TOWN OF LOUISA
BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE (BPOL)
2020 Tax Year

To determine Business, Professional and Occupational License (BPOL) Taxes due to the Town of Louisa by the authority of Virginia Code Section 58.1-3700 and Louisa Town Code Chapter 103 (Licensing), please complete and return the enclosed application by March 1, 2020.

(penalties will apply if the application is received after this date)

Respectfully,
Jessica Ellis
Clerk/Treasurer

As the applicant, it is your responsibility to comply with proper zoning regulations. If you have any questions please contact the Town Zoning Administrator at (540) 967-1400. Additionally, all building codes must meet Louisa County guidelines. If you have any questions, please contact a Louisa County Building Official at (540) 967-3430.

Gross receipts include all earnings, receipts, fees, commissions and income from the operation of the trade, business, occupation or profession without any deductions for the prior tax year for all business conducted within the Louisa Town limits.

The fee for most licenses, unless otherwise stated in Louisa Town Code, are as follows:

$0.175 per $100 gross receipts
This rate applies to Retail, Financial, Real Estate, Professional, Repair, Personal, & Business Services

Other:
Contractors $0.15 per $100.00 gross receipts
Wholesalers $0.05 per $100.00 of purchases
Itinerant Merchants or Peddlers $200 per year.
APPLICATION FOR BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE (BPOL)

Covering the period beginning January 1, 2020 (or start of business in 2020) and ending December 31, 2020

Name of Applicant: ____________________________

Trading As: _________________________________

Federal ID Number: __________________________

Mailing Address: ______________________________

City: ___________ State: _________ Zip: _______

Physical Address: ______________________________

(if different) City: ___________ State: _________ Zip: _______

Business Phone: ( ) _______________________

Home Phone: ( ) _________________________

Cell Phone: ( ) _________________________

A separate license will be issued for each type of business performed, as required per the uniform BPOL Ordinance. This will not result in any additional cost to businesses. Please report gross receipts for each classification that applies to your business on page two of this application.

**IMPORTANT BPOL DATES TO REMEMBER**
Application Due March 1, 2020
Tax Payment Due June 30, 2020

Penalty and Interest will apply to all applications and payments not received by the due dates.
WHOLESALE MERCHANT;
Gross Receipts for 2019 as shown by applicant's records
$______________

RETAIL MERCHANT:
Gross Receipts for 2019 as shown by applicant's records
$______________

FINANCIAL, REAL ESTATE AND PROFESSIONAL:
Gross Receipts for 2019 as shown by applicant's records
$______________

CONTRACTING:
Gross Receipts for 2019 as shown by applicant's records
$______________

REPAIR, PERSONAL or BUSINESS SERVICES:
Gross Receipts for 2019 as shown by applicant's records
$______________

If you have any questions concerning your business classification(s), please call the Treasurer at (540) 967-1400 for assistance.

Intentionally providing insufficient or inaccurate information may result in legal recourse by the Town of Louisa as set forth by The Code of Virginia. At the request of the Town Treasurer, the applicant shall provide a copy of tax return information verifying gross receipts reported in the covered tax years for this license.

I, __________________________, acknowledge that the above information is true and accurate to the best of my knowledge.

Signature: __________________________ Date: __________________________