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Town of Louisa
May 1, 2020
Budget Work Session #3

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Please note that this meeting is being held by all-electronic means with no physical quorum of council members assembled together and no staff or members of the public assembled together. This meeting is being conducted pursuant to Va. Code 2.2-3708(A)3 as authorized when the Governor has declared a state of emergency in accordance with Va. Code § 44-146.17, provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to address the emergency.

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Present: R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, James S. Artz, Bud Dulaney, John J. Purcell IV, Council members; Elizabeth T. Nelson, Town Manager; Jessica M. Ellis, Clerk/Treasurer; Tom Leary, Chief of Police

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Absent: None

Also in Attendance: David Holtzman, The Central Virginian; Sylvia Rigsby, town resident at 115 Cammack Street

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols brought the meeting to order at 5:08 p.m.

Old Business:

1) Preliminary Budget Review & Discussion

Council and staff held a budget work session to discuss the upcoming FY2020-2021 draft budget.

The following items are highlights from their discussions:

Council and staff discussed at length the possibility of reducing Meals Tax Revenues further. Mrs. Nelson gave an update on where the town currently stands in the collection of meals taxes, and deduced

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2 that we would have a better understanding of the situation after the
3 April taxes have been filed/collected.

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5 Council and staff also discussed the possibility of deferring one or
6 more of the town's longest termed loans. Mrs. Nelson explained that
7 the town, given our current financial status and the amount of funds in
8 reserves, may not qualify for a deferral. Mrs. Nelson stated that she
9 had already taken the initiative to ask preliminary questions of USDA
10 staff. Mrs. Nelson was requested to seek more information on the
11 deferral process and move forward if applicable.

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13 Mrs. Nelson also reviewed cuts to the Police Department's budget.
14 Mrs. Nelson stated that she and Chief Leary thoughtfully analyzed the
15 budget line by line.

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17 Council and staff discussed at length how to proceed with filling two
18 open positions – Public Works laborer; and Grounds/Maintenance
19 laborer at town hall. At the conclusion of the conversation, it was the
20 general consensus to advertise for two short term part-time laborers
21 (summer help) for the Public Works Department and possibly
22 supplement the Grounds/Maintenance position with help from Public
23 Works (and possibly other staff if needed).

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25 At the close of the meeting, Council and staff noted that the 2020-
26 2021 budget would be fluid and changes would need to be made
27 as we move forward, given the unknown. Council decided to move
28 forward with advertising the budget for public hearing.

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30 During the meeting, no action/vote took place.

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32 **ADJOURNMENT**

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34 At 6:50 p.m., Council member Carter made the motion to adjourn the
35 meeting.

36
37 _____
38 Mayor

_____ Clerk