15-16	Act.FY15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	*Budget FY 19-20*	YTD
RE Current Year Taxes	100-11010-0001	$210,000.00	$206,581.77	$215,000.00	$206,483.93	$215,000.00	$212,930.00	$227,000.00	$ 228,000.00	$218,010.00
Delinquent RE Tax	100-11010-0002	$7,000.00	$3,788.80	$7,000.00	$5,806.69	$4,000.00	$16,375.00	$4,100.00	$ 4,000.00	$1,299.00
Collection Fees for Delinquent Tax	100-11010-0004									
PP Current Year Taxes	100-11020-0001	$52,500.00	$51,514.65	$52,500.00	$55,029.95	$54,000.00	$61,893.00	$66,000.00	$ 66,000.00	$66,502.00
Delinquent PP Tax	100-11020-0002	$1,500.00	$3,135.03	$1,800.00	$2,561.68	$1,800.00	$16,579.00	$3,500.00	$ 3,500.00	$3,264.00
VA PP Relief Allowance	100-11020-0003	$21,378.00	$21,378.84	$21,378.00	$21,378.84	$21,378.00	$21,379.00	$21,378.00	$ 21,379.00	$21,379.00
Public Service Tax -Current Year	100-11025-0001	$8,500.00	$7,899.51	$8,500.00	$8,142.55	$8,500.00	$8,045.00	$8,100.00	$ 7,900.00	$7,975.00
Penalties - All Property Taxes	100-11060-0001	$3,355.00	$1,312.05	$3,200.00	$1,778.88	$3,200.00	$3,988.00	$3,000.00	$ 3,000.00	$1,481.00
Interest - All Property Taxes	100-11060-0002	$4,445.00	$1,260.28	$1,500.00	$1,727.97	$1,500.00	$7,189.00	$1,500.00	$ 1,500.00	$1,495.00
Local Sales Use and Taxes	100-12010-0001	$55,000.00	$54,907.17	$65,000.00	$74,427.57	$68,000.00	$71,874.00	$75,000.00	$ 75,000.00	$37,380.00
Consumption Tax	100-12020-0002	$4,066.00	$4,093.72	$4,100.00	$4,611.92	$4,400.00	$5,217.00	$4,400.00	$ 4,400.00	$1,909.00
Business License Taxes	100-12030-0001	$220,000.00	$236,573.70	$230,000.00	$235,151.50	$230,000.00	$204,911.00	$248,000.00	$ 252,480.00	$87,659.00
Bank Stock Taxes	100-12060-0001	$92,000.00	$105,371.00	$105,000.00	$111,144.00	$111,500.00	$132,358.00	$131,500.00	$ 131,500.00	$0.00
Transient Lodging Taxes	100-12100-0001	$1,200.00	$1,579.26	$1,200.00	$1,685.84	$1,800.00	$1,913.00	$1,800.00	$ 1,800.00	$962.00
Meals Tax	100-12110-0001	$518,000.00	$523,489.29	$535,000.00	$586,157.24	$560,000.00	$597,326.00	$590,000.00	$ 625,000.00	$356,950.00
Meals Tax Penalty & Interest	100-12110-0002						$456.00		$ -	
Trailer Rental Tax	100-12120-0001					$800.00	$5,947.00	$3,000.00	$ 2,500.00	$812.00
Zoning Permits	100-13030-0007	$100.00	$584.00	$100.00	$902.00	$100.00	$8,211.00	$759.00	$ 1,000.00	$1,200.00
Court Fines & Forfeitures	100-14010-0001	$10,000.00	$2,963.31	$10,000.00	$8,981.86	$10,000.00	$9,711.00	$10,000.00	$ 9,800.00	$4,854.00
Interest Earned @ All Institutions	100-15010-0001	$7,823.00	$4,194.10	$7,800.00	$4,553.84	$5,076.00	$7,460.00	$5,200.00	$ 7,500.00	$5,404.00
Pettit Storage Rental	100-15020-0005	$4,800.00	$4,800.00	$4,800.00	$4,800.00	$4,800.00	$4,800.00	$4,800.00	$ 4,800.00	$3,200.00
Parking Lot Building Rental	100-15020-0008									
Rent Parking Lot Bldg Main St	100-15020-0009	$3,000.00	$5,400.00	$5,400.00	$6,000.00	$5,400.00	$6,000.00	$5,400.00	$ 6,000.00	$3,000.00
Farmer's Market Rental	100-15020-0010									
DVD/Roadtrip/Economic Dev	100-15020-2008		$36.00							
Parking Meters	100-16070-0003									
Solid Waste Fees	100-16080-0001	$7,500.00	$8,251.50	$7,500.00	$8,280.50	$8,500.00	$7,506.00	$8,500.00	$ 7,500.00	$2,939.00
Brush Removal	100-16080-0004		$140.00				$215.00			105
Miscellaneous	100-18990-0001	$250.00	$1,573.60	$250.00	$1,431.86	$250.00	$19,204.00	$250.00	$ 250.00	$27,866.00
Sale of Equipment	100-18990-0009	$3,500.00	$3,225.00	$6,000.00	$27,159.71	$3,000.00	$13,097.00	$500.00	$ 500.00	$226.00
Bad Checks	100-18990-0013		$175.00		$175.00		$100.00			$25.00
Cost Share LDDC	100-18990-0016		$2,758.89							
Art Center/ Commission for the Arts	100-18990-0018	$5,000.00		$5,000.00	$5,000.00	$4,500.00	$4,500.00	$4,500.00	$ 4,500.00	$4,500.00
TH Grounds Contribution	100-18990-0020			$250.00	$250.00	$250.00	$250.00	$250.00	$ 250.00	$0.00
Lots @ Hillcrest Cemetary *(Sale)*	100-18990-0702	$5,000.00	$4,833.33	$5,000.00	$6,533.32	$5,000.00	$8,800.00	$5,000.00	$ 5,000.00	$1,534.00
Rolling Stock	100-22010-0005		$1,926.53	$1,700.00	$3,445.54	$1,700.00	$6.19	$2,000.00	$ 2,000.00	$1,727.00
Communication Tax	100-22010-0006	$7,600.00	$5,802.66	$7,600.00	$6,765.06	$7,600.00	$6,554.00	$6,000.00	$ 6,500.00	$2,901.00
TEA Grant Downtown	100-24010-0005		$126,061.90					$263,704.00	$ 350,000.00	$0.00
Law Enforcement - 599 Funds	100-24040-0001	$35,168.00	$35,168.00	$35,000.00	$36,300.00	$36,000.00	$36,300.00	$42,050.00	$ 42,050.00	$28,233.00
DMV Grant	100-24040-0002			$5,000.00	$1,032.50	$15,220.00	$3,705.00	$4,000.00	$ 3,700.00	$1,505.00
Anti-Litter Grant	100-24040-0007	$1,200.00	$1,124.00	$1,200.00	$1,083.00	$1,200.00	$1,056.00	$1,000.00	$ 1,000.00	$1,086.00
Fire Program Funds	100-24040-0012	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$ 10,000.00	$0.00
Byrne Justice Grant *(Police/Fire Gra*	100-24040-0013	$4,000.00	$17,621.25	$4,000.00	$2,119.00	$4,000.00	$3,359.00	$4,000.00	$ 3,400.00	$0.00
General Revenue		**Budget 15-16**	**Act.FY15-16**	**Budget 16-17**	**Act. 16-17**	**Budget 17-18**	**Actual 17-18**	**Budget 18-19**	***Budget FY 19-20***	**YTD**
Grant/Loan USDA PD Vehicle Pur									$ 38,000.00	
Grant/Loan USDA UT Vehicle Pur									$ 60,000.00	
PD Fines/Charges	100-24040-0015			$1,000.00	$802.42	$500.00	$1,495.00	$500.00	$ 500.00	$13,808.00
Transfer from Reserve	100-41050-0001	$18,000.00						$31,461.00		
Transfer from Reserve								$65,927.00		
Hillcrest Repayment Liability	100-41050-0702			$275,968.00	$275,968.00					
Oakland Cemetery Revenue	100-70001-0701	$120.00								
Total Revenue General Fund		**$1,322,005.00**	**$1,459,524.14**	**$1,644,746.00**	**$1,727,672.17**	**$1,408,974.00**	**$1,520,709.19**	**$1,864,079.00**	**$ 1,992,209.00**	**$911,190.00**

0.488815

To R/E New Assessment 2019-2020 = $151,677,900 2018 new assessment
$242,685.00 Should Collect
94% Based on Prev. Year Collection ratio
$228,124.00 Budget Amount incudes factor for delinquency

Total R/E Assessment was $136,909,900 2017 assessment
$223,847.69 Should have collected
$212,930.00 Collected
95% of taxed collected

Tax Rate = .16 per $100

Tax Rate = .18 per $100 = $265,859 = $29,539 = 12.5%

Tax Rate = .20 per $100 = $295,399 = $59,079 = 20%

PD Forfeited Assets		FY15-16	FY 16-17	FY 17-18	FY18-19	Budget 19-20
PD Forfeited Assets	102-31000-1001		$842.00			
Total Rev Forfeited Assets			**$842.00**			

PD Forfeited Assets		FY 15-16	FY 16-17	FY 17-18	FY18-19	Budget 19-20
PD Forfeited Assets Exp	102-31000-1001		$842.00			
Total Exp Forfeited Assets			**$842.00**			

General Expenses		Budget 15-16	Act.FY15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	Budget FY 19-20	YTD
Salaries - Mayor	100-10000-1110	$3,600.00	$3,600.00	$3,600.00	$3,600.00	$3,600.00	$3,600.00	$3,600.00	$ 3,600.00	$2,400.00
Salaries - Admin	100-10000-1111	$113,482.00	$115,386.70	$117,256.00	$117,309.62	$137,939.00	$137,939.00	$143,455.00	$ 140,169.00	$93,337.00
Salaries - Planning Commission	100-10000-1115	$4,500.00	$4,500.00	$4,500.00	$4,500.00	$4,500.00	$2,250.00	$4,500.00	$ 4,500.00	$2,250.00
Salaries - Grounds	100-10000-1116	$49,287.00	$49,287.27	$54,351.00	$54,273.70	$55,440.00	$54,663.00	$57,495.00	$ 57,518.00	$37,729.00
TEA 21 Inspector	100-10000-1118									
Salaries & Wages Council	100-10000-1711	$12,000.00	$12,000.00	$12,000.00	$12,000.00	$12,000.00	$12,000.00	$12,000.00	$ 12,000.00	$6,000.00
FICA 7.65%	100-10000-2100	$11,891.00	$16,238.22	$14,666.00	$14,963.36	$16,255.00	$16,432.00	$16,911.00	$ 15,240.00	$10,903.00
TEA 21 FICA	100-10000-2101							$0.00		
VRS 7.37%	100-10000-2210	$7,349.00	$3,717.69	$1,888.00	$5,132.25	$13,480.00	$12,530.00	$15,311.00	$ 14,682.00	$9,054.00
TEA 21 VRS	100-10000-2211									
VRS Hybrid	100-10000-2212		$4,242.22		$5,577.98					
Group Life Insurance	100-10000-2240	$1,500.00	$1,744.43	$1,730.00	$2,013.26	$2,578.00	$2,262.00	$2,680.00	$ 2,722.00	$1,524.00
TEA 21 Life Insurance	100-10000-2241									
VRS VLDP	100-10000-2245		$468.55		$479.95					
Hospitalization	100-10000-2300	$26,889.00	$26,097.88	$16,100.00	$16,243.31	$29,129.00	$21,272.00	$22,207.00	$ 25,860.00	$14,992.00
TEA 21 BCBS	100-10000-2301									
Dental	100-10000-2310	$1,483.00	$1,272.86	$1,632.00	$1,271.41	$1,497.00	$1,375.00	$1,500.00	$ 1,500.00	$991.00
TEA 21 Dental	100-10000-2311									
Worker's Compensation	100-10000-2700	$14,175.00	$13,934.00	$15,700.00	$15,873.00	$16,993.00	$15,242.00	$16,200.00	$ 17,152.00	$17,430.00
Unemployment Comp	100-10000-2900	$900.00		$900.00						
Comp Time Pay Down	100-10000-3000			$38,000.00	$35,737.78					
Custodial Services	100-10000-3100	$16,000.00	$14,673.82	$9,000.00	$9,030.00	$9,000.00	$15,186.00	$13,800.00	$ 15,500.00	$8,110.00
Custodial Supplies	100-10000-3101			$3,000.00	$1,022.90	$1,500.00	$1,222.00	$1,500.00	$ 2,500.00	$987.00
Audit Fees	100-10000-3120	$25,000.00	$36,500.00	$27,500.00	$27,500.00	$27,500.00	$28,160.00	$28,700.00	$ 28,700.00	$28,700.00
Financial Consultant	100-10000-3121	$2,500.00	$1,500.00							
Legal Fees	100-10000-3150	$30,000.00	$27,500.00	$36,000.00	$42,400.00	$36,000.00	$36,000.00	$36,000.00	$ 42,000.00	$21,000.00
Election Fees	100-10000-3152	$2,500.00	$2,810.17			$2,800.00	$2,284.00		$ 3,000.00	0
Website Maintenance-Email 2 year	100-10000-3160	$1,800.00	$1,505.00			$4,745.00	$4,820.00	$300.00	$ 500.00	$300.00
Bank Fees	100-10000-3180	$100.00	$75.00	$100.00	$55.00	$100.00	$15.00	$100.00	$ 100.00	$30.00
Economic Development/Donations	100-10000-3190	$500.00	$552.48	$1,000.00	$216.80	$1,000.00	$672.00	$250.00	$ 2,500.00	$838.00
Repair & Maintenance Equipment	100-10000-3310	$4,350.00	$4,041.23	$4,500.00	$4,262.14	$4,500.00	$5,345.00	$4,000.00	$ 5,500.00	$4,371.00
Software Maintenance	100-10000-3315	$3,250.00	$2,348.00	$3,500.00						
Repair & Maintenance Grounds	100-10000-3330	$7,500.00	$10,493.76	$7,500.00	$10,151.38	$7,500.00	$12,126.00	$7,000.00	$ 7,500.00	$3,009.00
Equip Repairs/Supplies TH	100-10000-3350			$1,500.00	$1,575.72	$2,000.00	$945.00	$1,000.00	$ 1,500.00	$1,058.00
Advertising	100-10000-3600	$7,000.00	$5,683.38	$6,000.00	$6,291.54	$6,000.00	$6,799.00	$6,000.00	$ 7,000.00	$3,639.00
Electricity	100-10000-5120	$20,000.00	$13,446.16	$18,000.00	$13,712.94	$18,000.00	$13,783.00	$16,000.00	$ 16,000.00	$8,790.00
Fuel Oil	100-10000-5130	$2,500.00	$707.86	$2,500.00	$3,046.94	$2,500.00	$3,021.00	$1,500.00	$ 3,000.00	$1,919.00
Postage	100-10000-5210	$4,500.00	$4,268.90	$4,500.00	$1,532.53	$4,500.00	$2,444.00	$4,500.00	$ 3,250.00	$1,472.00
Tax Prep	100-10000-5215			$1,755.00	$1,668.81	$1,700.00	$1,673.00	$1,700.00	$ 1,800.00	$1,775.00
Telephone	100-10000-5230	$6,000.00	$4,818.31	$6,000.00	$4,423.79	$6,000.00	$4,895.00	$5,000.00	$ 5,000.00	$2,964.00
Cell Phones	100-10000-5235	$5,000.00	$3,839.25	$4,000.00	$3,881.03	$4,000.00	$3,980.00	$4,000.00	$ 4,000.00	$2,436.00
Insurance (VMLP)	100-10000-5309	$32,000.00	$30,273.00	$30,000.00	$31,562.00	$32,646.00	$28,066.00	$28,000.00	$ 24,000.00	$22,309.00
Lease Equipment (Copier)	100-10000-5410	$3,000.00	$2,111.78	$3,000.00	$2,303.76	$3,000.00	$1,937.00	$3,000.00	$ 2,250.00	$1,459.00
Conferences & Education	100-10000-5540	$1,500.00	$175.00	$3,500.00	$0.00	$3,500.00	$895.00	$3,500.00	$ 3,500.00	
Miscellaneous	100-10000-5800	$500.00	$154.08	$500.00	$226.68	$500.00	$14,315.00	$500.00	$ 500.00	$1,218.00
Code Updates	100-10000-5810	$1,000.00	$1,195.00	$1,200.00	$2,704.45	$1,200.00	$2,783.00	$3,500.00	$ 3,500.00	$4,461.00
Office Supply	100-10000-6001	$5,500.00	$5,921.64	$4,500.00	$5,804.75	$6,000.00	$5,109.00	$6,000.00	$ 6,000.00	$4,757.00
Shenandoah Water Supplies	100-10000-6002	$250.00	$343.03	$400.00	$408.10	$400.00	$636.00	$700.00	$ 700.00	$808.00
Emergency Generator Maintenance	100-10000-6003	$525.00	$908.69	$1,200.00	$536.25	$540.00	$397.00	$670.00	$ 1,000.00	$0.00
Alarm Monitoring	100-10000-6004	$500.00	$240.00	$500.00	$718.80	$500.00	$480.00	$500.00	$ 500.00	$0.00
Elevator Maint and Inspection	100-10000-6005	$1,000.00	$4,092.64	$2,000.00	$1,231.20	$2,000.00	$719.00	$2,000.00	$ 2,000.00	$1,476.00
General Expenses		**Budget 15-16**	**Act. 15-16**	**Budget 16-17**	**Act. 16-17**	**Budget 17-18**	**Act. 17-18**	**Budget 18-19**	***Budget FY 19-20***	**YTD**
Fire System Maint & Insp	100-10000-6006	$1,700.00	$950.00	$1,700.00	$1,700.00	$1,700.00	$950.00	$1,500.00	$ 1,500.00	$0.00
Propane	100-10000-6007	$5,000.00	$2,675.07	$4,000.00	$2,668.86	$4,000.00	$6,992.00	$6,200.00	$ 7,250.00	$2,720.00
Road Fuel	100-10000-6008	$2,000.00	$576.22	$3,000.00	$1,543.50	$3,000.00	$2,561.00	$2,000.00	$ 3,250.00	$897.00
Vehicle Supplies (license plates)	100-10000-6009	$10.00		$10.00	$10.00	$10.00	$345.00	$10.00	$ 10.00	$5.00
HVAC Service Contract	100-10000-6010	$1,300.00	$109.36	$1,300.00	$2,200.00	$1,300.00	$1,100.00	$1,500.00	$ 2,000.00	$0.00
Fire Alarm Maint and Insp	100-10000-6011	$500.00	$750.00	$750.00	$0.00	$750.00	$750.00	$750.00	$ 750.00	$1,080.00
Dues & Subscriptions	100-10000-6012	$1,500.00	$1,008.00	$1,500.00	$1,725.00	$1,500.00	$1,409.00	$1,500.00	$ 1,500.00	$3,270.00
Records Monitoring - License	100-10000-6013							$1,500.00	$ 1,500.00	$999.00
Safety Equipment	100-10000-6021	$1,000.00	$246.19	$800.00	$82.79	$800.00	$0.00	$1,000.00	$ 1,000.00	$1,506.00
Vehicle Allowance	100-10000-6030	$100.00		$100.00						
TEA 21 Grant Match	100-10000-7002		$15.24							
TEA Grant Downtown	100-10000-7005		$34,034.90							
Art Center/Commission for the Arts	100-10000-7018	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$9,000.00	$ 9,000.00	$9,000.00
USDA RD Payment Utility Truck								$3,873.00	$ 9,000.00	$23,822.00
Capital Expense Vehicle									$ 60,000.00	
Capital Improvement	100-10000-8100	$18,000.00	$13,204.00	$20,114.00	$24,830.73		$4,375.00		$ 7,290.00	
Water Fund Debt Payment	100-10000-8150			$173,597.00						
BAI Computer System	100-10000-8214	$8,900.00	$8,582.00	$8,900.00	$9,012.00	$9,500.00	$9,837.00	$10,000.00	$ 10,500.00	$10,582.00
Printer	100-10000-8218	$10,130.00	$8,189.61							
Computer Tech Support	100-10000-8220			$5,750.00	$4,430.00	$6,000.00	$9,013.00	$6,000.00	$ 10,000.00	$833.00
Computer Equip. Upgrade	100-10000-8222	$10,000.00	$10,000.00	$2,000.00	$2,367.95	$2,000.00	$2,923.00	$18,145.00	$ 2,000.00	$23,354.00
Reimburse LDDC P2, 3 TC	100-10000-9002	$45,000.00	$45,000.00	$45,000.00	$45,000.00	$55,000.00	$55,000.00	$66,000.00		
BofA Bank Stock Refund	100-10000-9100	$6,777.00	$6,776.60	$6,800.00	$6,776.60	$6,800.00	$6,777.00	$6,800.00	$ 6,800.00	$0.00
Principal 2008 GO Bonds (R1 2 3)	100-10000-9230	$104,244.00	$104,244.00	$104,244.00	$104,244.00	$104,244.00	$104,244.00	$104,244.00	$ 104,244.00	$69,496.00
Interest 2008 GO Bonds (R1 2 3)	100-10000-9231									
Water Fund Equip Transfer	100-10000-9501			$13,000.00						
Sewer Fund Transfer	100-10000-9502	$7,469.00		$44,805.00				$11,208.00	$ 12,651.00	
TH Flowers	100-10000-9920			$250.00		$250.00	$30.00	$250.00	$ 250.00	$0.00
Transfer, Hillcrest Cem	100-93100-0702					$1,781.00		$44,689.00	$ 45,300.00	
Total Administration Expenses		**$659,961.00**	**$674,029.19**	**$908,098.00**	**$676,834.56**	**$686,677.00**	**$689,578.00**	**$771,748.00**	**$ 784,038.00**	**$472,060.00**

POLICE EXPENSES		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	*Budget FY 19-20*	YTD
Salaries & Wages	100-31000-1139	$267,376.00	$250,152.43	$263,285.00	$263,719.84	$268,551.00	$267,463.00	$279,289.00	$ 287,112.00	$182,612.00
Police Overtime	100-31000-1140	$3,000.00	$3,458.49	$4,000.00	$6,590.03	$5,000.00	$10,257.00	$5,000.00	$ 12,000.00	$7,800.00
DMV Grant Overtime	100-31000-1145		$962.50		$595.00	$8,000.00	$2,275.00	$8,000.00	$ 3,000.00	$1,505.00
Holiday/PT Pay	100-31000-1150	$4,000.00	$2,100.00	$4,000.00	$2,353.72	$2,500.00	$2,179.00	$2,500.00	$ 3,000.00	$1,475.00
FICA 7.65	100-31000-2100	$20,990.00	$19,692.42	$20,448.00	$20,973.84	$21,080.00	$21,719.00	$22,552.00	$ 23,342.00	$14,896.00
DMV Grant FICA	100-31000-2101		$3,140.00							
VRS 7.37	100-31000-2210	$14,899.00	$8,828.78	$2,897.00	$17,765.38	$19,610.00	$18,585.00	$20,585.00	$ 21,161.00	$13,723.00
VRS Hybrid	100-31000-2212		$3,344.88		$543.66					
Hazardous Duty Retirement	100-31000-2215			$32,529.00						
Life Insurance-POLICE	100-31000-2240	$3,575.00	$2,744.06	$4,000.00	$3,441.01	$3,533.00	$3,493.00	$3,670.00	$ 3,670.00	$1,231.00
VRS VLDP	100-31000-2245		$369.60		$46.80					
Insurance	100-31000-2300	$25,962.00	$22,506.16	$31,416.00	$31,441.71	$39,916.00	$36,698.00	$38,316.00	$ 42,052.00	$25,039.00
Dental	100-31000-2310	$2,343.00	$1,616.47	$2,578.00	$1,923.49	$2,052.00	$1,864.00	$2,000.00	$ 2,000.00	$1,248.00
Employee Hire Process	100-31000-2350							$700.00	$ 1,600.00	$0.00
Web Page Updates	100-31000-3160	$210.00								
Equip. Replacement	100-31000-3310	$3,000.00	$147.29	$3,000.00	$2,978.06	$3,000.00	$2,531.00	$3,380.00	$ 3,500.00	$1,123.00
Police Building Maintenance	100-31000-3330	$1,500.00	$921.24	$1,500.00	$506.23	$1,500.00	$9,153.00	$2,000.00	$ 3,500.00	$2,190.00
Police Advertising	100-31000-3600	$471.00	$41.55	$500.00	$560.00	$500.00	$430.00	$500.00	$ 500.00	$396.00
Uniform Cleaning	100-31000-3700	$600.00								
Uniform Replacement	100-31000-3710	$1,200.00	$96.00	$1,000.00	$539.15	$1,000.00	$1,019.00	$1,500.00	$ 2,800.00	$1,496.00
Electricity	100-31000-5120	$2,500.00	$2,612.99	$2,500.00	$2,389.76	$2,500.00	$2,544.00	$2,500.00	$ 2,750.00	$1,328.00
Propane Generator	100-31000-5215	$1,000.00	$548.73	$1,000.00	$0.00	$1,000.00	$0.00	$500.00	$ 500.00	$0.00
Police Telephone	100-31000-5230	$4,300.00	$2,677.10	$3,000.00	$2,821.74	$3,000.00	$2,761.00	$3,000.00	$ 3,000.00	$1,791.00
Cell Phone	100-31000-5235	$5,400.00	$5,397.39	$6,000.00	$6,708.45	$6,000.00	$6,718.00	$6,000.00	$ 7,500.00	$3,989.00
Line of Duty Benefit	100-31000-5309	$2,575.00	$2,571.00	$3,100.00	$3,269.00	$3,227.00	$1,359.00	$5,455.00	$ 7,156.00	$5,455.00
Aux. Workers Comp								$3,000.00	$ 3,000.00	$0.00
Copier	100-31000-5410	$2,000.00	$1,089.00	$1,500.00	$1,300.32	$1,500.00	$1,495.00	$1,500.00	$ 1,500.00	$982.00
State Police VCIN Term	100-31000-5450			$1,700.00	$532.79	$1,200.00	$976.00	$1,200.00	$ 1,500.00	$1,375.00
Conferences/Education	100-31000-5540	$2,500.00	$1,042.80	$2,500.00	$1,878.10	$2,500.00	$2,621.00	$3,000.00	$ 3,000.00	$979.00
Miscellaneous	100-31000-5800	$500.00	$3,110.59	$500.00	$566.20	$500.00	$891.00	$800.00	$ 800.00	$216.00
Dues, Subscriptions	100-31000-5810	$2,000.00	$2,534.00	$2,500.00	$0.00	$4,500.00	$4,340.00	$4,500.00	$ 4,500.00	$4,350.00
Attorney Fees	100-31000-5820	$2,000.00	$289.40	$2,000.00	$677.60	$2,000.00		$2,000.00	$ 2,000.00	$0.00
Police Public Relations	100-31000-5830	$500.00	$533.13	$500.00	$900.71	$800.00	$1,673.00	$800.00	$ 800.00	$0.00
Office Supplies	100-31000-6001	$500.00	$572.21	$800.00	$637.98	$800.00	$748.00	$1,000.00	$ 1,000.00	$913.00
Supplies & Materials	100-31000-6002	$2,000.00	$1,262.50	$1,500.00	$1,894.17	$1,500.00	$1,315.00	$1,500.00	$ 1,500.00	$926.00
Repairs & Maintenance Othe	100-31000-6007	$500.00	$354.42	$500.00	$511.57	$500.00	$474.00	$500.00	$ 500.00	$343.00
Fuel	100-31000-6008	$19,223.00	$7,544.20	$19,000.00	$13,813.35	$19,000.00	$16,761.00	$19,000.00	$ 19,000.00	$11,240.00
Repairs & Maintenance Vehi	100-31000-6009	$10,000.00	$9,674.97	$7,000.00	$15,508.81	$8,000.00	$12,718.00	$8,000.00	$ 8,000.00	$4,231.00
Vehicle Tires	100-31000-6011	$3,000.00	$1,076.52	$3,000.00	$2,142.08	$3,000.00	$1,392.00	$3,000.00	$ 3,000.00	$213.00
Police Radios	100-31000-6014	$500.00	$385.09	$500.00	$1,083.17	$800.00	$665.00	$800.00	$ 1,200.00	$1,238.00
DMV Grant Match Maint	100-31000-6015	$0.00	$0.00	$0.00	$0.00	$6,100.00		$0.00		
Canine - Food/Vet	100-31000-6035			$2,000.00	$1,994.65	$2,800.00	$4,792.00	$2,200.00	$ 3,000.00	$1,125.00
Joint Operations/Grant Matc	100-31000-7000	$500.00		$500.00	$248.26	$500.00		$500.00	$ 500.00	$0.00
Auxiliary Police Expenses	100-31000-8000				$11,681.27	$0.00	$10,878.00	$3,000.00	$ 3,000.00	$112.00
Equip. Replace	100-31000-8101	$2,500.00	$2,069.70	$2,500.00	$2,327.14	$2,500.00	$2,688.00	$3,000.00	$ 3,000.00	$0.00
New Equipment	100-31000-8102	$1,000.00	$1,861.39	$1,000.00	$268.53	$1,000.00	$3,056.00	$2,000.00	$ 2,000.00	$0.00
POLICE EXPENSES		**Budget 15-16**	**Act. 15-16**	**Budget 16-17**	**Act. 16-17**	**Budget 17-18**	**Act. 17-18**	**Budget 18-19**	***Budget FY 19-20***	**YTD**
Video Camera Vehicles	100-31000-8103	$2,100.00	$34.22	$2,100.00	$2,100.00	$2,100.00		$2,300.00	$ 2,300.00	$0.00
DAPRO Upgrade	100-31000-8104			$6,673.00	$6,673.60	$6,673.00	$6,840.00	$7,113.00	$ 7,500.00	$0.00
DMV Grant Equipment	100-31000-8105					$4,200.00	$2,961.00	$0.00	$ 1,500.00	$0.00
Byrne Grant	100-31000-8106	$2,500.00	$1,626.44	$2,500.00	$2,373.50	$2,500.00	$2,164.00	$2,500.00	$ 2,500.00	
Vehicle Loan Payment	100-31000-8150					$6,500.00	$3,291.00	$24,007.00	$ 32,607.00	$17,394.00
Capital Expenditures	100-31000-8212	$1,500.00		$1,500.00	$357.22	$1,500.00	$1,123.00	$1,500.00		$6,734.00
USDA/RD Payoff Vehicle								$4,368.00		
Capital Expenses/Vehicle	100-31000-8213	$24,500.00	$35,674.02	$30,000.00	$35,863.36	$4,000.00	$131,985.00	$0.00	$ 38,000.00	$9,203.00
VRS Actuarial Study	100-31000-8214	$1,500.00	$1,250.00							
Server/Computers/Alarm	100-31000-8218	$1,000.00	$296.13	$1,200.00	$1,844.07	$1,700.00	$1,777.00	$3,000.00	$ 3,000.00	$2,445.00
Total Police Expenditures		**$447,224.00**	**$406,209.81**	**$480,226.00**	**$476,345.32**	**$480,642.00**	**$608,672.00**	**$513,535.00**	**$ 580,350.00**	**$331,316.00**

FIRE EXPENSE		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 18-19	Act. 17-18	Budget 18-19	*Budget 19-20*	YTD
Fire Dept. Insurance	100-32100-5640	$1,000.00	$0.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$ 6,000.00	$0.00
Fire Donation/Utilities	100-32100-5641	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$ 10,000.00	$0.00
Rescue Squad									$ 5,000.00	
Total Fire/Rescue		**$11,000.00**	**$10,000.00**	**$16,000.00**	**$16,000.00**	**$16,000.00**	**$16,000.00**	**$16,000.00**	**$ 21,000.00**	**$0.00**

STREETS & SIDEWALK EXPENSE		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	*Budget FY 19-20*	YTD
Salaries	100-41000-1130	$21,360.00	$21,458.19	$21,718.00	$21,640.58	$51,182.00	$50,318.00	$52,997.00	$ 52,100.00	$34,846.00
Streets & Sidewalks Overtime	100-41000-1140	$5,000.00	$7,298.09	$3,500.00	$4,227.74	$3,500.00	$0.00	$3,500.00	$ 4,500.00	$447.00
Streets & Sidewalks Part Time	100-41000-1150	$5,000.00	$1,384.38	$3,000.00	$901.52	$3,000.00	$0.00	$0.00	$ 3,000.00	$1,735.00
FICA 7.65	100-41000-2100	$2,783.00	$2,348.74	$1,930.00	$2,042.09	$4,413.00	$3,886.00	$4,399.00	$ 4,560.00	$2,845.00
VRS 7.37	100-41000-2210	$1,718.00	$868.70	$239.00	$1,160.73	$3,568.00	$3,401.00	$3,906.00	$ 4,009.00	$2,526.00
VRS Hybrid	100-41000-2212		$336.72		$435.54					
Life Insurance-Streets & Sidewalks	100-41000-2240	$312.00	$264.16	$312.00	$300.05	$669.00	$632.00	$695.00	$ 695.00	$446.00
VRS VLDP	100-41000-2245		$37.15		$37.59					
Hospitalization	100-41000-2300	$3,709.00	$4,019.02	$5,000.00	$4,557.98	$7,552.00	$12,354.00	$13,334.00	$ 13,334.00	$7,302.00
Dental	100-41000-2310	$166.00	$203.50	$166.00	$204.57	$389.00	$478.00	$475.00	$ 475.00	$314.00
Repairs on Streets & Sidewalks	100-41000-3330	$1,500.00	$1,107.58	$1,500.00	$0.00	$22,291.00	$21,136.00	$1,000.00	$ 3,500.00	$228.00
Main Street Parking Lot Rent Pay	100-41000-3350	$16,208.00	$16,288.22	$16,700.00	$16,776.78	$17,201.00	$17,281.00	$17,717.00	$ 18,250.00	$11,807.00
Electricity	100-41000-5120	$19,000.00	$23,158.84	$22,000.00	$24,607.05	$22,000.00	$23,865.00	$23,000.00	$ 25,000.00	$13,675.00
Miscellaneous	100-41000-5800	$300.00	$730.26	$100.00	$12.51	$100.00	$43.00	$100.00	$ 100.00	$54.00
Agricultural/Beautification	100-41000-6003	$242.00	$313.44	$500.00	$10.00	$500.00	$1,085.00	$500.00	$ 5,000.00	$0.00
Repairs & Maintenance Supplies	100-41000-6007	$500.00	$778.24	$1,000.00	$877.74	$1,000.00	$1,134.00	$1,000.00	$ 1,250.00	$804.00
Fuel	100-41000-6008	$2,250.00	$709.44	$2,500.00	$2,737.68	$2,500.00	$2,796.00	$2,750.00	$ 3,250.00	$2,633.00
Vehicle Maintenance	100-41000-6009	$2,750.00	$3,697.17	$2,750.00	$5,470.93	$2,750.00	$5,893.00	$2,750.00	$ 4,000.00	$4,790.00
Uniforms	100-41000-6011	$700.00	$1,794.19	$1,500.00	$4,370.10	$1,500.00	$5,556.00	$4,600.00	$ 5,500.00	$2,122.00
Purchase Street Signs	100-41000-6021			$250.00	$250.00	$250.00				
Christmas Lights	100-41000-6022	$350.00								
Snow Removal Supplies	100-41000-6023	$500.00	$992.50	$2,500.00	$0.00	$2,500.00	$629.00	$1,000.00	$ 2,500.00	$695.00
Shop Building Maintenance	100-41000-7100			$1,500.00	$2,162.50	$2,000.00	$2,037.00	$2,000.00	$ 2,500.00	$288.00
Equipment Repair	100-41000-7200			$2,500.00	$2,248.31	$2,500.00	$2,468.00	$2,000.00	$ 2,750.00	$3,921.00
Shop Supplies/Utilities	100-41000-7300			$2,500.00	$1,277.77	$2,500.00	$571.00	$1,500.00	$ 1,500.00	$693.00
Sidewalk Construction - VDOT								$329,630.00	$ 350,000.00	
Replacement of Equipment	100-41000-8101	$1,000.00	$916.64		$0.00	$1,000.00	$1,253.00	$1,000.00	$ 6,000.00	$1,884.00
Total Streets /Sidewalk		**$85,348.00**	**$88,705.17**	**$93,665.00**	**$96,309.76**	**$154,865.00**	**$156,816.00**	**$469,853.00**	**$ 513,773.00**	**$94,055.00**

TRASH EXPENSE		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	*Budget FY 19-20*	YTD
Salaries	100-42300-1130	$39,202.00	$39,202.65	$40,203.00	$40,184.04					
Trash Collection Part Time	100-42300-1150	$12,000.00	$24,419.80		$426.56					
FICA	100-42300-2100	$5,372.00	$4,977.38	$3,076.00	$3,113.18					
VRS	100-42300-2210	$4,454.00	$2,047.10	$443.00	$2,724.32					
VRS Hybrid	100-42300-2212		$130.05		$169.41					
Life Insurance - Trash	100-42300-2240	$630.00	$476.78	$630.00	$543.71					
VRS VLDP	100-42300-2245		$14.29		$14.45					
Hospitalization	100-42300-2300	$7,418.00	$7,496.56	$8,200.00	$8,496.62					
Dental	100-42300-2310	$400.00	$409.97	$440.00	$410.84					
Repairs & Maint. Equipment	100-42300-3310	$250.00	$1,484.04		$0.00					
Repairs & Maint. Truck	100-42300-3320	$2,000.00	$3,123.93		$0.00					
Contract Work - Trash Pickup	100-42300-4000			$49,000.00	$49,001.00	$53,800.00	$53,355.00	$54,000.00	$ 54,000.00	$28,643.00
Contract Contingency	100-42300-4001					$1,600.00	$417.00	$1,600.00	$ 1,600.00	$3,859.00
Landfill	100-42300-5120	$10,000.00	$8,264.97		$0.00	$0.00				
Miscellaneous	100-42300-5800	$100.00								
Fuel	100-42300-6008	$5,200.00	$4,470.78							
TRASH EXPENSE		**Budget 15-16**	**Act. 15-16**	**Budget 16-17**	**Act. 16-17**	**Budget 17-18**	**Act. 17-18**	**Budget 18-19**	***Budget FY 19-20***	
Vehicle Supplies & Materials	100-42300-6009	$100.00	$59.97							
Uniform	100-42300-6011	$650.00	$1,744.20							
Total Trash Collection		**$87,776.00**	**$98,322.47**	**$101,992.00**	**$105,084.13**	**$55,400.00**	**$53,772.00**	**$55,600.00**	**$ 55,600.00**	**$32,502.00**

RECYCLE EXPENSES		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	*Budget FY 19-20*	YTD
Salaries	100-42350-1130	$6,116.00	$6,116.52	$6,235.00	$6,218.94					
FICA	100-42350-2100	$1,034.00	$469.08	$477.00	$476.81					
VRS	100-42350-2210	$734.00	$240.73	$69.00	$321.13					
VRS Hybrid	100-42350-2212		$102.02		$132.87					
Life Insurance - Recycling	100-42350-2240	$105.00	$75.18	$105.00	$85.34					
VRS VLDP	100-42350-2245		$11.14		$11.30					
Hospitalization	100-42350-2300	$1,855.00	$1,090.19	$1,500.00	$1,237.63					
Dental	100-42350-2310	$75.00	$55.99	$83.00	$56.28					
Tipping Fee	100-42350-3000			$10,000.00	$5,266.89	$10,000.00	$6,168.00	$10,000.00	$ 10,000.00	$4,024.00
Contract Work - Recycle	100-42350-4000			$10,000.00	$10,000.00	$10,000.00	$9,992.00	$10,000.00	$ 10,000.00	$5,775.00
Total Recycle		**$9,919.00**	**$8,160.85**	**$28,469.00**	**$23,807.19**	**$20,000.00**	**$16,160.00**	**$20,000.00**	**$ 20,000.00**	**$9,799.00**

BALL PARK EXPENSES		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act.17-18	Budget 18-19	*Budget FY 19-20*	YTD
Electric	100-71300-5110	$1,500.00	$1,362.27	$1,500.00	$1,242.69	$1,500.00	$1,088.00	$1,500.00	$ 1,500.00	$615.00
Field Facility Improvements	100-71300-5200			$1,000.00	$1,018.53	$1,000.00	$926.00	$1,000.00	$ 1,000.00	$0.00
Total Ball Park		**$1,500.00**	**$1,362.27**	**$2,500.00**	**$2,261.22**	**$2,500.00**	**$2,014.00**	**$2,500.00**	**$ 2,500.00**	**$615.00**

OAKLAND CEMETERY EXPENSES		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act.17-18	Budget 18-19	*Budget FY 19-20*	YTD	
Oakland Salaries	100-71400-1130	$9,928.00	$9,929.38	$10,084.00	$10,056.59	$10,285.00	$9,987.00	$10,640.00	$ 10,732.00	$7,006.00	
Oakland FICA	100-71400-2100	$1,008.00	$814.47	$772.00	$778.51	$787.00	$768.00	$814.00	$ 821.00	$534.00	
Oakland VRS	100-71400-2210	$715.00	$341.80	$111.00	$455.03	$717.00	$661.00	$785.00	$ 791.00	$496.00	
Oakland VRS Hybrid	100-71400-2212		$187.09		$243.36						
Oakland Life Insurance	100-71400-2240	$146.00	$115.92	$146.00	$131.26	$120.00	$121.00	$100.00	$ 100.00	$86.00	
VRS VLDP	100-71400-2245		$21.10		$21.36						
Oakland Hospitalization	100-71400-2300	$1,855.00	$1,653.46	$2,000.00	$1,868.15	$1,079.00	$1,952.00	$2,114.00	$ 2,114.00	$1,117.00	
Oakland Dental	100-71400-2310	$75.00	$88.90	$83.00	$89.16	$93.00	$80.00	$90.00	$ 90.00	$53.00	
Audit Fees	100-71400-3120										
Oakland Repairs/Maintenance	100-71400-3310	$100.00		$100.00		$100.00		$0.00	$ -		
Oakland Miscellaneous	100-71400-5800	$100.00		$100.00		$100.00			$ -		
Oakland Supplies	100-71400-6001	$100.00	$127.99	$100.00		$100.00	$4.00	$0.00	$ -		
Oakland Agric. Soil Treatment	100-71400-6003	$50.00		$100.00		$100.00					
Oakland Fuel	100-71400-6008	$100.00	$109.31	$100.00	$100.00	$100.00	$122.00	$100.00	$ 150.00	$27.00	
Oakland Lights & Flags	100-71400-6017	$100.00	$106.70	$100.00	$130.53	$100.00	$141.00	$200.00	$ 150.00	$85.00	
Total Oakland Cemetary		**$14,277.00**	**$13,496.12**	**$13,796.00**	**$13,873.95**	**$13,681.00**	**$13,836.00**	**$14,843.00**	**$ 14,948.00**	**$9,404.00**	
Total Balance GenFund Exp						**$1,272,400.00**	**$1,400,032.00**	**$1,864,079.00**	**$ 1,992,209.00**	**$949,751.00**	0.509501
							FY 19-20	**Budget Bal.**	**$0.00**		

WATER REVENUE		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	Budget FY 19-20	YTD
Interest Earned - Bank Deposits	501-15010-0001	$2,000.00	$1,969.42	$2,000.00	$3,215.83	$2,000.00	$6,351.00	$4,000.00	$ 6,400.00	$10,584.00
Water Revenue	501-16001-0001	$498,753.00	$473,993.63	$515,477.00	$550,811.17	$520,000.00	$524,928.00	$532,145.00	$ 567,100.00	$315,000.00
Sewer Revenue	501-16001-0002									
Water Connections	501-16001-0003	$44,735.00	$44,825.00		$339,380.00	$129,060.00	$133,840.00			
Sewer Connections	501-16001-0004									
Penalty Fees	501-16001-0007	$3,000.00	$6,000.00	$3,500.00	$5,200.00	$3,500.00	$7,715.00	$5,000.00	$ 5,000.00	$1,750.00
Water Works Op Fee	501-16001-0008	$1,600.00		$1,600.00						
Bulk Water Sales	501-16001-0009	$500.00	$216.81	$500.00	$0.00	$500.00	$989.00	$500.00	$ 500.00	$0.00
VDH Fund Package	501-16001-0010									
Construction Grant VDH - Tanks	501-16001-0011	$428,364.00								
DEQ WQIF Grant	501-16001-0012									
VRA/VDH Town Park Well	501-16001-0020	$277,530.00		$275,000.00						
VRA Control Cham/Telemetry	501-16001-0025			$275,000.00						
Miscellaneous Income	501-18990-0001		$3,944.31							
W/S Planning Grant VDH	501-18990.0002									
Credit Card Fees	501-18990-0010	$2,000.00								
USDA/RD Grant PER									$ 30,000.00	
Capital Improvement Plan W/S	501-41050-0004									
Transfer From GF	501-41050-0100			$186,597.00	$819,032.00					
Reserves - Project	501-41050-0501			$129,000.00				$13,609.00		
Total Water Revenue		**$1,258,482.00**	**$530,949.17**	**$1,388,674.00**	**$1,717,639.00**	**$655,060.00**	**$673,823.00**	**$555,254.00**	**$ 609,000.00**	**$327,334.00**

0.589521

WATER EXPENSES		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	Budget FY 19-20	YTD
Salary/Water	501-45000-1130	$76,735.00	$62,089.55	$77,909.00	$71,376.03	$79,468.00	$76,182.00	$82,323.00	$ 84,362.00	$47,543.00
Overtime	501-45000-1140					$1,000.00	$4,675.00	$3,000.00	$ 5,000.00	$6,976.00
Water Part time	501-45000-1150	$8,000.00	$1,154.25	$1,500.00	$0.00	$1,500.00	$590.00	$500.00	$ 500.00	$305.00
FICA	501-45000-2100	$6,175.00	$5,090.71	$6,075.00	$5,382.99	$6,194.00	$6,771.00	$6,820.00	$ 6,875.00	$4,210.00
VRS	501-45000-2210	$3,949.00	$2,096.67	$857.00	$6,576.00	$5,539.00	$7,522.00	$6,100.00	$ 1,109.00	$3,906.00
VRS Hybrid	501-45000-2212		$1,370.51		$1,811.65				-	
Life Insurance - Water	501-45000-2240	$900.00	$759.86	$900.00	$859.40	$1,051.00	$966.00	$1,100.00	$ 1,100.00	$674.00
VRS VLDP	501-45000-2245		$151.52		$155.94					
Hospitalization	501-45000-2300	$9,272.00	$9,933.56	$12,000.00	$11,237.94	$11,867.00	$14,016.00	$13,597.00	$ 13,597.00	$8,204.00
Dental	501-45000-2310	$531.00	$542.86	$530.00	$551.52	$610.00	$568.00	$600.00	$ 600.00	$458.00
Employee Benefits	501-45000-2320				$1,600.00					
Audit Fees	501-45000-3120	$2,500.00	$2,500.00							
Water Tank Main't.	501-45000-3180	$16,000.00	$16,016.21	$16,000.00	$16,851.18	$20,000.00	$16,852.00	$17,000.00	$ 19,705.00	$17,778.00
Repairs & Maintenance Equipmer	501-45000-3310	$1,000.00	$81.06	$1,000.00	$0.00	$1,000.00	$534.00	$1,000.00	$ 1,000.00	$89.00
Advertising	501-45000-3600	$750.00	$663.80	$750.00	$1,034.00	$750.00		$750.00	$ 1,000.00	$461.00
Water Purchased	501-45000-5130	$260,000.00	$210,554.03	$250,000.00	$243,370.89	$250,000.00	$248,641.00	$255,000.00	$ 260,000.00	$141,009.00
Postage/Billing Supplies	501-45000-5210	$1,750.00	$4,107.70	$4,000.00	$5,690.08	$4,000.00	$5,997.00	$3,000.00	$ 3,000.00	$2,073.00
Water Testing Fees	501-45000-5220	$5,000.00	$3,849.21	$5,200.00	$6,224.86	$5,200.00	$11,923.00	$4,000.00	$ 4,000.00	$1,820.00
Elavon Credit Card Fees	501-45000-5550	$2,000.00	$419.38							
VDOT Fees	501-45000-5650	$250.00	$120.00	$250.00	$230.00	$250.00	$310.00	$250.00	$ 250.00	$100.00
Waterworks Oper. Fund	501-45000-5660	$1,850.00	$2,256.75	$2,300.00	$2,256.75	$2,300.00	$2,821.00	$2,300.00	$ 3,000.00	$1,693.00
Miss Utility	501-45000-5670	$1,000.00	$449.40	$1,000.00	$543.89	$1,000.00	$404.00	$750.00	$ 1,000.00	$587.00
Road Repairs/Water	501-45000-5680	$1,500.00	$320.00	$1,000.00	$0.00	$1,000.00	$1,200.00	$500.00	$ 1,200.00	$500.00
Electricity Tower Pumps	501-45000-5690	$1,000.00	$1,268.23	$1,300.00	$1,074.06	$1,300.00	$1,585.00	$1,300.00	$ 1,500.00	$832.00
WATER EXPENSES		**Budget 15-16**	**Act. FY15-16**	**Budget 16-17**	**Act. FY 16-17**	**Budget 17-18**	**Act. 17-18**	**Budget FY 18-19**	**Budget FY 19-20**	**YTD**
Miscellaneous	501-45000-5800	$100.00	$11.05	$100.00	$59.00	$100.00	$79.00	$100.00	$ 100.00	$75.00
Dues/Subscriptions	501-45000-5810	$500.00	$300.00	$600.00	$300.00	$600.00	$300.00	$300.00	$ 300.00	$686.00
CSX Fee	501-45000-5840	$550.00	$100.00	$550.00	$575.16	$550.00	$587.00	$575.00	$ 600.00	$498.00
Supplies	501-45000-6001	$5,000.00	$4,976.92	$5,000.00	$11,162.79	$5,000.00	$4,334.00	$5,000.00	$ 5,000.00	$9,587.00
Hydrant Replacement & Maint.	501-45000-6004				$7,516.30					
Fuel	501-45000-6008	$1,000.00	$91.35		$30.79	$1,000.00	$28.00	$1,000.00	$ 1,000.00	$282.00
Mapping	501-45000-6010		$700.00						$ 1,000.00	
Uniforms	501-45000-6011	$1,000.00	$1,000.00	$1,200.00	$1,200.00	$1,200.00	$1,200.00	$1,200.00	$ 1,200.00	$2,109.00
MVRS Software Update	501-45000-6500			$1,300.00	$889.20	$1,300.00	$1,584.00			
Itron Software Handhelds	501-45000-6510					$1,583.00	$1,582.46	$1,646.00	$ 1,750.00	$1,646.00
Itron Software Support	501-45000-6520					$909.00	$909.00	$945.00	$ 1,000.00	$945.00
Payoff Benefit -Comp	501-45000-6530					$7,800.00	$7,354.00			
Telemetry Software New	501-45000-6540					$1,000.00				
Joint Operations LCWA Conn.	501-45000-7000	$10,795.00	$14,465.00			$27,000.00	$1,000.00			
Capital Expenditure	501-45000-8100	$705,894.00	$116,750.19	$550,000.00	$100,583.86	$210,289.00	$124,061.00			2915
Equipment Replacement	501-45000-8101		$0.00	$13,000.00	$7,424.34					
Northern Loop Debt Serv.	501-45000-8150	$5,000.00	$1,326.33	$5,000.00	$1,269.33					
Payoff NL VRA Loan	501-45000-8155			$173,597.00						
Southern Loop	501-45000-8215									
Water PER Transite									$ 30,000.00	
Fredericksburg Ave Project	501-45000-8400			$129,000.00	$125,000.00					
Water Contingency	501-45000-9300	$5,000.00	$4,879.57	$2,700.00		$2,700.00	$1,900.00	$2,500.00	$ 2,500.00	$7,880.00
Server Purchase - Upgrade								$13,609.00		$14,659.00
Depreciation Expense	501-45500-9400				$0.00					
WF to SF for Op Capt	501-93100-0501	$122,501.00		$124,056.00				$128,489.00	$ 119,652.00	
Total Water Expenses		**$1,257,502.00**	**$470,395.67**	**$1,388,674.00**	**$632,837.95**	**$655,060.00**	**$546,475.46**	**$555,254.00**	**$ 572,900.00**	**$280,500.00**

0.505174

Total $36,100.00

SEWER REVENUE		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	Budget 19-20	YTD	
Interest Earned - Bank Deposits	502-15010-0001				$61.69		$6,036.00	$5,200.00	$ 6,100.00	$7,714.00	
Sewer Revenue	502-16001-0002	$426,197.00	$408,749.29	$468,013.00	$433,081.77	$455,000.00	$419,310.00	$466,000.00	$ 470,800.00	$263,147.00	
Sewer Connections	502-16001-0004	$46,760.00	$46,670.00		$548,120.00	$208,440.00	$123,520.00				
Miscellaneous Income	502-18990-0001		$3,479.50								
Sewer Planning Grant VDH	502-18990-0002				$30,000.00						
USDA/RD Grant/Loan									$ 1,032,000.00		
Transfer From GF	502-41050-0100	$7,469.00		$44,805.00	$900,412.00			$11,208.00	$ 12,651.00		
Reserves - Project								$13,609.00	$ 255,000.00		
WF to SF for Op Capt	502-41050-0502	$122,501.00		$124,056.00				$128,489.00	$ 119,652.00		
Total Sewer Revenue		$602,927.00	**$458,898.79**	$636,874.00	**$1,911,675.46**	**$663,440.00**	**$548,866.00**	**$624,506.00**	**$ 1,896,203.00**	**$270,861.00**	0.43372

SEWER EXPENSES		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	Budget FY 19-20	YTD
Salaries	502-45500-1130	$81,131.00	$52,403.37	$82,455.00	$75,804.95	$84,105.00	$80,859.00	$87,146.00	$ 89,147.00	$50,272.00
Overtime	502-45500-1145					$1,000.00	$1,124.00	$1,000.00	$ 2,000.00	$2,061.00
Sewer Part time	502-45500-1150	$8,000.00	$1,172.55	$2,000.00	$0.00	$2,000.00	$850.00	$2,000.00	$ 1,500.00	$305.00
FICA	502-45500-2100	$6,082.00	$5,323.88	$6,461.00	$5,709.93	$6,450.00	$6,293.00	$6,897.00	$ 7,088.00	$4,035.00
VRS	502-45500-2210	$3,882.00	$2,330.91	$908.00	$6,402.00	$5,863.00	$7,502.00	$6,600.00	$ 3,289.00	$3,800.00
VRS Hybrid	502-45500-2212		$1,370.51		$1,790.71					
Life Insurance - Sewer	502-45500-2240	$888.00	$811.20	$888.00	$897.53	$1,147.00	$957.00	$1,200.00	$ 1,200.00	$656.00
VRS VLDP	502-45500-2245		$151.52		$154.13					
Hospitalization	502-45500-2300	$9,272.00	$10,832.42	$12,500.00	$12,045.09	$12,946.00	$13,978.00	$14,856.00	$ 15,495.00	$8,297.00
Dental	502-45500-2310	$545.00	$593.38	$600.00	$589.75	$666.00	$576.00	$600.00	$ 600.00	$452.00
Audit Fees	502-45500-3120	$2,500.00	$2,632.58							
Repairs/Maint Equip	502-45500-3310	$2,000.00	$935.40	$2,000.00	$185.03	$2,000.00	$301.00	$1,000.00	$ 1,000.00	$518.00
Repairs/Maint Bldgs	502-45500-3330	$500.00		$500.00		$500.00		$500.00		$324.00
Cont'al Svcs RSTP	502-45500-3340	$298,416.00	$320,163.84	$332,000.00	$300,829.47	$340,000.00	$319,478.00	$325,000.00	$ 325,000.00	$179,313.00
Advertising	502-45500-3600	$500.00	$0.00	$500.00	$0.00	$500.00				
Electricity	502-45500-5120	$4,000.00	$3,605.88	$3,000.00	$2,548.21	$3,000.00	$2,572.00	$3,000.00	$ 3,000.00	$2,207.00
Postage/Billing Supplies	502-45500-5210	$1,500.00	$2,010.36	$3,000.00	$2,300.94	$3,000.00	$2,360.00	$3,000.00	$ 2,500.00	$2,073.00
Telephone, Pump Station	502-45500-5230	$325.00	$479.41	$450.00	$467.85	$450.00	$511.00	$480.00	$ 480.00	$321.00
Road Repairs/Sewer	502-45500-5680	$1,000.00	$1,360.00	$1,000.00	$500.00	$1,000.00		$500.00	$ 500.00	$0.00
Miscellaneous - Sewer	502-45500-5800	$100.00		$100.00		$100.00	$10.00		$ 100.00	
Supplies	502-45500-6001	$350.00	$446.82	$400.00	$323.74	$400.00	$337.00	$400.00	$ 400.00	$555.00
Fuel	502-45500-6008	$1,000.00		$1,000.00	$194.56	$1,000.00	$44.00	$1,000.00	$ 1,000.00	$410.00
Fuel/Pump Station	502-45500-6009	$300.00	$244.41	$300.00	$0.00	$300.00				
Uniforms	502-45500-6011	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$ 1,000.00	$2,109.00
Inflow & Infiltration	502-45500-6099	$1,500.00		$1,000.00		$1,000.00				
Capital Improvement	502-45500-8100					$10,201.00	$43,152.00			
Equipment Replacement	502-45500-8101	$1,500.00	$1,100.39	$1,000.00	$10.99	$1,000.00	$116.00		$ -	
Capital Improvement Sewer	502-45500-8102		$13,500.00		$3,000.00				$ 1,287,000.00	
Server - Upgrade Purchase								$13,609.00		13609
SEWER EXPENSES		**Budget 15-16**	**Act. FY15-16**	**Budget 16-17**	**Act. FY 16-17**	**Budget FY 17-18**	**Act. 17-18**	**Budget 18-19**	**Budget FY 19-20**	**YTD**	
Capital Improvement	501-45500-8200										
Capital Expense/Remote Reads	501-45500-8310										
Principal 2001 GO Bonds (Rural D	502-45500-9210	$61,812.00	$58,718.93	$61,812.00	$40,561.37	$61,812.00	$60,812.00	$61,812.00	$ 61,812.00	$39,176.00	
Interest 2001 GO Bonds (RD)	501-45500-9211										
Principal 2010 Go Bonds (WWTP	502-45500-9230	$90,804.00	$82,126.00	$97,000.00	$48,842.67	$97,000.00	$97,000.00	$89,592.00	$ 89,592.00	$58,950.00	
Interest 2010 GO Bonds (WWTP)	501-45500-9231			$25,000.00							
Sewer Contingency	502-45500-9300	$25,000.00	$2,124.95		$1,089.69	$25,000.00	$1,846.00	$3,314.00	$ 2,500.00	$17,966.00	
Depreciation Expense	502-45500-9400										
Total Sewer Expenses		**$603,907.00**	**$565,438.71**	**$636,874.00**	**$505,248.61**	**$663,440.00**	**$641,678.00**	**$624,506.00**	**$ 1,896,203.00**	**$387,409.00**	0.620345

$0.00

HILLCREST REVENUE		Budget 15-16	Act. FY 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	Budget FY 19-20	YTD	
Burial Permits	702-13030-0026	$5,050.00	$3,100.00	$5,000.00	$3,350.00	$5,000.00	$2,700.00	$ 3,500.00	$ 3,500.00	$2,500.00	
Stone Permits	702-13030-0031	$1,200.00	$700.00	$1,200.00	$550.00	$1,200.00	$650.00	$ 1,200.00	$ 700.00	$1,050.00	
Interest Earned	702-15010-0001	$3,276.00	$6,635.86	$6,000.00	$4,841.09	$4,452.00	$4,934.00	$ 4,500.00	$ 4,500.00	$5,348.00	
Sales of Lots	702-18990-0001	$12,000.00	$9,666.67	$10,000.00	$13,066.68	$10,000.00	$17,600.00	$ 10,000.00	$ 10,000.00	$3,067.00	
Res. GF Repayment Liability	702-34105-0001			$275,968.00							
Transfer From GF	702-41050-0100				$344,728.00			$ 44,689.00	$ 45,300.00		
Reserve Transfer Hillcrest Int	702-41050-0702	$55,423.00		$33,561.00		$41,163.00		$ -			
Total Hillcrest Revenue		**$76,949.00**	**$20,102.53**	**$331,729.00**	**$366,535.77**	**$61,815.00**	**$25,884.00**	**$ 63,889.00**	**$ 64,000.00**	**$11,965.00**	0.187278

HILLCREST EXPENSES		Budget 15-16	Act. 15-16	Budget 16-17	Act. 16-17	Budget 17-18	Act. 17-18	Budget 18-19	Budget FY 19-20	YTD	
Salaries	702-71400-1130	$40,780.00	$32,861.25	$41,478.00	$37,853.97	$42,308.00	$40,487.00	$43,806.00	$ 44,615.00	$25,075.00	
Hillcrest Part Time	702-71400-1150	$12,230.79	$863.25		$0.00	$2,500.00	$495.00	$2,500.00	$ 2,500.00	$689.00	
FICA	702-71400-2100	$4,529.36	$2,804.83	$3,174.00	$2,867.77	$3,428.00	$3,109.00	$3,352.00	$ 3,605.00	$1,976.00	
VRS	702-71400-2210	$2,550.85	$1,081.20	$457.00	$3,561.00	$2,949.00	$3,884.00	$3,340.00	$ 3,289.00	$1,945.00	
VRS Hybrid	702-71400-2212		$868.92		$1,134.80						
Life Insurance - HILLCREST	702-71400-2240	$559.00	$427.69	$559.00	$472.70	$574.00	$493.00	$600.00	$ 600.00	$334.00	
VRS VLDP	702-71400-2245		$95.93		$97.76						
Hospitalization	702-71400-2300	$6,491.00	$5,639.24	$6,500.00	$6,271.89	$6,473.00	$7,115.00	$7,741.00	$ 7,741.00	$4,061.00	
Dental	702-71400-2310	$311.00	$302.76	$343.00	$301.10	$333.00	$288.00	$300.00	$ 300.00	$216.00	
Audit Fees	702-71400-3120										
Repairs/Maintenance	702-71400-3310	$500.00	$302.38	$500.00	$487.45	$500.00	$5,100.00	$500.00	$ 500.00	$0.00	
Miscellaneous	702-71400-5800	$500.00	$65.29	$500.00	$450.00	$500.00	$22.00			$5.00	
Supplies	702-71400-6001	$100.00	$101.69	$100.00	$466.23	$100.00	$51.00	$100.00	$ 100.00	$275.00	
Soil Treatment	702-71400-6003	$250.00									
Fuel	702-71400-6008	$1,750.00	$172.66	$1,500.00	$860.00	$1,500.00	$548.00	$1,500.00	$ 600.00	$328.00	
Lights & Flags	702-71400-6017	$200.00	$107.27	$150.00	$354.46	$150.00	$128.00	$150.00	$ 150.00	$65.00	
Electricity	702-71400-6025			$500.00		$500.00					
Depreciation Expense	702-71400-8200										
Capital Improve. Columbarium	702-714000-8216		$33,356.00								
Repayment GF Liability	702-41050-0702			$275,968.00	$275,968.00						
Total Hillcrest Expenses		**$70,752.00**	**$79,050.36**	**$331,729.00**	**$331,147.13**	**$61,815.00**	**$61,720.00**	**$63,889.00**	**$ 64,000.00**	**$34,969.00**	0.54734

$0.00

Health	Insurance Total Town	$112,165.00
Life	Insurance Total Town	$10,045.00
Total Town Budget		$3,107,728.00
35% of Budget	Recommended Min Reserves	$1,087,704.80
	Recommended on Hand for Cash Flow	$250,000.00
	Hillcrest Perpetual Funds	$453,531.00
	Total min.	$1,791,235.80
Cash on Hand April TC Meeting		$2,335,930.00
Diff		$544,694.20

Incorporated 1873

212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Interim Town Manager

Date: June 18, 2019
Re: FY 2019-2020 Water and Sewer Rate Ordinance Public Hearing

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Comments: In compliance with Virginia State Law (Va. Code 15.2-2504 and 15.2-2506) the Town of Louisa advertised the proposed 2019-2020 Budget and held a Public Hearing on May 21, 2019 for citizen's comments. The budget proposes changes in to the Water and Sewer rates for the 2019-2020 fiscal year. Pursuant to the power granted by Virginia State Law (Va. Code § 15.2-2119), the Town of Louisa has the authority to adopt reasonable fees and charges for providing water and sewer services to citizens. The Town of Louisa advertised the proposed 2019-2020 Water and Sewer Rate Ordinance and will hold a Public Hearing at the beginning of the June 18, 2019 meeting for citizen's comments. The attached Ordinance is presented for adoption.

Action/Discussion

Adopt proposed 2019-2020 Water and Sewer Rate Ordinance

Town of Louisa, Virginia
Water and Sewer Rate Ordinance
Fiscal Year 2019-2020

Whereas, the Town of Louisa, Virginia owns and operates both a drinking water distribution system and a sanitary sewer system for the Town, its businesses and residents; and

Whereas, these necessary public services require ongoing investment and maintenance as well as continual oversight and administration; and

Whereas, pursuant to power granted by state law (Va. Code § 15.2-2119), the Town has the authority to adopt reasonable fees and charges for providing such water and sewer services; and

Whereas, in past years, the ongoing costs of these systems have been partially paid for with Town general funds; and

Whereas, the Town Council deems it to be in the best interests and general welfare of its citizens and businesses to continue providing these important services in a fiscally prudent manner that relies increasingly less on general taxpayer dollars and more on actual system user fees and charges; and

Whereas, such proposed rates as set forth below were previously advertised in the newspaper as required by state law, and Town Council held a public hearing on May 21, 2019, which afforded residents the opportunity to comment on the proposed rates and charges in addition to other proposed rates and fees that help fund Town operations.

Now Therefore, Be It Ordained by the Town Council for the Town of Louisa, Virginia, that the following rates and charges for water and sewer services are hereby adopted for the 2019-2020 fiscal year.

UTILITY and SERVICE RATES	Current FY	FY 7/1/19-6/30/20	Change	
Water Base Rate	$ 34.88	$ 37.32	7% increase	for 4,000 gallons
Water Over 4,000 Rate	$ 6.23	$ 6.66	7% increase	for 1,000 gallons
Sewer Base Rate	$ 32.09	$ 34.34	7% increase	for 4,000 gallons
Sewer Over 4,000 Rate	$ 6.72	$ 7.19	7% increase	for 1,000 gallons
Bulk Sale of Water w/$25.00 Minimum	$ 15.56	$ 16.65	7% increase	per 1,000 gallons
Meter Deposit	$ 150.00	$ 150.00	No Change	
Water Base Rate (out of town)	$ 39.17	$ 41.92	7% increase	for 4,000 gallons
Sewer Base Rate (out of town)	$ 49.36	$ 50.35	7% increase	for 4,000 gallons
Water Over 4,000 Rate (out of town)	$ 7.52	$ 8.05	7% increase	for 1,000 gallons
Sewer Over 4,000 Rate (out of town)	$ 7.14	$ 7.64	7% increase	for 1,000 gallons

Residential Sewer Connection Fee				
Per Single Family Unit 5/8"	$ 7,720.00	$ 7,720.00	No Change	
Residential Water Connection Fee				
Per Single Family Unit 5/8"	$ 4,780.00	$ 4,780.00	No Change	
Large and Commercial Water Connection				
1"	$ 15,840.00	$ 15,840.00	No Change	
1.5"	$ 27,400.00	$ 27,400.00	No Change	Plus installation cost
2"	$ 42,265.00	$ 42,265.00	No Change	Plus installation cost
3"	$ 72,600.00	$ 72,600.00	No Change	Plus installation cost
4"	$ 116,465.00	$ 116,465.00	No Change	Plus installation cost
6"	$ 233,335.00	$ 233,335.00	No Change	Plus installation cost
Large and Commercial Sewer Connection				
1"	$ 22,865.00	$ 22,865.00	No Change	
1.5"	$ 42,000.00	$ 42,000.00	No Change	Plus installation cost
2"	$ 67,200.00	$ 67,200.00	No Change	Plus installation cost
3"	$ 126,000.00	$ 126,000.00	No Change	Plus installation cost
4"	$ 210,000.00	$ 210,000.00	No Change	Plus installation cost
6"	$ 420,000.00	$ 420,000.00	No Change	Plus installation cost

This Ordinance shall take effect upon passage and the schedule of rates and charges shall be applicable as of July 1, 2019.

Adopted by the Town Council for the Town of Louisa, Virginia this 18th day of June, 2019.

By: _____
Mayor

Attest: _____
Clerk

Incorporated 1873

212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Interim Town Manager

Date: June 18, 2019
Re: Parking Ordinance

Comments: Presented is a draft consisting of the changes to the Town of Louisa's current parking ordinance. Changes have been reviewed by the Town Attorney and the Interim Police Chief. The Ordinance will be presented in the Supplemental Packet for adoption.

Action/Discussion

Adopt proposed Parking Ordinance

Chapter 154 Vehicles and Traffic

Part 1 General Provisions

Article I Traffic Regulations; Use of Streets

§ 154-13 **Removal and disposal of unattended vehicles.**

A. Whenever any vehicle, trailer or semitrailer is found on the public streets or public grounds unattended by the owner or operator and constitutes a hazard to traffic, or is parked in such manner as to be in violation of law or whenever any vehicle, trailer or semitrailer is left unattended for more than 10 days upon ~~either~~ public property ~~or on private property any privately owned property other than the property of the owner of such vehicle, trailer or semitrailer within the Town or is abandoned upon such privately owned property without the permission of the owner, lessee or occupant thereof~~, any such vehicle, trailer or semitrailer may be removed for safekeeping by or under the direction of a police officer to a storage garage or area, provided that no such vehicle shall be so removed from privately owned premises. ~~without the written request of the owner, lessee or occupant thereof. The person at whose request such vehicle, trailer or semitrailer is removed from privately owned property shall indemnify the Town against any loss or expense incurred by reason of removal, storage or sale thereof. Each removal shall be reported immediately to the Police Department, and notice thereof shall be given to the owner of the vehicle, trailer or semitrailer as promptly as possible.~~

B. The owner of such vehicle, trailer or semitrailer, before obtaining possession thereof, shall pay to the Town all reasonable costs incidental to the removal and storage of such vehicle, trailer or semitrailer and ~~the~~ locating of the owner ~~thereof~~. Should such owner fail or refuse to pay the cost or should the identity or whereabouts of such owner be unknown and unascertainable after a diligent search has been made and after notice to him at his last known address and to the lien holder of ~~any lien of~~ record ~~with~~in the office of the D~~epartment ivision~~ of Motor Vehicles of this state against the vehicle, trailer or semitrailer, the Chief of Police or designated ~~other~~ officer ~~designated by the Town Council~~ shall~~may~~ treat the vehicle as abandoned as provided in Section 46.2-1200 et seq. of the Code of Virginia~~, a~~ After holding the vehicle, trailer or semitrailer 60 days and after due notice of sale, the vehicle may be disposed of ~~the same~~ at the public sale, and from the proceeds of ~~from~~ the sale of an abandoned motor vehicle the Town, or its authorized agent, shall reimburse itself for the expenses of the auction, the cost of towing, preserving, and storing the vehicle which resulted from placing the abandoned motor vehicle in custody, and all notice and publication costs incurred pursuant to Section 46.2-1202 of the Code of Virginia. Any remainder from the proceeds of a sale shall be held for the owner of the abandoned motor vehicle or any person having security interests in the vehicle, as their interests may appear, for 60 days, and then be deposited into the treasury of the Town.

~~shall be forwarded by the selling officer to the Town Treasurer, provided that if the value of such vehicle, trailer or semitrailer is determined by three disinterested dealers or garagemen to be~~

~~less than $50, which would be incurred by such advertising and public sale, it may be disposed of by private sale or junked. The Town Treasurer shall pay from the proceeds of sale the cost of removal, storage, investigation as to ownership and the liens and notice of sale, and the balance of such funds shall be held by him for the owner and paid to the owner upon satisfactory proof of ownership.~~

~~C. If no claim has been made by the owner for the proceeds of such sale after the payment of the above-mentioned cost of $50, the funds may be deposited to the general fund or any special fund of the Town. Any such owner shall be entitled to apply to the Town within three years from the date of such sale, and if timely application is made therefor, the Town shall pay the same to the owner without interest or other charges. No claim shall be made nor shall any suit, action or proceeding be instituted for the recovery of such funds after three years from the date of such sale.~~

State law reference- Code of Virginia §§46.2-1213, 46.2-1203.

§ 154-14 **Removal of vehicles involved in accidents.**

Whenever a motor vehicle, trailer or semitrailer involved in an accident is found upon the highways or streets in the Town and is so located as to impede the orderly flow of traffic, the police may ~~at no cost to the owner or operator remove such motor vehicle, trailer or semitrailer from the highways or streets to some point in the vicinity where such motor vehicle, trailer or semitrailer will not impede the flow of traffic.~~ (i) at no cost to the owner or operator remove the motor vehicle, trailer, or semitrailer to some point in the vicinity where it will not impede the flow of traffic or (ii) have the vehicle removed to a storage area for safekeeping and shall report the removal to the Department and to the owner of the vehicle as promptly as possible. If the vehicle is removed to a storage area under clause (ii), the owner shall pay to the parties entitled thereto all costs incidental to its removal and storage. ~~at no cost to the owner or operator remove such motor vehicle, trailer or semitrailer from the highways or streets to some point in the vicinity where such motor vehicle, trailer or semitrailer will not impede the flow of traffic.~~

State law reference- Code of Virginia §46.2-1212.

§154-15 **Removal of motor vehicles against which there are outstanding parking violations.**

A. Any vehicle parked on a public street or other public property, for which there are three -(3) or more unpaid, or otherwise unsettled parking violations, may be removed to a place within the Town or in an adjacent locality designated by the chief law-enforcement officer for the temporary storage of the motor vehicle, vehicle, or trailer. For the purposes of this section "unsettled" shall refer to a parking violation for which the fine has not been voluntarily paid, for which there is no pending disposition of an administrative appeal, and for which the vehicle owner or operator has not requested a hearing in the general district court.

B. It shall be the duty of the police personnel removing the vehicle, to inform as soon as practicable, the owner of the removed vehicle of the nature and circumstances of the prior unsettled parking violation notices for which the vehicle was removed.

C. The owner of the removed motor vehicle, vehicle, or trailer, or other person acting on his behalf, shall be permitted to repossess or to secure the release of the vehicle by payment of the outstanding parking violation notices for which the vehicle was immobilized and by payment of all costs incidental to the removal, and storage of the vehicle, and the efforts to locate the owner of the vehicle. Should the owner fail or refuse to pay such fines and costs, or should the identity or whereabouts of the owner be unknown and unascertainable after a diligent search has been made, then after notice to the owner at his last known address and to the holder of any lien of record with the Department of Motor Vehicles, the vehicle may be disposed of in accordance with section 154-13(B) .

State law reference- Code of Virginia §46.2-1216

§ 154-165 **Bicyclists to use handlebars.**

No person shall ride a bicycle upon any street without having his hands upon the handlebars.

State law reference- Code of Virginia §46.2-906.

§ 154-176 **Speed limit established.**

Except as provided by state law with respect to drivers of specific emergency vehicles, no person shall drive or propel a vehicle upon any street or public way of this Town at a speed in excess of the speed posted in authorized traffic control signs upon such street or public way or, in the absence of any such signs, at a speed in excess of 25 miles per hour.

State Law reference— Authority of cities and towns with regard to increasing and decreasing speed limits, Code of Virginia, § 46.2-1300; special speed limits on bridges, etc., Code of Virginia, § 46.2-881; maximum speed limit in town, Code of Virginia, §§ 46.2-874, 46.2-875.

§ 154-187 **State inspection sticker required.**

[Amended 6-18-1991 by Ord. No. 1991-1]

Except as otherwise expressly provided by state law, it shall be unlawful for any person to operate or cause or permit the operation of a motor vehicle, trailer or semitrailer upon the streets or highways of this Town unless there is properly displayed thereon a valid state inspection sticker showing that such vehicle, trailer or semitrailer has been inspected and approved under the provisions of § 46.2-1157 et seq. of the Code of Virginia. A violation of this section shall be deemed a traffic infraction as defined in 46.2-100 of the Code of Virginia.

State law reference- Code of Virginia §§46.2-1157, 46.2-100, 46.2-113.

§ 154-198 **Depositing materials on streets unlawful.**

No person shall throw or deposit or cause to be deposited upon any street or highway any glass bottle, glass, nail, tack, wire, can or any other substance likely to injure any person or animal or damage any vehicle upon such street or highway, nor shall any person throw or deposit or cause to be deposited upon any street or highway any soil, sand, mud, gravel or other substances so as to create a hazard to the traveling public. Any person who drops or permits to be dropped or thrown upon any street or highway any destructive, hazardous or injurious material shall immediately remove the same or cause it to be removed. Any person removing a wrecked or damaged vehicle from a street or highway shall remove any glass or other injurious substance dropped upon the street or highway from such vehicle. Any person violating any of the provisions of this section shall, upon conviction, be punished by a fine not exceeding $12,500 or confinement in jail not exceeding 12 months, or both.~~, in the discretion of the jury or the court trying the case without a jury.~~

State law reference- Code of Virginia §18.2-324

§ 154-2019 **Unlawful riding.**

No person shall ride on any vehicle upon any portion thereof not designated or intended for the use of passengers. This provision shall not apply to an employee engaged in the necessary discharge of duty or to persons riding within truck bodies in space intended for merchandise.

§ 154-210 **(Reserved)**

Editor's Note: Former § 154-20, Unnecessary noise, was repealed 7-16-2013. See now Ch. 107, Noise.

§ 154-221 **Washing or greasing vehicles on streets or sidewalks unlawful.**

No person shall wash, polish or grease a vehicle upon a public street or sidewalk, nor shall the owner of a vehicle permit it to be washed, polished or greased upon a public street or sidewalk.

§ 154-221.1 **Golf cart and golf utility vehicle use.**

[Added 6-21-2005]

A. The Town Council does hereby designate the following public highways or roadways within the Town of Louisa upon which golf carts and/or utility vehicles may be operated in accordance with the provisions of Subsection B hereof:

(1) Club Road.

(2) Fairway Drive.

(3) Woodger Circle.

(4) Barnstormer Circle.

B. Golf carts and utility vehicles operating upon these public highways or roadways designated in Subsection A hereinabove shall be in accordance with the following limitations:

(1) A golf cart or utility vehicle may be operated only on designated public highways or roadways where the posted speed limit is 25 miles per hour or less. No golf cart or golf utility vehicle shall cross any highway or roadway at an intersection where the highway or roadway crossed has a posted speed limit of more than 25 miles per hour;

(2) No person shall operate any golf cart or utility vehicle on any public highway or roadway unless he/she has in his/her possession a valid drivers license;

(3) Every golf cart or utility vehicle, whenever operated on a public highway or roadway shall display a slow-moving vehicle emblem in accordance with § 46.2-1081 of the Code of Virginia, 1950, as amended;

(4) Golf carts and utility vehicles shall be operated upon the public highways or roadways only between sunrise and sunset, unless equipped with such lights as are required by Article 3, Chapter 10, of Title 46.2 (§ 46.2-1010, et seq.) of the Code of Virginia, 1950, as amended.

C. The limitation of Subsection B(1) shall not apply to golf carts and utility vehicles being operated as follows:

(1) To cross a highway or roadway from one portion of the golf course to another portion thereof or to another adjacent golf course; or to travel between a person's home and golf course if:

(a) The trip would not be more than one-half mile in either direction; and

(b) The speed limit on the road is no more than 35 miles per hour.

(2) To the extent necessary for Town government employees, operating only upon highways or roadways located within the Town, to fulfill a governmental purpose, provided the golf cart or utility vehicle is being operated on highways or roadways with speed limits of 35 miles per hour or less; and

(3) As necessary by employees of public or private two-year or four-year institutions of higher education if operating on highways or roadways within the property limits of such institutions, provided the golf cart or utility vehicle is being operated on highways or roadways with speed limits of 35 miles per hour or less.

D. Signs.

(1) All portions of public highways or roadways designated in Subsection A above for the use thereupon of golf carts or utility vehicles shall be clearly designated by a sign or signs.

(2) The Town shall be responsible for the installation and continuing maintenance of any signs pertaining to the operation of golf carts or utility vehicles.

(3) The organization, individuals or entities requesting the designation of a portion of any public highway or roadway for use thereupon by golf carts or utility vehicles shall, within 30 days of invoice by the Town, promptly reimburse the Town for all expenses incurred by the Town in the installation and continuing maintenance of the sign(s) described in this Subsection D. Failure to so reimburse the Town in a timely manner shall operate to terminate the designation of that portion of the public highway or roadway for use thereupon by golf carts or utility vehicles and the sign(s) so posted by the Town shall be promptly removed.

Part 4 Parking Regulations

Article IV ~~Parking Prohibited; Handicapped Parking~~ Stopping, Standing and Parking

§ 154-33 **When provisions of article applicable.**

The provisions of this article and regulations adopted pursuant hereto prohibiting the stopping, standing or parking of a vehicle shall apply at all times or at those times herein specified or as indicated on official signs, except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or authorized personnel.

§154-34 **Provisions of article not exclusive.**

The provisions of this article and regulations adopted pursuant hereto imposing a time limit on parking shall not relieve any person from the duty to observe other and more restrictive provisions prohibiting or limiting the stopping, standing or parking of vehicles in specified places or at specified times.

§ 154-35~~3~~ **Parking prohibited at all times.**

No person shall park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device, in any of the following places:

A. On a sidewalk.
B. In front of a public or private driveway.
C. Within an intersection.
D. Within 15 feet of a fire hydrant.
E. On a crosswalk.

F. Within 30 feet upon the approach to a flashing beacon, stop sign or traffic control signal located at the side of a roadway.
G. Within 30 feet of the nearest rail of a railroad grade crossing.
H. Within 15 feet of the driveway entrance to any fire or rescue squad station when such buildings are plainly designated.
I. Alongside or opposite any street excavation or obstruction when such parking would obstruct traffic.
J. On the roadway side of any vehicle parked at the edge or curb of a street.
K. Upon any bridge or other elevated structure upon a street or highway.
L. At any place where official signs prohibit parking.
~~**M.** In fire lanes.~~
[Added 2-15-1994]

For the purposes of this Chapter, the term "sidewalk" shall mean the portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines, intended for use by pedestrians.

State Law reference— Similar provisions, Code of Virginia, §§46.2-100, 46.2-1239.

§154-36 **Parking or Standing in Fire Lanes.**

A. It shall be unlawful for any person to park or stand a vehicle in any designated and marked fire lane.

(1) It shall be unlawful for any person to park, stop, stand in or otherwise obstruct such designated and marked areas.

(2) In any prosecution under this article, proof that the vehicle described in the complaint, summons or warrant was parked in violation of the code, together with proof that the defendant was at the time of such parking the registered owner of the vehicle, shall constitute ~~in evidence~~ a prima facie presumption that such registered owner of the vehicle was the person who parked the vehicle in the place where and for the time during which such violation occurred.

(3) In addition, any police officer or the fire marshal, or his authorized representatives, who finds any vehicle in violation of this section shall have the authority to remove such vehicle at the owner's expense.

B. No provision of this section shall apply to fire, rescue or police vehicles while they are involved in emergency operations.

§154-37 **Application of parking regulations for ~~to~~ disabled persons.**

A. The disabled person, vehicle owner, or volunteer for an institution or organization to which disabled parking license plates, organizational removable windshield placards, permanent windshield placards, or temporary removable windshield placards are issued or any person to whom disabled parking license plates have been issued under subsection B of § 46.2-739 shall be allowed to park the vehicle on which such license plates or placards are displayed for up to four hours in disregard of the provisions of Section 154-43. It shall be unlawful for any such person to exceed the time limit specified in this paragraph.

B. This section shall not apply to any ordinance which creates zones where stopping, standing, or parking is prohibited, or which creates parking zones for special types of vehicles, nor shall it apply to any ordinance which prohibits parking during heavy traffic periods, during specified rush hours, or where parking would clearly present a traffic hazard.

State Law reference— Code of Virginia, § 46.2-1245.

§ 154-348 ~~**Handicapped parking.**~~ **Parking in space reserved for persons with disabilities.**
[Added 10-16-1984 by Ord. No. 1984-2; amended 6-18-1991 by Ord. No. 1991-1]

~~It shall be unlawful for the owner or operator of a vehicle not displaying a license plate, decal or special parking permit issued under Virginia Code, § 46.2-731, 46.2-739 or 46.2-1238, to cause, allow, permit or suffer such vehicle to be parked in a parking space reserved for the handicapped on public property or at privately owned parking areas. Any person violating this section shall, upon conviction, be fined not more than $100. A summons for such an offense may be issued by police officers and other uniformed personnel employed by the Town to enforce parking regulations without the necessity of a warrant being obtained by the owner of such private parking area.~~

A. No vehicles, other than those displaying disabled parking license plates, organizational removable windshield placards, permanent removable windshield placards, or temporary removable windshield placards issued under Section 46.2-1241 of the Code of Virginia, or Disabled Veteran (DV) parking license plates issued under Subsection B of Section 46.2-739 of the Code of Virginia, shall be parked in any parking spaces reserved for persons with disabilities.

B. No person without a disability that limits or impairs their ~~his~~ ability to walk shall park a vehicle with the license plates and/or placards set forth above in subsection (A) of this section in a parking space reserved for persons with disabilities that limit or impair their ability to walk except when transporting a disabled person in the vehicle.

C. A summons or parking ticket for an offense in violation of this section may be issued by law enforcement officers and other uniformed personnel employed by the Town to enforce parking regulations, without the necessity of a warrant being obtained by the owner of a private parking area.

D. Parking a vehicle in a space reserved for persons with disabilities in violation of this section shall be punishable as provided by section 154-58.

E. No violation of this section shall be dismissed for a property owner's failure to strictly comply with the requirements for disabled parking signs set forth in Section 36-99.11 of the Code of Virginia, provided the space is clearly distinguishable as a parking space reserved for persons with disabilities that limit or impair their ability to walk.

F. The provisions of Sections 46.2-1247, 46.2-1248, 46.2-1249, 46.2-1250, 46.2-1251, 46.2-1252, and 46.2-1253 of the Code of Virginia (1950), as amended, relating to counterfeiting disability licenses or placards, use of counterfeit disability licenses or placards, alteration of disabled licenses or placards, unauthorized use of disabled licenses or placards, fraudulently obtaining a disabled license or placard, selling or exchanging a disabled license or placard and providing to another such licenses or placards without sale or exchange of consideration, are incorporated herein by reference.

State law reference – Code of Virginia, § 46.2-1242 et seq.

§154-39 **Parking next to yellow curb**
It shall be unlawful for any person to park a vehicle next to a curb painted yellow.

State law reference- Code of Virginia §46.2-889, 46.2-1220

§154-40 **Parking—Curb regulations.**

A. No vehicle shall be stopped except close to and parallel to the right edge of the curb or roadway, except that a vehicle may be stopped close to and parallel to the left curb or edge of the roadway on one-way streets.

B. In the absence of lines marked on a street to designate the limits of a parking space, it shall be unlawful for any person to park a vehicle further than twelve (12) inches from the curb or, where there is no curb, from the edge of the street pavement. The specified distance shall be measured to the curb-side tire positioned furthest from the curb or edge of pavement, except that for motorcycles the distance shall be measured to the tire nearest to the curb or edge of pavement.

State law reference- Code of Virginia §46.2-889, 46.2-1220

§ 154-41 **Double parking.**
It shall be unlawful for any person to park a vehicle abreast of another vehicle parked on a street.

State law reference- Code of Virginia 46.2-1220

§154-42 **Parking prohibited at all times on certain streets; parks and cemeteries.**

A. When signs are erected giving notice thereof, no person shall park a vehicle at any time upon any of the streets or parts of streets so signed.

B. No person shall park, stop or stand at any time in any portion of a public park or cemetery, or any property appurtenant thereto, which is not part of a public street or road. This prohibition shall not apply to the following:

(1) Vehicles owned by the Town (or by a contractor) being used for the clearing of debris, snow and ice, or for property maintenance activities;

(2) Vehicles parked pursuant to specific authorization of a park or cemetery official, where such authorization is evidenced by a permit displayed on the vehicle or by a posted sign allowing the temporary parking of vehicles, or where such parking occurs in connection with a funeral taking place within the cemetery;

(3) Emergency vehicles, such as police, fire and rescue vehicles, and ambulances.

State law reference- Code of Virginia 46.2-1220

§154-43 **Parking, etc., on streets or public parking lots on which time limit is designated by signs.**
When any sign is erected on a public street or public parking lot giving notice thereof, no person shall stop, stand or park a vehicle for longer than the time designated by such signs. For the purposes of this section, "public parking lot" shall mean any parking lot operated by the Town.

State law reference- Code of Virginia §46.2-1220

§154-44 **Parking to be in accordance with signs, signals, marked spaces, etc.**
All vehicles, whether parked on a Town street or in any public parking lot, shall be parked in accordance with any Town signs, signals, street or parking lot markings and other devices for handling traffic or regulating parking. No part of any parked vehicle shall occupy any part of an adjoining parking space. For the purposes of this section "public parking lot" shall mean any parking lot operated by the Town.

State law reference- Code of Virginia §46.2-1220

§154-45 **Parking of busses, trucks, etc., between midnight and 6:00 a.m.**
No bus or van designed to carry more than twelve (12) passengers, and no truck, van, trailer, semitrailer or recreational vehicle with more than two (2) wheels per axle shall be parked on any of the streets of the Town between the hours of 12:00 midnight and 6:00 a.m. the following day.

§ 154-46 **Temporary parking prohibitions to expedite traffic, aid snow removal, etc.**

The Town Manager, or designee, may post "No Parking" signs on any of the Town streets when necessary to facilitate the moving of traffic or the removal of snow, ice, leaves or other debris from such streets. It shall be unlawful for any person to park within the prohibited area after signs have been posted and prior to their removal, or to fail to remove a vehicle from any street on which such "No Parking" signs have been erected within twelve (12) hours after such signs have been posted.

State law reference- Code of Virginia §46.2-1220

§154-47 **Loading and unloading times zones.**

A. Commercial vehicles may be parked within time zone spaces which are designated as loading and unloading zones; provided, that commercial vehicles may only occupy such spaces during the time necessary to complete actual operations of delivering or picking up merchandise.

B. No person shall stop, stand or park a vehicle for any purpose or length of time other than for the expeditious unloading and delivery or pick-up and loading of property in any place marked as a loading zone during hours when the provisions applicable to such zones are in effect. In no case shall the stop for loading and unloading of property exceed thirty (30) minutes.

C. The driver of a vehicle may stop temporarily at a loading zone for the purpose of and while actually engaged in loading or unloading passengers when such stopping does not interfere with any vehicle which is waiting to enter or about to enter such zone to load or unload property.

State law reference- Code of Virginia §46.2-1222.2, 46.2-1220

§154-48 **Driving or riding vehicle upon sidewalk; vehicles parking or standing upon sidewalk or intersection.**

No person shall, except on such pavement and at such places as are provided, drive or ride a vehicle upon a sidewalk, nor shall any person park, or allow any vehicle to park or stand on a sidewalk or upon a street crossing. No person shall commit a violation of this section when engaged in driving, riding, parking or standing of the following vehicles:

(1) Vehicles owned by the Town (or by a Town contractor) being used for the clearing of debris, snow and ice, or for maintenance or repair of any sidewalk;

(2) Vehicles displaying a permit issued by the Town Manager or Mayor, to authorize certain construction-related activities, when being used for the purpose for which the permit has been issued. Such a permit may be issued to authorize the presence of vehicles that are essential to perform construction activities with respect to a building having frontage along Main Street, or which are essential to the installation or removal of heavy equipment or fixtures to or from such a building;

(3) Emergency vehicles, such as police, fire and rescue vehicles, and ambulances.

State law reference—Code of Virginia §46.2-1220

§154-49 **Idling the engine of a bus.**

A. Idling the engine for a bus or tractor trailer for more than fifteen (15) minutes when the vehicle is parked, left unattended, or is stopped for any reason other than traffic, maintenance, or loading or unloading a disabled passenger, is prohibited. This section shall not apply to school buses or public transit buses.

B. Each violation of this section shall be subject to a civil penalty of fifty dollars ($50.00).

State law reference – Code of Virginia §46.2-1224.1

Article V Metered Parking

§ 154-~~35~~50 **Zones established.**

The Mayor is hereby authorized and directed to establish zones to be known as "parking meter zones" in such streets and public places as may from time to time be designated for such purposes by the Town Council.

§ 154-~~36~~51 **Installation of meters; meter standards.**

Parking meters installed in the parking meter zone, established as provided in § 154-35, shall be placed upon the walk adjacent to the individual parking spaces hereinafter described. Each parking meter shall be placed in such manner as to show by a signal whether the parking space adjacent to such meter is legally in use. Each parking meter installed shall indicate by a proper legend the legal parking time established by the Town and, when operated, shall indicate the duration of the period of legal parking and, on expiration of such period, shall indicate illegal or overtime parking.

§ 154-~~37~~52 **Marking of parking spaces; manner of parking.**

The General Superintendent shall have lines painted upon the street adjacent to such parking meter for the purpose of designating the parking space for which such meter is to be used, and each vehicle parking adjacent to any parking meter shall park within the line so established and with the foremost part of such vehicle nearest to such meter.

§ 154-~~38~~53 **Coin deposit required; overtime vehicles.**

A. When a vehicle shall be parked in any parking space adjacent to which a parking meter is located in accordance with the provisions of this article, the operator of such vehicle shall, upon

entering the parking space, immediately deposit or cause to be deposited coins in the proper slot of such parking meter and put such meter in operation by turning the handle provided. Failure to deposit such coins and turn such handle shall constitute a breach of this section and shall subject such person to the penalties prescribed in § 154-44 of this chapter.

B. If such vehicle shall remain parked in any such parking space beyond the parking time limit fixed for such parking space, the parking meter shall by its dial and pointer indicate such illegal parking. The parking of a vehicle overtime or beyond the period of legal parking time in any such part of a street where such meter is located shall be a violation of this section and punished as set out in § 154-44. Commercial vehicles may park in the parking zones to load or unload merchandise without depositing coins for such reasonable time as may actually be required for the expeditious loading or unloading of merchandise or other materials, provided that such vehicle shall be made to stand as nearly as possible in a single parking meter space and in the manner required for parking in such space.

§ 154-~~39~~54 **Overtime parking unlawful.**

It shall be unlawful and a violation of this article for any person to cause, allow, permit or suffer any vehicle registered in the name of or operated by such person to be parked overtime or beyond the period of legal parking time established for any parking meter zone. It shall be unlawful and a violation of this section for any person to permit any vehicle to remain or be placed in any parking space adjacent to any parking meter while such meter is displaying a signal indicating that the vehicle occupying such parking space has already been parked beyond the period of time prescribed for such parking space.

§ 154-~~40~~55 **Tampering with meter unlawful.**

It shall be unlawful for any person to deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking meter installed under the provisions of this article except employees of the Town in pursuance of their duties. Any person convicted of violating this section shall be guilty of a misdemeanor and punished as provided in § 1-12, General penalty, of this Code.

§ 154-~~41~~56 **Deposit of slugs unlawful.**

It shall be unlawful and a violation of this article to deposit or cause to be deposited in any parking meter any slugs or metallic substance or any other device or material except the coin specified.

§ 154-~~42~~57 **Revenue derived from meters.**

The specified coin or coins required to be deposited in the parking meters are hereby levied and assessed as fees to provide for the proper regulation and control of traffic upon the public streets and also the cost of supervision and regulating the parking of vehicles in the parking meter zones provided in this article and to cover the cost of purchasing, acquiring, installation, operation, maintenance, supervision, regulation and control of the parking meters and of off-street parking areas.

Article VI Enforcement

§ 154-5843 **Enforcement.**

A. Each police officer charged with the duty of enforcing this Part 4 upon finding a vehicle parked in violation of any of the provisions of this Part 4 shall make out a ~~notice of violation~~ citation, which shall clearly indicate the nature of the violation and the time and place thereof, the state license number of the vehicle and such other facts as may be necessary for a clear understanding of the violation.

B. The police officer shall serve a copy of such ~~notice~~ citation upon the owner, operator or person in charge of such vehicle in violation, if he be then and there present; otherwise, service of such citation ~~notice~~ shall be made by attaching it to the vehicle in a conspicuous place or, if possible, without damage to the vehicle, by placing it on the driver's seat. For the purpose of this subsection, the windshield wiper of a vehicle shall be deemed to be a conspicuous place.

C. The police officer shall file a copy of the citation~~such notice~~ at the Treasurer's Office.

D. The citation ~~notice of violation of Article IV of this Part 4~~ shall instruct the owner, operator or person in charge of such vehicle in violation, that the fine shall be as provided in this section D ~~$5~~ if paid within 424 ~~hour~~days and deposited in the designated courtesy boxes on Main Street. ~~.~~ If not paid within ~~24~~4 days~~hours~~, the fine shall be doubled as provided in this section D. ~~$10~~. The notice shall also (i) provide that if the violator pays the appropriate fine to the Town treasurer within such time, no action shall be taken to prosecute him or her for the violations as specified in such citation; (ii) inform the violator of the right to contest the citation and procedure to do so; and (iii) failure to pay or contest the fine will result violation of this chapter and a summons will be issued.

Where the date on which a payment is due falls on a Saturday, Sunday, legal holiday or any other day on which the Treasurer's office is closed, the payment shall be made on the next day that is not a Saturday, Sunday, legal holiday, or a day on which the Treasurer's Office is closed.

~~[Amended 4-19-1983 by Ord. No. 1983-1]~~

The schedule of fines which may be paid under this section shall be as follows:

	Fine	After 4 Days ~~96 Hours~~
	Fine	Fine After 4 Days
Overtime parking	20.00	40.00

Fine	After 4 Days ~~96 Hours~~

	Fine	Fine After 4 Days
Loading Zone	15.00	30.00
Curb violation	15.00	30.00
Double parking	20.00	40.00
Fire lane	25.00	50.00
Blocking driveway	20.00	40.00
Corner	15.00	30.00
No parking Anytime	25.00	50.00
Sign/marking violation	15.00	30.00
Disab~~b~~led Parking Space~~Handicapped~~	180.00	360.00
Snow emergency	30.00	60.00
Obstructing traffic	30.00	60.00
Sidewalks	70.00	140.00

(1) Uncontested payment of parking citation penalties shall be collected and accounted for by the Town treasurer.

(2) If any person should contest any parking citation, the contest shall be indicated in writing within the above 4-day period, on an appropriate form provided by the Town treasurer, and forwarded by that officer to the general district court with a copy to the police department.

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(3) Where the violator fails or refuses to respond to the citation or to pay the corresponding fine, the Town treasurer, at least five days after the expiration of the 4-day period, shall provide to the violator at his last known address or at the address shown on the records of the Department of Motor Vehicles a law enforcement notice as required by Code of Virginia, § 46.2-941, as amended. If violator does not pay or otherwise resolve with the Town the citation within five days of receipt of the law enforcement notice, the Town treasurer shall cause to be issued a summons for the parking violation and shall refer the citation and associated paperwork to the general district court for assignment of a trial date and for the prosecution of the offense.

E. In any prosecution charging a violation of any provisions of Article IV, proof that the vehicle described in the complaint, summons, parking violation notice or warrant was parked in violation of this article, together with proof that the defendant was, at the time, the registered owner of the vehicle, shall constitute in evidence a prima facie presumption that the registered owner of the vehicle was the person who committed the violation.

State Law reference— Similar provisions, Code of Virginia, § 46.2-1220.

~~**E.** With the exception of § 154-40, the notice of violation of Article V of this Part 4 shall instruct the owner, operator or person in charge of such vehicle in violation that the fine shall be $2 if paid within 24 hours and deposited in the designated courtesy box on Main Street. If not paid within 24 hours, the fine shall be $4. The failure of such owner to make such payment within five days shall render such owner subject to the penalty provided in § 154-44 of this chapter.~~
~~[Amended 4-19-1983 by Ord. No. 1983-1]~~

§ 154-5944 **Violations and penalties.**

Unless another penalty is otherwise provided in any provisions of this Part 4, violations of this Part 4 shall constitute a traffic infraction punishable by a maximum fine of $200.00.

~~Except as otherwise provided in § 154-40, any person violating any of the provisions of this Part 4 shall, upon conviction thereof, be fined not less than $2 nor more than $50.~~

State Law reference— Similar provisions, Code of Virginia, § 46.2-113.

Article VII **Violations and Penalties**

§ 154-60 **General penalty.**

Except as otherwise specifically provided in this Chapter or in the Code of Virginia, any person, firm or corporation committing an offense against any provision of this chapter shall, upon conviction thereof, be punishable as provided in § 1-12, General penalty, of the Code of the Town of Louisa.

[Added 6-18-1991 by Ord. No. 1991-1]

New Business

1. Discussion: 2019-2020 Committee Appointments
2. Discussion/Action: Certificate of Deposit Maturity June 30, 2019
3. Discussion/Action: Louisa Fireman's July 4th
   Parade and Fireworks Permit
4. Discussion/Action: USDA RD Loan/Grant Resolution
5. Discussion/Action: July 5th Holiday
6. Discussion/Action: Oakland Cemetery Stone Maintenance

Town of Louisa
Committees & Boards
2019-2020

Police Committee – Bud Dulaney, Jessi Lassiter
Streets & Sidewalks Committee – John Purcell, James Artz
Cemetery Committee – James Artz, Danny Carter
Personnel Committee – Jessi Lassiter, John Purcell
Water & Sewer Committee- John Purcell, Bud Dulaney
Legal Matters Committee – Bud Dulaney, Jessie Lassiter
Finance Committee – Jessi Lassiter, Danny Carter
Litter Committee – Danny Carter, James Artz

- Planning Commission (4 Year Term):

*Danny Carter	June 30, 2020
Carter Cooke, Chair	June 30, 2020
Ronald Bullock	June 30, 2022
Maxine Butcher	June 30, 2021
Cochran Garnett	June 30, 2021

*Danny Carter serves as the town liaison on the Town Planning Commission

- Board of Zoning Appeals (5 Year Term):

Jeff Feagans – Term Expires 6/30/2021
J. Dale Hopkins – Term Expires 6/30/2020
J. Byron Mehlhaff – Term Expires 6/30/2022

- Economic Development Authority (5 Year Term):

Matthew Kersey – Term Expires 12/31/2021
Danny Carter – Term Expires 12/31/2020
Bud Dulaney – Term Expires 12/31/2020
Jefferson Garnett – Term Expires 12/31/2021
Pierce Stone – Term Expires 12/31/2022
Brian Gilbreth – Term Expires 12/31/2021

Liaison to the County Planning Commission - R. Garland Nuckols, Mayor

LDDC Board Liaison – Pat Hanley

Incorporated 1873

212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Interim Town Manager

Date: June 18, 2019
Re: Maturing Certificate of Deposit

Comments: The Town of Louisa has a General Fund Certificate of Deposit with Essex Bank that will mature on June 30, 2019 with a current balance of $300,891.19 (999 108 0020 on Deposit Account Sheet).

Current Rates/Certificate Options:

Virginia Community Bank	2.00%APR	2.02%APY	15 Month
UVA Credit Union	2.18%APR	2.20%APY	13 Month
Essex Bank	2.23%APR	2.25%APY	13 Month

Action/Discussion/Recommendation:

Interim Town Manager Recommendation: Reinvest at Essex Bank at rate and term above.

Incorporated 1873

212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org

To: Mayor Nuckols and Town Council Members

From: Liz Nelson, Interim Town Manager

Date: June 18, 2019

Re: July 4th Parade and July 5th Fireworks Permits
Louisa Volunteer Fire Department

Comments: The Louisa Volunteer Fire Department has applied for their annual July 4th Parade and July 5th Fireworks Permits (attached). VDOT and the Louisa Police Department have been contacted and are working on recommendations for the events. Approval will be conditional on meeting all recommendations as required by VDOT and the Louisa Police Department.

Action/Discussion:

Approval of Permits

Terry Sheffer

From: Town of LouisaJeremy Harvey <security@cyberbility.net>
Sent: Monday, June 10, 2019 11:30 AM
To: info@louisatown.org
Subject: Parade or Demonstration Permit Application Form submitted on Town of Louisa

From	Louisa Volunteer Fire Department
A. Date and Hour for the assembling of the participants for such Parade or Demonstration:	July 4, 2018; 6:00pm
1) Expected Duration of Parade or Demonstration:	3 hours
B. Streets, Sidewalks and Public Places over and upon which the Parade or Demonstration is to take place:	Parade assembles on Ellisville Drive and West Street Parade starts at 7:00pm and will go down Main Street to Fredericksburg Avenue and end at the Fairgrounds
C. Is the Parade or Demonstration to be conducted on foot or with animals or vehicles, or any combination thereof (please describe):	Vehicles, Foot and Horses
1) Number of persons expected to participate:	Hundreds
2) Number of animals expected to participate:	20-30
3) Number of vehicles expected to participate:	40-50
D. Purpose of Parade or Demonstration:	4th of July Celebration
E. Names and addresses of actual sponsors of said Parade or Demonstration, and the organizations of which the expected participants are members:	Louisa Volunteer Fire Department Chief Robert Whitlock 540-894-1991 Jeremy Harvey 540-894-1723
F. Name and address of person who will be in charge of Parade or Demonstration, and who shall be responsible for the conduct thereof and for compliance with all applicable provisions of law, the Town Code and other ordinances by participants within the Parade or Demonstration:	Same as listed above
G. Does the sponsoring organization carry liability insurance, and if so, name of carrier and coverage amounts:	Coverage through the County of Louisa master policy; participants in the parade carry individual coverage.
The foregoing information is true and correct:	Jeremy Harvey

by	Jeremy Harvey
title:	Lieutenant LVFD
Signature	Jeremy Harvey

SPECIAL EVENT APPLICATION REQUEST

Return to:
Town of Louisa
P.O. Box 531
Louisa, VA 23093

FOR OFFICIAL USE ONLY

Organizational Status:

___ Non-Profit____Commercial____Independent

___ Maps Attached_____ABC Permit Required

___ Tent Permit Required_____License Verified

INDEMNITY RELEASE

In making this request, the applicant understands that the sponsor will hold harmless and indemnify the town, its officers, employees, and agents against injury, loss or damage occurring as a result of this special event. Sponsors of special events held on public property will be required to provide Special Event Liability Insurance in an amount not less than $1 million dollars, naming the Town of Louisa, its officers, officials, employees and agents as an additional insured party to the contract. For additional information regarding this requirement please contact the Town of Louisa at 967-1400.

Sponsor(s) Name: Louisa Volunteer Fire Department

Address: 300 Main Street

Louisa, Virginia 23093

Sponsor Telephone: (540) 894-1991 (Robert Whitlock, Chief)

Event Contact Name: (540) 894-1723 Jeremy Harvey

Contact Address: 300 Main Street

Louisa, Virginia 23093

Contact Telephone: Office ( ) see above

Home ( )

Cell ( )

6/10/2019 JH
Date Application Received By Town

APPLICANT SIGNATURE

6-10-19
DATE

DATE APPLICATION SUBMITTED: June 10 2019, 11:30am

EVENT PURPOSE / BRIEF DESCRIPTION:

Fireworks on July 5, Friday

IDENTIFY EVENT CATEGORY: ___CARNIVAL ___DEMONSTRATION ___FAIR ___FESTIVAL
___FUNDRAISER ___HISTORICAL CELEBRATION ___MARATHON
___RACE/WALK ___PARADE ✓ OTHER (Describe Other) Fireworks

Annual Fireworks for the LVFD Fair / Celebration

~~EVENT VENUE~~ & LOCATION REQUESTED: Gateway 7200 LLC Warehouse
213 Fredericksburg Avenue 23093

LIST RACE/WALK STREET ROUTES, IF APPLICABLE (*A clear & legible map showing walk/run routes also requested –Please attach map to application*):

STREET CLOSING REQUESTED, IF SO INCLUDE LOCATIONS AND CLOSING /OPENING TIME(S): ___YES ✓ NO
LOCATION(S): NA

CLOSING DATE(S) NA CLOSING/OPENING TIME(S): FROM NA am/pm UNTIL: ___ am/pm

EVENT START DATE/TIME: Friday, July 5 @ dark (estimate 9:30pm)
(WEEKDAY) (DATE) (TIME)
EVENT END DATE/TIME: Friday July 5 by 10:30
(WEEKDAY) (DATE) (TIME)

EVENT SET UP DATE/TIME (INCLUDE WEEKDAY): Friday (WEEKDAY) July 5 2019 (DATE) 6:00pm (TIME)

EVENT BREAKDOWN DATE/TIME (INCLUDE WEEKDAY): Friday (WEEKDAY) July 5, 2019 (DATE) 10:30pm (TIME)

EVENT RAIN DATE REQUESTED: NA YES ___NO DATE REQUESTED: ___ (WEEKDAY) ___ (DATE)

ESTIMATED # PARTICIPANTS: Hundreds WILL AMPLIFIED MUSIC BE USED: YES ___ NO ✓

IDENTIFY TYPE MUSICAL ENTERTAINMENT REQUESTED: NA ___BAND ___DISC-JOCKEY ___OTHER

TOWN UTILITIES NEEDED? YES ___ NO ✓ IDENTIFY TYPE UTILITIES NEEDED, IF APPLICABLE: ___

TOWN EQUIPMENT REQUESTED? ___YES ✓ NO

IF YES, IDENTIFY TYPE EQUIPMENT REQUESTED:

NA

OTHER TOWN SERVICES REQUESTED ___YES ✓ NO
(*Please identify the area of services needed including staff assistance if applicable*):

NA

IDENTIFY EVENT EQUIPMENT & QUANTITY OF EQUIPMENT TO BE PLACED IN/ON REQUESTED VENUE SPACE

OF BOOTHS NA SIZE OF EACH BOOTH _____

OF CANOPIES (Pop-Up) NA SIZE OF EACH CANOPY _____

OF TABLES NA SIZE OF EACH TABLE _____

OF TENTS NA SIZE OF EACH TENT _____

OF STANDS NA SIZE OF EACH STAND _____

OTHER EQUIPMENT NA (See Below)

(PLEASE DESCRIBE OTHER EQUIPMENT REQUESTED FOR PLACEMENT):

Please note if "other" equipment includes the use of a moon bounce and or inflatable carnival type rides and activities provided by a 3rd party vendor, proof of insurance by the vendor providing such equipment will be required. The 3rd party vendor shall provide a current certificate of insurance indicating at least $1 million in general liability and completed operations coverage and certificate of workers' compensation coverage, if applicable. Said insurance shall name the Town of Louisa (including its officers, officials, employees and agents) as an additional insured party to the insurance contract. A copy of said documents must be provided to the Town of Louisa by the requested due date specified.

NA

ALCOHOLIC BEVERAGE INVOLVED IN THIS ACTIVITY: ___YES ✓NO (If Yes please describe circumstances involved with the use of alcoholic beverage and if the activity involves the sale of alcohol at this event)

Describe:

NA

Incorporated 1873

212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Interim Town Manager

Date: June 18, 2019
Re: USDA RD Loan/Grant Resolution

Comments: To complete the application process for obtaining financial assistance from the USDA RD for the purchase of a Public Works Utility Vehicle and a Police Vehicle the attached resolution is presented for adoption.

Action/Discussion

Adopt Resolution of Governing Body of the Town of Louisa

RESOLUTION OF GOVERNING BODY OF THE

TOWN OF LOUISA

The Governing Body of the TOWN OF LOUISA , consisting of Mayor R. Garland Nuckols and 5 Council members, in a duly called meeting held on the 18th day of June, 2019, at which a quorum was present **RESOLVED** as follows:

BE IT HEREBY RESOLVED that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) for the purchase of a Public Works Utility Vehicle and a Police Vehicle to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that the Mayor, R. Garland Nuckols be authorized to execute on behalf of Town of Louisa the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

This Resolution is hereby entered into the permanent minutes of the meetings of this Board.

Mayor, R. Garland Nuckols
Town of Louisa

By: _____

Attest: _____
Jessica Lassiter, Vice Mayor

CERTIFICATION

I hereby certify that the above Resolution was duly adopted by the Governing Body of the Town of Louisa in a duly assembled meeting on the 18th day of June, 2019.

_____
Jessica M. Ellis, Clerk

Incorporated 1873

212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Interim Town Manager

Date: June 18, 2019
Re: July 5, 2019 Holiday

Comments: Annually the Town of Louisa adopts a holiday schedule which typically follows holidays observed by the State of Virginia and the County of Louisa. The State and County have granted July 5, 2019 as an additional holiday for all employees. Council would need to vote to make this an additional holiday for the Town of Louisa staff.

Action/Discussion

Approval of additional holiday

Standing Committee Reports

Police Committee - Interim Chief Randall Skeen

Water and Sewer Committee - Brad Humphrey

Streets and Sidewalks - Brad Humphrey

TOWN OF LOUISA

Incorporated 1873

Louisa Police Department

Council Report

JUNE 2019

Calls for Service:	**MAY 2019**
• Total	22O

Community Policing Efforts:	**MAY 2019**
• Business Visits	191
• Foot Patrols	63
• Property Checks	1291

Arrest Statistics:	**MAY 2019**
• Felony Arrest	1
• Misdemeanor Arrest	2

Motor Vehicle Crashes:	**MAY 2019**
• Non-Reportable	2
• Reportable	1
• YTD MVCs	27

NOTABLE COMMENTS / EVENTS:

Positive outcome from the June 8th Street Festival

Planning stages for the upcoming 4th of July parade and carnival

Town of Louisa Construction Projects Monthly Progress Report
May 2019

Waterworks Improvements/Disinfection Byproducts

The second quarter TTHM and HAA5 samples were collected on May 7th. Laboratory results continue to remain very low.

Transportation Alternatives Project

The Thrasher Group has submitted 50% plans for the West Main Street Sidewalk Extension Project. A pre-application for funds will be submitted this month. The pre-application provides VDOT with a basic overview of the project and an indication of the applicant's readiness to proceed. Indications are, our application will be very strong because: by application time we will be ready to proceed with the bidding phase; the scope of our project is devoted to creating a pedestrian transportation pathway where none previously existed; the scope is well defined; and because we have successfully completed multiple Transportation Enhancement projects in the past.

Sanitary Sewer Rehabilitation Project

Dewberry has submitted 90% plans. The interim Town Manager and I are working together with the Town Attorney and Bond Counsel to fulfill final information requests from the United States Department of Agriculture, Rural Development.

Fire Hydrant Testing and Inspection.

The Louisa County Department of Fire Rescue will be testing and inspecting fire hydrants in the coming weeks.

Preliminary Engineering for Forthcoming Water Main Replacement Projects

The Town received proposals from six firms for engineering services to design and administer forthcoming water main replacement projects. We interviewed Bowman Engineering, Dewberry, Gannett Fleming, and the Thrasher Group on Wednesday, May 22, 2019 and we have selected the Thrasher Group to be the firm to work on these forthcoming projects. The Thrasher Group will perform engineering services including but not limited to: water distribution system planning; water distribution system design; hydraulic modeling; developing preliminary engineering reports; conducting environmental reviews; performing construction inspection services, and construction administration services.

Staff Reports

Legal Counsel - Jeff Gore

Clerk - Jessica Ellis

Treasurer - Elizabeth Nelson

Interim Town Manager – Elizabeth Nelson