

1
2
3
4
5
6
7
8
9
10
11
12

Town of Louisa
April 23, 2020
Budget Work Session #1

13
14
15
16
17
18
19
20
21
22
23
24

Please note that this meeting is being held by all-electronic means with no physical quorum of council members assembled together and no staff or members of the public assembled together. This meeting is being conducted pursuant to Va. Code 2.2-3708(A)3 as authorized when the Governor has declared a state of emergency in accordance with Va. Code § 44-146.17, provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to address the emergency.

25
26
27
28
29
30
31
32
33
34
35
36

Present: R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, James S. Artz, Bud Dulaney, John J. Purcell IV, Council members; Elizabeth T. Nelson, Town Manager; Jessica M. Ellis, Clerk/Treasurer; Tom Leary, Chief of Police

37
38
39
40
41

Absent: None.

Also in Attendance: Michelle Dmytryszyn, The Central Virginian; Sylvia Rigsby, town resident at 115 Cammack Street

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols brought the meeting to order at 6:06 p.m.

Old Business:

1) Preliminary Budget Review & Discussion

Council and staff held a budget work session to discuss the upcoming FY2020-2021 draft budget.

The following items are highlights from their discussions:

- Concern was noted regarding Meals Tax Revenues as well as Real Estate/Personal Property Tax Revenues given how all are being affected by COVID-19. An update was given by the Mayor

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40

on how restaurants were fairing. It was suggested by Council member Purcell to decrease the proposed Meals Tax amount to \$600,000 and suggested by Council member Artz to potentially push back/waive fees and/or penalties. Mrs. Nelson stated we could take a more serious look at meals taxes once the March numbers have all been filed with the town.

- Mrs. Nelson stated that she is still waiting on the Health Insurance quotes, but they are projected be less this year.
- Council and staff discussed foregoing salary increases this year.
- Mrs. Nelson stated that the Computer Tech Support line encompasses the upgrade to the town office operating system. Mrs. Nelson stated that the upgrade is necessary.
- Mayor Nuckols lead a discussion on possibly implementing a communication tool such as TextMyGov to relay pertinent information to town citizens. Mrs. Nelson stated that we have been unable to use the Protean system to our benefit and suggested using the funds proposed in that line for a communication tool as suggested by the Mayor. More research is needed regarding cost, etc.
- Council and staff discussed the needs of the Police Department and potentially decreasing the following line items: Fuel; Repairs & Maintenance Vehicles (-\$1000); and Vehicle Tires (-\$1500).
- Council and staff discussed Water/Sewer Revenues and a potential rate increase that would be looked at further after the start of the new fiscal year.
- Mayor Nuckols lead a discussion on CIPs – the following are focal points from that discussion:
 - Given the uncertain times, the proposed budget will not allow for many of the projects to come to fruition.
 - Mayor Nuckols and Council member Dulaney requested finding out how much it would cost to install the rings to raise the problematic manhole covers throughout town.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23

- Council member Purcell stated that if any CIP would be done, that he felt the exposed sewer line should be considered first.

During the meeting, no action took place.

The next budget meeting is scheduled for Monday, April 27, 2020 at 6pm.

ADJOURNMENT

At 7:31 p.m., Council member Lassiter made the motion to adjourn the meeting.

Mayor

Clerk