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2 the 2020 Louisa Street Festival. Mr. Brown spoke briefly about  
3 collaborative efforts with businesses in the downtown area in hopes  
4 to bring more people to that part of town. Mr. Higgins also spoke  
5 about the upcoming festival and stated that he is looking forward to  
6 working with the town.

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8 **CONSENT AGENDA**

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10 Council member Lassiter made the motion to approve the agenda as  
11 amended. Council member Purcell seconded the motion. The vote  
12 went as follows: 4-0 in favor.

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14 **PUBLIC HEARING**

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16 Mayor Nuckols and Carter Cooke, Chair of the Town of Louisa  
17 Planning Commission, simultaneously opened the public hearing at  
18 6:08 pm. Mr. Gore, legal Counsel, spoke briefly stating that the state  
19 of Virginia requires a public hearing when making amendments,  
20 therefore the town and Planning Commission are complying and have  
21 advertised the meeting as directed. Mr. Gore noted that no  
22 substantial changes have been made to the Zoning Ordinance – that  
23 it was more of a technical update wherein terminology is brought up  
24 to date, and wherein the provisions in the town’s code match up to  
25 those of the state code.

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27 Mayor Nuckols asked if there was anyone present that would like to  
28 speak for or against the amendment. Hearing no response, he  
29 closed the hearing at 6:10 pm.

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31 Mr. Cooke then asked members of the Planning Commission if they  
32 would like to make a motion for against the amendments to the  
33 Zoning Ordinance. Mrs. Butcher made a motion to approve the  
34 amendments to the Zoning Ordinance and Mrs. Garnett seconded the  
35 motion. The vote carried unanimously.

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37 Mayor Nuckols then asked if there were any comments from Council.  
38 Council member Carter then made a motion to approve the  
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2 amendments to the Zoning Ordinance. Council member Lassiter  
3 seconded the motion. The vote went as follows: 4-0 in favor.

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5 Mr. Cooke then closed the Planning Commission's meeting at 6:11  
6 pm.

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8 **OLD BUSINESS**

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10 **1) Discussion/Action: Town Recodification**

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12 Mrs. Nelson reported that the town has been working with ECode 360  
13 over the past two years to update the town code, and stated that the  
14 ordinance approving and adopting the recodification with an attached  
15 Schedule A outlining the changes, and an ordinance to amend certain  
16 sections of Chapter 165 – Zoning, was included in the packet for  
17 Council's review and consideration.

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19 Council member Dulaney took a moment to speak stating that he  
20 recommends adopting the town recodification, but noted that while a  
21 lot of work has already been conducted, there is still other areas of  
22 the code that also need attention and will be addressed in the future.

23  
24 Mr. Gore gave a summary of the project for those who were in  
25 attendance stating that the recodification is an ongoing project  
26 wherein the town is trying to modernize and clean up the code.

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28 Council member Dulaney made the motion to adopt the town  
29 recodification as presented. Council member Lassiter seconded the  
30 motion. The vote went as follows: 4-0 in favor.

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32 **NEW BUSINESS**

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34 **1) Discussion/Action: Acceptance of West Street Fire Hydrant  
35 Easement**

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37 Council member Dulaney stated that the Grantor of the easement is  
38 his wife, Karen Dulaney, and that the hydrant would be placed on  
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1  
2 their property, therefore he would be abstaining from any action taken  
3 on the matter.

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5 Council member Carter made the motion to accept the fire hydrant  
6 easement on West Street. Council member Purcell seconded the  
7 motion. The vote went as follows: Purcell, for; Lassiter, for; Carter,  
8 for; Dulaney, abstain. The vote carried 3:1.

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10 **STANDING COMMITTEE REPORTS**

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12 **Police Matters:**

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14 Council member Dulaney reported that the Administrative Assistant  
15 position had been filled and stated that Chief Leary would elaborate  
16 more on that in his report. Mr. Dulaney also made mention of the  
17 progress being made on the Parking Ordinance and the Auxiliary  
18 Police Ordinance.

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20 **Streets & Sidewalks:**

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22 No report.

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24 **Legal Matters:**

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26 No report.

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28 **Personnel:**

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30 No report.

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32 **Water and Sewer:**

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34 No report.

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36 **Cemeteries:**

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38 No report.

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**Finance:**

No report.

**Refuse Collection, Recycling, and Litter Control:**

No report.

**REPORTS FROM STAFF**

**Police Chief:**

*(Please refer to the Police Department report.)*

Chief Leary introduced Susan Greneveld as the newly hired Administrative Assistant for the Louisa Police Department. The Chief expressed the department's excitement in having her join their team.

Chief Leary also introduced the police department's newest officer, Julie Taylor. The Chief commented on how pleased he was to have Julie on board.

The Chief also made mention of: recent activity in town; officer training; and traffic issues/complaints.

Chief Leary summed up his report by thanking Mr. Gore and the Town Manager for their assistance with interviews.

Council member Dulaney also took a moment to thank the Chief, and welcome Susan and Julie.

**Project Manager:**

*(Please refer to the Water & Sewer Department report.)*

Mr. Humphrey reviewed his report highlighting areas of interest.

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**Legal Counsel:**

No report.

**Clerk/Treasurer:**

No report.

**Manager:**

Mrs. Nelson reported that the Arts Center may serve as a satellite office for the upcoming election. Mrs. Nelson stated that the County of Louisa has been communicating with the Arts Center and the town to offer citizens another voting option as they expect the number of voter turn out to be greater than in years past. Mrs. Nelson reported that the satellite office would be open for three consecutive weeks as the state of Virginia is allowing citizens to vote up to 45 days prior to the actual election.

**COMMUNICATIONS**

Mayor Nuckols spoke of the condition of the signs at the entryways to town. Mayor Nuckols reported that there are four signs and they all need repainting. He went on to say that he had done some research to find out who made them and got a quote (\$2000) as to how much the repainting would cost and would like to allocate funds to possibly get the work done in the spring – and possibly include solar lighting.

Mrs. Nelson responded that she and Mr. Humphrey had already been working on the matter.

Council member Dulaney questioned having the EDA fund the refurbishing and lights.

Council member Purcell made mention of excess funding in the snow removal line item.

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Mrs. Nelson stated that \$2000 is within her spending authority and she would get quotes and confer with the Streets & Sidewalks Committee before taking action.

Council and staff scheduled the first budget work session for Tuesday, March 17, 2020 at 5:00 pm.

**ADJOURNMENT**

Council member Lassiter made the motion to adjourn the meeting at 6:35 p.m.

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Mayor

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Clerk