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**Town of Louisa
Monthly Meeting
July 21, 2020**

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Please note that this meeting is being held by all-electronic means with no physical quorum of council members assembled together and no staff or members of the public assembled together. This meeting is being conducted pursuant to Va. Code 2.2-3708 (A) 3 as authorized when the Governor has declared a state of emergency in accordance with Va. Code § 44-146.17, provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to address the emergency.

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Present: R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, Bud Dulaney, John J. Purcell IV, Sylvia Rigsby, Council members; Jeff Gore, Legal Counsel; Elizabeth T. Nelson, Town Manager; Jessica M. Ellis, Clerk/Treasurer; M. Brad Humphrey, Project Manager; Tom Leary, Chief of Police

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Absent: None

Also in Attendance: Clyde Anderson, Done Right Auto; Juanita Jo Matkins, co-applicant for Louisa United permit

All copies, including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:02 p.m.

A quorum was present, consisting of: Council members Carter; Lassiter; and Purcell.

BUSINESS FROM THE FLOOR

Mrs. Nelson read aloud a written request from Jade Lourenco and Debbie Wollett, owners of Obrigado restaurant and Floozie's pie shop, for additional outdoor seating as they were unable to attend the meeting. Mrs. Nelson then stated that Council could discuss the request, if desired, as item no. 5 under New Business.

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2 **CONSENT AGENDA**
3

4 Mayor Nuckols added the following items to the agenda under New
5 Business for discussion: Obrigado/Floozie’s request, no. 5; town
6 entryway signs, no. 6; DAR request no. 7 (nos. 6 & 7 being items he
7 wished to take up with Council per a citizen request).

8
9 Council member Dulaney made the motion to approve the agenda as
10 amended. Council member Purcell seconded the motion. The vote
11 went as follows: 5-0 in favor.

12
13 **PUBLIC HEARING**
14

15 **SUP Request – Clyde Anderson - DBA Done Right Auto**
16

17 Mayor Nuckols opened the public hearing at 6:12 p.m. asking if there
18 was anyone present that would like to speak for or against the SUP
19 request.

20
21 Brad Humphrey, Project Manager for the town, took a moment to
22 update Council on the project. Mr. Humphrey stated that on June
23 29th, after an advertised Public Hearing and discussion, the Town of
24 Louisa’s Planning Commission recommended approval of the SUP.

25
26 Mr. Anderson, DBA Done Right Auto, also spoke briefly about his
27 plans to open a used car lot located at 101 Loch Lane Drive.

28
29 *(Planning Commission meeting minutes were included in the packet*
30 *for Council’s review.)*

31
32 Without further comment, Mayor Nuckols then closed the public
33 hearing at 6:15 pm.

34
35 **OLD BUSINESS**
36

37 None.

38
39 **NEW BUSINESS**

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2 **1) Discussion/Action: SUP Request – Clyde Anderson DBA**

3
4 **Done Right Auto**

5
6 Council member Carter made the motion to approve the SUP.
7 Council member Lassiter seconded the motion. The vote went as
8 follows: 5-0 in favor.

9
10 **2) Discussion/Action: Virginia Commission for the Arts –**
11 **Creative Communities Partnership Grant**

12
13 Mrs. Nelson stated that she had received an award letter from the
14 Virginia Commission for the Arts for the 2020-2021 Creative
15 Communities Partnership Grant. Mrs. Nelson added that it is a
16 matching grant that requires Council's acknowledgement and
17 acceptance before being awarded to the Louisa Arts Center.

18
19 Council member Dulaney made the motion to accept and award the
20 grant funds to the Louisa Arts Center. Council member Lassiter
21 seconded the motion. The vote went as follows: 5-0 in favor.

22
23 **3) Discussion/Action: Special Event Permits (3)**

24
25 **a) Louisa United Permit**

26
27 Mrs. Nelson reported that the first special event permit, Louisa
28 United, was submitted by Juanita Jo Matkins, Bradley Parker, and
29 William and Wendy Craig to take place on Saturday, July 25, 2020 at
30 10:00 am. Mrs. Nelson reviewed the demonstration/march route as
31 detailed on the application and went on to state that the applicants
32 had received authorization from the County of Louisa and the Louisa
33 County Circuit Court Judge to make stops on their property along the
34 way. Mrs. Nelson then noted that the applicants have also discussed
35 their plans with Chief Leary.

36
37 Council member Rigsby questioned the use of vehicles during
38 the demonstration/march. Ms. Matkins, who was in attendance
39

1
2 virtually, responded that there would only be a couple vehicles
3 involved and their purpose would be to aid those who needed
4 assistance – they would not stay with the group as they walked, but
5 would circle the route occasionally.
6

7 Council member Dulaney requested that Chief Leary speak on
8 the police department's involvement. Chief Leary then took a
9 moment to report that he had been in contact with the applicants, had
10 discussed the route in detail, and made arrangements to
11 accommodate the demonstration from a security and safety
12 standpoint.
13

14 Without further discussion, Council member Lassiter then made
15 the motion to approve the Louisa United demonstration permit.
16 Council member Purcell seconded the motion. The vote went as
17 follows: 5-0 in favor.
18

19 **b) Children's Lives Matter Permit**

20

21 Mrs. Nelson then reported on the second Special Event Permit,
22 Children's Lives Matter, submitted by Sierra Dean. Mrs. Nelson
23 stated that this event was taking place on privately owned property –
24 the Triangle Plaza shopping center – and Ms. Dean had received
25 permission from the property owners. Mrs. Nelson explained that the
26 purpose for the event was to bring children in the community together
27 wherein there would be activities and entertainment.
28

29 Chief Leary also spoke adding that he has been in contact with
30 Ms. Dean about the event and stated that he/staff planned to attend
31 and interact with the children.
32

33 Council member Dulaney requested that Mr. Gore research whether
34 the town would need to issue a permit for such events in the future if
35 the event was not taking place on town/public property.
36

37 Council member Dulaney then made the motion to approve the
38 Children's Lives Matter event permit. Council member Riggsby
39 seconded the motion. The vote went as follows: 5-0 in favor.

1
2 **c) Touching Hearts at Home Permit**
3

4 Mrs. Nelson reported that Jessica Waller, of Touching Hearts at
5 Home, submitted a permit to host an outdoor movie night on August
6 28, 2020 at 7:00 pm on the outfield lawn of the Senior League
7 baseball field. Mrs. Waller's application stated the event would help
8 promote two new businesses in Louisa, Touching Hearts at Home
9 and Fresh-Air Flix, as well as provide a safe, family event within the
10 town. Mrs. Nelson stated that Mrs. Waller would also like to include
11 food vendors/trucks to provide snacks and drinks to movie goers.
12

13 Mayor Nuckols questioned how many food trucks and where they
14 would park; and Council member Dulaney questioned if there would
15 be adequate parking if there was an event being held at the Louisa
16 Arts Center on the same evening. Mrs. Nelson responded that there
17 is an event scheduled at the Arts Center that evening, but their event
18 will be winding down as the movie event will just be getting started,
19 therefore there should be plenty of parking – and the overflow parking
20 lot across the street from the baseball field could be used as well.
21 Mrs. Nelson added that in her discussions with Mrs. Waller about
22 food and drink, Mrs. Waller stated that they would provide
23 concessions, but was not sure if they'd actually have food trucks –
24 she thought it would best to seek approval in case they could obtain
25 them. Mrs. Nelson noted that Mrs. Waller had also cleared the use of
26 the field with the Louisa Little League.
27

28 Council member Carter then made the motion to approve the
29 permit submitted by Mrs. Waller. Council member Dulaney seconded
30 the motion. The vote went as follows: 5-0 in favor
31

32 **4) Council Oath and Qualification**
33

34 Mrs. Nelson took a moment to update newly elected and re-elected
35 Council members on the need to make arrangements with Patty
36 Madison, Clerk of the Circuit Court, to take their oath of office.
37

38 **5) Discussion/Action: Obrigado/Floozie's Restaurant Request**
39

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2 *During this portion of the meeting, all those in attendance*
3 *experienced service disruptions several times due to a storm in the*
4 *area. Many attendants were unable to rejoin the meeting due to the*
5 *loss of electrical power or internet service.*
6

7 Council member Dulaney suggested having the Streets and
8 Sidewalks Committee meet to discuss the matter, however, Mr.
9 Humphrey reported that the entire sidewalk is in VDOT's right-of-way,
10 therefore, it should be sent to VDOT for their consideration.
11

12 Mr. Gore, legal counsel, echoed Mr. Humphrey stating that the matter
13 should be sent to VDOT, and in the meantime, Council could move
14 forward and approve the request submitted by Ms. Lourenco and
15 Ms. Wollett pending VDOT's approval and ADA compliance.
16

17 It was requested that Brad meet with VDOT on the matter before the
18 end of the week.
19

20 Council member Carter then made the motion to approve the
21 request pending VDOT's approval and ADA compliance. Council
22 member Lassiter seconded the motion. The vote went as follows: 5-0
23 in favor
24

25 **6) Discussion/Action: Town Entryway Signs**

26

27 A brief discussion was held about the ownership/maintenance of the
28 entryway signs before the matter was sent the Streets and Sidewalks
29 committee to be discussed further.
30

31 **7) Discussion/Action: DAR request**

32

33 Mayor Nuckols reported that he had been approached by a member
34 of the Daughters of the American Revolution in regards to having
35 their logo added to the town's entryway signs.
36

37 Council member Purcell stated that the Streets and Sidewalks
38 Committee would take the matter up for consideration during their
39 meeting about the entryway signs.

1
2 **STANDING COMMITTEE REPORTS**

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4 **Personnel:**

5
6 Mr. Purcell reported that the committee is working on a job
7 description for the Project Manager's position to prepare for
8 advertisement.

9
10 Mayor Nuckols and members of Council then took a moment to thank
11 Mr. Humphrey for his years of service with the town and wished him
12 well in his new endeavors.

13
14 **Water & Sewer:**

15
16 Mr. Purcell reported that the committee met and discussed the Louisa
17 County Water Authority's rate increase, but feel it is best not to take
18 any action at this time, and will continue to monitor the situation.

19
20 **Legal Counsel:**

21
22 Mr. Gore reported that legislative meetings would begin again soon in
23 August and would keep Council apprised of matters pertinent to the
24 town.

25
26 **COMMUNICATIONS**

27
28 Chief Leary was asked by Council member Dulaney to give an
29 update. Chief Leary spoke briefly noting: staff training updates,
30 accreditations, and the nomination of Sergeant Tussing for an award
31 for her efforts during a recent call.

32
33 **ADJOURNMENT**

34
35 Council member Lassiter made the motion to adjourn the meeting at
36 7:09 p.m. Council member Purcell seconded the motion.

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