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**Town of Louisa
Monthly Meeting
August 20, 2019**

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Present: R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, James S. Artz, Bud Dulaney, John J. Purcell IV, Council members; Jeff Gore, Legal Counsel; Elizabeth T. Nelson, Town Manager; Jessica M. Ellis, Clerk/Treasurer; M. Brad Humphrey, Project Manager

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Absent: None

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Also in Attendance: David Holtzman, The Central Virginian; Breese Glennon, Town resident and Business Owner; Kathy Williams, Region Ten; Steve Wunsch, Town Business Owner and Region Ten Board member; Kellye Throckmorton, Administrative Assistant for the Town of Louisa

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All copies, including: reports, handouts, and documents can be found following the minutes.

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Mayor Nuckols called the Louisa Town Council meeting to order at 6:01 p.m.

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BUSINESS FROM THE FLOOR

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None.

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CONSENT AGENDA

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Council member Artz made the motion to approve the agenda as amended. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

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PUBLIC HEARING

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Region Ten Rezoning Request

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Mayor Nuckols then opened the public hearing at 6:07 pm asking if there was anyone present that would like to speak for or against the Region Ten Rezoning Request.

Steve Wunsch stood before Council and expressed his support of Region Ten’s services; its request for rezoning the property; and their proposed project.

Breese Glennon then stood and took a moment to address efforts to potentially move the deteriorating structure that currently stands on the property; and then expressed her support of Region Ten’s rezoning/project and their services.

Hearing nothing further, Mayor Nuckols closed the public hearing at 6:11 pm.

PRESENTATION

Virginia Department of Transportation – Main Street Operations and Pedestrian Complete Streets Assessment

Alan Saunders, Representative from VDOT’s Louisa Residency, stood and spoke of the assessment conducted and prepared by VDOT and Kimley Horn in the town of Louisa. Mr. Saunders highlighted key areas of interest and fielded questions from Council following the presentation.

Council requested that the Streets & Sidewalks Committee meet to discuss the assessment further and suggested that they include VDOT in the meeting.

OLD BUSINESS

1) Discussion/Action: Region Ten Rezoning Request

Council member Dulaney made the motion to approve the rezoning request. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

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NEW BUSINESS

1) Discussion/Action: Hillcrest Tree Removal

Mrs. Nelson reported that only two tree removal companies submitted quotes, and of the two, Mountain Road Tree Service was the lowest. Mrs. Nelson stated that we did not budget for the removal of the tree, but the funds could be appropriated from the perpetual care reserves for Hillcrest Cemetery.

Council member Lassiter made the motion to approve the rezoning request. Council member John seconded the motion. The vote went as follows: 5-0 in favor.

2) Discussion/Action: Regional Waste Water Treatment Plant Funding Request

Mrs. Nelson began the discussion by reporting that the town had received two funding requests from the Louisa County Water Authority for the Regional Waste Water Treatment Plant: 1) Preventative maintenance/repairs to the cloth disc filter system at \$7,763.34; 2) Fall Protection Improvements Plan to meet OSHA requirements at \$100,000.

Mayor Nuckols then referred to Council member Purcell for any comments or updates from the Water & Sewer Committee on the matter.

Mr. Purcell reported that the County of Louisa, the Louisa County Water Authority, the Town of Louisa Water & Sewer Committee, and Dewberry have collectively met over the past several months wherein matters pertaining to both requests have been discussed.

Mr. Purcell stated to Council that he was fine with approving the request for \$7,763.34 for the filter system, but was not in favor of approving the request for the Fall Protection Plan because the man lift that appears in the Dewberry Fall Protection Improvements

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2 Report and on the statement from the Louisa County Water Authority,
3 at a cost of \$50,000, was not recommended during the
4 meeting to be purchased.

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6 After a brief discussion, Mayor Nuckols asked Council what action
7 they would like to take. Council then conducted the following vote:

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9 Council member Purcell made the motion to approve the request of
10 \$7763.34 for the cloth filter system, but denied approval of the
11 request of \$100,000 for the Fall Protection Improvements Plan stating
12 that the man lift was not recommended for purchase at the meeting.
13 Council member Artz seconded the motion. The vote went as follows:
14 5-0 in favor.

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16 **3) Discussion/Action: USDA RD Letter of Conditions for**
17 **Loan/Grant to purchase a Police and Utility Vehicle**

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19 Mrs. Nelson briefed Council stating that the town needs to
20 acknowledge the terms in the letter of conditions and set up a
21 mandatory debt service reserve account in the amount of \$15,948.
22 Mrs. Nelson suggested using an established savings account and
23 add funding to meet the required amount.

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25 Council member Dulaney made the motion to acknowledge the terms
26 in the Letter of Conditions and set up a mandatory debt service
27 reserve account in the amount of \$15,948. Council member Lassiter
28 seconded the motion. The vote went as follows: 5-0 in favor.

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30 **4) Discussion/Action: CSX Transportation**

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32 Mrs. Nelson briefed Council from the memo included in the packet
33 stating that we've received notice of a rent increase of \$152.51 which
34 is a 3% increase. We currently pay \$497.49 and will now have to
35 pay \$650 annually.

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37 Council members Dulaney and Purcell questioned and commented
38 on the lease (and personal property increase).
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Following the comment period, Council member Purcell made the motion acknowledge the rent increase. Council member Carter seconded the motion. The vote went as follows: 4-1 (Dulaney against).

5) Discussion/Action: Thrasher’s Utility Engineering Services Contract

Council member Purcell made the motion to approve the Thrasher contract. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

STANDING COMMITTEE REPORTS

Prior to the start of committee reports, Mayor Nuckols took a moment to introduce Kellye Throckmorton to those in attendance. Mrs. Throckmorton recently joined town staff as the Administrative Assistant.

Police Matters:

Council member Dulaney reported that the committee met recently and discussed the following: the data merger; body cameras; the SUV approval via the USDA RD grant; and the potential purchase of a police cruiser by an auxiliary officer – which would be brought back to Council for further discussion at a later date once more information has been obtained.

Streets & Sidewalks:

No report.

Legal Matters:

No report.

Personnel:

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No report.

Water and Sewer:

Council member Purcell stated that the committee plans to meet soon to discuss the Fall Protection Improvements Plan as well as contract negotiations with the Water Authority.

Cemeteries:

No report.

Finance:

There was no report, however, Mrs. Nelson stated that there may be need for a meeting soon to discuss a phone and server update.

Refuse Collection, Recycling, and Litter Control:

No report.

REPORTS FROM STAFF

Police Chief:

(Please refer to the Police Department report.)

Project Manager:

(Please refer to the Water & Sewer Department report.)

Mr. Humphrey reviewed his report and gave an update on the replacement of two defective fire hydrants – one on West Street and the other on Church Street. Mr. Humphrey provided a CIP handout for Council to review.

Legal Counsel:

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No report.

Clerk/Treasurer:

No report.

Manager:

Mrs. Nelson made mention of a couple of upcoming projects and reported that Peebles would be closing, but Gordmans (another department store) would be opening in its place.

COMMUNICATIONS

None.

CLOSED SESSION

Council Member Lassiter made the motion to convene in closed session to discuss the following: as permitted by Virginia Code § 2.2-3711(A)(1), to discuss a personnel matter involving the discipline of an employee. Council member Artz seconded the motion. The vote went as follows: 5-0 in favor.

Council went into closed session at 7:00 p.m.

REGULAR SESSION

Council returned to regular session at 8:25 p.m.

CERTIFICATION OF CLOSED SESSION

Council member Artz made the motion certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Council member Purcell seconded the motion. The vote

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went as follows: Carter, for; Artz, for; Purcell, for; Lassiter, for; Dulaney, for (5-0 in favor).

ACTION:

No action following took place after closed session.

ADJOURNMENT

Council member Artz made the motion to continue the meeting to Thursday, August 22, 2019 at 6:00 pm. Council member Purcell seconded the motion. The vote carried 5-0.

Mayor

Clerk